



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
POLICE & FIRE COMMISSION

Monday, September 19, 2022 at 6:00 p.m.

Port Washington Police Department, 365 N Wisconsin St, Port Washington, WI 53074

Mission Statement: The Police and Fire Commission (PFC) exists for the benefit of all our citizens, who expect and deserve a high level of public safety. We oversee the Police Department, Fire Department, and Emergency Medical Services in a fiscally responsible manner. Our mission is to hire and retain the most qualified personnel and advocate for the best training, equipment, and facilities to allow them to carry out their tasks. The safety of our residents and protection of life and property is our goal.

SPECIAL MEETING MINUTES

1. Meeting Called to Order. Meeting called to order at 6:00 p.m. by Chair Bieber.
2. Roll Call. Jim Bieber, Sarah Burdette, Edward Johnson, Terry Tietyen, Joseph Dean.
Also present: Fire Chief Mark Mitchell.
3. Public Appearances, Comments, and Correspondence. Chief Mitchell related that he had a conversation with the City Administrator, who was inquiring as to the PFC's response to the request that the PFC fill out the City's Charter Template for Boards, Commissions & Committees, and expressing a desire to get that completed and turned in. S. Burdette informed that she had already drafted a response, and anticipated that it will be ready by the next meeting of the PFC.
4. Review of Previous Meeting Minutes (If available). The previous meeting minutes were not available.

AMBULANCE & FIRE DEPARTMENTS

1. Motion to convene in closed session, pursuant to Wis. Stat. 19.85(1)(c), for the purpose of considering employment, promotion, compensation, or performance evaluation data of a public employee over which the Police & Fire Commission has jurisdiction or exercises responsibility, to-wit: Hiring a full-time Deputy EMS Chief as outlined in the grant application for the Ozaukee County EMS Grant program. T. Tietyen made a motion to convene in closed session. S. Burdette seconded. A roll call vote was taken on the motion to convene in closed session. Roll call vote was unanimous.
2. Reconvene in open session. J. Dean made a motion to reconvene in open session. T. Tietyen seconded. A roll call vote was taken on the motion to reconvene in open session. Roll call vote was unanimous.
3. Take action, if any, on any matters discussed in closed session. E. Johnson made a motion to approve the hiring of Joe DeBoer as full-time EMS Deputy Chief contingent on approval of the Ozaukee County EMS Grant. S Burdette seconded. Motion carried on voice vote.
4. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. None.

Adjournment. Motion by T. Tietyen, seconded by J. Dean to adjourn the meeting. Motion carried on voice vote. Chair Bieber adjourned the meeting at 6:13 p.m.

Respectfully submitted by,

Edward Johnson, Secretary

Police & Fire Commissioners

Chair James Bieber, Vice Chair Sarah Burdette, Secretary Edward Johnson, Terry Tietyen, Joseph Dean