

PORT WASHINGTON POLICE DEPARTMENT



ANNUAL REPORT

2016

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Kevin Hingiss, Chief



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March, 2017

MEMO TO: Police & Fire Commission

FROM: Kevin Hingiss, Chief

SUBJECT: 2016 ANNUAL REPORT

The Annual Report for the City of Port Washington Police Department covering the period of January 1, 2016, through December 31, 2016, is hereby submitted for your review.

Throughout 2016 the Port Washington Police Department continued to experience change in the areas of personnel, technology, and equipment. After more than 29 years of service, Lt. Thomas Barbuch retired. In 2016, we welcomed new Officer Gary Belzer and Officer Taylor Russell. This increased our roster by one, bringing the total to 20 sworn officers.

A new 2016 Ford Interceptor SUV was purchased and converted to a bi-fuel vehicle. This brings the total of gasoline/propane powered vehicles to five. We continue to benefit from fuel savings as a result of converting the new vehicles to run on propane as well as gasoline. We also received a \$6,266.51 propane tax credit in 2016.

We continue to change over to Getac touch-screen laptop computers in our squads.

The department has had at its disposal a Can-Am ATV loaned to the department for summer beach patrol by Cedar Creek Motor Sports.

In 2016, the Port Washington Lions Club generously donated funds for Green Bay Packer football cards for distribution to the children in the community. The Packer football card program continues to be very popular with the children.

Mid-Moraine Municipal Court continues to be a valuable asset for the City of Port Washington. All ordinance violation cases are efficiently handled by municipal court and help to improve the quality of life in our community. Through the Wisconsin TraCS System, citations issued by officers are automatically transmitted to municipal court and to WI Department of Transportation for processing.

The department remains committed to working proactively and in close partnership with the community and its residents. We strive to provide high quality professional and innovative police services to all. The department is dedicated to promoting and maintaining a sense of safety, security, stability, and peace of mind within the City of Port Washington. We strive to be both sensitive and responsive to community challenges and concerns. We continue our efforts to train all officers with the National Alliance on Mental Illness (NAMI), Crisis Intervention Training (CIT). Major topics include the recognition of mental illness as well as crisis de-escalation skills. Additionally, in an effort to further communicate with the public we have increased our social media presence (Facebook). Our annual Bike Safety Rodeo draws well over 200 kids. We continue to participate in Shop with a Cop and Ride to School with a Cop programs. Our efforts to improve and expand upon our community programs continue.

In an effort to strengthen police-student relationships, in 2013 the department assigned an officer part-time to serve as a School Resource Officer (SRO) with the Port Washington/Saukville School District. The SRO's mission is to build working relationships with students, faculty, administration, and parents; address on-site security; combat school violence; and serve as a positive role model for the students. Additionally, each year we train school district employees in Active Shooter Response to prepare them for these high-stress events. Classes are occasionally offered to the general public, government agencies, and private businesses. We resumed hosting the Hunter Safety Education Course in 2014, and it is offered annually.

We are slowly building on a more formalized crime prevention program. Our mission is twofold: to promote citizen participation in the reduction and prevention of crime through education, as well as to provide educational and safety-related programs based on community needs. Officer Steven Footit has been gathering material and ideas and received training through the Southern Police Institute in crime prevention through environmental design as well as training through the Wisconsin Crime Prevention Practitioners (WCPPA).

We continue to update our Accreditation files to keep them in compliance with accreditation standards. The Port Washington Police Dept. was initially accredited by the Wisconsin Law Enforcement Accreditation Group in July 2010. Re-accreditation took place in September 2013 and again in September 2016.

I am grateful for the cooperation and support the Commission has given me and the trust and confidence you have placed in this department and its officers.

OUR MISSION

The mission of the Port Washington Police Department is to enhance the quality of life in our city by working in partnership with the community, to protect and serve the community's quest for a peaceful and safe existence, with democratic values applied equally to all citizens.

VALUE STATEMENT

**TO ACHIEVE THIS MISSION,
WE COMMIT TO THESE SPECIFIC VALUES:**

Human life above anything else
Community opinion and response
Courtesy, compassion and respect
Problem Solving
Teamwork
Integrity

ADMINISTRATION AND PERSONNEL

BOARD OF POLICE AND FIRE COMMISSIONERS

Rick Nelson (Chair)
 Terry Tietyen
 Martin Becker (Vice Chair)
 William Malchow*
 Patty Ruth (Secretary)
 Jennifer Clearwater

**Resigned*

POLICE DEPARTMENT

<u>ADMINISTRATION</u>	<u>APPOINTED</u>	<u>PROMOTED</u>	<u>RECLASSIFIED</u>
Chief Kevin Hingiss	03-13-84	08-01-94 (Sergeant) 01-01-12 (Chief)	4-9-07 (Lieutenant)
Capt. Michael Keller	06-14-77	09-13-93 (Captain)	
Capt. Michael Davel	09-10-93	12-05-96 (Sergeant) 01-01-12 (Captain)	4-9-07 (Lieutenant)
Lt. Thomas Barbuch	03-02-87 Retired 3/4/16	02-27-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Craig Czarnecki	03-22-91	12-1-12 (Lieutenant)	
Lt. Kurt Knowski	03-17-00	04-01-14 (Lieutenant)	

<u>OFFICERS</u>	<u>APPOINTED</u>
Officer Thomas Kajtna	01-02-92
Officer Thomas Schleg	09-14-92
Officer Steven Footit	09-23-96
Officer Matthew Keller	01-02-97
Officer Daniel Wolff	03-12-98
Officer Chris Erickson	06-01-99
Officer Kirstin Moertl	11-30-99
Officer Jason Bergin	07-31-01
Officer Jerry Nye	09-06-02
Officer Ryan Hurda	03-09-09
Officer Eric Leet	01-10-94
Officer James Russell	07-31-12
Officer Anthony Vitella	11-30-15
Officer Gary Belzer	05-31-16
Officer Taylor Russell	07-05-16

**ADMINISTRATIVE
ASSISTANT**

Barb Roska

APPOINTED

02-24-96

RECORDS CLERKS (Full-Time)

Becki Hill
Shelly Heaslip
Annie Bialzik

APPOINTED

03-01-99
04-15-04
09-17-07

RECORDS MANAGER

Tammy Shepherd

APPOINTED

09-23-92 (Court Clerk)

RECLASSIFIED

1-1-11

SWORN PERSONNEL CHANGES

Present for duty December 31, 2015	19
Recruited during year	2
Separated from the service	1
Present for duty December 31, 2016	20

HONOR GUARD

The Port Washington Police Department Honor Guard consists of seven members. The purpose of the Honor Guard is to honor and support fallen members of law enforcement, nationally, throughout the state and in our local area.

The Honor Guard attends funerals, marches in parades, and presents a Police Memorial Week ceremony along with a benefit night fundraiser annually, this year's benefiting the Adam Hartwig Memorial Fund.



POLICE RESERVE UNIT

ADVISORS

Officer Jerry Nye
Lt. Kurt Knowski

POLICE RESERVE ACTIVITY

Membership

The Port Washington Police Reserves finished out the year with 11 active members. One of our members resigned after being hired for an LEO position with PYPD and one moved out of the area for a job. New recruits are welcome and we are constantly looking for recruits who will be active members. We continue to monitor the participation of the members so that we have an active roster from which to fulfill requests for assistance.

Training

Internal training covered the topics of:

- City familiarization
- Handcuffing
- Use of force
- Radio communications
- Traffic control and direction
- Crime Scene Processing
- Trial Court Testimony
- Professional Communication
- Courtroom Procedures
- Leadership and Team Building exercises
- Officer Down
- Clearing rooms/buildings
- Weapons Familiarization/Range Training
- Severe Weather Spotting

Scenario training was used to help put the training received to practical use. These scenarios involved the assistance of several officers from the department in addition to the advisors.

Events/Activities

812 hours of service were logged by the Reserve members. In addition to the training meetings which were held on a regular basis throughout the year, the following is a list of activities participated/assisted in by the Reserves:

Saturday Church Traffic @ St. Peters Catholic Church
Ladies Night Out – Foot Patrol/Traffic Control
Miller Bike Ride for the Arts – Traffic Control
Memorial Day Parade – Traffic Control
Pirate Fest
PWHS Graduation – Traffic Control
July 4th Parade & Fireworks – Traffic Control
Port Fish Day – Traffic/Foot Patrol
PWHS Homecoming Parade – Traffic Control
PWHS Football games – Foot Patrol
Ride from Concordia – Traffic Control
Scenic Shore 150 Bike Ride – Traffic Control
Range Training
Car Show - Traffic Control
Bicycle Rodeo – Assist Officer running the course
Port Christmas Parade – Traffic Control
Police Department Open House
Ride Alongs with Officers
Port Triathalon

In addition, the unit provided assistance to other agencies:

Grafton Christmas parade – Traffic Control
Saukville Race – Traffic Control
Frebeka 5 run – Traffic Control
Ozaukee County Sheriff – Accident Scene Traffic Control (2 incidents)



SCHOOL CROSSING GUARDS

REGULAR

Diane Jung – Head Crossing Guard

Kristen Andrews

Sandy Radloff

Judy Flom

Robert Byrne

Kathy Lambrecht

Joan McGarty

Sandy Budreck

Greg Miller*

Ruth Schneider

Julianne Weinberger



ALTERNATES

Gerald Wilde

James Radloff

Charles Betka

*Retired

OFFICER

TRAINING

Chief Kevin Hingiss

Spring Range Training @ OZSO Outdoor Range
 Fall Range Training @ OZSO Outdoor Range

Capt. Michael Keller

FBI NAA WI Chapter Spring Shoot @ Fox Valley Technical College
 Spring Range Training @ OZSO outdoor range
 CPR / AED training by American Heart Association
 FBI NAA Wisconsin Chapter Annual Retrainer, Minocqua WI
 FBI National Academy Associates Annual Conference
 FBI NAA WI Chapter Fall Shoot, Waukesha
 Fall Range Training @ OZSO outdoor range

Capt. Michael Davel

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
 WI Police Leadership Foundation/WCPA Winter Conference
 CPR/AED training by American Heart Association
 Propane dispenser training
 EVOC/ MILO
 Range training, OZSO outdoor range
 Instructor Updates @ Milw. County Sheriff's Academy

Lt. Thomas Barbuch

CPR/AED training by American Heart Association at PWPD

Lt. Craig Czarnecki

Multiple Interactive Learning Objectives (MILO) training, Cedarburg
 SRT training
 CPR/AED training by American Heart Association
 Media Relations & Public Speaking
 Spring Range training @ OZSO outdoor range
 Propane dispenser training
 TASER End-user Course
 Managing Property and Evidence in Law Enforcement
 EVOC / MILO
 Fall Range training @ OZSO outdoor range
 Instructor Updates

Lt. Kurt Knowski

NUTI School of Police Staff & Command, Franklin, WI
CPR / AED training by American Heart Association
Spring Range training @ OZSO outdoor range
Tabletop exercise – Missing/Abducted Child Call
Propane Dispenser Training
TASER End-User Course
Fall Range Training @ OZSO outdoor range
Instructor Updates @ Milwaukee County Sheriff's Academy
In-Service @ Waukesha County Technical College



Officer Thomas Kajtna

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
CPR / AED training by American Heart Association
Spring Range Training @ OZSO Outdoor Range
Propane Dispenser training
TASER End-User Courts
Fall Range Training, OZSO Outdoor Range

Officer Thomas Schleg

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
CPR / AED training by American Heart Association
Spring range training @ OZSO outdoor range
Propane dispenser training
TASER End-User Course
Fall Range Training @ OZSO outdoor range

Officer Steven Footit

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
In-service @ Waukesha County Technical College
CPR / AED training by American Heart Association
Spring Range Training @ OZSO
Propane dispenser training
TASER End-User Course
Fall Range Training @ OZSO Outdoor range

Officer Matthew Keller

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
CPR / AED training by American Heart Association
Spring Range Training @ OZSO outdoor range
Propane dispenser training
TASER End-User Course
In-Service @ Waukesha County Technical College
Fall Range Training @ OZSO outdoor range

Officer Daniel Wolff

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
In-Service @ Waukesha County Technical College
CPR / AED training by American Heart Association
Motorcycle In-Service @ Milwaukee County Sheriff Dept.
Spring Range Training @ OZSO Outdoor Range
TASER instructor re-certification training
Propane dispenser training
Fall Range training @ OZSO Outdoor Range
Instructor Updates @ Milw. County Sheriff's Academy

Officer Christopher Erickson

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
In-service @ Waukesha County Technical College
CPR/ AED training by American Heart Association
Field Training Officer Instruction @ Waukesha Cty. Technical College
Spring Range training @ OZSO outdoor range
Tabletop Exercise – Missing/Abducted Child Call
Propane dispenser training
TASER End-User course
Managing Property and Evidence in Law Enforcement
Law Enforcement WCAN Transition Training
Fall Range Training @ OZSO outdoor range

Officer Kirstin Moertl

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
In-Service @ Waukesha County Technical College
CPR / AED Training by American Heart Association
Child Abduction Response Team training
Spring Range Training @ OZSO outdoor range
Propane dispenser training
TASER End-User Course
Fall range training @ OZSO outdoor range

Officer Jason Bergin

Multiple Interactive Learning Objectives (MILO) training, Cedarburg
CPR/AED training by American Heart Association
Child Abduction Response Team training
Spring Range training @ OZSO outdoor range
Propane dispenser training
TASER End User Course
Fall Range training @ OZSO outdoor range

Officer Jerry Nye

Instructor Development Course, Fox Valley Technical College
CPR / AED training by American Heart Association
In-Service @ Waukesha County Technical College
Spring Range training @ OZSO outdoor range
Propane dispenser training
TASER End-User Course
Fall Range Training @ OZSO outdoor range

Officer Ryan Hurda

MILO (Multiple Interactive Learning Objectives) training,
Cedarburg
CPR / AED training by American Heart Association
In-Service @ Waukesha County Technical College
Field Search Software Certification Course
Spring Range Training @ OZSO outdoor range
TASER Instructor Training
Pursuit Drive & Emergency Response (2016-2017)
Tabletop exercise – Missing/Abducted Child Call
Propane dispenser training
WI Assn. of Computer Crime Investigators Conference
Fall Range Training @ OZSO Outdoor Range
In-Service @ Waukesha County Technical College
Panopticon Online Research course



Officer Eric Leet

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
In-Service @ Waukesha County Technical College
Spring Range Training @ OZSO outdoor range
Tabletop Exercise – Missing/Abducted child call
Propane dispenser training
TASER End-User Course
In-Service @ Waukesha County Technical College
CPR / AED Training by American Heart Association

Officer James Russell

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
CPR / AED training by American Heart Association
In-Service @ Waukesha County Technical College
Spring Range Training @ OZSO outdoor range
Tabletop exercise – Missing/Abducted child call
Propane dispenser training
TASER End-User Course
In-Service @ Waukesha County Technical College
Fall Range Training @ OZSO Outdoor Range

Officer Anthony Vitella

MILO (Multiple Interactive Learning Objectives) training, Cedarburg
Level 1 Active Shooter class
CPR / AED training by American Heart Association
Spring range training @ OZSO outdoor range
Pursuit Driving & Emergency Response (2015-2017) @ PWP
Tabletop Exercise – Missing/Abducted child call
Propane dispenser training
TASER End – User Course
Basic Breath Examiner Specialist Training, Waukesha Cty. Technical College
Fall Range Training @ OZSO Outdoor Range

Officer Gary Belzer

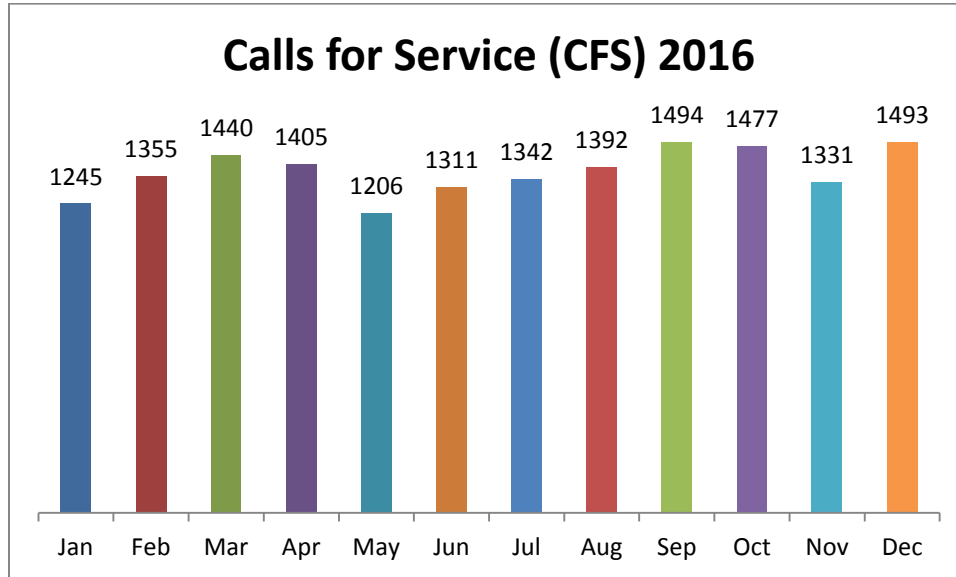
Range training @ OZSO outdoor range (new employee)
Propane Dispenser Training
TASER End-User Course
In-service @ Waukesha County Technical College
Crisis Intervention Team (CIT) Training
Fall Range training @ OZSO outdoor range

Officer Taylor Russell

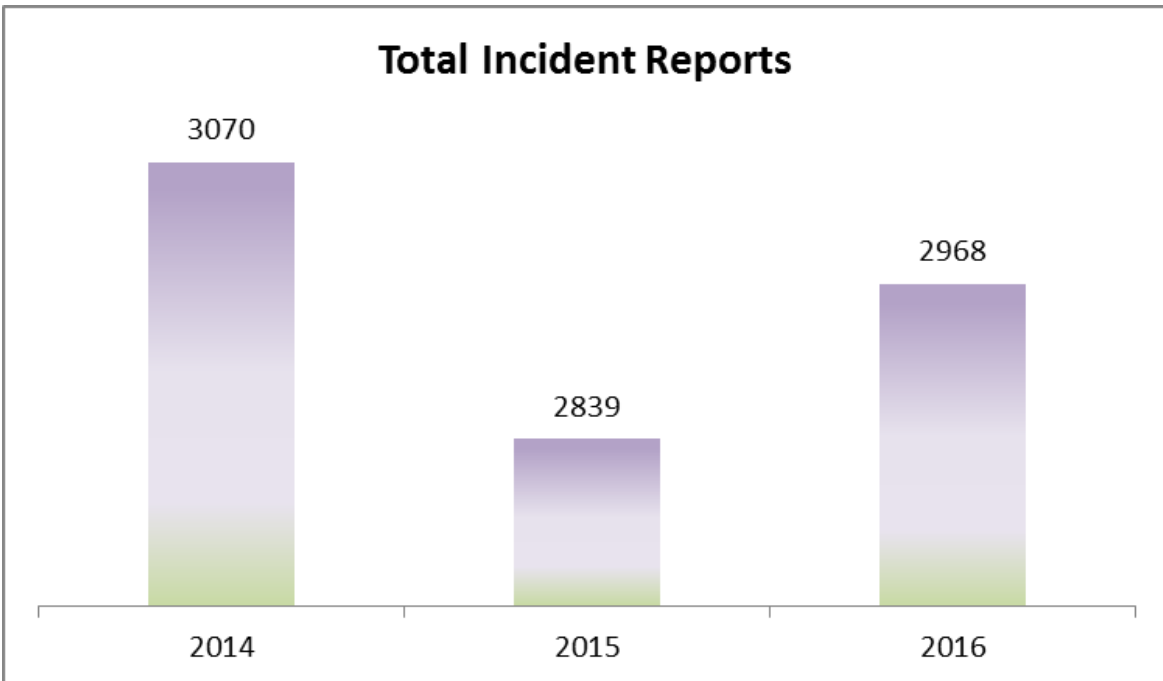
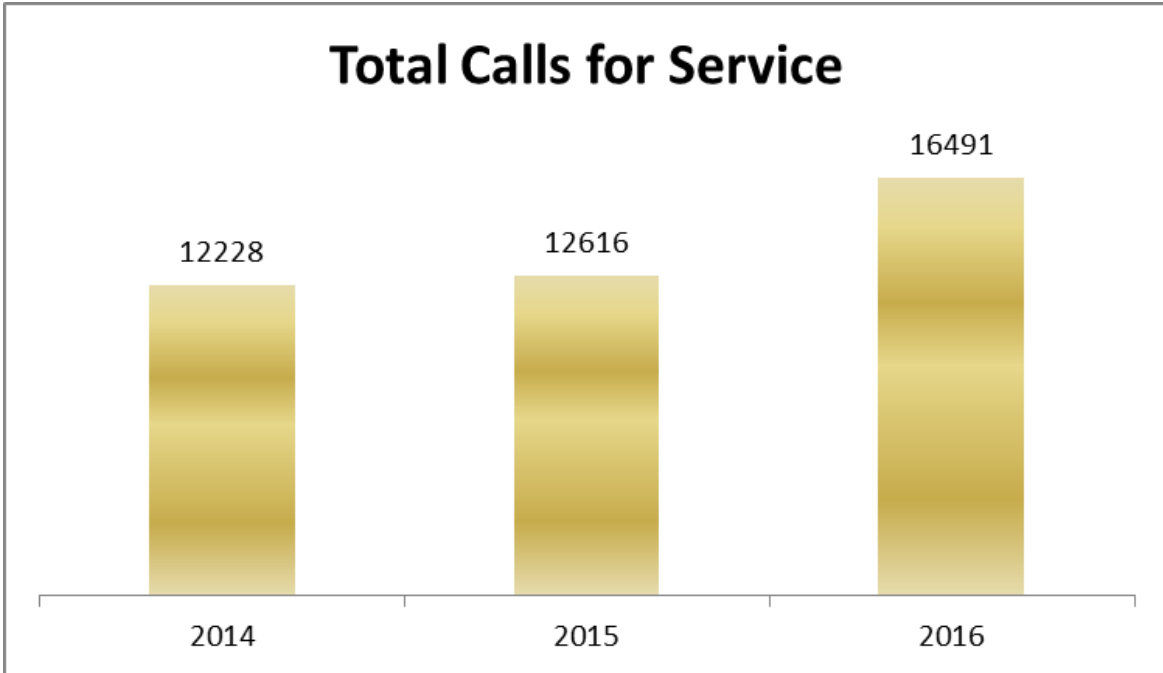
Pursuit Driving & Emergency Response (2015-2017) @ PWP
Range – firearms qualification for new employee, handgun, rifle
Propane dispenser training
TASER End-User Course @ PWP
Crisis Intervention Team (CIT) Training @ PWP
Fall range training @ OZSO outdoor range
In-Service @ Waukesha County Technical College

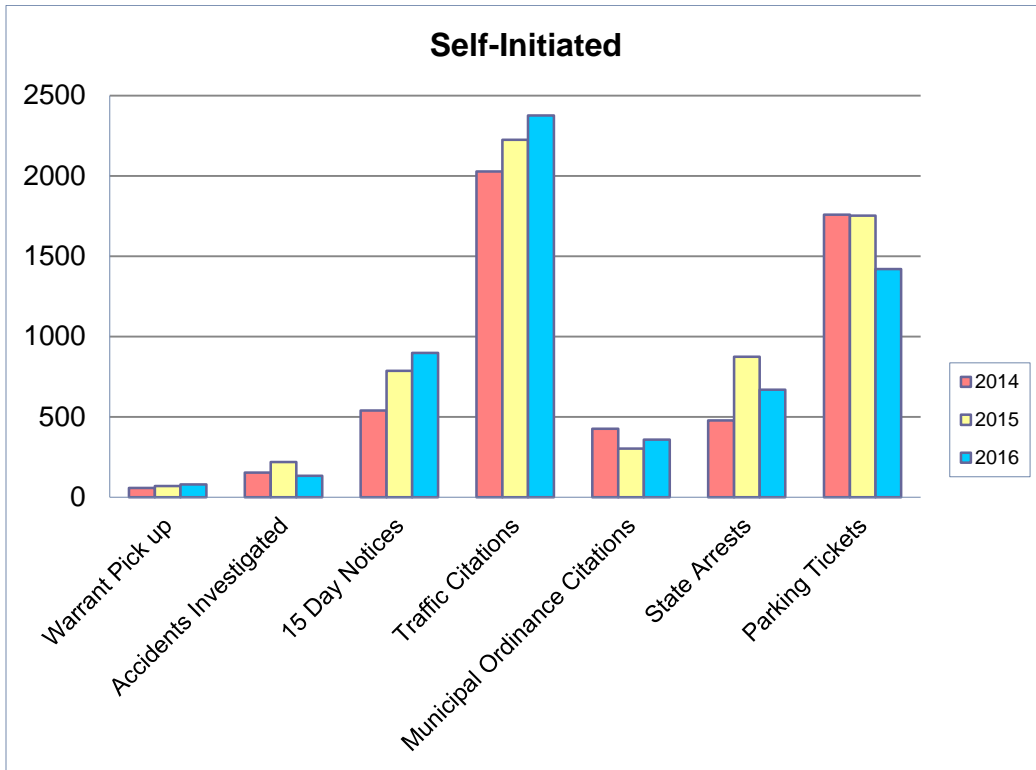
** The State of Wisconsin's training year is July 1st through June 30th.
The training listed is for calendar year 2016. Because of this difference, some officers' training records
may indicate either no In-service training for the year, or two sessions attended during the calendar year.*

OFFICER ACTIVITY

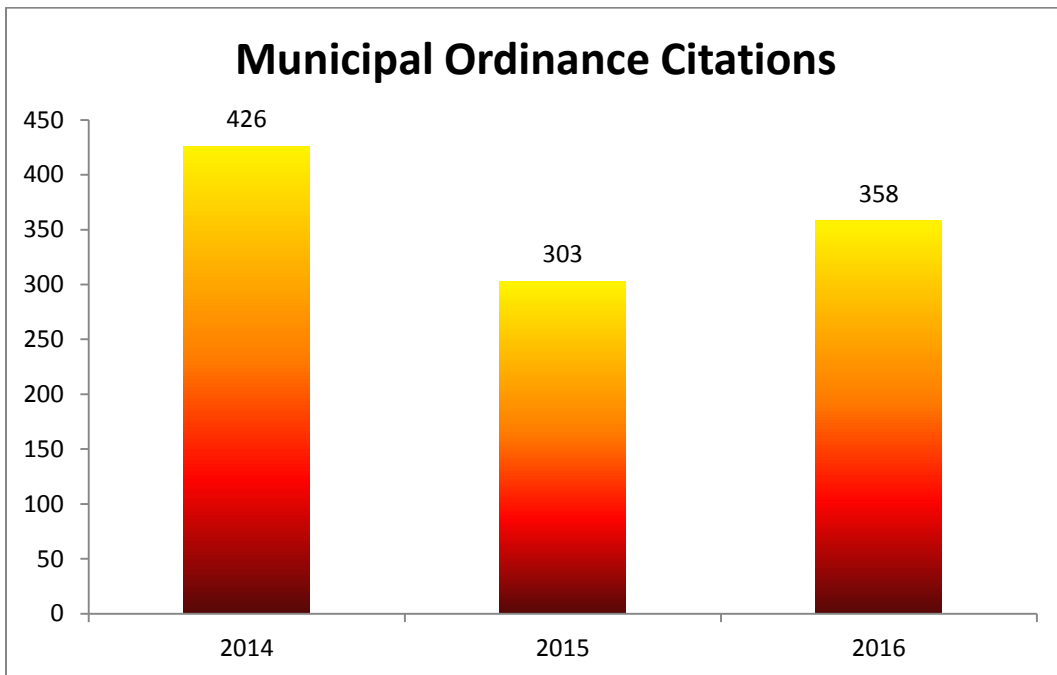
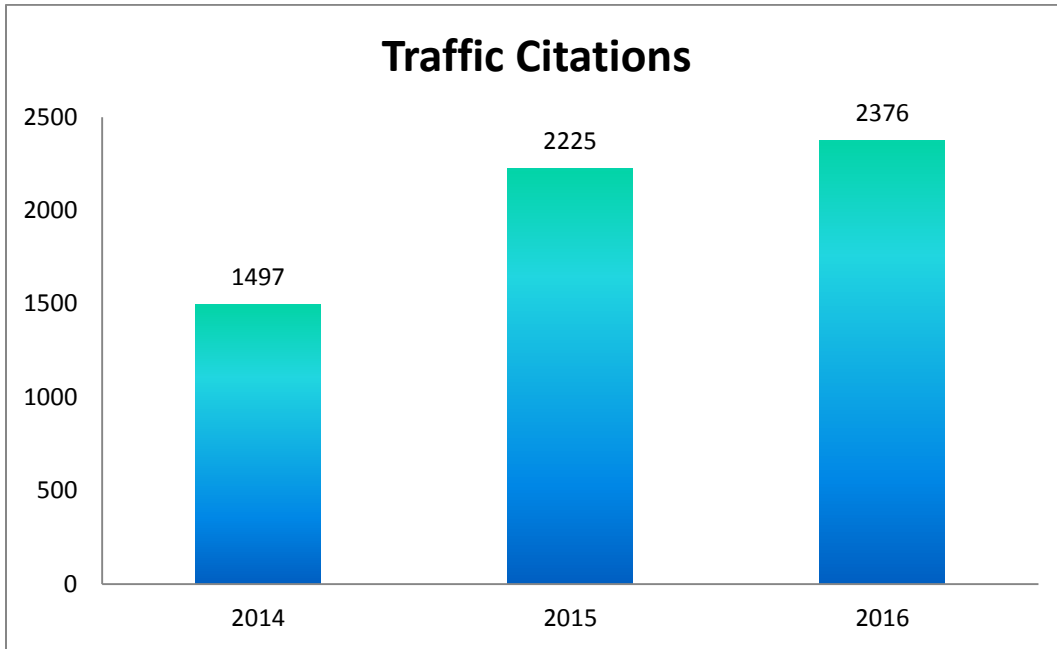


Call For Service (CFS) Description	# of Calls	Call For Service (CFS) Description	# of Calls	Call For Service (CFS) Description	# of Calls
911 Hang Up/Open Line	48	Domestic Violence - Physical	15	Parking Violation	188
911 Cellular Hang Up/Open Line	252	Emergency Detention (Chapter 51)	10	Secure/Check Parks	1370
Abandoned Property	41	Escape/Huber Walk-away	1	PBT Test - Station	223
Assist a Citizen	432	Field Interview/Interrogation	33	Motor Vehicle Accident - Property Damage Only	201
Administrative	462	Fire	42	Motor Vehicle Accident - Personal Injury	10
Alarm - Burg/Bank	127	Forgery	0	Process Service	5
Alarm - Fire	87	Found/Recovered Property	67	Prisoner Transport	3
All Other Offenses	43	Fraud	73	Rescue Call	716
Animal Complaints	175	Family Trouble	32	Robbery	1
Assist Other Agency	235	Fireworks	13	Retail Theft	3
Barking Dog	9	Gas Drive-Off	19	Runaway Juvenile	5
Battery	11	Harassment	78	Sexual Assault	13
Dog/Cat Bite	12	Indecent Exposure	1	School	629
Bomb Threat	1	Issuance of Worthless Check	5	Special Response Team	0
Burglary	8	In Progress Call - Specify	26	Suicide & Attempts	22
Business Check	2569	Juvenile Curfew/Loitering	13	Suspicious Person/Vehicle	313
CDTP (Vandalism)	57	K-9	1	Theft	107
Car vs. Deer Accident	15	Liquor Violation	2	tobacco Violations	4
Disorderly Conduct	174	Littering	3	Traffic Complaint/Erratic Driving	60
Debris on Roadway	46	Vehicle/Residence Lockout	172	Training	3
Directed Enforcement	1377	Lost Property	15	Trespass	32
Disabled Vehicle	132	License Premise (Tavern) Check	11	Underage Alcohol Violation	5
DNR/Tag Deer/Boat/Snowmobile	14	Miscellaneous Service	263	Vehicle Traffic Stop	2209
Death Investigation	2	Missing Person	15	Warrant Pickup/Service/Attempt	80
Door Check	2101	Motor Vehicle Theft	3	Welfare check	121
DPW/Highway Dept	30	Noise Complaint	65	Weapons	12
Driving Complaint	104	Non-Reportable Accident	4	Weather Call-out	0
Drug Investigation	36	Open Door/Window	66	Wastewater Treatment Plant	341
Drunkeness/Public Inebriation	6	Ordinance Violation	135	Light & Water Call-out	0
Domestic Violence - Verbal	25	Operating While Intoxicated	1		

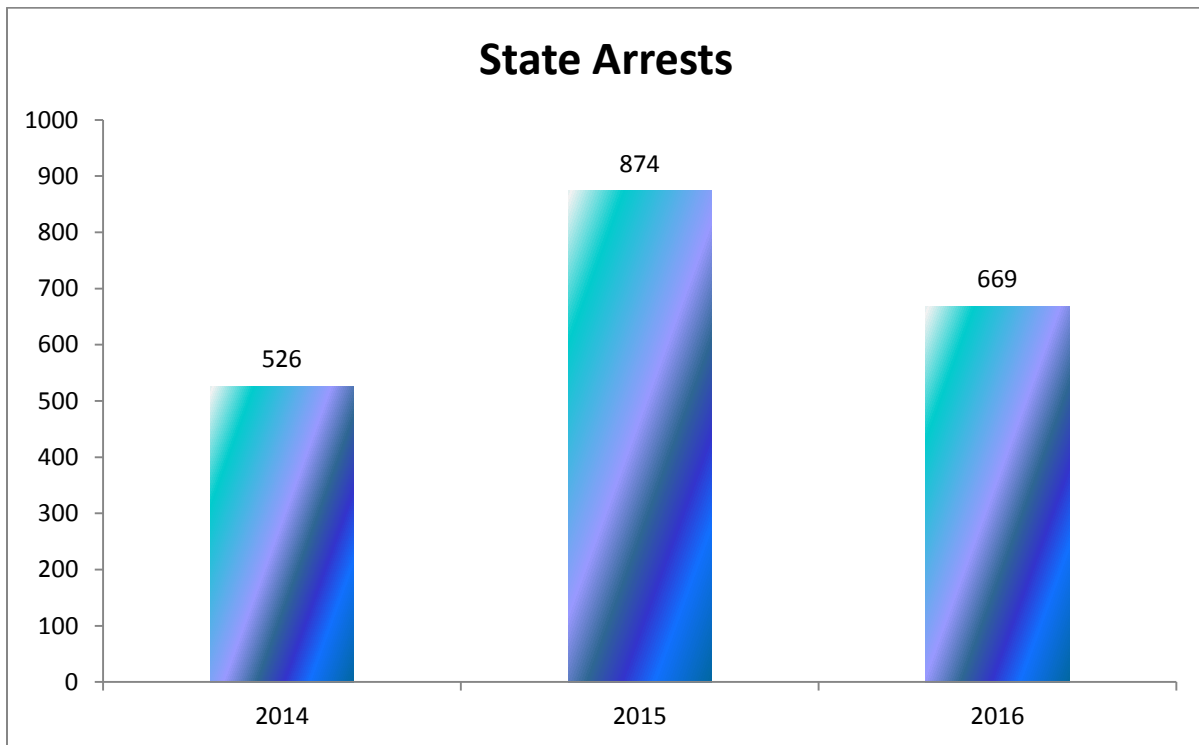


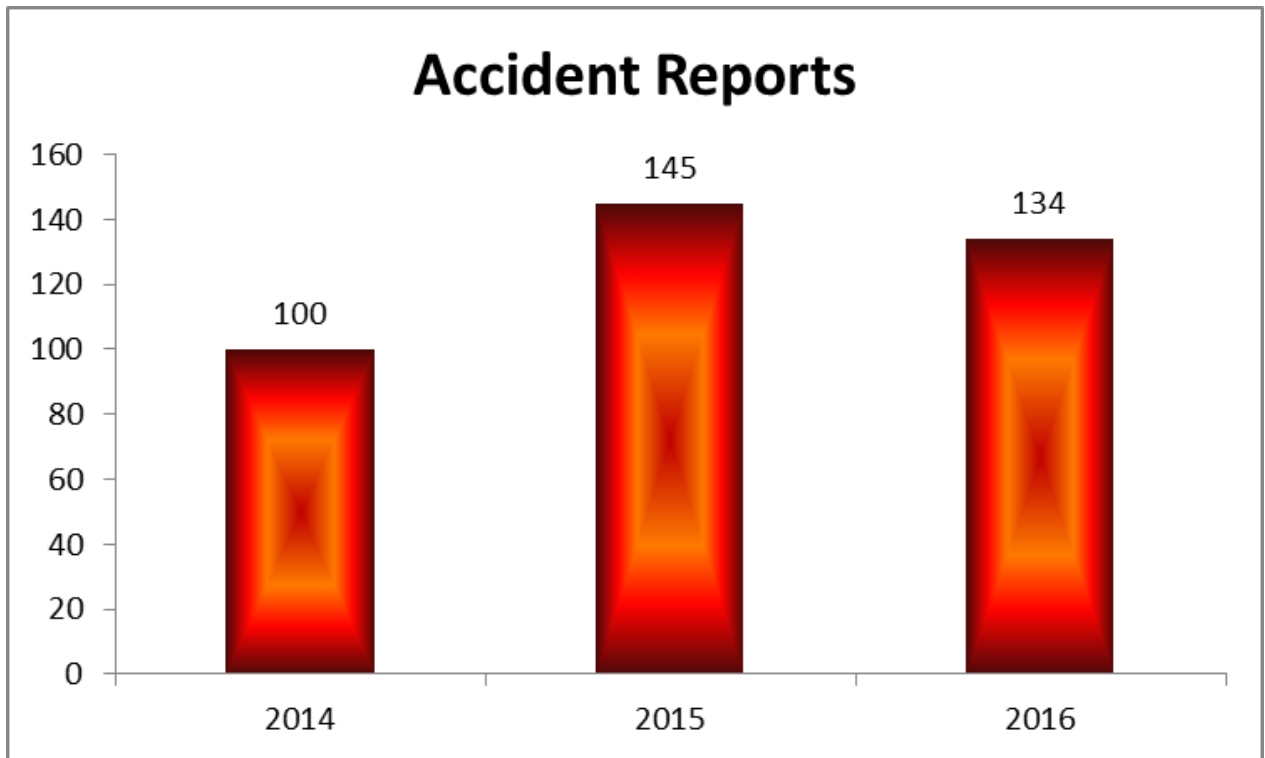


CITATIONS ISSUED

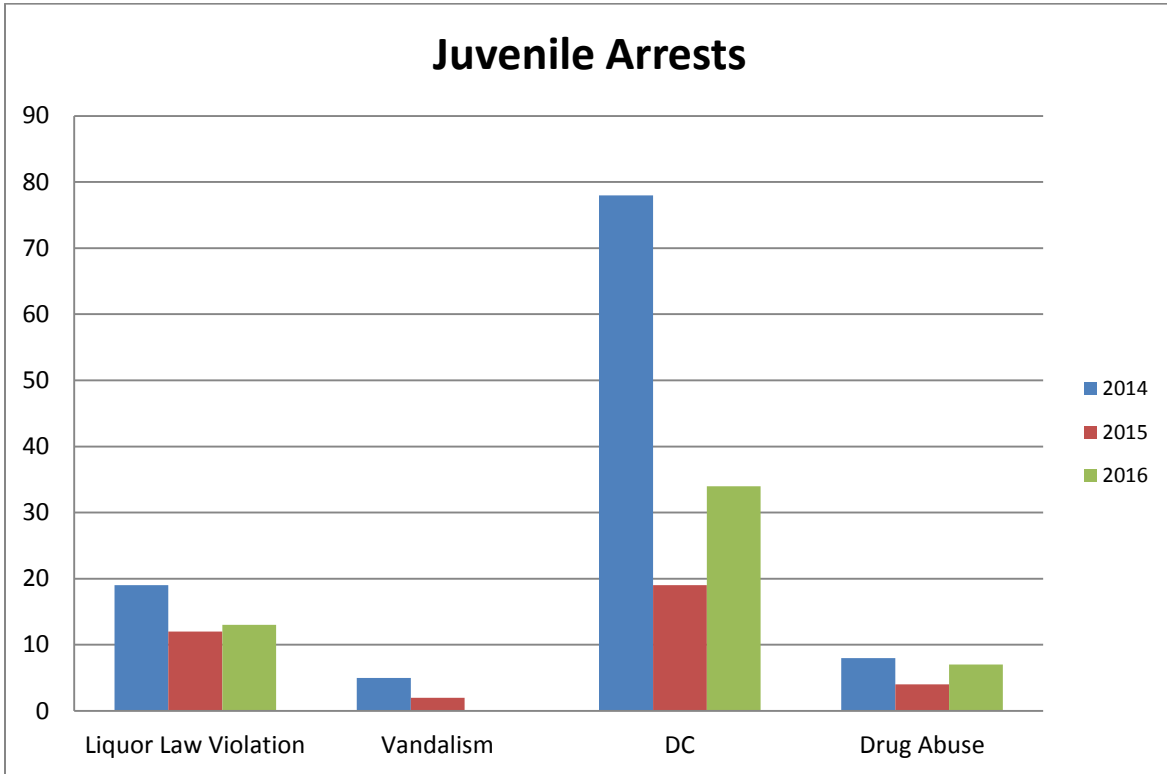


STATE ARRESTS



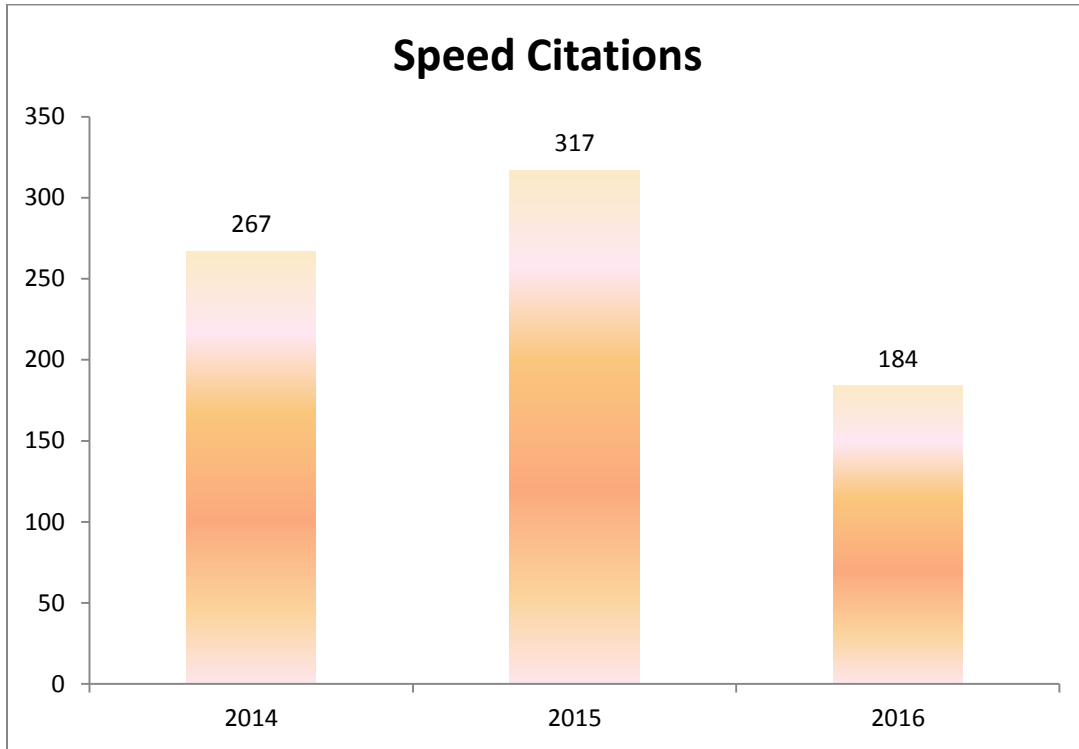


JUVENILE ARRESTS

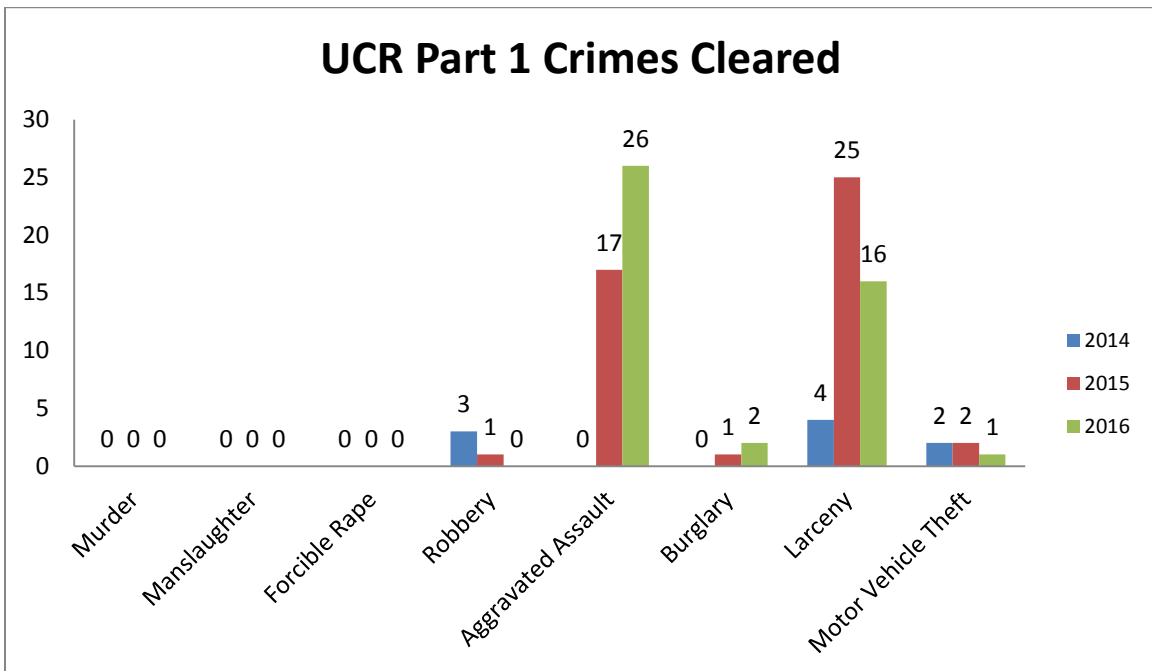
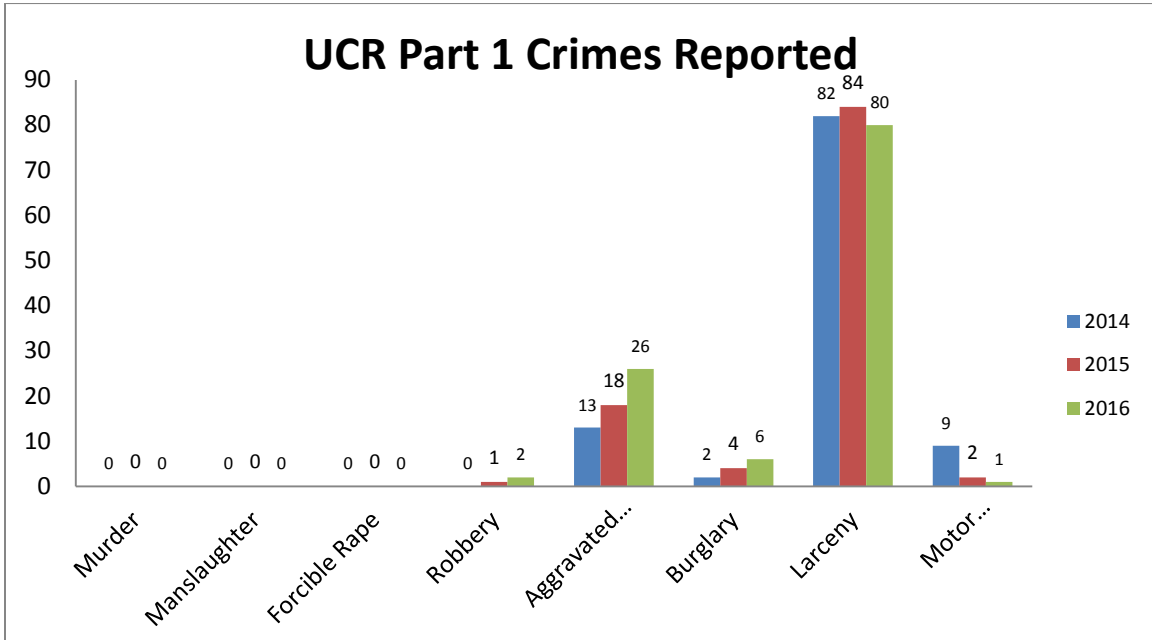


	2014	2015	2016
Liquor Law Violation	19	12	13
Vandalism	5	2	0
DC	78	19	34
Drug Abuse	8	4	7

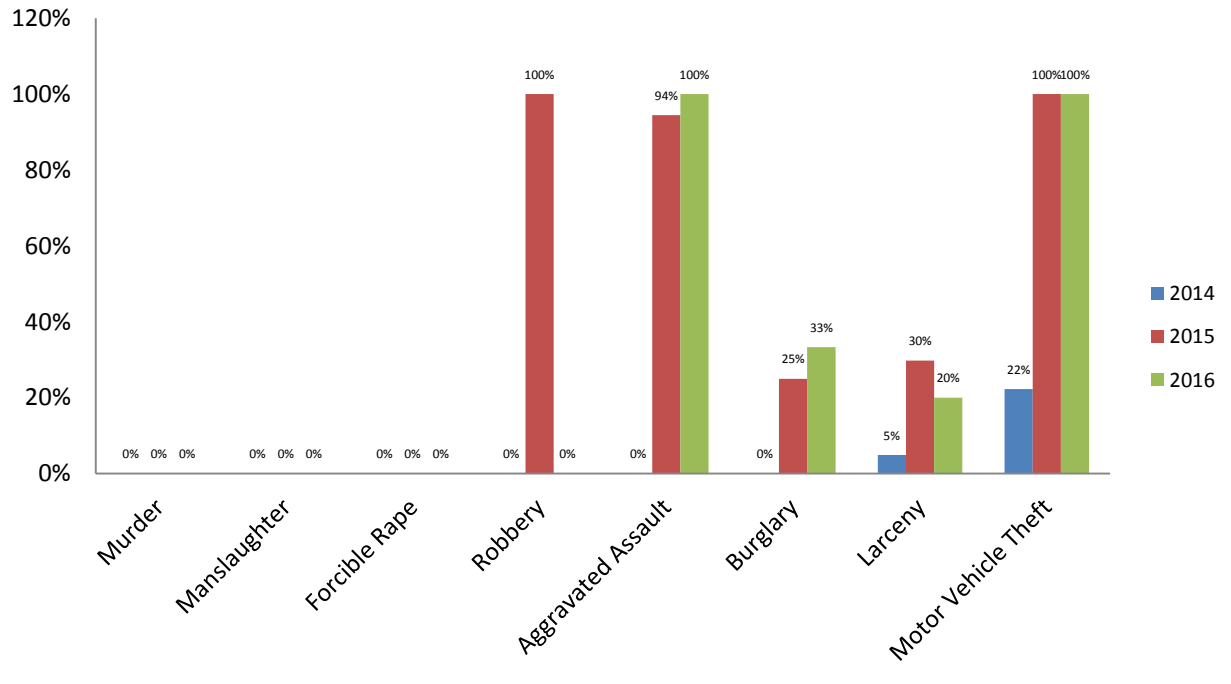
SPEED CITATIONS



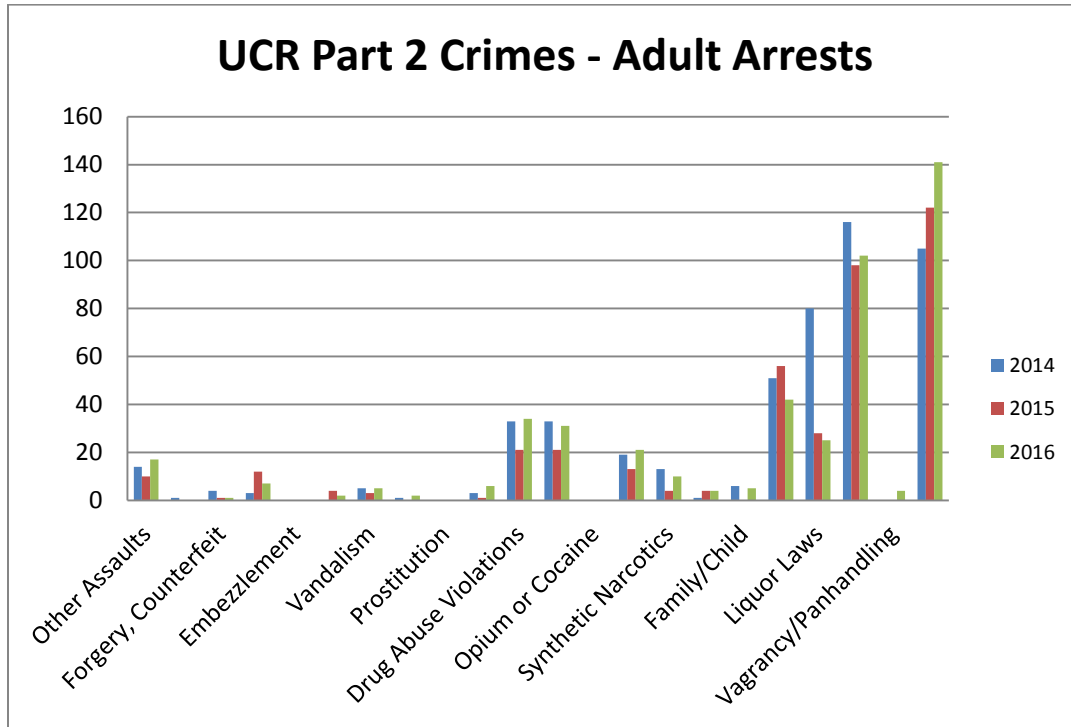
UCR PART 1 CRIMES



UCR Part 1 Crimes Percentage of Calls Cleared

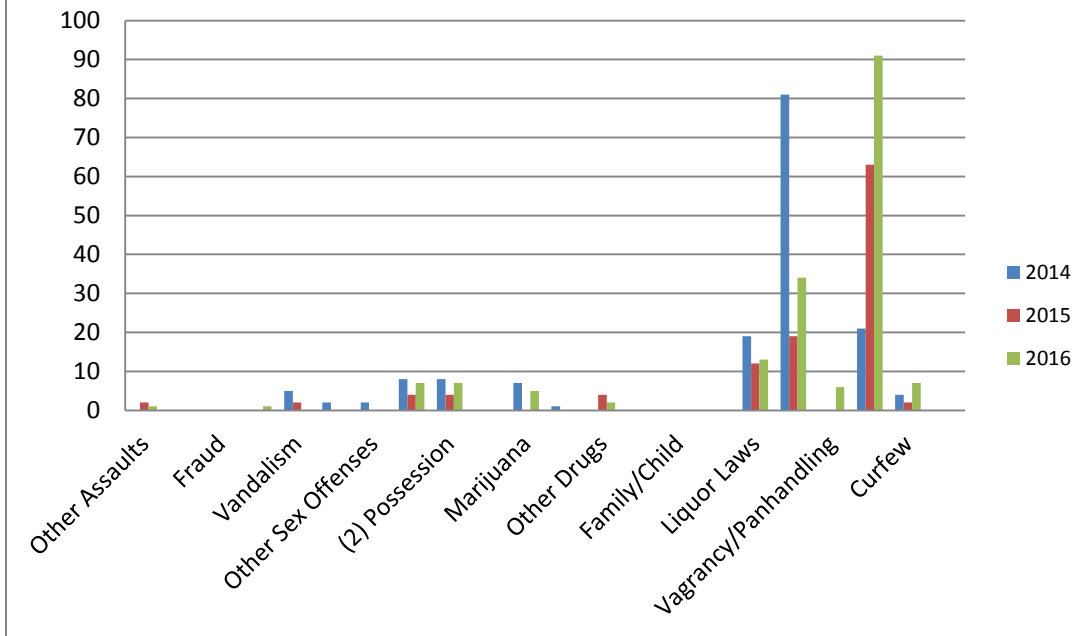


UCR PART 2 CRIMES



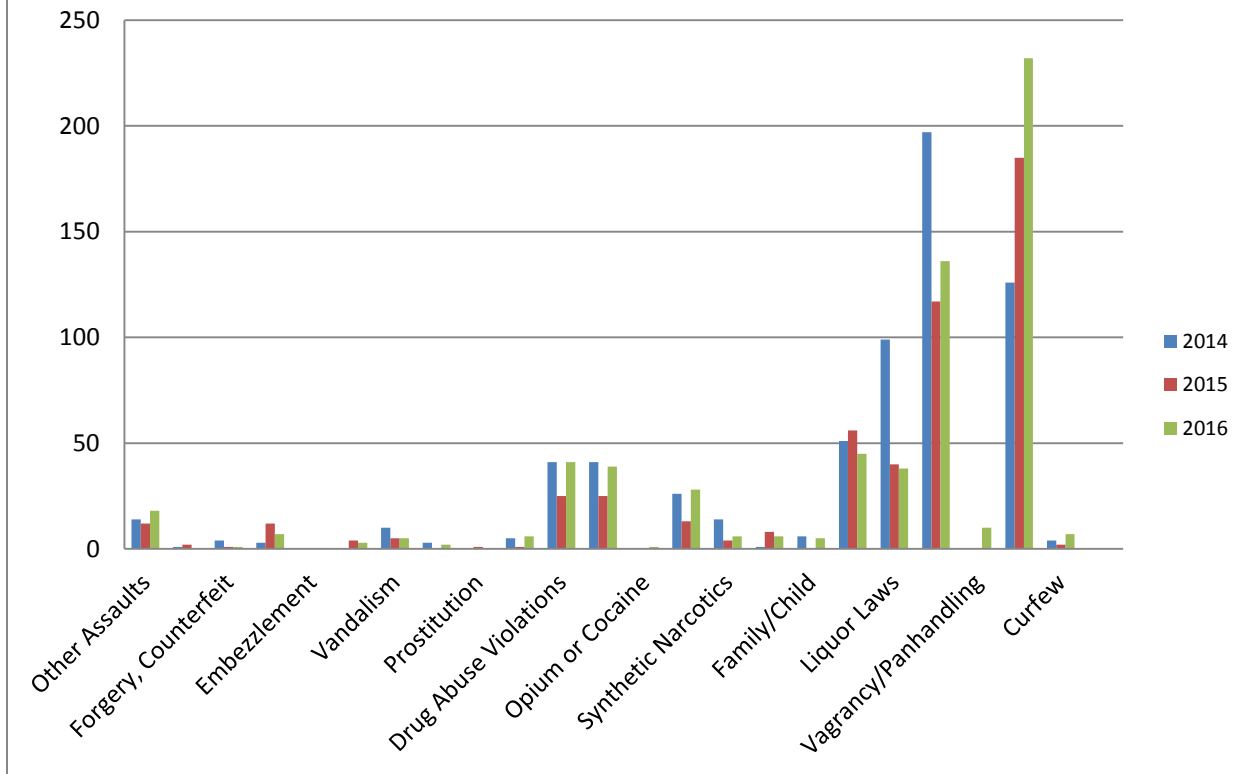
Part 2 Crimes – Adult Arrests	2014	2015	2016
Other Assaults	14	10	17
Arson	1	0	0
Forgery, Counterfeit	4	1	1
Fraud	3	12	7
Embezzlement	0	0	0
Stolen Goods; Buy, Sell	0	4	2
Vandalism	5	3	5
Weapons; Carry, Possess	1	0	2
Prostitution	0	0	0
Other Sex Offenses	3	1	6
Drug Abuse Violations	33	21	34
(2) Possession	33	21	31
Opium or Cocaine	0	0	0
Marijuana	19	13	21
Synthetic Narcotics	13	4	10
Other Drugs	1	4	4
Family/Child	6	0	5
DUI	51	56	42
Liquor Laws	80	28	25
Disorderly Conduct	116	98	102
Vagrancy/Panhandling	0	0	4
Other Except Traffic	105	122	141
Totals	488	398	459

UCR Part 2 Crimes - Juvenile Arrests



UCR Part 2 – Juvenile Arrests	2014	2015	2016
Other Assaults	0	2	1
Arson	0	0	0
Fraud	0	0	0
Stolen Goods; Buy, Sell	0	0	1
Vandalism	5	2	0
Weapons; Carry, Possess	2	0	0
Other Sex Offenses	2	0	0
Drug Abuse Violations	8	4	7
(2) Possession	8	4	7
Opium or Cocaine	0	0	0
Marijuana	7	0	5
Synthetic Narcotics	1	0	0
Other Drugs	0	4	2
All Other Gambling	0	0	0
Family/Child	0	0	0
DUI	0	0	0
Liquor Laws	19	12	13
Disorderly Conduct	81	19	34
Vagrancy/Panhandling	0	0	6
Other Except Traffic	21	63	91
Curfew	4	2	7
Run-Aways	0	0	0
Totals	158	112	174

UCR Part 2 Crimes - Adult & Juvenile Combined



UCR Part 2 – Adult & Juvenile	2014	2015	2016
Other Assaults	14	12	18
Arson	1	2	0
Forgery, Counterfeit	4	1	1
Fraud	3	12	7
Embezzlement	0	0	0
Stolen Goods; Buy, Sell	0	4	3
Vandalism	10	5	5
Weapons; Carry, Possess	3	0	2
Prostitution	0	1	0
Other Sex Offenses	5	1	6
Drug Abuse Violations	41	25	41
(2) Possession	41	25	39
Opium or Cocaine	0	0	1
Marijuana	26	13	28
Synthetic Narcotics	14	4	6
Other Drugs	1	8	6
Family/Child	6	0	5
OMVI	51	56	45
Liquor Laws	99	40	38
Disorderly Conduct	197	117	136
Vagrancy/Panhandling	0	0	10
Other Except Traffic	126	185	232
Curfew	4	2	7
Run-Aways	0	0	0
Total	646	513	636

SPECIFIC WORK PLAN FOR 2017

In 2017 we expect to complete the following:

- Continue to develop crime prevention program.
- Re-engineer the Police Department website to make information easier for the community to access.
- Enhance attractiveness of promotional opportunities through leadership development and compensation.
- Update our body camera program to include ten new VieVu LE5 Lites with Cloud storage and a multi-dock station.