



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, JULY 5, 2022 AT 6:00 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Lower Level Conference Room**

MINUTES

1. Roll Call – Members present were Alderpersons Jonathan Pleitner, Dan Benning, and Deb Postl. Also present were City Administrator Tony Brown, Deputy City Clerk Kelsey Hughes, City Engineer Rob Vanden Noven, and City Planner Bob Harris.
2. Approve Minutes of Previous Meetings – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. Consideration and Possible Action on a City of Port Washington Revolving Loan Fund Loan Request- Port Family Pharmacy: 1021 N. Wisconsin Street – The City Planner reported on the request from Port Family Pharmacy for a \$105,000 revolving loan with a 10-year term, 2% interest, and 6 month deferred payment. The building and site plan were approved by Plan Commission. Community Development Authority recommended approval of the loan request with the recommended loan terms by Ozaukee County Economic Development. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE REVOLVING LOAN FUND LOAN REQUEST BY PORT FAMILY PHARMACY FOR \$105,000 WITH THE 7 RECOMMENDED CONDITIONS AS PRESENTED. Motion carried unanimously.
4. Consideration and Possible Action on Proposal from Legacy Architecture for the Design of Improvements to the North Breakwater Light-The City Engineer reported \$100,000 was budgeted for this item in 2022. The proposal from Legacy Architect is for \$55,000 to perform design services and submit applications to State Historical Society. The City was awarded a 60/40 grant from Wisconsin Coastal Management Program (WCMP). The City Engineer stated since the actual cost is well below the budgeted cost, he will ask for a 50/50 grant from WCMP. The City Administrator spoke with the City Attorney regarding this agreement and requested that this be approved conditionally upon the City Attorney review. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO ENGAGE WITH LEGACY ARCHITECTURE AT A COST OF 50 OR 60% OF \$55,000, PENDING THE CITY ATTORNEY REVIEW. Motion carried unanimously.
5. Chairman's Business - None
6. Member's Business – Members discussed the upcoming budget schedule.
7. Public Comments/Appearances – Tom Cotter, resident of Harbor Lights Condominiums, was present to speak in opposition of Bill Schwalbe's discussion of purchasing Port Exploreum.
8. Adjournment – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 6:13 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk