



**CITY OF PORT WASHINGTON
PARKS & RECREATION BOARD MEETING**

*Thursday, December 9, 2021 - 6:00 PM
Recreation Center - 201 N Webster Street*

MEETING MINUTES

- I. Called meeting to order at 6:01pm.
Present: Lori MacRae, Jonathan Pleitner, Michael Gasper, Jen Verheyen, Aaron Paulin, Jeff Lamont, Jim Karrels, Jon Crain (Parks & Forestry Superintendent), and Kiley Scherer (Recreation Director)
Absent and Excused: Kyle Knop
- II. Approval of 10/14/21 minutes: Pleitner moved, Paulin seconded. Motion approved unanimously.
- III. Public Comments:
Aaron Paulin: offered compliments to Jon and Kiley on great sports programming, hard work and dedication to set up strong programming. He asked about dogs being allowed in parks. They are allowed, but always be leashed.
- IV. Staff Report:
 - a. Rec Director: The Polar Express event was very busy and popular, and the Christmas tree lighting was very well-attended. Rotary Park is lit up with Christmas lights, and Kiley would like to thank Port Washington State Bank for their donation. The Santa in a Snowglobe event is being planned for December 17th and 18th. The Recreation Department is preparing for Winter Fest on February 6th in conjunction with the Kiwanis Club's Chili Bowl event. The Ski and Snowboard Club has 159 participants scheduled for the event at Sunburst Resort. Kiley is looking to hire a new theater director and wishes to thank Diana Neumeyer for her years of dedicated service. Veterans Park is lit up and the ice skating rink has been installed. The Recreation Department is starting its 2022 event calendar and will be adding Hill School Park to its rentable park list. 2022 Capital Projects were also discussed.
 - b. Parks Superintendent: The Skate Park is complete and is very popular; benches will be installed in spring along with a grand opening event. The Parks Department is working on pruning street trees and working with the Streets Department. Columbia Park and Kolbach Park resurfacing will begin in May 2022 and will be completed with all City Staff.
- V. Old Business: None
- VI. New Business
 - a. Friends of Parks & Rec Annual Report: the officers of the Friends group presented their annual report to the board. The primary topic was the Beer Garden series for 2021. The Friends group indicated that they received a lot of praise and positive responses. A lot of time was spent in its initial year preparing but will be more efficient for next year. There were 14 participating groups in 2021, but additional groups have enquired for next year's event series. The Friends group will be working to gain more sponsorships and increase their marketing efforts. There was a dramatic decrease in City Staff time spent on this year's event series than in years past. A similar report will be presented to the Common Council on 12/21/21.
 - b. 2022 Quarterly meeting: Beginning in 2022, the Parks and Recreation Board will be meeting quarterly (February, May, August, and December). Kiley asked that there are specific topics to be added to the agenda, that citizens or board members contact her or Jon Crain by the prior Thursday at noon.
- VII. Adjournment: Karrels moved, Pleitner seconded. Motion approved unanimously at 7:00pm.