

PORT WASHINGTON POLICE DEPARTMENT

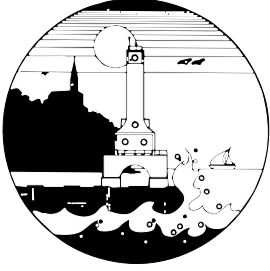


ANNUAL REPORT

2013

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March, 2013

**CITY OF
PORT WASHINGTON**

POLICE DEPARTMENT

Kevin Hingiss,
Chief of Police

Michael Keller,
Police Captain
Administration

Michael Davel
Police Captain
Operations

MEMO TO: Police & Fire Commission

FROM: Kevin Hingiss, Chief

SUBJECT: 2013 ANNUAL REPORT

The Annual Report for the City of Port Washington Police Department covering the period of January 1, 2013, through December 31, 2013, is hereby submitted for your review.

Throughout 2013 the Port Washington Police Department continued to experience change in the areas of personnel, technology, and equipment. We began running the Wisconsin TraCS (Traffic and Criminal Software) System to issue traffic warnings and citations. Much of the information is automatically filled in eliminating manual entry by officers. The warnings and citations are then printed by the officer in the squad car.

The department received a generous donation from Just Carry enabling us to purchase another police mountain bike from ZuZu Pedals. The bikes are used during the summer months for various patrols.

The department also has had at its disposal a Yamaha scooter, which is used for various types of patrol especially in the lakefront area, compliments of Yamaha of Port Washington, Inc. A Can-Am ATV was loaned to the department for summer beach patrol by Cedar Creek Motor Sports.

In 2013 the Port Washington Lions Club generously donated funds for Green Bay Packer football cards for distribution to the children in the community. Unfortunately, the Milwaukee Brewers did not offer a baseball card program in 2013. Both of these programs continue to be very popular with the children. We also offered five "Ride to School in a Patrol Car" certificates for various fund-raising events.

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Port Washington, WI 53074
Tel (262) 284-2611
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Mid-Moraine Municipal Court continues to be a valuable asset for the City of Port Washington. All ordinance violation cases are efficiently handled by municipal court and help to improve the quality of life in our community.

The department remains committed to working proactively and in close partnership with the community and its residents. We strive to provide high quality professional and innovative police services to all. The department is dedicated to promoting and maintaining a sense of safety, security, stability, and peace of mind within the City of Port Washington. We strive to be both sensitive and responsive to community challenges and concerns. Our efforts to improve and expand upon our community programs continue. In an effort to strengthen police-student relationships, the department assigned an officer part-time to serve as a School Resource Officer (SRO) with the Port Washington/Saukville School District. The SRO's mission is to build working relationships with students, faculty, administration, and parents; address on-site security; combat school violence; and serve as a positive role model for the students. The year 2013 also included the implementation of a temporary investigator's position. This assignment creates continuity of major investigations and operational readiness. Training included Evidence Technician School and Death Investigation School. We have also made plans for offering our Citizens Police Academy and Hunter Safety Education Programs in 2014.

We continue to update our Accreditation files to keep them in compliance with accreditation standards. The Port Washington Police Dept. was initially accredited by the Wisconsin Law Enforcement Accreditation Group in July 2010. Re-accreditation took place in September 2013.

I am grateful for the cooperation and support the Commission has given me and the trust and confidence you have placed in this department and its officers.

OUR MISSION

The mission of the Port Washington Police Department is to enhance the quality of life in our city by working in partnership with the community, to protect and serve the community's quest for a peaceful and safe existence, with democratic values applied equally to all citizens.

VALUE STATEMENT

**TO ACHIEVE THIS MISSION,
WE COMMIT TO THESE SPECIFIC VALUES:**

Human life above anything else
Community opinion and response
Courtesy, compassion and respect
Problem Solving
Teamwork
Integrity

ADMINISTRATION AND PERSONNEL

BOARD OF POLICE AND FIRE COMMISSIONERS

Rick Nelson (Chair)
 Martin Becker (Vice Chair)
 Terry Tietyen (Secretary)
 Bruce Becker
 Michael Mueller (Resigned)
 William Malchow

POLICE DEPARTMENT

ADMINISTRATION	APPOINTED	PROMOTED	RECLASSIFIED
Chief Kevin Hingiss	03-13-84	08-01-94 (Sergeant) 01-01-12 (Chief)	4-9-07 (Lieutenant)
Capt. Michael Keller	06-14-77	09-13-93 (Captain)	
Capt. Michael Davel	09-10-93	12-05-96 (Sergeant) 01-01-12 (Captain)	4-9-07 (Lieutenant)
Lt. Thomas Barbuch	03-02-87	02-27-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Eric Leet	01-10-94	10-14-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Craig Czarnecki	03-22-91	12-1-12 (Lieutenant)	

OFFICERS	APPOINTED
Officer Eric Schmeling	01-04-88
Officer Thomas Kajtna	01-02-92
Officer Thomas Schleg	09-14-92
Officer Steven Footit	09-23-96
Officer Matthew Keller	01-02-97
Officer Daniel Wolff	03-12-98
Officer Chris Erickson	06-01-99
Officer Kirstin Moertl	11-30-99
Officer Kurt Knowski	03-17-00
Officer Jason Bergin	07-31-01
Officer Jerry Nye	09-06-02
Officer Ryan Hurda	03-09-09
Officer James Russell	07-31-12

**ADMINISTRATIVE
ASSISTANT**

Barb Roska

APPOINTED

02-24-96

RECORDS CLERKS (Full-Time)

Becki Hill
Shelly Heaslip
Annie Bialzik

APPOINTED

03-01-99
04-15-04
09-17-07

RECORDS MANAGER

Tammy Shepherd

APPOINTED

09-23-92 (Court Clerk)

RECLASSIFIED

1-1-11

SWORN PERSONNEL CHANGES

Present for duty December 31, 2012	19
Recruited during year	0
Separated from the service	0
Present for duty December 31, 2013	19

POLICE RESERVE MEMBERS

CAPTAIN: Doug Winqvist
LIEUTENANTS: Will Parzyszek
CORPORAL: Charles Betka
TRAINING OFFICER: Richard Loberger

MEMBERS:

Allen Bieber	Zach Schultz
Corey Birchbauer	James Ruth
Tricia Perry	Brandon Reel
Michael Kolbach	Ashly Koller*
Loren Willis**	Grant Close*
Gregory Boulanger (rejoined)	Jordan Russell
Wes Parks	

ADVISORS

Lt. Tom Barbuch

Officer Jerry Nye

* Resigned
** Released

Membership

The Port Washington Police Reserves finished out the year with 13 active members. We picked up a couple of new members replacing those who resigned during the year. We also had a former member return to the area and rejoin the unit. New recruits are welcome, and we are constantly looking for recruits who will be active members. We continue to monitor the participation of the members so that we have an active roster from which to fulfill requests for assistance.

Training

Internal training covered the topics of:

- City familiarization
- Handcuffing
- Use of force
- CPR and AED
- Radio communications
- Traffic control and direction
- Crime Scene Processing
- Professional Communication
- Courtroom Procedures
- Leadership and Team Building exercises
- Officer Down

Scenario training was used to help put the training received to practical use. These scenarios involved the assistance of several officers from the department in addition to the advisors.

Events/Activities

954 hours of service were logged by the Reserve members. In addition to the meetings which were held on a regular basis throughout the year, the following is a list of activities participated/assisted in by the Reserves:

- Saturday Church Traffic @ St. Peter's Catholic Church
- Severe Weather Storm Spotters
- Kiss of Indulgence – Foot Patrol/Traffic Control

- Miller Bike Ride for the Arts – Traffic Control
- Main Street Program Street Festival – Foot Patrol
- Memorial Day Parade – Traffic Control
- PWHS Graduation – Traffic Control
- July 4th Parade & Fireworks – Traffic Control
- Port Fish Day – Traffic/Foot Patrol
- Relay for Life – Security for donation collection
- PWHS Homecoming Parade – Traffic Control
- PWHS Football games – Foot Patrol
- Triathlon – Traffic Control
- Run from Concordia – Traffic Control
- Scenic Shore 150 Bike Ride – Traffic Control
- Pumpkins in the Park – Traffic Control
- Car Show - Traffic Control
- Municipal Court - Security
- Squads to Milwaukee for service
- Bicycle Rodeo – Assist Officer running the course
- Port Christmas Parade – Traffic Control
- Rock the Harbor Festival – Traffic Control & Foot Patrol
- Perimeter Security at Suicide Investigation
- Saukville 9/11 Silent March – Marching Unit
- Surveillance
- Police Department Open House
- Ride Alongs with Officers
- Reserve Bike Officers
- Lakefront Life Ring Inspection

In addition, the unit provided assistance for activities in other communities:

- Grafton Bicycle Race – Traffic/Crowd Control
- Grafton Christmas Parade – Traffic Control
- Saukville Race – Traffic Control
- Frebeka 5 run – Traffic Control

Recognition

We continued with our recognition program to “recognize exceptional work done by volunteers of the Port Washington Police Reserve Unit.” While the police advisors make the selections for award recipients, any police officer, reserve officer, or community member can recommend a reserve for their service. The following are the four types of awards that can be presented to members of the unit:

- Years of Service Award: For continuous years of service starting at 5 years and at increments of 5 years.

- Exceptional Community Service Award: For exceptional service to the community and/or the department.
- Exceptional Service Award: For exceptional service through self-motivation and self-initiation in conduct whose results improve or benefit the community, police department, or reserve unit.
- Exceptional Conduct Award: For reserves whose actions go above and beyond what is expected of a reserve officer; and as a result of those actions, greatly affects a positive outcome.

The following were the 2013 recipients:

YEARS OF SERVICE AWARD

Charles Betka – 5 yrs.
 Allen Biever – 15 yrs.
 Will Parzyszek – 5 yrs.
 Tricia Perry – 10 yrs.
 Brandon Reel – 5 yrs.

EXCEPTIONAL SERVICE

Charles Betka
 Rick Loberger
 Will Parszysek
 Doug Winquist

COMMUNITY SERVICE

Charles Betka
 Cory Birchbauer
 Michael Kolbach
 Rick Loberger
 Will Parzyszek
 Jim Ruth
 Doug Winquist

EXCEPTIONAL CONDUCT

Michael Kolbach
 Jim Ruth

REGULAR

Diane Jung – Head Crossing Guard

Lynn Didier

Kristen Andrews

Sandy Radloff

Judy Flom

Robert Byrne

Kathy Lambrecht

Charles Betka

ALTERNATES

Joan McGarty

Donna Stepaniak

Ruth Schneider

Gerald Wilde

JulieAnne Weinberger

Tricia Perry

Sandy Budreck

James Radloff

OFFICER**TRAINING*****Chief Kevin Hingiss***

Mass Shooting Symposium
Pursuit for Administrators
FBI Active Shooter Training
Range training @ OZSO
ICS 100/ 200 (*Incident Command System*)
International Assn. of Chiefs of Police Conference, Philadelphia

Capt. Michael Keller

Badger TraCS (*Traffic and Criminal Software*) Users Training
Badger TraCS (*Traffic and Criminal Software*) Installation Training
Mass Shooting Symposium
FBI Active Shooter Training
WILEAG Assessor Training
FBI LEEDA Conference
FBI Retrainer
ICS 100/200 (*Incident Command System*)

Capt. Michael Davel

Mid-Winter WI Police Leadership Foundation Conference
Mass Shooting Symposium
Pursuit for Administrators
FBI Active Shooter Training
Range training @ OZSO
Crisis Management
WI Crime Alert Training for Law Enforcement
Propane dispenser training

Lt. Thomas Barbuch

Leadership in Police Organizations
Police Officer In-service Training
FBI Active Shooter Training
Range training @ OZSO
ICS 100/ 200 (*Incident Command System*)
Propane dispenser training

Lt. Eric Leet

Advanced Concepts for Law Enforcement Crisis Management
Police Officer In-service Training
Range training @ OZSO
Advanced Supervisory Liability Training
Propane dispenser training

Lt. Craig Czarnecki

WI Assn. of Community Oriented Police Conference
Police Officer In-service Training
First-Line Supervisory Training
Badger TraCS (*Traffic and Criminal Software*) Users Training
Badger TraCS (*Traffic and Criminal Software*) Installation Training
Range training @ OZSO
FY 2013 Instructor Updates
Armorer's Course
Propane dispenser training

Officer Eric Schmeling

Police Officer In-service Training
Range training @ OZSO
Propane dispenser training

Officer Thomas Kajtna

Police Officer In-service Training
Range training @ OZSO
Autism: Communication and Response for Law Enforcement
Propane dispenser training

Officer Thomas Schleg

Police Officer In-service Training
Range training @ OZSO
Evidence Technician School
Techniques for Financial Investigations
Crime Prevention and Physical Security
Reid Interview & Interrogation - Advanced
Dept. of Criminal Investigation - Death Investigation School
Propane dispenser training

Officer Steven Footit

Police Officer In-service Training
Range training @ OZSO
Propane dispenser training

Officer Matthew Keller

Police Officer In-service Training
Range training @ OZSO
Propane dispenser training

Officer Daniel Wolff

Police Officer In-service Training
Police Motorcycle Training
Range training @ OZSO
Autism: Communication and Response for Law Enforcement
Propane dispenser training

Officer Christopher Erickson

Managing Police Organizations-online
Police Officer In-service Training
Fire Training @ Oak Creek Fire Dept.
National Fire Protection Association 1033 and Your Career
Range training @ OZSO
Reid Interview & Interrogation – Basic
Reid Interview & Interrogation - Advanced
Propane dispenser training

Officer Kirstin Moertl

WI Association of Women Police - Officer Survival: The Inner Warrior
Minimal Facts for Law Enforcement
Police Officer In-service Training
Partnership Against Domestic Violence
Range training @ OZSO
International Police Mountain bike training
WI Crisis Negotiators Assn. Conference
Propane dispenser training

Officer Kurt Knowski

Advanced Roadside Impaired Driving Enforcement (ARIDE) Training
Officer Involved Shooting Debrief
Police Officer In-service Training
Range training @ OZSO
Reid Interview & Interrogation - Basic
Reid Interview & Interrogation - Advanced
Tactical Rifle Instructor Class
Propane dispenser training

Officer Jason Bergin

Advanced Roadside Impaired Driving Enforcement (ARIDE) Training
WI Assn. of Community Oriented Police Conference
Basic Narcotics Investigator training
Police Officer In-service Training
Pursuit for Administrators
Range training @ OZSO
Propane dispenser training

Officer Jerry Nye

Field Training Officer
Field Training officer Instruction/Certification
Police Officer In-service Training
Range training @ OZSO
Reid Interview & Interrogation - Basic
Reid Interview & Interrogation - Advanced
Propane dispenser training

Officer Ryan Hurda

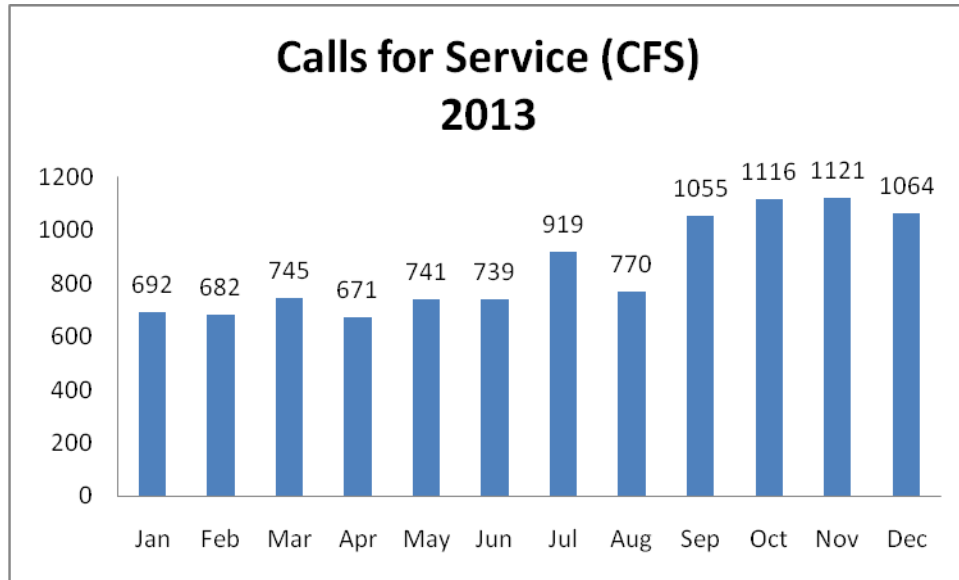
Recognizing Hidden Weapons (Milwaukee)
Police Officer In-service Training
Range training @ OZSO
Propane dispenser training

Officer James Russell

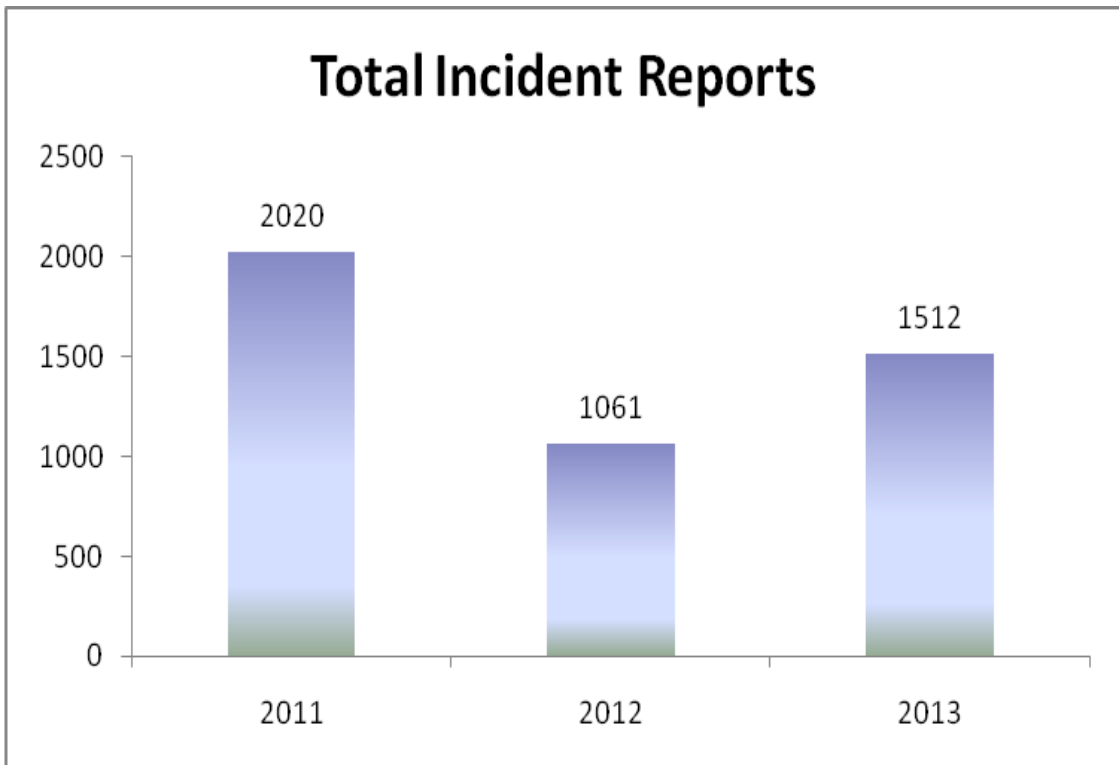
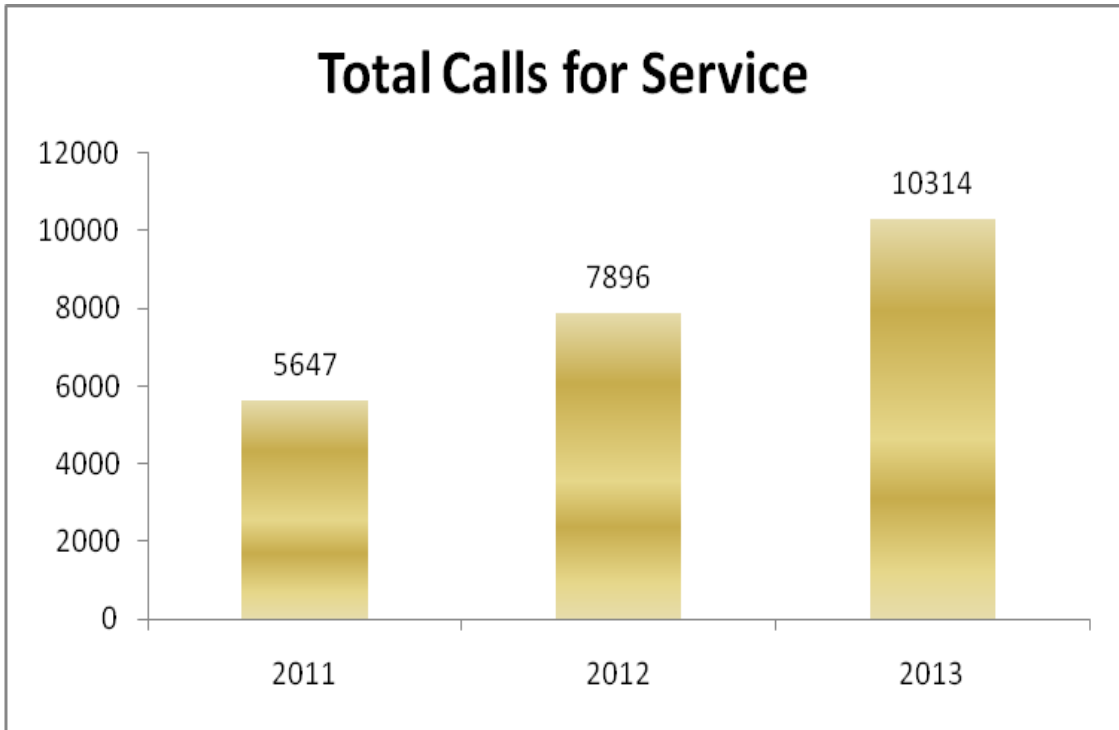
Police Officer In-service Training
Basic Breath Examiner Specialist Course
Range training @ OZSO
Propane dispenser training

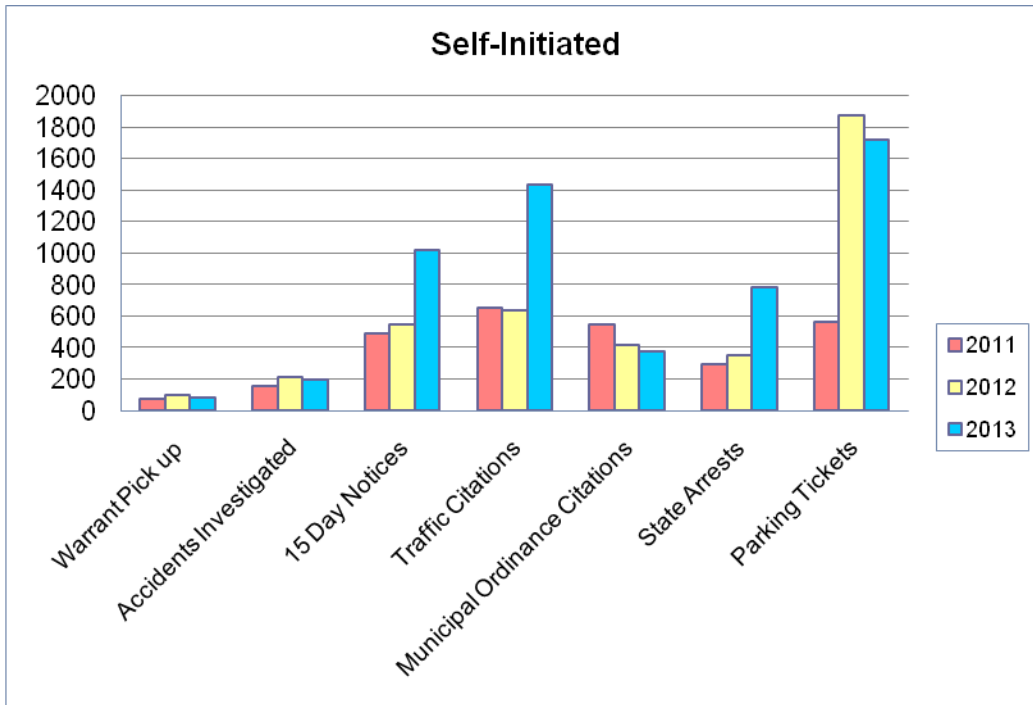
** The State of Wisconsin's training year is July 1st through June 30th.
The training listed is for calendar year 2013. Because of this difference, some officers' training records may indicate either no In-service training for the year, or two sessions attended during the calendar year.*

OFFICER ACTIVITY



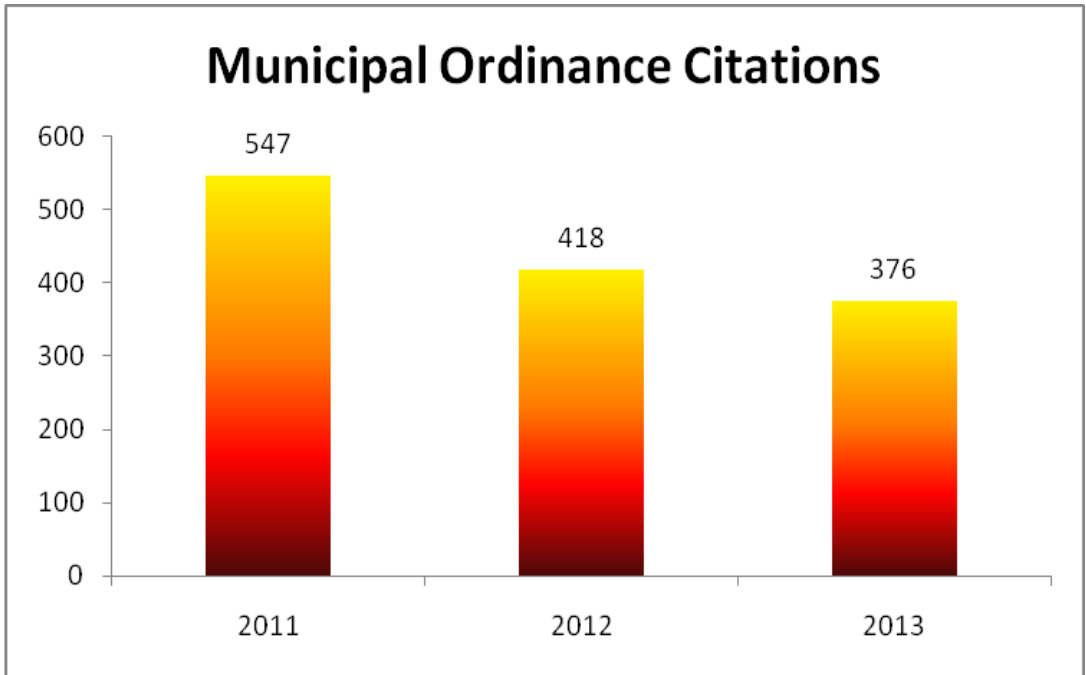
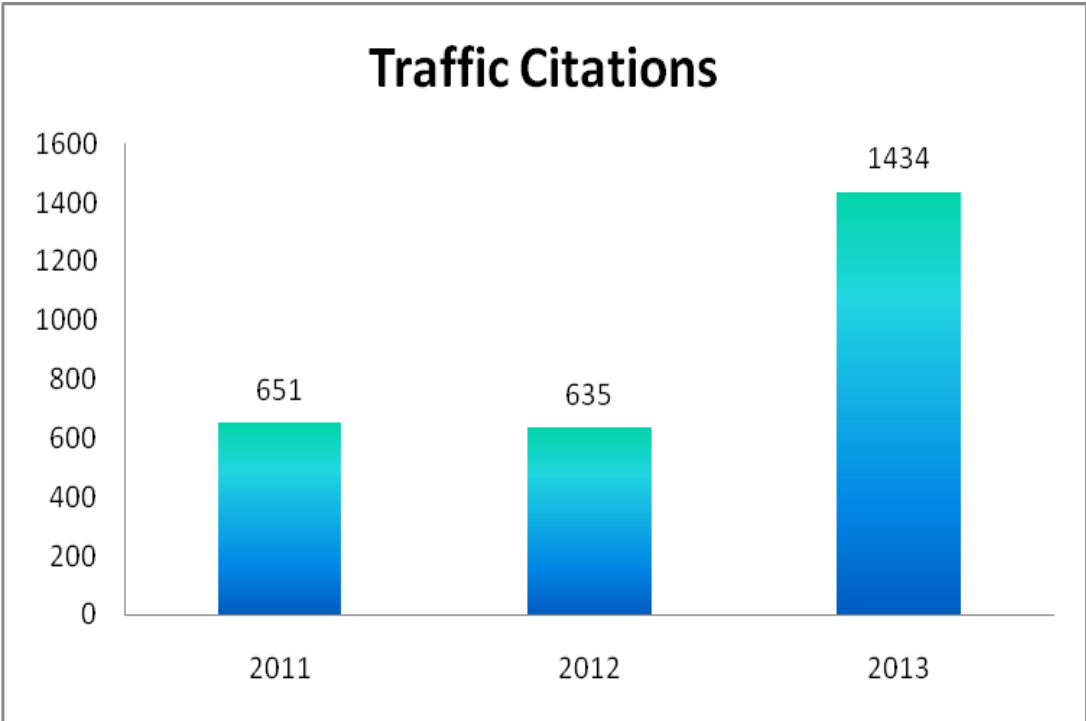
<i>Call For Service (CFS) Description</i>	<i># of Calls</i>	<i>Call For Service (CFS) Description</i>	<i># of Calls</i>	<i>Call For Service (CFS) Description</i>	<i># of Calls</i>
911 Hang Up/Open Line	125	Drunkenness/Public Inebriation	9	Open Door, Window etc	56
911 Cellular Hang Up/Open Line	356	Domestic Violence - Verbal	33	Ordinance Violation	60
Abandoned Property	51	Domestic Violence - Physical	20	OAWI	3
Assist a Citizen	439	Emergency Detention(Chapter 51	10	Parking Violation	194
Administrative	76	Field Interview/Interrogation	45	Secure/Check Parks	134
Alarm – Burg/Bank	100	Fire	69	PBT Test - Station	2
Alarm – Fire	73	Found/Recovered Property	61	Motor Vehicle Accident - Prop	196
All Other Offenses	76	Fraud	42	Motor Vehicle Accident - Pers	13
Animal Complaints	188	Family Trouble	41	Process Service	8
Assist Other Agency	177	Fireworks	10	Rescue Call	603
Barking Dog	8	Gas Drive Off	38	Runaway	12
Battery	16	Harassment	96	Sexual Assault	7
Dog/Cat Bite	6	Issuance of Worthless Check	25	School	322
Burglary	17	In Progress Call-Specify	23	Suicide & Attempts	34
Business Check	1868	Juvenile Curfew/Loitering	23	Suspicious -Vehicle, Person, C	271
CDTP (Vandalism)	100	Light and Water Call Out	1	Theft	178
Car Killed Deer Accident	15	Liquor Violation	5	Tobacco Violations	4
Disorderly Conduct	185	Littering	4	Traffic Complaint/Erratic Drive	82
Debris on Roadway	25	Vehicle or Residence Lockout	212	Trespass	34
Directed Enforcement	689	Lost Property	19	Underage Alcohol Violation	13
Disabled Vehicle	102	License Premise (Tavern) Check	3	Vehicle Traffic Stop	1767
DNR:Tag Deer/Boat/Snowmobile	10	Miscellaneous Service	110	Warrant Pickup/Service/Attempt	91
Death Investigation	1	Lost/Missing Person	30	Welfare Check	89
Checking Doors	306	Mutual Aid	1	Weapons	15
DPW / Highway Dept	5	Motor Vehicle Theft	8	Waste Water Treatment Plant	5
Driving Complaint	65	Noise Complaint	69		
Drug Investigation	34	Non Reportable Accident	2		



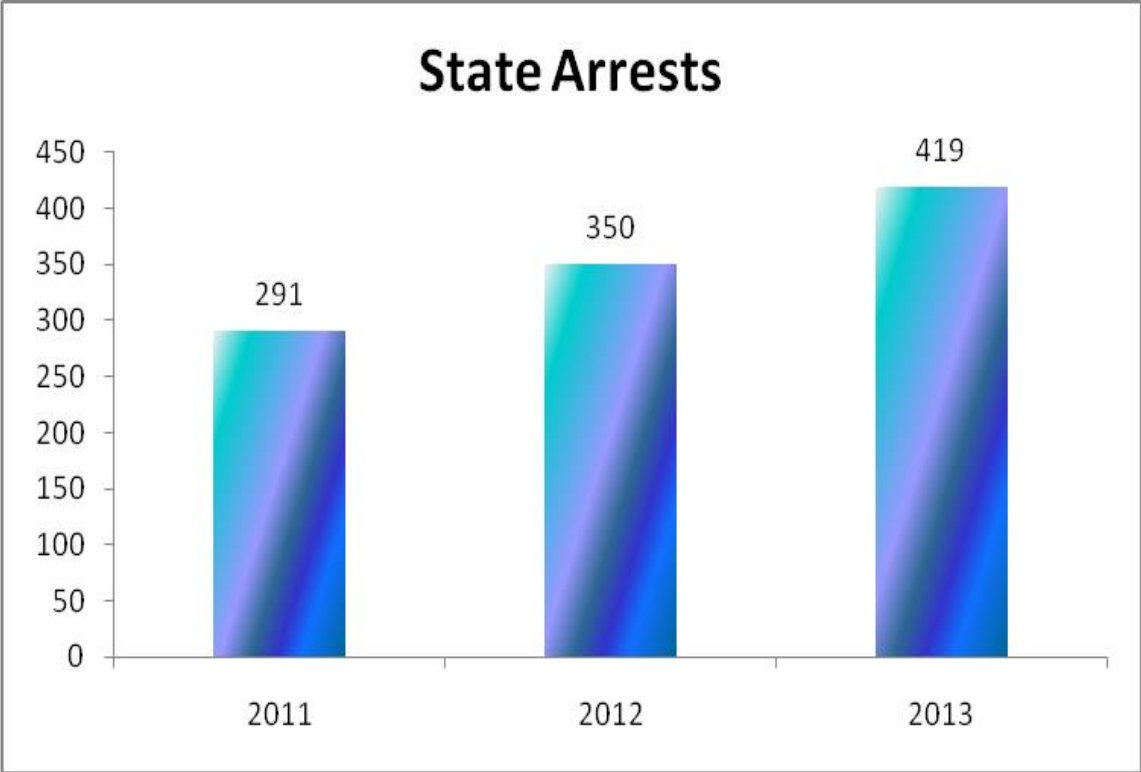


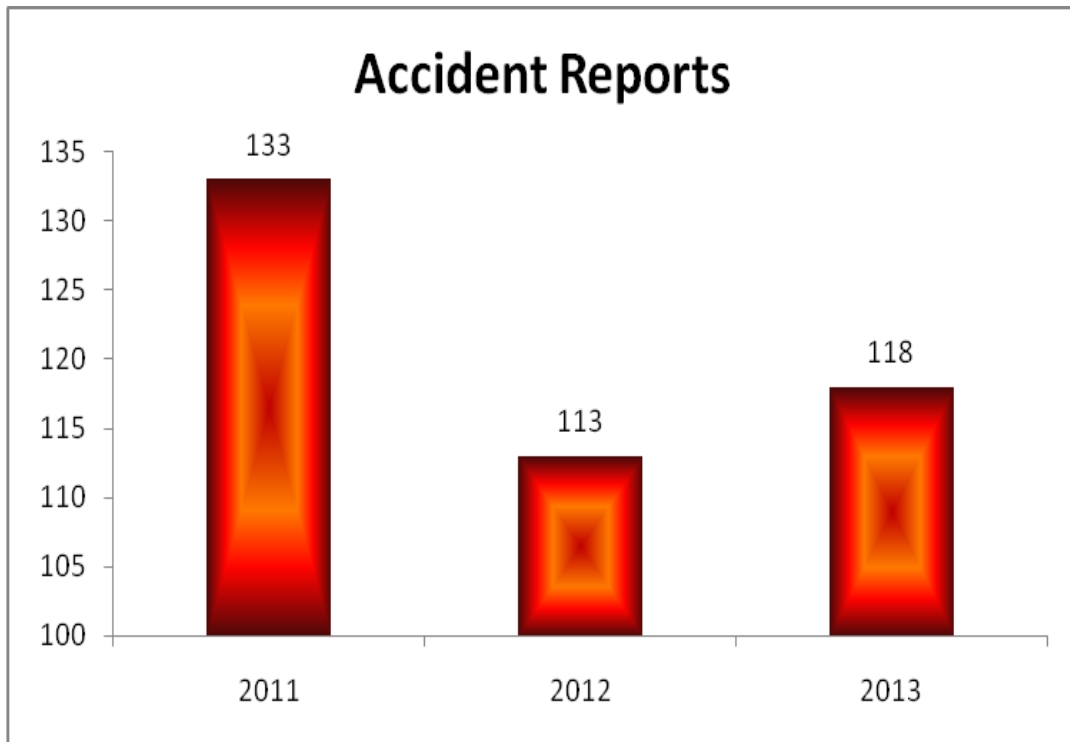
	2011	2012	2013
Warrant Pick up	70	94	78
Accidents Investigated	154	212	193
15 Day Notices	491	545	1020
Traffic Citations	651	635	1434
Municipal Ordinance Citations	547	418	376
State Arrests	291	350	783
Parking Tickets	564	1875	1719

CITATIONS ISSUED

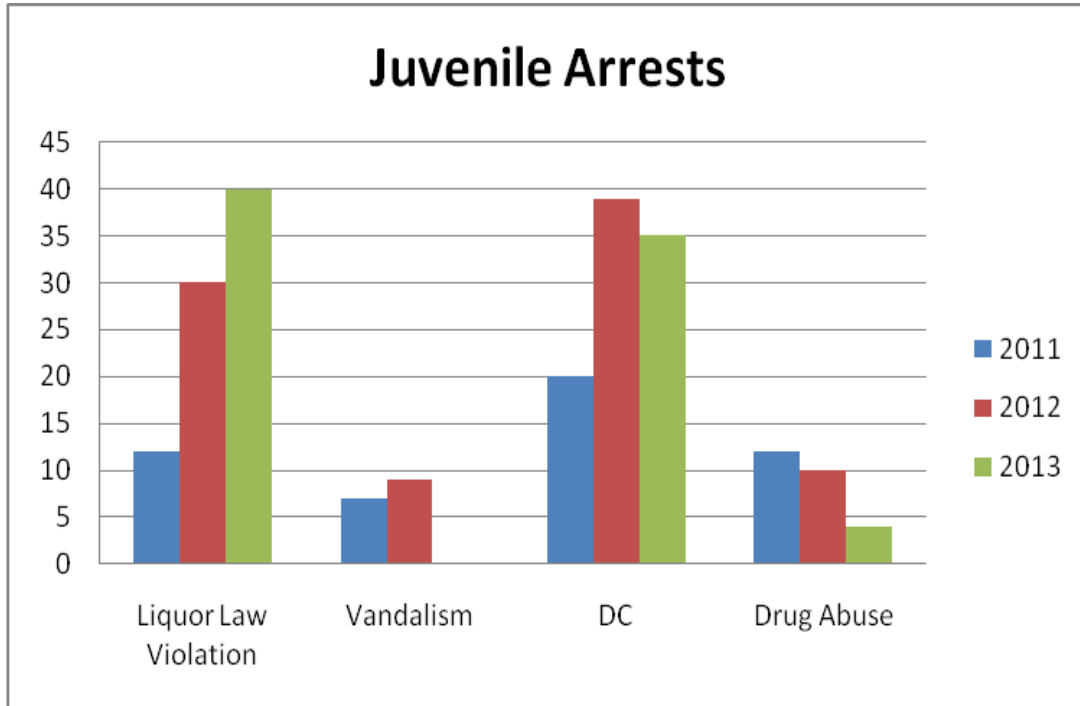


STATE ARRESTS



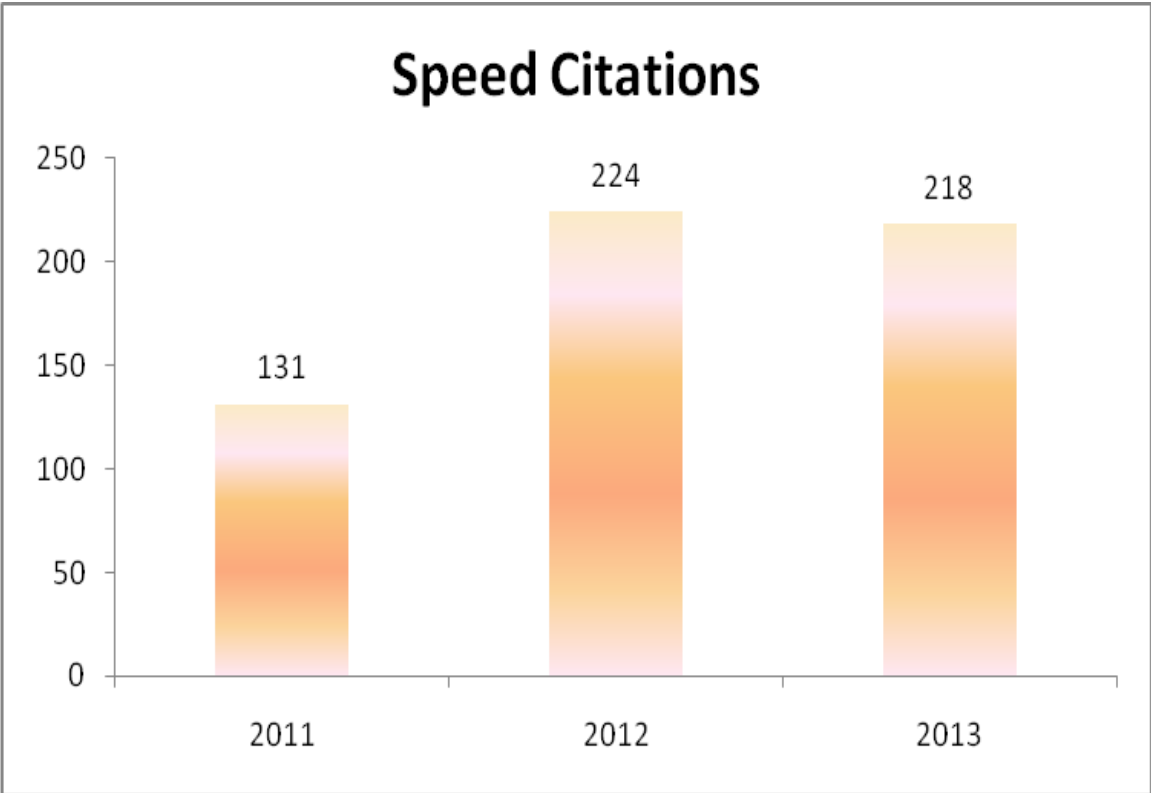


JUVENILE ARRESTS

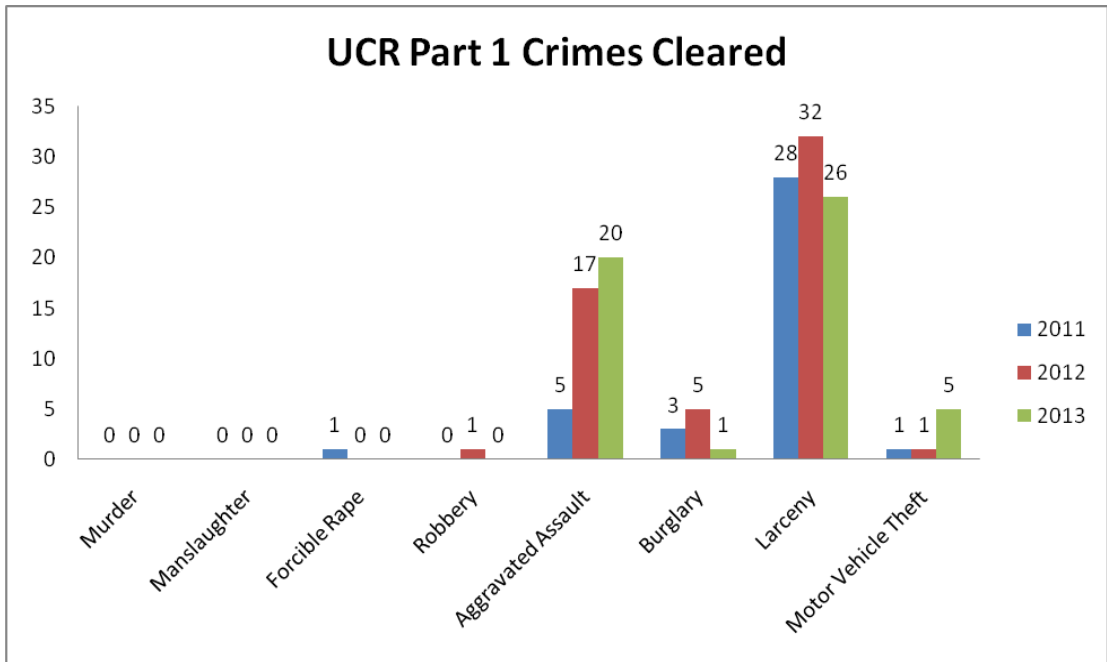
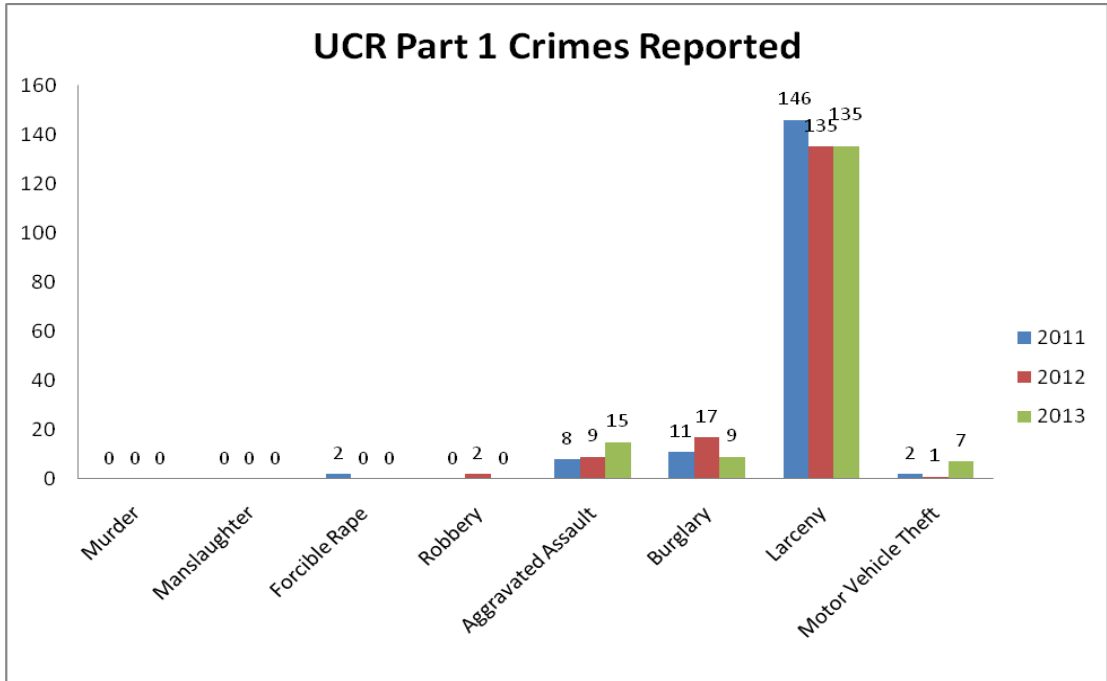


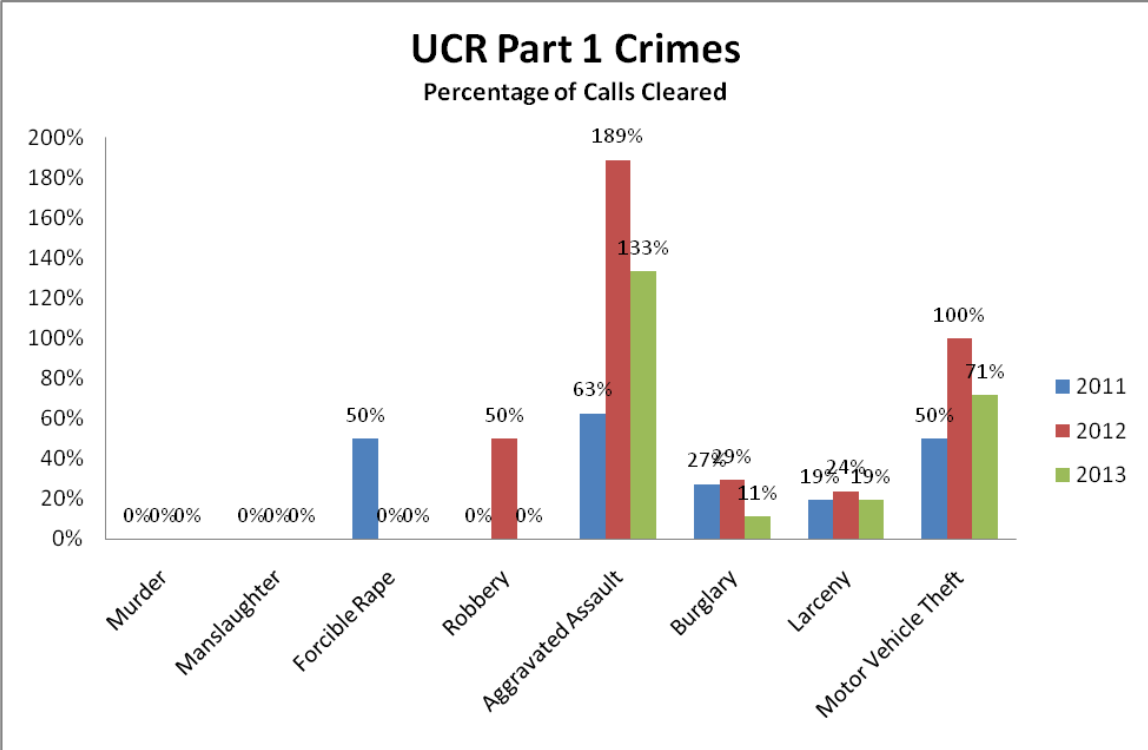
	2011	2012	2013
Liquor Law Violation	12	30	40
Vandalism	7	9	0
DC	20	39	35
Drug Abuse	12	10	4

SPEED CITATIONS

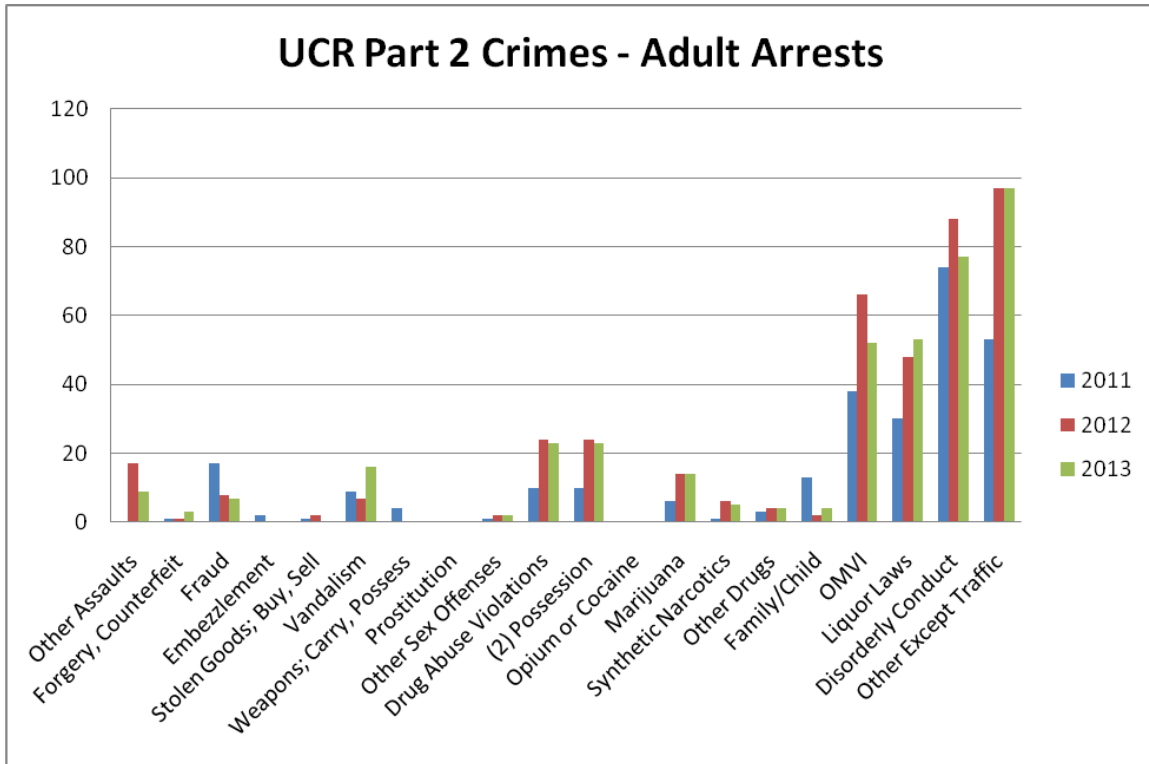


UCR PART 1 CRIMES



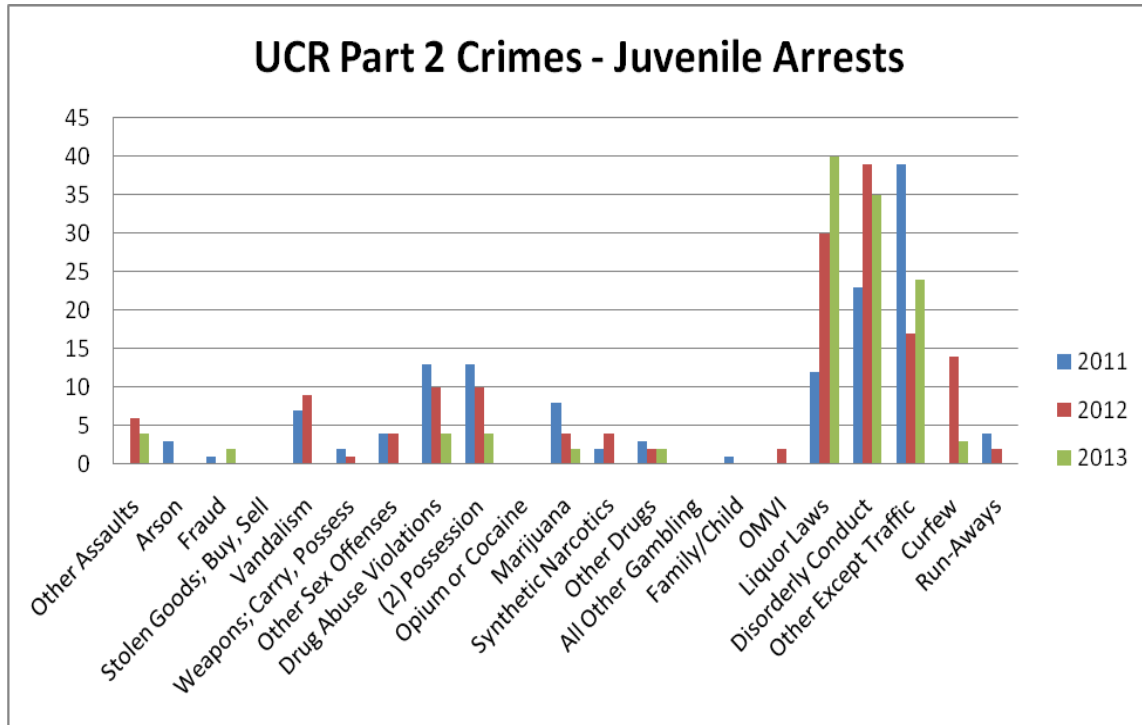


UCR PART 2 CRIMES

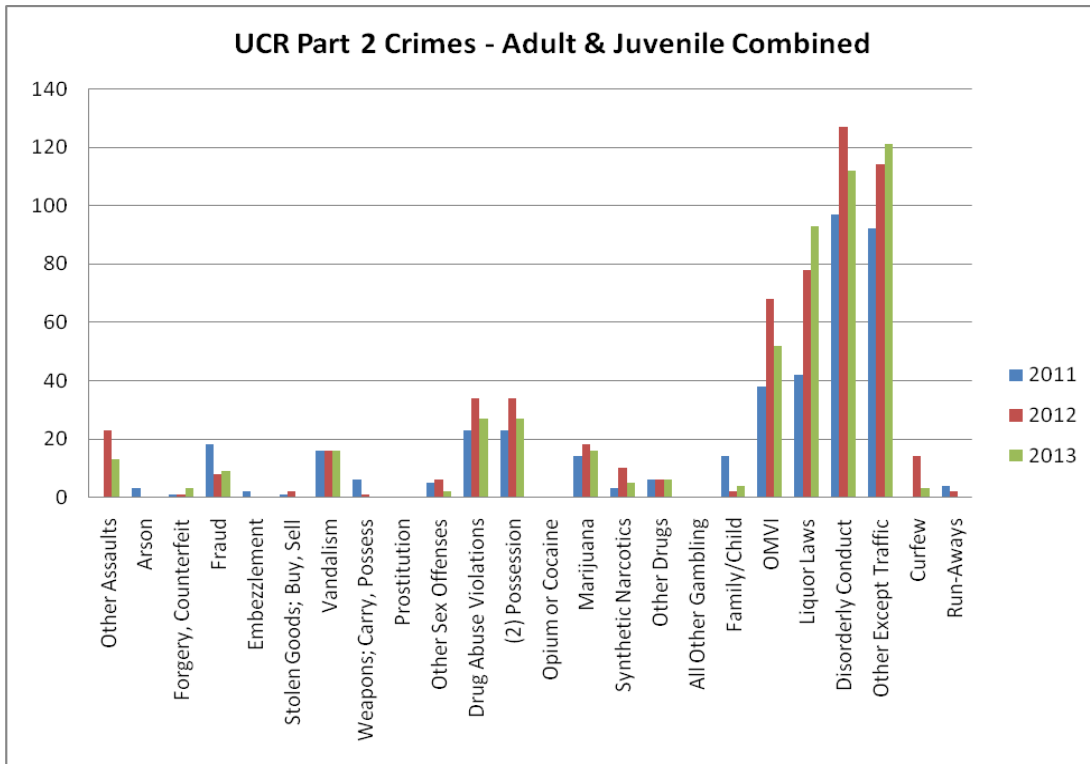


Part 2 Crimes – Adult Arrests	2011	2012	2013
Other Assaults	0	17	9
Forgery, Counterfeit	1	1	3
Fraud	17	8	7
Embezzlement	2	0	0
Stolen Goods; Buy, Sell	1	2	0
Vandalism	9	7	16
Weapons; Carry, Possess	4	0	0
Prostitution	0	0	0
Other Sex Offenses	1	2	2
Drug Abuse Violations	10	24	23
(2) Possession	10	24	23
Opium or Cocaine	0	0	0
Marijuana	6	14	14
Synthetic Narcotics	1	6	5
Other Drugs	3	4	4
Family/Child	13	2	4
OMVI	38	66	52
Liquor Laws	30	48	53
Disorderly Conduct	74	88	77
Other Except Traffic	<u>53</u>	<u>97</u>	<u>97</u>
Totals	273	410	389

UCR Part 2 Crimes - Juvenile Arrests



UCR Part 2 – Juvenile Arrests	2011	2012	2013
Other Assaults	0	6	4
Arson	3	0	0
Fraud	1	0	2
Stolen Goods; Buy, Sell	0	0	0
Vandalism	7	9	0
Weapons; Carry, Possess	2	1	0
Other Sex Offenses	4	4	0
Drug Abuse Violations	13	10	4
(2) Possession	13	10	4
Opium or Cocaine	0	0	0
Marijuana	8	4	2
Synthetic Narcotics	2	4	0
Other Drugs	3	2	2
All Other Gambling	0	0	0
Family/Child	1	0	0
OMVI	0	2	0
Liquor Laws	12	30	40
Disorderly Conduct	23	39	35
Other Except Traffic	39	17	24
Curfew	0	14	3
Run-Aways	4	2	0
Totals	135	154	120



UCR Part 2 – Adult & Juvenile	2011	2012	2013
Other Assaults	0	23	13
Arson	3	0	0
Forgery, Counterfeit	1	1	3
Fraud	18	8	9
Embezzlement	2	0	0
Stolen Goods; Buy, Sell	1	2	0
Vandalism	16	16	16
Weapons; Carry, Possess	6	1	0
Prostitution	0	0	0
Other Sex Offenses	5	6	2
Drug Abuse Violations	23	34	27
(2) Possession	23	34	27
Opium or Cocaine	0	0	0
Marijuana	14	18	16
Synthetic Narcotics	3	10	5
Other Drugs	6	6	6
All Other Gambling	0	0	0
Family/Child	14	2	4
OMVI	38	68	52
Liquor Laws	42	78	93
Disorderly Conduct	97	127	112
Other Except Traffic	92	114	121
Curfew	0	14	3
Run-Aways	4	2	0
Total	408	564	509

SPECIFIC WORK PLAN FOR 2014

In 2014 we expect to complete the following:

- Develop a crime prevention program
- Develop a three-year strategic plan
- Continue to build organizational capacity and operational readiness through training and development
- Obtain the necessary support and funding for an additional officer position
- Upgrade our technology. (Establish a technology replacement program.)