PORT WASHINGTON POLICE DEPARTMENT



ANNUAL REPORT

2012

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Kevin Hingiss, Chief



TABLE OF CONTENTS

MISSION AND VALUE STATEMENTS	6
ADMINISTRATION AND PERSONNEL	7
SWORN PERSONNEL CHANGES	8
POLICE RESERVE MEMBERS	9
POLICE RESERVE ACTIVITY	10
SCHOOL CROSSING GUARDS	14
TRAINING	15
OFFICER ACTIVITY	19
CITATIONS ISSUED	22
STATE ARRESTS	23
ACCIDENTS	24
JUVENILE ARRESTS	25
SPEED CITATIONS	26
UCR PART 1 CRIMES	27
UCR PART 2 CRIMES	29
SPECIFIC WORK PLAN FOR 2013	32



April, 2013

CITY OF PORT WASHINGTON

MEMO TO: Police & Fire Commission

POLICE DEPARTMENT

FROM: Kevin Hingiss, Chief

Kevin Hingiss, Chief of Police SUBJECT: 2012 ANNUAL REPORT

Michael Keller, Police Captain Administration

The Annual Report for the City of Port Washington Police Department covering the period of January 1, 2012, through December 31, 2012, is hereby submitted for your review.

Michael Davel Police Captain Operations

Throughout 2012 the Port Washington Police Department continued to experience change in the areas of personnel, technology, and equipment. Lt. Kevin Hingiss was promoted to Chief of Police, and Lt. Michael Davel was promoted to a new position, Captain of Operations. In July we filled our patrol vacancy by appointing James Russell as our newest patrol officer. In December, Craig Czarnecki was promoted to Lieutenant.

Body-worn cameras were purchased and are being worn by the officers. The department received a generous donation from Just Carry and ZuZu Pedals enabling us to purchase two (2) new police mountain bikes that are used during the summer months for various patrols.

The department also has had at its disposal a Yamaha scooter, which is used for various types of patrol especially in the lakefront area, compliments of Yamaha of Port Washington, Inc. A Can-Am ATV was loaned to the department for summer beach patrol by Cedar Creek Motor Sports.

365 North Wisconsin Street P.O. Box 365

Port Washington, WI 53074

Tel (262) 284-2611

Fax (262) 377-9648

In 2012 the Port Washington Kiwanis and the Port Washington Lions Club generously donated funds for Brewer baseball and Green Bay Packer football cards for distribution to the children in the community. Both of these programs continue to be very popular with the children.

Mid-Moraine Municipal Court continues to be a valuable asset for the City of Port

Washington. All ordinance violation cases are efficiently handled by municipal court and help to improve the quality of life in our community.

The department remains committed to working proactively and in close partnership with the community and its residents. We strive to provide high quality professional and innovative police services to all. The department is dedicated to promoting and maintaining a sense of safety, security, stability, and peace of mind within the City of Port Washington. We strive to be both sensitive and responsive to community challenges and concerns. Our efforts to improve and expand upon our community programs continue. In an effort to strengthen police-student relationships, the department assigned an officer part-time to serve as a School Resource Officer (SRO) with the Port Washington/Saukville School District. The SRO's mission is to build working relationships with students, faculty, administration, and parents; address on-site security; combat school violence; and serve as a positive role model for the students. We have also made plans for offering our Citizens Police Academy and Hunter Safety Education Programs in 2013.

In 2012 Officer Jerry Nye and Reserve Officer Michael Kolbach were recognized for their life-saving actions on July 8 for rescuing a subject from a house fire.

We continue to update our Accreditation files to keep them in compliance with accreditation standards. The Port Washington Police Dept. was accredited by the Wisconsin Law Enforcement Accreditation Group in July 2010. Re-accreditation will take place in September 2013.

I am grateful for the cooperation and support the Commission has given me and the trust and confidence you have placed in this department and its officers.

OUR MISSION

The mission of the Port Washington Police Department is to enhance the quality of life in our city by working in partnership with the community, to protect and serve the community's quest for a peaceful and safe existence, with democratic values applied equally to all citizens.

VALUE STATEMENT

TO ACHIEVE THIS MISSION, WE COMMIT TO THESE SPECIFIC VALUES:

Human life above anything else Community opinion and response Courtesy, compassion and respect Problem Solving Teamwork Integrity

ADMINISTRATION AND PERSONNEL

BOARD OF POLICE AND FIRE COMMISSIONERS

Rick Nelson (Chair) Terry Tietyen (Vice Chair) Bruce Becker Martin Becker Michael Mueller

POLICE DEPARTMENT

ADMINIS Chief Kevi	TRATION n Hingiss	APPOINTED 03-13-84	PROMOTED 08-01-94 (Sergeant) 01-01-12 (Chief)	RECLASSIFIED 4-9-07 (Lieutenant)
Capt. Mich	ael Keller	06-14-77	09-13-93 (Captain)	
Capt. Mich	ael Davel	09-10-93	12-05-96 (Sergeant) 01-01-12 (Captain)	4-9-07 (Lieutenant)
Lt. Thomas	s Barbuch	03-02-87	02-27-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Eric Le	et	01-10-94	10-14-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Craig C	Zarnecki	03-22-91	12-1-12 (Lieutenant)	

OFFICERS	APPOINTED
Officer Eric Schmeling	01-04-88
Officer Thomas Kajtna	01-02-92
Officer Thomas Schleg	09-14-92
Officer Steven Footit	09-23-96
Officer Matthew Keller	01-02-97
Officer Daniel Wolff	03-12-98
Officer Chris Erickson	06-01-99
Officer Kirstin Moertl	11-30-99
Officer Kurt Knowski	03-17-00
Officer Jason Bergin	07-31-01
Officer Jerry Nye	09-06-02
Officer Ryan Hurda	03-09-09
Officer James Russell	07-31-12

ADMINISTRATIVE

ASSISTANT	APPOINTED
Barb Roska	02-24-96

RECORDS CLERKS (Full-Time) Becki Hill O3-01-99 Shelly Heaslip Annie Bialzik O9-17-07

RECORDS MANAGERAPPOINTEDRECLASSIFIEDTammy Shepherd09-23-92 (Court Clerk)1-1-11

SWORN PERSONNEL CHANGES

Present for duty December 31, 2011	18
Recruited during year	1
Separated from the service	0
Present for duty December 31, 2012	19

POLICE RESERVE MEMBERS

CAPTAIN: Doug Winquist
LIEUTENANTS: Will Parzyszek
CORPORAL: Charles Betka
TRAINING OFFICER: Richard Loberger

MEMBERS:

Allen Biever Russ MacRae*
Corey Birchbauer James Ruth
Tricia Perry Brandon Reel
Michael Kolbach Issam Izhiman
Gregg Kraft* Grant Close
Gregory Boulanger* Bill Fisher*
Robert Mueller* Ashly Koller

Wes Parks

ADVISORS

Lt. Tom Barbuch Officer Jerry Nye

*Resigned.

Membership

The Port Washington Police Reserves finished out the year with 14 active members. Bill Fisher and Greg Boulanger resigned as they moved out of the area. Russ MacRae resigned as he has now been employed by Milwaukee Police Dept. Robert Mueller and Gregg Kraft resigned as they were no longer able to give the time needed to be active members. Ashly Kohler and Wes Parks joined the unit in 2012, completed their training, and are now active members. We continue to monitor the participation of the members so that we have an active roster from which to fulfill requests for assistance.

Training

Internal training covered the topics of:
City familiarization
Handcuffing
Use of force
Radio communications
Traffic control and direction
Firearms familiarization which included range training
Crime Scene Processing
Professional Communication
Courtroom Procedures
Leadership and Team Building exercises
Search for lost child

Scenario training was used to help put the training received to practical use. These scenarios involved the assistance of several officers from the department in addition to the advisors.

Three Reserves were sent to MATC for 16 hours of training. Training included Professional Communications, Handcuffing/Use of Force, Drug Recognition Evaluation, Traffic Direction, and Emergency Vehicle Operation Course.

Events/Activities

1,526 hours of service were logged by the Reserve members. In addition to the meetings which were held on a regular basis throughout the year, the following is a list of activities participated/assisted in by the Reserves:

Saturday Church Traffic @ St. Peters Catholic Church

Assist with search warrant

Severe Weather Storm Spotters

Kiss of Indulgence - Foot Patrol/Traffic Control

Traffic control for downed wires

Miller Bike Ride for the Arts – Traffic Control

Main Street Program Street Festival – Foot Patrol

Memorial Day Parade - Traffic Control

PWHS Graduation - Traffic Control

July 4th Parade & Fireworks – Traffic Control

Port Fish Day - Traffic/Foot Patrol

Piratefest Parade, Fireworks, and Festival - Foot Patrol/Traffic Control

Relay for Life – Security for donation collection

PWHS Homecoming Parade – Traffic Control

PWHS Football games - Foot Patrol

Triathalon - Traffic Control

Run from Concordia - Traffic Control

Scenic Shore 150 Bike Ride - Traffic Control

Pumpkins in the Park – Traffic Control

Car Show - Traffic Control

Restrict Beach access for search for drowning victim

Funeral - Traffic Control

Municipal Court - Security

Squads to Milwaukee for service

Bicycle Rodeo – Assist Officer running the course

Port Christmas Parade - Traffic Control

Accident Scene - Traffic Control

Multi-Agency Exercise – Served as victims

Saukville 9/11 Silent March – Marching Unit

Surveillance

Ride Alongs with Officers

In addition, the unit provided assistance for activities in other communities:

Grafton Bicycle Race – Traffic/Crowd Control Grafton Christmas parade – Traffic Control Saukville Race – Traffic Control Frebeka 5 run – Traffic Control

Recognition

We continued with our recognition program to "recognize exceptional work done by volunteers of the Port Washington Police Reserve Unit." While the police advisors make the selections for award recipients, any police officer, reserve officer, or community member can recommend a reserve for their service. The following are the four types of awards that can be presented to members of the unit:

- Years of Service Award: For continuous years of service starting at 5 years and at increments of 5 years.
- Exceptional Community Service Award: For exceptional service to the community and/or the department.
- Exceptional Service Award: For exceptional service through self motivation and self initiation in conduct whose results improve or benefit the community, police department, or reserve unit.
- Exceptional Conduct Award: For reserves whose actions go above and beyond what is expected of a reserve officer; and as a result of those actions, greatly effects a positive outcome.

The following were the 2012 recipients:

YEARS OF SERVICE AWARD

- -Russ MacRae
- -Doug Winquist

EXCEPTIONAL SERVICE

- -Doug Winquist
- -Will Parzyszek
- -Charlie Betka
- -Richard Loberger

COMMUNITY SERVICE

- -Doug Winquist
- -Tricia Perry
- -Michael Kolbach
- -Sam Izhiman
- -Charles Betka
- -Russ MacRae
- -Will Parzyszek
- -Jim Ruth
- -Cory Birchbauer

EXCEPTIONAL CONDUCT

-Doug Winquist -Jim Ruth

Expanding Duties

The Reserve unit is currently planning and working towards expanding the scope of activities. These ideas will require approval and some will also require additional training and coordination with Officers. Some of the ideas have come from the Reserve members, and some have come from conversations with officers in the department. Some of the ideas under consideration include:

Vacation Home checks Child Fingerprinting Programs Expanding Downtown Surveillance Adding Reserves to the bike patrol

SCHOOL CROSSING GUARDS

REGULAR

Diane Jung - Head Crossing Guard

Lynn Didier

Kristen Andrews

Sandy Radloff

Judy Flom

Robert Byrne

Kathy Lambrecht

Charles Betka

ALTERNATES

Joan McGarty

Donna Stepaniak

Ruth Schneider

Gerald Wilde

JulieAnne Weinberger

Tricia Perry

Sandy Budreck

James Radloff

OFFICER TRAINING

Chief Kevin Hingiss

New Chiefs Training – Madison WI Spring Range Training @ OZSO outdoor range AED/CPR recertification @ PWPD FBI NAA Business Meeting & Lunch Fall Range Training – OZSO range

Capt. Michael Keller

FBI NA Spring Shoot
FBI NA Business Meeting & Lunch
FBI NA Annual Training Conference, Grapevine, TX
FBI NA Annual Retrainer, Minocqua WI
Pursuit Driving for Administrators, M A T C
Fall Range Training – OZSO Range
FBI NA Fall Shoot, Waukesha PD range
Leadership in Police Organizations Instructor Update, Milwaukee WI

Capt. Michael Davel

Inservice Training – Waukesha County Technical College
Spring Range Training @ OZSO Outdoor Range (Instructor)
AED/CPR recertification @ PWPD
WI Chiefs of Police/Leadership Foundation Winter Conference, WI Dells
Incident Tactical & Training Review, Fond du Lac, WI
Attorney General's Summit, WI Dells
TASER Instructor – Recertification
Intoximeter re-certification, Cedarburg PD
Fall Range Training – OZSO range
Community Planning for Emergencies – Oak Creek, WI

Lt. Thomas Barbuch

Spring Range Training @ OZSO range
AED/CPR recertification @ PWPD
FBI NAA Business Meeting & Lunch
Wisconsin Identification Association Conference
Electronic Control Device (TASER) recertification training @ PWPD
Intoximeter re-certification, Cedarburg PD
Fall Range Training — OZSO range

Lt. Eric Leet

Spring Range Training @ OZSO outdoor range AED/CPR recertification @ PWPD Electronic Control Device (TASER) recertification training Intoximeter Recertification, Cedarburg WI Fall Range Training – OZSO range

Lt. Craig Czarnecki

Spring Range Training @ OZSO Outdoor Range (Instructor)
AED/CPR recertification @ PWPD
Incident Tactical & Training Review, Fond du Lac WI
Inservice, Training @ Waukesha County Technical College
Electronic Control Device (TASER) recertification training
Intoximeter re-certification, Cedarburg PD
Fall Range Training @ OZSO range (Instructor)

Officer Eric Schmeling

Inservice Training, Waukesha County Technical College Spring Range Training @ OZSO outdoor range AED/CPR Recertification @ PWPD Electronic Control Device (TASER) Recertification Training Intoximeter Recertification, Cedarburg PD Fall Range Training @ OZSO Range

Officer Thomas Kajtna

Spring Range Training @ OZSO Outdoor Range AED/CPR recertification @ PWPD Inservice Training – Waukesha County Technical College Electronic Control Device (TASER) Recertification Training Intoximeter Recertification, Cedarburg PD Fall Range Training – OZSO range

Officer Thomas Schleg

Spring Range Training @ OZSO outdoor range
AED/CPR Recertification @ PWPD
Inservice Training – Waukesha County Technical College
Honor Guard School @ Oak Creek PD
Electronic Control Device (TASER) Recertification Training
Intoximeter Recertification, Cedarburg PD
Fall Range Training – OZSO range

Officer Steven Footit

Spring Range Training @ OZSO Outdoor Range AED/CPR Recertification @ PWPD Inservice Training – Waukesha County Technical College Electronic Control Device (TASER) Recertification Training Intoximeter Recertification, Cedarburg PD Fall Range Training @ OZSO range

Officer Matthew Keller

Spring Range Training @ OZSO outdoor range
AED/CPR recertification @ PWPD
Supervisory Liability
Background Investigation for Police Applicants
Inservice Training – Waukesha County Technical College
WI Identification Association's Annual Conference
Electronic Control Device (TASER) recertification training
Intoximeter Recertification, Cedarburg PD
Fall range training – OZSO range

Officer Daniel Wolff

Spring Range Training @ OZSO outdoor range AED/CPR Recertification @ PWPD Inservice Training @ Waukesha County Technical College TASER Instructor – Recertification Intoximeter Recertification, Cedarburg WI Fall Range Training @ OZSO Range

Officer Christopher Erickson

Spring Range Training @ OZSO Outdoor Range
AED/CPR Recertification @ PWPD
Fire and Explosion Investigation Training
Inservice @ Waukesha County Technical College
How First Responders Impact Fire Investigation Training
First-Line Supervision on-line course
Electronic Control Device (TASER) Recertification Training
Intoximeter Re-Certification, Cedarburg PD
Fall range training – OZSO range
Advanced Roadside Impaired Driving Enforcement (ARIDE) PWPD

Officer Kirstin Moertl

Inservice, Waukesha County Technical College
Spring Range Training @ OZSO outdoor range
AED/CPR Recertification @ PWPD
First-Line Supervision on-line course
Electronic Control Device (TASER) Recertification Training
Intoximeter Recertification, Cedarburg PD
Fall Range Training – OZSO Range
Crisis Negotiations Seminar, Milwaukee WI

Officer Kurt Knowski

Spring Range Training @ OZSO outdoor range

AED/CPR recertification @ PWPD

Criminal Justice Instructor Development Course

Instructor Training – Firearms

Inservice Training - Waukesha County Technical College

Electronic Control Device (TASER) recertification training, PWPD

Intoximeter Recertification, Cedarburg PD

Fall Range Training @ OZSO range

Officer Jason Bergin

Spring Range Training @ OZSO outdoor range

AED/CPR recertification @ PWPD

International Police Mountain Bike Assn. Conference

WI Assn. of Community Oriented Police (WACOP) Conference

Problem Oriented Policing (POP) Conference, Appleton

Electronic Control Device (TASER) recertification training, PWPD

Intoximeter Recertification, Cedarburg PD

Fall range training @ OZSO range

Officer Jerry Nye

Spring Range Training @ OZSO outdoor range

Inservice - Waukesha County Technical College

AED/CPR Recertification @ PWPD

WI Assn. of Community Oriented Police (WACOP) Conference

Electronic Control Device (TASER) Recertification Training

Intoximeter Recertification, Cedarburg PD

Attorney General's Conference, Rothschild, WI

Fall Range Training – OZSO Range

Officer Ryan Hurda

Spring Range Training @ OZSO outdoor range

AED/CPR recertification @ PWPD

Inservice training @ Waukesha County Technical College

Electronic Control Device (TASER) Recertification Training

Intoximeter Recertification, Cedarburg PD

Fall Range Training @ OZSO range

Advanced Roadside Impaired Driving Enforcement (ARIDE) @ PWPD

Officer James Russell

Range Training @ OZSO range (new hire)

Intoximeter Recertification, Cedarburg PD

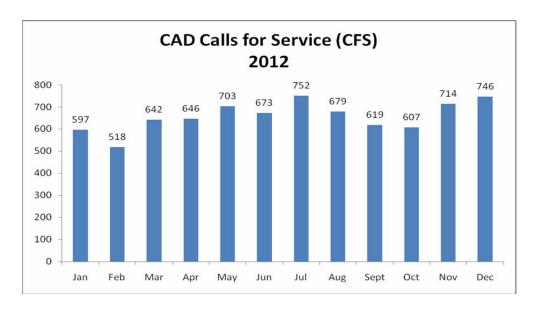
Fall Range Training @ OZSO range

Reid Technique – Interviewing & Interrogation

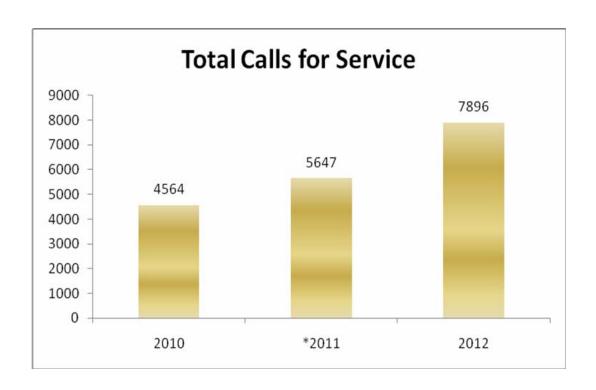
The training listed is for calendar year 2012. Because of this difference, some officers' training records may indicate either no Inservice training for the year, or two sessions attended during the calendar year.

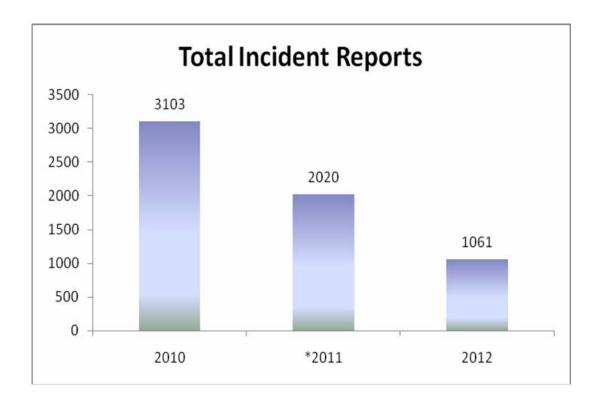
^{*} The State of Wisconsin's training year is July 1st through June 30th.

OFFICER ACTIVITY

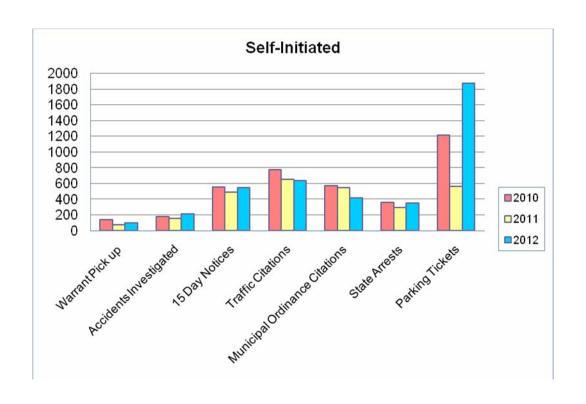


Call For Service (CFS)	# of	Call For Service (CFS)	# of	Call For Service (CFS)	# of Calla
Description	Calls	Description	Calls	Description	# of Calls
911	10	DPW	1	Noise Complaint	52
911 Cellular Hang Up/Open Line	297	Driving Complaint	30	Non Reportable Accident	1
911 Hang Up/Open Line	97	Drug Investigation	41	Open Door, Window etc	56
911C	24	Drunkenness/Public Inebriation	8	Ordinance Violation	46
Abandoned Property	44	Emergency Detention(Chapter 51	2	OWI	1
Administrative	61	Family Trouble	42	Parking Violation	105
Alarm	156	Field Interview/Interrogation	7	Prisoner Transport	2
All Other Offenses	93	Fire	60	Process Service	1
Animal Complaints	212	Fire Alarm	41	Public Works/Highway Dept	1
Assist a Citizen	403	Fireworks	4	Rescue Call	605
Assist Other Agency	155	Forgery	1	Retail Theft - Shoplifting	2
Barking Dog	13	Found/Recovered Property	54	Runaway	12
Battery	12	Fraud	37	School	76
Burglary	20	Gas Drive Off	23	Secure/Check Parks	11
Business Check	1223	Harassment	104	Sexual Assault	19
CADCFS	1	In Progress Call-Specify	5	Suicide & Attempts	23
Car Killed Deer Accident	3	Indecent Exposure	1	Suspicious -Veh, Pers, Circ	250
CDTP (Vandalism)	118	Issuance of Worthless Check	19	Tag Deer/Boat/Snowmbl or DNR	13
Checking Doors	105	Juvenile Curfew/Loitering	29	Theft	206
Death Investigation	2	License Premise (Tavern) Check	12	Tobacco Violations	2
Debris on Roadway	27	Liquor Violation	6	Traffic Complaint/Eratic Drive	148
Directed Enforcement	91	Littering	9	Trespass	21
Disabled Vehicle	80	Lost Property	19	Underage Alcohol Violation	11
Disorderly Conduct	311	Lost/Missing Person	25	Vehicle or Residence Lockout	180
Dog/Cat Bite	6	Miscellaneous Service	124	Vehicle Traffic Stop	1319
Domestic Violence - Physical	26	Motor Vehicle Accident - PI	15	Warrant Pickup/Service/Attempt	94
Domestic Violence - Verbal	24	Motor Vehicle Accident - PDO	197	WWTP Call In	1
Door Check	14	Motor Vehicle Theft	5	Weapons	11



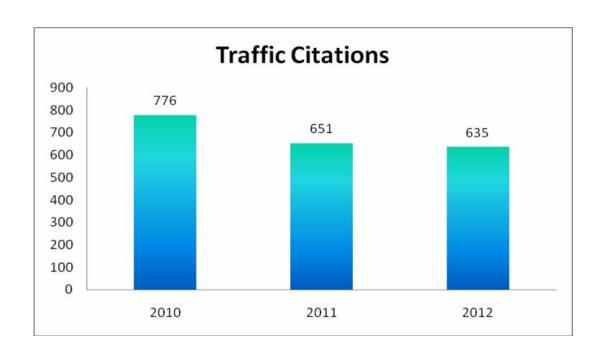


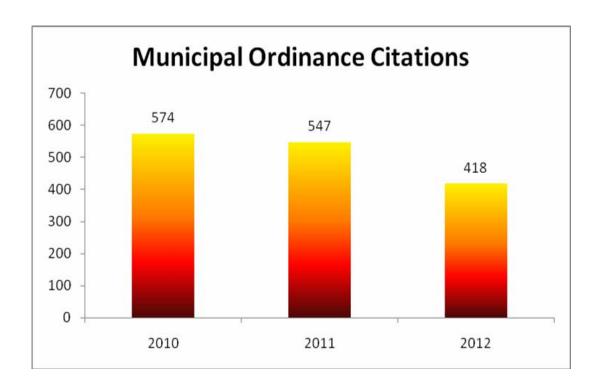
^{*} Due to a switch in Records Management Systems (RMS) in June 2011, incident reports are now recorded and handled differently, thus incident report numbers appear to be somewhat skewed.

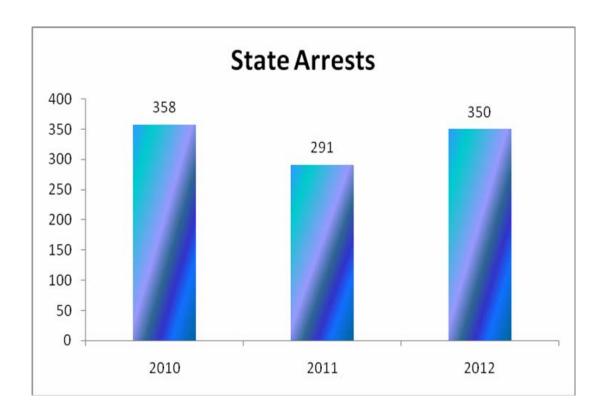


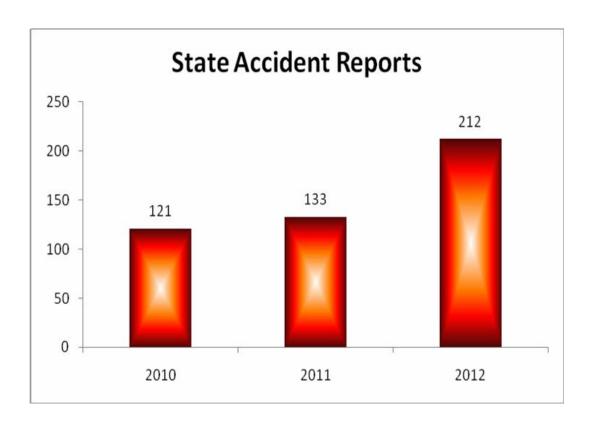
	<u>2010</u>	<u>2011</u>	<u>2012</u>
Warrant Pick up	140	70	94
Accidents Investigated	179	154	212
15 Day Notices	557	491	545
Traffic Citations	776	651	635
Municipal Ordinance Citations	574	547	418
State Arrests	358	291	350
Parking Tickets	1217	564	1875

CITATIONS ISSUED

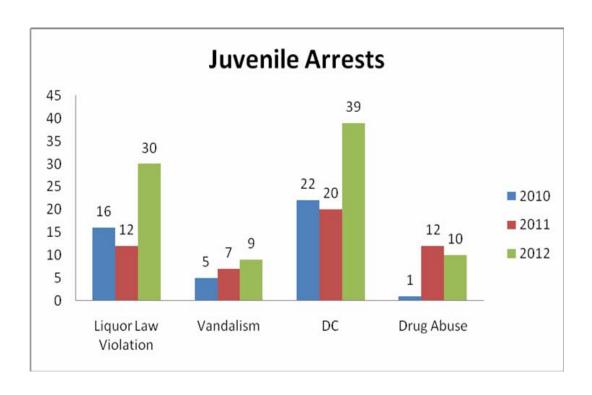






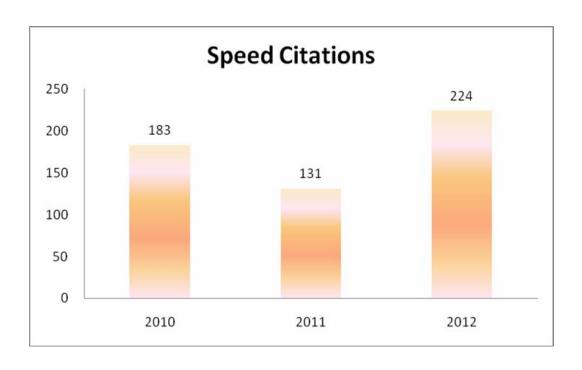


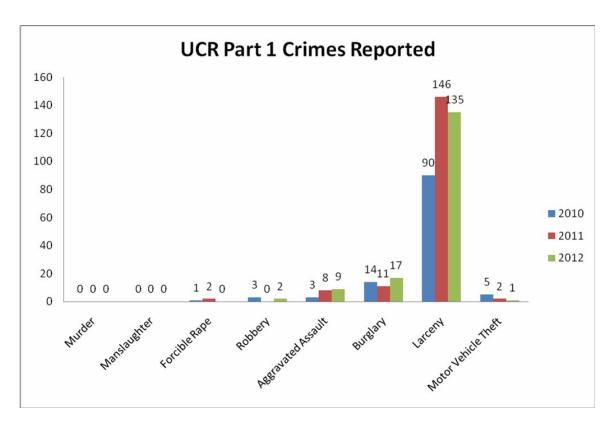
JUVENILE ARRESTS

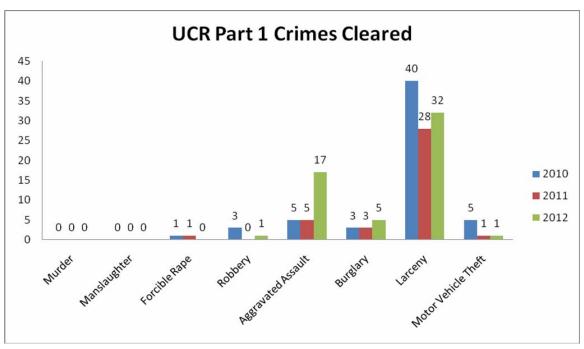


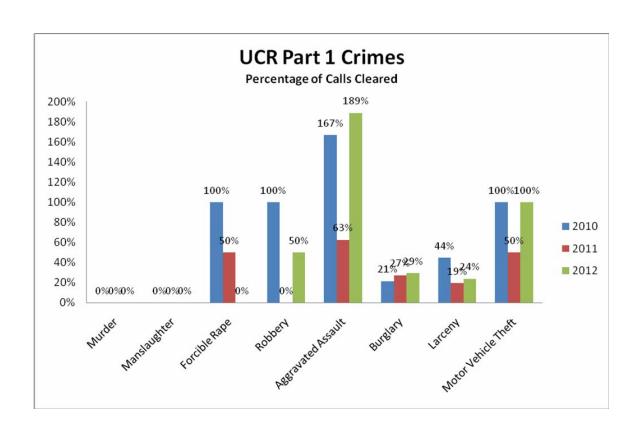
	<u>2010</u>	<u>2011</u>	<u>2012</u>
Liquor Law Violation	16	12	30
Vandalism	5	7	9
DC	22	20	39
Drug Abuse	1	12	10

SPEED CITATIONS

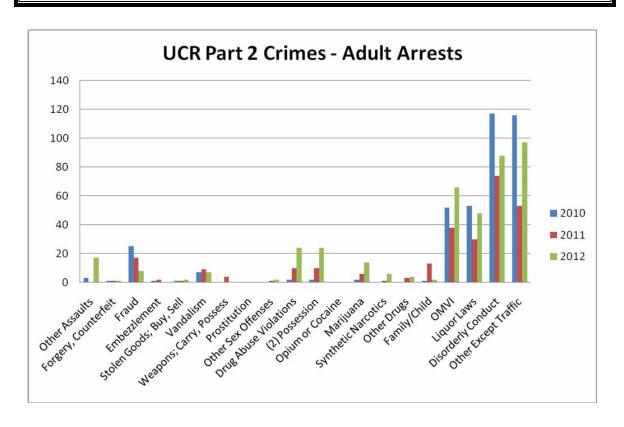




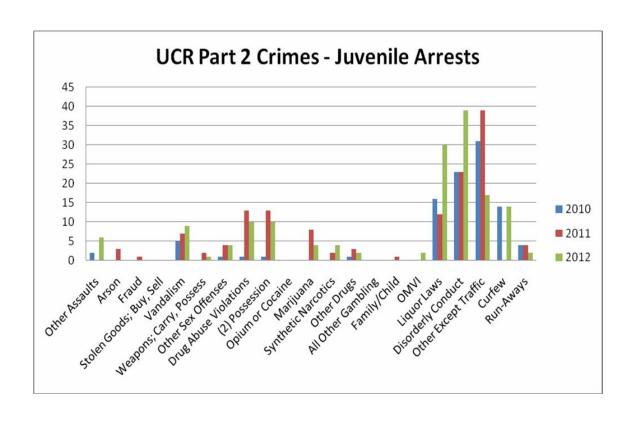




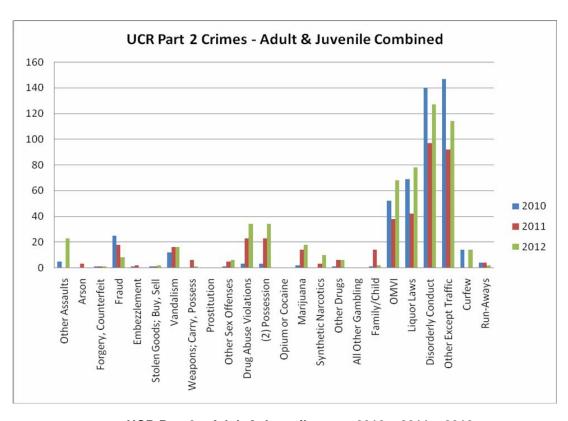
UCR PART 2 CRIMES



Part 2 Crimes – Adult Arrests	2010	2011	2012
Other Assaults	3	0	17
Forgery, Counterfeit	1	1	1
Fraud	25	17	8
Embezzlement	1	2	0
Stolen Goods; Buy, Sell	1	1	2
Vandalism	7	9	7
Weapons; Carry, Possess	0	4	0
Prostitution	0	0	0
Other Sex Offenses	0	1	2
Drug Abuse Violations	2	10	24
(2) Possession	2	10	24
Opium or Cocaine	0	0	0
Marijuana	2	6	14
Synthetic Narcotics	0	1	6
Other Drugs	0	3	4
Family/Child	1	13	2
OMVI	52	38	66
Liquor Laws	53	30	48
Disorderly Conduct	117	74	88
Other Except Traffic	<u>116</u>	<u>53</u>	<u>97</u>
Totals	383	273	410



UCR Part 2 – Juvenile Arrests	2010	2011	2012
Other Assaults	2	0	6
Arson	0	3	0
Fraud	0	1	0
Stolen Goods; Buy, Sell	0	0	0
Vandalism	5	7	9
Weapons; Carry, Possess	0	2	1
Other Sex Offenses	1	4	4
Drug Abuse Violations	1	13	10
(2) Possession	1	13	10
Opium or Cocaine	0	0	0
Marijuana	0	8	4
Synthetic Narcotics	0	2	4
Other Drugs	1	3	2
All Other Gambling	0	0	0
Family/Child	0	1	0
OMVI	0	0	2
Liquor Laws	16	12	30
Disorderly Conduct	23	23	39
Other Except Traffic	31	39	17
Curfew	14	0	14
Run-Aways	<u>4</u>	<u>4</u>	<u>2</u>
Totals	99	135	154



UCR Part 2 – Adult & Juvenile	2010	2011	2012
Other Assaults	5	0	23
Arson	0	3	0
Forgery, Counterfeit	1	1	1
Fraud	25	18	8
Embezzlement	1	2	0
Stolen Goods; Buy, Sell	1	1	2
Vandalism	12	16	16
Weapons; Carry, Possess	0	6	1
Prostitution	0	0	0
Other Sex Offenses	1	5	6
Drug Abuse Violations	3	23	34
(2) Possession	3	23	34
Opium or Cocaine	0	0	0
Marijuana	2	14	18
Synthetic Narcotics	0	3	10
Other Drugs	1	6	6
All Other Gambling	0	0	0
Family/Child	1	14	2
OMVI	52	38	68
Liquor Laws	69	42	78
Disorderly Conduct	140	97	127
Other Except Traffic	147	92	114
Curfew	14	0	14
Run-Aways	<u>4</u>	4	2
Total	482	408	564

SPECIFIC WORK PLAN FOR 2013

In 2013 we expect to complete the following:

- Implement and fill temporary investigator's position (Develop crime prevention program)
- Implement TRACS equipment and program
- Reinstitute police motorcycle patrol
- Develop a three-year strategic plan
- Continue to build organizational capacity and operational readiness through training and development