



PORT WASHINGTON ADULT  
COMMUNITY SENIOR CENTER

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ANNUAL  
REPORT

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2021

**CITY COMMISSION ON AGING MEMBERS:**

**PAT POOLE, CHAIRMAN**

**ANN LORGE**

**PAT KINDSHY**

**ANGELA WILLMS**

**CHERI CORNELL**

**BETH SMYTH, SECRETARY**

**JOHN SIGWART, ALDERMAN**

**SENIOR CENTER BOARD MEMBERS:**

**ETHLYN BLAUBACH**

**BERNADETTE BINK, SECRETARY**

**MARY JO BICHLER**

**TOM CARAVELLA**

**LYNN BARBER**

**KAY ELLMAUER**

**MARGE LALLENSACK**

**RICHARD PROCTOR, CHAIRMAN**

**KATHY WESTPHAL, VICE-CHAIR**

**MARY DOWNING TERM ENDED 5/21**

**DALE BLAUBACH TERM ENDED 5/21**

**CITY STAFF:**

**CATHERINE KIENER, DIRECTOR**

**LYNN KARPINSKY, ASSISTANT**

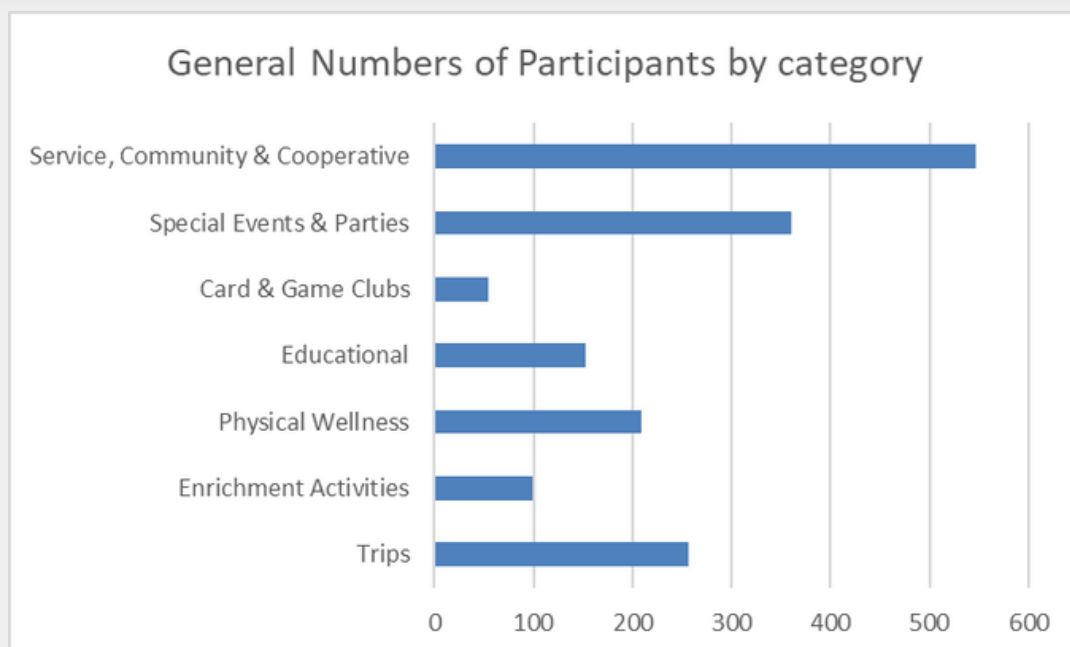
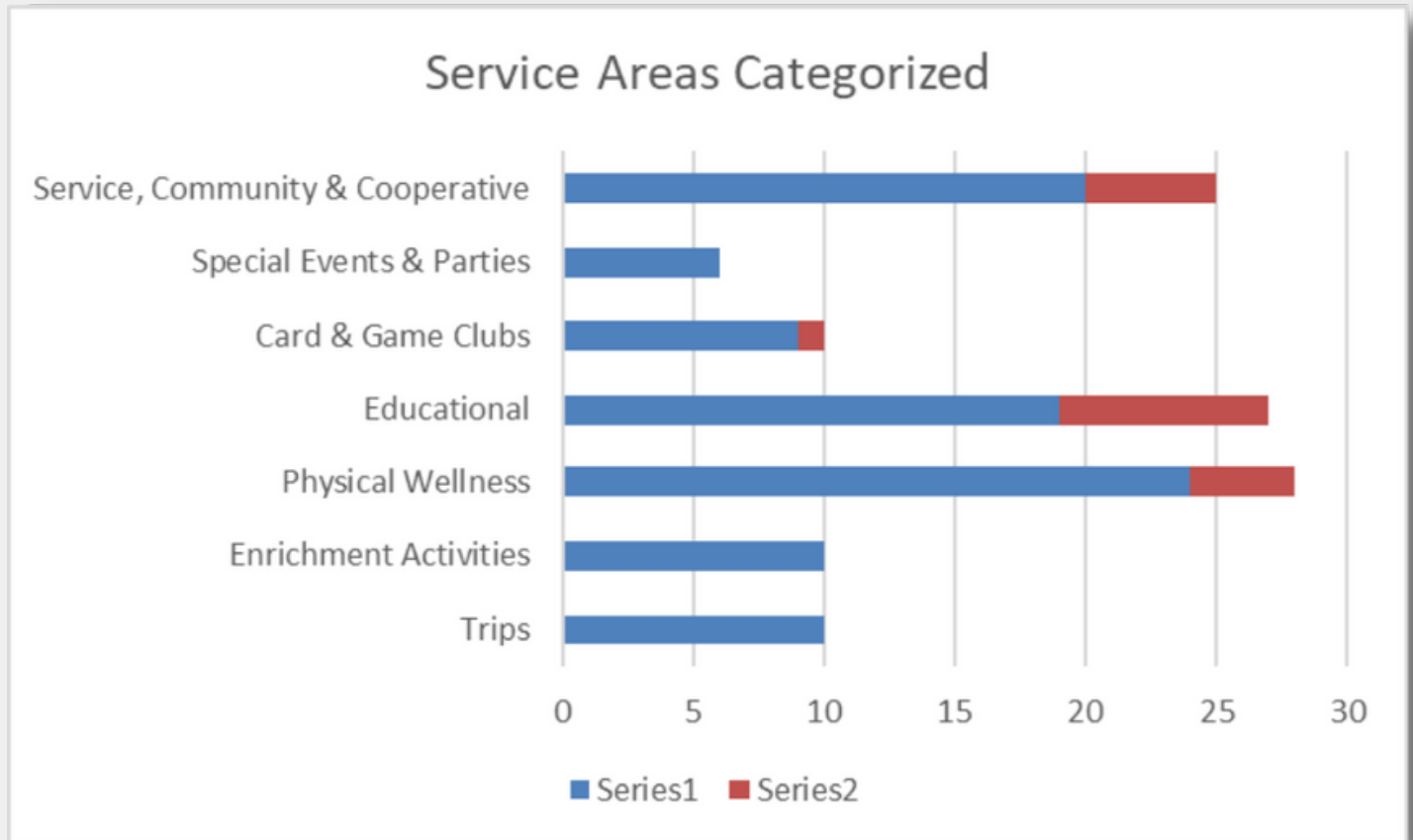
**CHUCK WALSH, ENVIRONMENTAL MAINTENANCE**

**DIANE WILHELM-JOHNSON, OFFICE ASSISTANT**

**CAROL LA FONTAINE, AGING MASTERY GRANT ASSISTANT**

# MEMBERSHIP NUMBER: 495

## SERVICE CATEGORIES NUMBER OFFERED WITH SERIES 2 NEW OFFERINGS



# **OUR IMPACT**

# **12,986**

**VISITS IN 2021 AN  
INCREASE OF 80% FROM  
THE 1ST YEAR OF COVID**

## **10,632 MEALS**

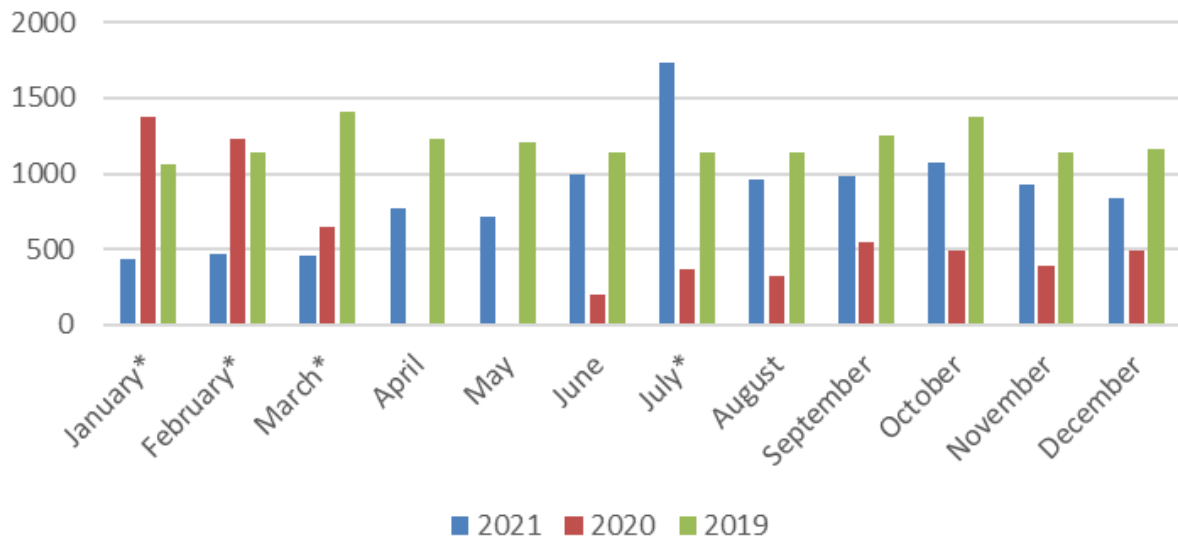
**DELIVERED FROM THE PORT  
WASHINGTON ADULT COMMUNITY  
SENIOR CENTER TO HOME BOUND  
SENIORS IN PORT & SAUKVILLE**

## **57.5 SENIORS**

**SERVED PER DAY AT CENTER & IN HOME**

**THE NUTRITION PROGRAM IS  
MANAGED BY THE OZAUKEE COUNTY  
AGING & DISABILITY RESOURCE  
CENTER (ADRC)**

## 2021 3-Year Attendance Comparison







# Port Washington Adult Community Senior Center

## THANK YOU VOLUNTEERS

THE NATIONAL VOLUNTEER CENTER, USING THE INDEPENDENT SECTOR, CALCULATES THE AVERAGE WAGE & BENEFITS OF VOLUNTEERS AT \$28.54 PER HOUR. USING THE AVERAGE DOLLAR PER HOUR COST, SENIOR CENTER VOLUNTEERS CONTRIBUTE "IN KIND WAGES" TO THE CITY SENIOR CENTER BUDGET OF \$32,211.67 A POSITIVE IMPACT. MANY VOLUNTEERS BRING SKILLS FROM THEIR WORK LIFE AND SOME ARE ENTRY LEVEL. THE EVALUATION OF THE COST PER HOUR STANDS AS IT IS THE "AVERAGE" WAGE. THE OFFICE VOLUNTEERS ARE ESSENTIAL TO THE BUILDING & OFFICE REMAINING OPEN THROUGHOUT THE DAY MONDAY - FRIDAY AND DURING MEETINGS, STAFF LUNCH & VACATIONS/DAYS OFF WHICH IS UNIQUE AMONG CITY DEPARTMENTS.

## EXPLANATION OF OPERATIONS

THE CITY COMMISSION ON AGING MAKES EXTERNAL POLICY FOR THE CENTER: PREPARING THE BUDGET, OVERSEEING BUILDING MAINTENANCE AND REPAIRS, OVERSEEING SENIOR BOARD DECISIONS WHICH AFFECT THE BUDGET, AND ADMINISTERING A PROGRAM OF SERVICES TO THE SENIOR CITIZENS THROUGHOUT THE CITY. THEY REVIEW THE MEMBERSHIP MONTHLY FINANCIAL SUMMARIES AND APPROVE THE EXPENDITURES. THE MAYOR APPOINTS THE SEVEN MEMBERS.

THE PARTICIPANTS OF THE CENTER MEMBERSHIP ELECT NINE MEMBERS TO SERVE AS THE BOARD OF DIRECTORS. THEY ALONG WITH THE DIRECTOR SET INTERNAL POLICY DEALING WITH MEMBERS, PROGRAMS, CLASSES, TRIPS, SOCIAL EVENTS, AND REVENUE ENHANCING PROJECTS. THIS BOARD IS REGISTERED WITH ITS OWN FINANCIAL NUMBER FOR ACCOUNTS IN THE SENIOR CITIZENS NAME PRIOR TO 2019. THE BOARD OF DIRECTORS APPROVES THE MEMBERSHIP EXPENSES. THERE IS AN ANNUAL AUDIT OF AGREED UPON PROCEDURES COMPLETED ON THE CENTER MEMBERSHIP FUNDS.

THE SENIOR CENTER DIRECTOR AND COMMISSION ON AGING WORK WITH THE POSITION OF THE CITY ADMINISTRATOR & THE FINANCE COMMITTEE TO ESTABLISH A BUDGET FOR SALARIES, BUILDING MAINTENANCE AND REPAIR, AS WELL AS UTILITIES. THE SENIOR CITIZENS MEMBERSHIP FINANCE DAILY ACTIVITIES AND SPECIAL PROJECTS THROUGH PROGRAM AND CLASS FEES, FUNDRAISING, AND MEMBERSHIP DUES. THE SENIOR MEMBERSHIP FUNDS CURRENTLY PROVIDE FUNDING FOR 98% OF OFFICE SUPPLIES, 100% OF PROGRAM SUPPLIES, AND 10% OF HOUSEKEEPING SUPPLIES. THE SENIOR CENTER MEMBERSHIP FUNDS SINCE 2018/2019 ARE MAINTAINED IN ACCOUNTS WITHIN THE CITY TREASURERS DEPARTMENT (FUND 22), FROM THE ABOVE FINANCING METHODS AND DONATIONS TO OFFSET CLASSES, PROGRAMS, TRIPS, VOLUNTEER RECOGNITION, AND SOCIAL EVENTS.

THE CITY BUDGETS FOR REVENUE, WHICH COMES FROM THE MEMBERSHIP DUES (OF CITIZENS CHOOSING TO PAY ADDITIONAL SUPPORT FOR THE SERVICE), BUILDING USE BY ORGANIZATIONS, CLUBS, CARD PARTIES, AND THE FAIR SHARE TAX FEE FROM THE TOWN OF PORT WASHINGTON AND VILLAGE OF FREDONIA. PARTICIPANTS WHO ARE NOT MEMBERS OR LIVE OUTSIDE OF THE CITY OR TOWN OF PORT AND VILLAGE OF FREDONIA ARE ASSESSED AN ADDITIONAL COST FOR PROGRAMS, TRIPS, AND CLASSES OR A WEEKLY FEE.

THE REVENUE BEYOND MEMBERSHIP IN THE SENIOR CENTER IS GENERATED PRIMARILY BY THE EFFORTS OF ONE STAFF AT 34 HOUR PER WEEK AND ONE PART-TIME AT 15 HOURS PER WEEK TO WORK WITH MEMBERS & COMMUNITY SPONSORS.

THE CURRENT MEMBERSHIP COST IN 2021: \$20.00 PER INDIVIDUAL, \$25.00 PER COUPLE, OR \$15.00 FOR A NEWSLETTER ONLY SUBSCRIPTION PER YEAR.

THE WEEKLY FEE FOR NON-RESIDENTS IS \$2.00-4.00 PER WEEK. ANNUAL MEMBERSHIP FOR NON-RESIDENTS IS \$40 FOR INDIVIDUALS AND \$67 PER COUPLE. ADDITIONALLY, FOR GUESTS OR NON-MEMBERS AS A ONE-TIME PARTICIPANT, THE COST IS 20-30% MORE THAN THE MEMBER PRICE FOR CLASSES, PROGRAMS, SPECIAL EVENTS.