

Parks & Recreation Department









ANNUAL REPORT



Executive Summary

Last year proved to be another busy year for the Parks and Recreation Department! In 2016, we again maximized services through limited resources. This was all made possible through the inspired guidance of the Parks and Recreation Board of Commissioners, the Common Council, City Staff and Departmental employees. I would like to thank them for their support of the Department during my eighth full year of service.

There were numerous projects completed in 2016 and again, many involved maintaining our existing facilities and amenities. Some of the 2016 park highlights included a focus on renovating the Waterpark. 2016 marked its 19th season and there were plenty of items to tackle. Specifically, the drop slide platform. Its age allowed for significant degradation of the supports. The replacement consisted of all aluminum material with non-skid apply to the surface. The slide entry flume had to be rebuilt as well. This new structure should last for quite a long time. Also started, was the replacement of the decorative safety fencing, netting and posts. All of those items have begun to seriously rot over the years. Very time consuming, this has proven to be a multi-year project. All of these repairs, which will be an ongoing process, are just the "tip of the iceberg". Nevertheless, we are being proactive and fiscally responsible in chipping away at the repairs, a little at a time.

Also at the Waterpark was the second year of the award winning SuperPass program. This joint initiative with Mequon, Grafton and Cedarburg Parks & Recreation Departments allowed season pass holders the opportunity to utilize all 4 Ozaukee County public pools. As an added bonus, our Department saw additional revenue in the amount of over \$2400 – over \$870 more than last season!

Other improvements, included building a new pavilion in Bley Park. This was completed, due to the results of a subdivision survey several years ago. Also, we added a new concrete pad for the placement of beverage vending trailers at the Beer Garden.

Still on the bluff, we had new playground equipment installed to replace the old in Overlook Park. Since adding the outdoor fitness area, that Park and the play equipment has seen more use. At the Possibility Playground, we added a new, donated "expression swing." This swing allows a parent and toddler the ability to swing together. Additionally, through a donation, we extended the concrete pad at the Lion's Pavilion. This allows for better use of the structure.

As far as other park improvements, staff landscaped and installed a new entrance sign for Coal Dock Park. We also added new life rings and cabinets along the promenade. Both of the beach entryways needed to be reconstructed and reinforced due to high water levels and wave action. Additionally a number of the life ring stations were washed out at both locations. Other parks (Guenther, Whitefish, Rotary, Kolbach & Lion's) all saw some fort of refurbishment of either the play equipment, landscaping and/or a new entry sign. Many parks are showing their age and we will need to seriously consider replacing the equipment and features before they become hazards.

Executive Summary

The Recreation Division was again busy with new and continued programs and activities for participants of all ages. The creation of those new programs and the development of existing ones provided enjoyment for all involved. Every year, staff is extremely fortunate and appreciative of the countless volunteers that make these programs possible. Without them, many of the City's programs and the resulting quality would not be possible.

Our Summer Playground Program's revenue was down a little from last year's amount due to decreased attendance. Also, last year was the sixth year of the combined playground program between Port Washington and Saukville and the second year with Fredonia. Our coordinator was again tasked with overseeing all three programs and did so very effectively and efficiently. Overall, the Summer Playground Program continues to be a great program and celebrated its 49th year in existence.

The summer musical this year was *The Little Mermaid*. This production was again under the direction of Diana Neumeyer. Last year was Diana's 10th year as director. With program ads, attendance and Port Youth Theatre, over \$25,439 was raised. Almost \$1000 more than last year!

Collaboration between inter-governmental and local organizations was again the focus this year. Working with the Port Washington/Saukville School District, PWYB/S, Port Washington civic organizations, as well as other Ozaukee County municipalities results in significant value. The relationships with these groups are a tremendous benefit to all involved and helps ensure that joint projects and programs are extremely successful. These partnerships are invaluable to our Department and as a result, staff will continue to expand and foster these relations.

Continual staff training and professional certifications were again a priority. Staff and the Department are affiliated with the National Recreation and Park Association (NRPA) as well as the Wisconsin Park and Recreation Association (WPRA) and the South East Park Recreation Council (SEPRC). Staff regularly attended classes, seminars and conferences to further their education and knowledge. As always, Departmental personnel were encouraged to take classes and remain as educated as possible in their respective fields.

Finally, looking back at the year as a whole, Staff felt the year was a successful one. As expected, the Department worked very hard and took pride in their work. This translated into great facilities and programs for the citizens of Port Washington!

Respectfully Submitted,

Charlie Imig
Director of Parks & Recreation



Parks and Recreation Department Staff

Charles Imig

Director

Kiley Schulte

Recreation Supervisor

Robert Poull

Parks Foreman

Allen Evenson

Recreation Maintenance

Adam Maciejewski

Playground Coordinator

Joann DeMerit

Yoga & More Coordinator
Youth Sports Coordinator

Mission Statement

The mission of the Parks & Recreation
Department is to improve the quality of
life for all residents of Port Washington
by facilitating leisure and cultural
activities, special events, and services
that promote mental and physical health,
self-development, and community
involvement.

The Department will also strive to sustain and enhance the natural environment through careful planning and maintenance of the parks and open spaces.

Parks and Recreation Board of Directors

The Port Washington Parks and Recreation Board is a nine member board. Members are appointed by the Mayor. Officers of the board include the president, vice president, and secretary, who are elected by board members. Meetings are held on the second Thursday of each month, with a quorum of four board members being necessary for a meeting.

| Board Member | Years of Service |
|---------------------|----------------------------|
| Ron Voigt | 13 |
| President | |
| Mary Ann Klotz | 18 |
| Vice President | |
| Sue Kinas | 15 |
| Secretary | |
| Mike Ehrlich | 4 |
| Alderman | |
| Kevin Rudser | 4 |
| Alderman | |
| Jen Verheyen | 4 |
| Bryan Deal | 10 (Ended Service in 2016) |
| Patti Lemkuil | 14 |
| Jim Karrels | 4 |
| 2016 New Members | |

2016 New Members

Jason Myers Aaron Paulin Jonathan Pleitner

2016 Mayor and City Council

Mayor Tom Mlada Bill Driscoll Doug Biggs
Paul Neumyer Kevin Rudser David Larson
Michael Ehrlich Dan Becker

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Port Washington Parks & Recreation Department is a Member of:









| 2016 STAFF | |
|---------------------|-----|
| Maintenance | 10 |
| Playground | 12 |
| Swimming Pool | |
| Head Guards | 2 |
| Lifeguards | 20 |
| Rec Aid/Cashiers | 18 |
| Sportapalooza | 1 |
| Concessions | 18 |
| Gymnastics | 10 |
| Golf Youth & Adult | 1 |
| Tennis | 4 |
| Summer Theater | 4 |
| Port Youth Theater | 3 |
| Girl's Fastpitch | 12 |
| Basketball Adult | 6 |
| Volleyball Adult | 1 |
| Flag Football | 1 |
| Summer Office | 1 |
| Yoga & More | 12 |
| Friday Night Flicks | 2 |
| Soccer | 6 |
| TOTAL | 144 |

STAFF

The Port Washington Parks and Recreation Department has 4 full-time staff and over 144 part-time and seasonal employees. Our employees oversee the day to day operations of the many programs we offer and facilities we manage including the Pirates Hollow Community Waterpark and 35 other parks located throughout the city.

| We employed 144 different staff | Year | # of Staff |
|--|------|------------|
| throughout 2016. | 2012 | 121 |
| | 2013 | 118 |
| | 2014 | 124 |
| | 2015 | 144 |
| | 2016 | 144 |
| | | |

In 2016 the Port Washington Parks & Recreation staff attended the following educational opportunities, conferences, and meetings:

- Wisconsin Parks and Recreation meetings throughout our region
- Wisconsin Park and Recreation Association annual conference in the Wisconsin Dells
- National Recreation and Parks Association annual conference in St. Louis
- Wisconsin Park and Recreation Association Conference Committee meetings
- WPRAF Golf Section Meetings
- ACEs Committee meetings
- Safety Committee meetings
- Marketing and Communication Committee meetings
- Stars and Strips Honor Flight Tour of Honor meeting
- Waterfront Safety Committee meetings
- Character Counts Committee meetings
- INVEST Committee meetings

Staff Certifications & Volunteers

Staff Certifications

Certified Park and Recreational Professionals (CPRP)

CPRP is a national standard in the Parks and Recreation field and illustrates an ongoing commitment to quality, education, experience and expertise.



Charles Imig

Food Safety Manager

Charles Imig

Aquatics Facility Operator (AFO)

Charles Imig

Certified Pool Operator (CPO)

Allen Evenson

Certified Playground Safety Inspector (CPSI)

Allen Evenson

American Red Cross (ARC) Certifications

For the safety of our participants we strive to have all staff CPR and First Aid Certified. Additionally, our lifeguards are all ARC Lifeguard Certified and all swimming instructors are ARC Water Safety Instructor Certified. We even have 3 Certified Lifeguard Instructor, Charles Imig, Kiley Schulte and Jack Nosko on our team!



Volunteers

Volunteers are key in the success of the many programs, events and activities that the Port Washington Parks & Recreation Department provides for the community each year. The value of the volunteer labor for the year of 2016 is estimated at \$37,366.16 based on the National estimated value of volunteer time at \$23.56 per hour.



| VOLUNTEERS | | Hours |
|--------------------------|-----|-------|
| Flag Football | 20 | 140 |
| Girl's Fastpitch Coaches | 40 | 480 |
| Port Youth Theatre | 25 | 180 |
| Friends of Parks | 2 | 100 |
| "Go 4th" | 40 | 80 |
| Summer Theatre | 40 | 320 |
| Triathlon | 45 | 180 |
| Polar Express | 25 | 50 |
| Friday Night Flicks | 2 | 16 |
| Pickleball | 1 | 40 |
| Total | 240 | 1,586 |

Pirates' Hollow Community Waterpark

| SEASON ATTENDANCE | | | | | | | |
|-------------------|--------------|---------|---------|---------|-------|--|--|
| YEAR | OPEN SWIM | LESSONS | RENTALS | Grafton | TOTAL | | |
| 2012 | 19042 | 4173 | 1105 | 749 | 25069 | | |
| 2013 | 14088 | 3385 | 881 | 936 | 19290 | | |
| 2014 | 8925 | 2534 | 1479 | 529 | 13467 | | |
| 2015 | 12941 | 3198 | 1258 | 627 | 16520 | | |
| 2016 | 14785 | 1888 | 2045 | 1169 | 19726 | | |



| J. D. Januara Barana | DOSE DO DO DOS DOSE | DANDALEROE VALVA |
|----------------------|---------------------|------------------|

2016 CLOSURES

| FULL DAYS | 8 |
|-----------|---|
| HALF DAYS | 2 |

1,194

SuperPass

236

Lessons

19,726

Aquatic Patrons

Pirates' Hollow Community Waterpark

| 2016 SEASON PASSES SOLD | | | | | | | |
|-------------------------|-------|-------|--------|--------|-------|-------|--|
| PASS TYPE | YOUTH | ADULT | SENIOR | FAMILY | NANNY | SUPER | |
| TOTAL RESIDENT | 23 | 8 | 8 | 133 | 7 | 62 | |
| TOTAL NON-RESIDENT | 1 | 0 | 0 | 11 | 0 | 7 | |







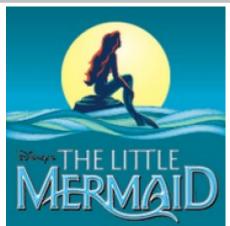
| | 2012 | 2013 | 2014 | 2015 | 2016 |
|---------------|--------------|--------------|--------------|--------------|--------------|
| Pool Expense | \$144,685.45 | \$151,780.33 | \$139,927.73 | \$147,263.97 | \$136,871.33 |
| Total Expense | \$758,568.97 | \$779,509.00 | \$741,348.70 | \$783,230.49 | \$681,952.41 |
| Percent | 19% | 19% | 19% | 18% | 20% |

| | 2012 | 2013 | 2014 | 2015 | 2016 |
|---------------|--------------|--------------|--------------|--------------|--------------|
| Pool Revenue | \$ 80,129.25 | \$ 63,437.25 | \$ 47,315.25 | \$ 58,014.67 | \$66,839.93 |
| Total Revenue | \$184,105.39 | \$186,585.77 | \$167,759.88 | \$196,579.58 | \$220,512.61 |
| Percent | 44% | 34% | 28.5% | 29% | 30% |

Theatre

SUMMER THEATRE

THEATRE DIRECTOR: Diana Neumeyer



| Year | Production | Attendance | Revenue | Expenses | Budget |
|------|--------------------|------------|--------------|--------------|--------------|
| 2012 | Legally Blonde | 980 | \$ 9,180.45 | \$ 13,550.35 | \$ 14,521.75 |
| 2013 | Shrek | 1283 | \$ 16,174.00 | \$ 17,345.96 | \$ 14,629.00 |
| 2014 | Young Frankenstein | 575 | \$ 9,638.75 | \$ 16,150.26 | \$ 18,667.25 |
| 2015 | Mary Poppins | 928 | \$ 13,942.00 | \$ 23,305.59 | \$ 18,721.00 |
| 2016 | Little Mermaid | 1100 | \$ 13,873.15 | \$ 17,775.69 | \$ 18,774.85 |



POPT YOUTH THEATPE

THEATRE DIRECTOR: Diana Neumeyer

| Year | Production | Kids Registered | Attendance | Revenue | Expenses | Budget |
|------|--------------------------|-----------------|------------|--------------|-------------|-------------|
| 2012 | Aladdin Jr. | 38 | 547 | \$ 6,507.00 | \$ 3,163.37 | \$ 1,618.25 |
| 2013 | Little Mermaid Jr. | 49 | 731 | \$ 8,249.00 | \$ 4,153.80 | \$ 5,006.50 |
| 2014 | Wizard of Oz Jr. | 49 | 763 | \$ 10,150.00 | \$ 6,268.99 | \$ 5,014.75 |
| 2015 | Beauty and the Beast Jr. | 54 | 736 | \$ 10,796.00 | \$ 7,376.00 | \$ 6,569.00 |
| 2016 | High School Musical Jr. | 66 | 664 | \$ 11,565.50 | \$ 6,627.44 | \$ 5,422.40 |

Special Events, Services, and Programming

Aqua Zumba

Birthday Pool Parties

City of Seven Hills Triathlon

Discount Ticket Program

Flag Football

Friday Night Flicks

Futsal

Girl's Fastpitch

Golf Lessons

Gymnastics

Indoor Driving Range

Lap Swimming

Lifeguarding

Little Guys' Tennis

Men's Basketball League

Men's Softball league

Parents Night Out

Parent & Tot Open Swim

Park and Facility Rentals

Pickleball

Polar Express

Pool Rentals

Port Youth Theatre

Port Summer Theatre

Schools Day Out Field Trips

Six Keys of Abundant Health Class

Soccer Clinic

Sportapalooza

Summer Playground Program

Swim to Fit

Swim Lessons

Swim Team

Tennis Lessons—Adult & Child

Tennis League

Tennis Cardio

Women's Volleyball League

Yoga & More

Yoga Workshops



By the Numbers...

| | 2012 | 2013 | 2014 | 2015 | 2016 |
|-------------------------------|------|------|------|------|---------------|
| ADULT SPORTS | | | | | |
| Women's Volleyball | 1180 | 1220 | 1056 | 800 | 600 (6 Teams) |
| Basketball-Men's | 968 | 912 | 912 | 858 | 780 (6 Teams) |
| Golf | 18 | 13 | 9 | 11 | 11 |
| Soccer | 14 | 87 | 20 | 14 | 85 |
| Tennis | 0 | 11 | 9 | 12 | 12 |
| Men's Softball Fall | 630 | 570 | 900 | 456 | 384 (4 Teams) |
| Fitness & Wellness | | | | | |
| Yoga & More | | | | | |
| Enrolled | 277 | 166 | 185 | 211 | 225 |
| Attended | 2302 | 1731 | 2313 | 2700 | 2542 |
| Triathlon | 47 | 46 | 38 | 44 | 44 |
| Pickleball | 318 | 390 | 408 | 383 | 520 |
| Lakeshore Boot Camp | | 31 | 38 | 42 | 0 |
| Attended | | 1260 | 684 | 756 | 0 |
| Indoor Driving Range | | 23 | 7 | 2 | 0 |
| YOUTH SPORTS | | | | | |
| Basketball | 39 | 27 | 33 | 33 | 0 |
| Sportapalooza | | | 20 | 42 | 66 |
| Golf | 19 | 11 | 8 | 5 | 11 |
| Tennis | 67 | 128 | 127 | 82 | 112 |
| Gymnastics | 192 | 382 | 501 | 377 | 249 |
| Girls Fastpitch Summer & Fall | 896 | 720 | 2370 | 2730 | 2086(14/6) |
| Playground | | | | | |
| Enrolled | 139 | 138 | 207 | 147 | 118 |
| Attended | 2098 | 2411 | 3430 | 2924 | 2962 |
| Field Trips | 68 | 137 | 133 | 222 | 153 |
| Flag Football | 87 | 84 | 75 | 80 | 78 |
| Youth Soccer | | 28 | 161 | 76 | 78 |
| Futsal | | | | | 21 |
| Fencing | | | | | 9 |
| Swim Team | | | | | 48 |

By the Numbers...

| CULTURALARTS/SPECILA EVENTS Summer Theatre Cast | 000 | | | | |
|---|------|------|------|------|-----------------|
| | 000 | | | | |
| Cast | 000 | | | | |
| 3431 | 000 | | | | 34 |
| Tickets Sold | 980 | 1283 | 575 | 928 | 1100 |
| Port Youth Theatre | | | | | |
| Enrolled | 38 | 49 | 49 | 54 | 66 |
| Attended | 684 | 1029 | 980 | 736 | 664 |
| Tickets Sold | 547 | 731 | 763 | 756 | 693 |
| Ozaukee Sings | | | | | 14 |
| Parents Night Out | | | | | 10 |
| Fri. Nite Flicks | 175 | 200 | 350 | 200 | 1100 (3 movies) |
| July 4th & City Band Concerts | 1000 | 1000 | 1000 | 1000 | 1000 |
| PARK RENTAL | | | | | |
| Park Rentals | 132 | 169 | 203 | 190 | 301 |
| Beer Garden | | | 1800 | 1800 | 1800 (11 dates) |
| Polar Express | | | | | |
| Tickets purchased from Port | 118 | 154 | 243 | 164 | 135 |
| Total tickets purchased | | | | | 419 |
| REC CENTER RENTAL | | | | | |
| Paid Rental | 12 | 9 | 6 | 6 | 10 |
| Attendance | 203 | 185 | 222 | 205 | 220 |





Park Improvements

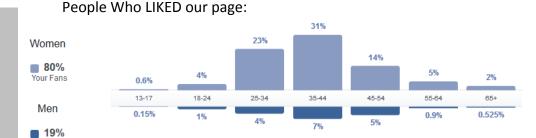
| LOCATION | DESCRIPTION | | |
|---------------------------|--|--|--|
| Bley Park Pavilion | Built new park pavilion | | |
| Coal Dock Park | Built and installed new Coal Dock Park sign & re-landscape | | |
| Coal Dock Park | Installed new life rings | | |
| Guenther Park | Installed Guenther park sign | | |
| Kolbach Park | Installed river rock climber playground equipment | | |
| Lion's Park | Replaced climbing rock wall with new rock wall | | |
| North Beach | Rebuilt North Beach ramp and retaining wall | | |
| North Break Wall Entrance | Clean up along the breakwall | | |
| Overlook Park | Installed new playground equipment | | |
| Overlook Park | Re-landscaped around playground area | | |
| Overlook Park | Removal of Ash trees affected by EAB | | |
| Overlook Park | Landscaped and seeded for new grass around fitness equip. | | |
| Pirates' Hollow Waterpark | Replaced posts and Decorative Netting/roping | | |
| Pirates' Hollow Waterpark | Repaired Canvas Umbrellas | | |
| Pirates' Hollow Waterpark | Sealed cracks in concrete in pool basin | | |
| Pirates' Hollow Waterpark | Repaired slide surfaces | | |
| Pirates' Hollow Waterpark | Removed and replaced decking on drop slide | | |
| Pirates' Hollow Waterpark | Landscaped around snake slide | | |
| Pirates' Hollow Waterpark | Replaced lights around pool deck | | |
| Pirates' Hollow Waterpark | Replaced lights in bathhouse | | |
| Possibility Playground | Installed new expression swing | | |
| Possibility Playground | Re-installed refurbished ball maze | | |
| Rec Center | Painted and updated both entry rooms | | |
| Rotary Park | Installed new weather vane on Rotary Pavilion | | |
| Rotary Park | Placed twenty tons of rocks around rotary park sidewalk | | |
| Skateboard Park | Built new Horseshoe scoring pedestals | | |
| South Beach | Reinforced beach access ramp | | |
| Upper Lake Park | Concrete pad for beer garden trailer | | |
| Upper Lake Park | Stained Kiwanis Family Pavilion | | |
| Upper Lake Park | Extended the concrete pad at Lion's Pavilion | | |
| Veteran's Memorial Park | New flower bed in front of Bandshell | | |
| Whitefish Park | Replaced swings and swinging gate | | |

Marketing

Facebook LIKES!

393 likes in 2016

1,318 Total likes





Port Washington Parks & Recreation Page:

https://www.facebook.com/PortWashingtonParksAndRec

| | City | Your Fans | | |
|---|---------------------|-----------|--|--|
| | Port Washington, WI | 612 | | |
| | Grafton, WI | 131 | | |
| | Saukville, WI | 84 | | |
| | Belgium, WI | 53 | | |
| | Milwaukee, WI | 44 | | |
| | West Bend, WI | 33 | | |
| 7 | Cedarburg, WI | 29 | | |
| | Fredonia, WI | 27 | | |
| | Cedar Grove, WI | 15 | | |
| | Madison, WI | 10 | | |

Spring Flyer

3,000 Copies

Park Plus Summer Program Guide

1,000 Copies

Fall Flyer

3,000 Copies

Throughout the School year several flyers are distributed to the Port Washington & Saukville students!

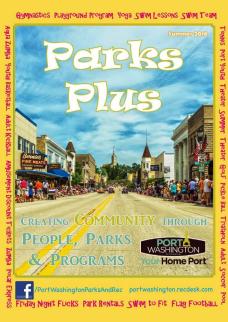
4 stars 3 stars 2 stars 1 star

Facebook Rating:

4.5 of 5 stars

23 reviews







2016 Budget Summary

| 2016 REVENUE | Budget | Actual |
|---------------------------|--------------|--------------|
| Sales Tax | | -\$5,860.59 |
| WPRA Ticket Sales | \$300 | \$217.85 |
| Park Donations | \$0 | \$1,800.00 |
| Round Up for Rec | \$0 | \$229.25 |
| Coal Dock Park Donations | \$0 | \$300.00 |
| Advertisement | \$4,300 | \$1,150.00 |
| Miscellaneous | \$2,670 | \$8,341.04 |
| Swimming Pool | \$62,050 | \$66,839.93 |
| Concessions | \$18,200 | \$22,482.22 |
| Playground Program | \$17,000 | \$15,633.19 |
| Theatre | \$24,000 | \$32,546.55 |
| Girl's Fastpitch | \$12,010 | \$8,565.00 |
| Tennis | \$4,500 | \$3,562.89 |
| Men's Basketball League | \$3,400 | \$3,450.00 |
| Women's Volleyball League | \$2,100 | \$1,500.00 |
| Gym Activities | \$25,400 | \$28,216.04 |
| Yoga & More | \$12,000 | \$15,247.65 |
| Triathlon | \$1,600 | \$1,315.00 |
| Rec Center Rental | \$50 | \$338.00 |
| Park Rental | \$13,000 | \$8,778.00 |
| TOTAL REVENUE | \$202,580.00 | \$214,652.02 |

| 2016 EXPENSE | Budget | Actual |
|--------------------------------|--------------|----------------|
| Administration | \$199,309 | \$\$220,050.76 |
| Swimming Pool | \$153,757 | \$134,344.47 |
| Playground Program | \$21,666 | \$24,783.89 |
| Cultural Arts | \$886 | \$1,498.86 |
| Softball & Girl's Fastpitch | \$8,513 | \$6,669.64 |
| Tennis | \$4,731 | \$4,265.25 |
| Summer Theatre | \$18,774.60 | \$17,775.69 |
| Port Youth Theatre | \$5,422.40 | \$6,627.44 |
| Concessions | \$19,000 | \$23,257.46 |
| Triathlon | \$1,100 | \$1,017.28 |
| Yoga & More | \$10,765 | \$9,134.37 |
| Rec Maintenance | \$44,275 | \$50,121.64 |
| Basketball | \$3,222 | \$3,893.63 |
| Youth Recreation | \$12,172 | \$13,159.25 |
| Volleyball | \$1,885 | \$1,062.92 |
| Park Maintenance | \$287,638 | \$316,058.58 |
| Public Rest Rooms | \$18,500 | \$24,530.47 |
| CAP Outlay—Pool | \$32,000 | \$31,515.00 |
| CAP Outlay-Vehicles | \$0 | \$9,500 |
| TOTAL EXPENSE | \$843,616.43 | \$899,266.60 |