

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JANUARY 11, 2022**

ROLL CALL: Vice-Chairman Alderman Mike Gasper called the Board of Public Works meeting to order at 5:30 pm in the Common Council Chamber at the City Hall. Members present: Alderman Pat Tearney, Alderman John Sigwart, Jim Haley, and Phill Bruno (arrived at 5:34 pm). Also, present were Director of Public Works Rob Vanden Noven and Wastewater Supt. Dan Buehler. Street Commissioner JD Hoile was present on the phone. Present in the audience was: Alderman Dan Benning and Alderman Paul Neumyer (arrived at 5:52 pm). Absent and excused: City Administration Tony Brown, Chairman Jason Wittek, City Arborist Jon Crain, and Acting Water Supt. Todd Hayes.

Chairman's Business: There was none.

Approval of Minutes for December 14, 2021: MOTION BY PAT TEARNEY AND SECONDED BY JIM HALEY TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. CONSIDERATION AND POSSIBLE ACTION ON A PROPOSAL FROM STRAND ENGINEERING FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE DESIGN OF IMPROVEMENTS TO THE WASTEWATER TREATMENT PLANT: Director of Public Works Rob Vanden Noven and Wastewater Supt. Dan Buehler reviewed this item with the Board Members. They stated that in 2021, Strand Engineering completed a study of the WWTP and recommended needed improvements to the WWTP which was rebuilt in 1990. The BPW reviewed the draft report at the October 13, 2020, meeting. The planning report was finalized per the comments received at that meeting in August 2021. Per the recommendations in the planning document, numerous pieces of equipment and processes within the plant need to be replaced or upgraded. Phil Bzdusek was present to review a PowerPoint presentation showing all the recommended changes and upgrades. The Board Members discussed the changes and upgrades. **MOTION BY JOHN SIGWART AND SECONDED BY JIM HALEY to approve entering into an agreement with Strand Engineering for Professional Services Associated with the Design of Improvements to the Wastewater Treatment Plant as presented. Motion carried unanimous.**

B. CONSIDERATION AND POSSIBLE ACTION ON PURCHASE OF LOADER WITH WING AND PLOW ASSEMBLY: Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that the City's 1995 John Deere Wheel Loader has 9,000 hours on it, and it is no longer safe to operate. It has been used primarily for plowing and within the Street Department yard in recent years. The other two newer loaders in the fleet are also used for plowing but are used year-round in our daily operations. A technical specification was developed, and three quotes were requested pertaining to the purchase of a 2022-wheel loader and a plow set up to replace the 1995 John Deere 624G Wheel Loader with wing and plow assembly. They were a Fabick Cat, CAT 938M for \$237,900; a Brooks Tractor, John Deere 624K for \$189,622; and a Kelbe Hitachi ZW180, no bid. The Plow

assembly quotes were from: Monroe Truck Equipment for a Monroe wing and plow for \$52,273; Universal Truck Equipment for a Universal wing and plow for \$45,620; and Fabick Cat for a metal press front plow for \$39,995. Staff recommends the bid from Fabick Cat for a 938M wheel loader and approve the bid from Fabick Cat for a Metal Press snowplow. Any unused and outdated equipment will be used to pay for this piece of equipment. The Board Members and Street Commission Hoile discussed the different models. **MOTION BY PAT TEARNEY AND SECONDED BY JIM HALEY to recommend to the Common Council the Fabick Cat, CAT 938M for \$237,900 and the Fabick Cat for a Metal Press Front Plow for \$39,995 as presented. Motion carried unanimously.**

C. CONSIDERATION AND POSSIBLE ACTION ON MODIFICATIONS TO THE CITY'S BRUSH COLLECTION POLICY IN ALLEYS: Director of Public Works Rob Vanden Noven reviewed this item with the Board Members. He stated that this item was previously discussed at the November 9, 2021, BPW meeting. Since then, the city has sought feedback from residents on a proposal to eliminate brush collection from alleys. Currently, the city provides brush pickup every other week in spring and fall and every week in summer at both the curb and in the alleys from every address in the city. Eliminating alleys from the normal route will enable both full-time and seasonal employees to finish their routes more quickly, making them available for other critical tasks. It will also reduce training time for seasonal employees and improve safety on the routes. It will also reduce miles and hours placed on the chipper and truck. Over the past two months, the city has solicited feedback from residents on the proposal to eliminate brush collection from the alleys. Based on the feedback received, it is recommended that regular collection of brush from alleys be eliminated and replaced by collection of brush by appointment only (i.e., by phone/email requests). Brush collection from dead end alleys would be eliminated entirely. Staff recommends modifying the City's brush collection policy to provide regular route service on the street only and providing brush collection on alleys with two points of entry/exit by appointment only, and to eliminate brush collection from all dead-end alleys. **MOTION BY PAT TEARNEY AND SECONDED BY JIM HALEY to recommend to the Common Council to approve modifying the City's brush collection policy to provide regular route service on the street only and providing brush collection on alleys with two points of entry/exit by appointment only, and to eliminate brush collection from all dead-end alleys as presented. Motion carried unanimously.**

D. CONSIDERATION AND POSSIBLE ACTION ON SUMP PUMP CONNECTION POLICY: Director of Public Works Rob Vanden Noven reviewed this item with the Board Members. He stated that this was previously discussed at the November 9, 2021. Staff recommends that a new policy on construction of sump pump laterals be set forth as follows: 1) All residents abutting a street improvement project that is planned for the upcoming year shall be notified by mail that if they are interested in having the City provide a storm sewer lateral to the property line, they must notify the City within 30 days of receipt of the letter; 2) After 30 days has expired, the Director of Public Works shall report to the Board of Public Works the address of the properties that wish to connect their sump pump discharge to the City storm sewer; 3) The Director of Public Works will report on the estimated cost of all work that would be necessary to accommodate any requested storm sewer lateral connection expense; 4) The Board of Public Works, based on the recommendation of the Director of Public Works, will determine which, if any, public storm sewers shall be extended in order to serve a property that currently does not have a public storm sewer abutting the property but wishes to connect to the City sewer; and 5) Upon determination of which homes are eligible for connection to the City Storm Sewer, each property owner requesting a storm sewer lateral shall be notified that they must submit to the City within 30 days, a signed agreement which: 1) Describes the work to be performed by the City's contractor; 2) States the property owner's responsibility to pay the City a set cost for the work; 3) States the property owner's responsibility to connect their home to the sewer within one year of completion of the City's sewer lateral pipe being installed; and States the penalty for not connecting to

the City storm sewer lateral within one year. Alderman Sigwart recommended that the penalty be a FLAT \$750.00 Fee. **MOTION BY JOHN SIGWART AND SECONDED BY PAT TEARNEY to adopt the policy with modifications to the form discussed. Motion carried unanimous.**

Project Updates: Staff reports for Engineering, Wastewater, Water, Street, and private developments were attached to the Board of Public Works agenda.

Forthcoming Events: We will be having a Special Board of Public Works meeting with Mayor Neitzke on Tuesday, January 25, 2022, at 5:30 pm in the Common Council Chambers at City Hall.

ADJOURNMENT: MOTION BY PAT TEARNEY AND SECONDED BY PHILL BRUNO to adjourn the meeting at 6:52 p.m. Motion carried unanimously.