



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
FINANCE AND LICENSE COMMITTEE MEETING  
TUESDAY, AUGUST 16, 2022 AT 5:45 P.M.  
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074  
Lower Level Conference Room**

**MINUTES**

1. Roll Call – Members present were Alderpersons Jonathan Pleitner, Dan Benning, and Deb Postl. Also present were City Administrator Tony Brown and City Clerk Susan Westerbeke.
2. Approve Minutes of Previous Meetings – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. Consideration of, and adopt recommendation regarding, application of L.C. Antonio Finley for a new Operator's License to sell and/or serve alcohol beverages within the City (license year 7/1/2022 to 6/30/2023), including Police Chief's recommendation relating to said application. -The City Clerk reported on the operator license application and recommendation of license denial submitted by the Police Chief. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND DENIAL OF L.C. ANTONIO FINLEY'S APPLICATION FOR A NEW OPERATOR LICENSE TO SELL AND/OR SERVE ALCOHOL BEVERAGES WITHIN THE CITY (LICENSE YEAR 7/1/2022 TO 6/30/2023) AS PRESENTED. Motion carried unanimously.
4. Consideration and Possible Action on One-Day Extension of Alcohol Premises During a Race Event for Inventors Brewpub, 435 N. Lake Street-The City Clerk reported on the request from Inventors Brewpub for an extension of their alcohol premises on October 8, 2022, from 9:00 a.m.–3:00 p.m. to allow Inventors to sell and serve beer and wine in the designated area to the north to coincide with a race event. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO RECOMMEND APPROVAL OF THE ONE-DAY EXTENSION OF ALCOHOL PREMISES TO SELL BEER AND WINE IN PLASTIC CUPS ON OCTOBER 8, 2022 FROM 9:00 A.M. TO 3:00 P.M. IN THE DESIGNATED AREA FOR INVENTORS BREWPUB, 435 N. LAKE STREET AS PRESENTED. Motion carried unanimously.
5. Consideration and Possible Action of the Parks and Forestry Division Expending Proceeds from the Sale of Surplus Supplies, Materials, and Equipment-The City Administrator reported on supply issues with purchasing new vehicles and equipment. The purchase of a new pickup truck was an approved 2022 Capital Budget project, with \$39,000 allocated. The current purchase price for a new vehicle is \$49,476.50; to fund the gap staff recommends the sale of older vehicles along with budgeted funds available which would cover the cost of a new vehicle. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF THE SALE OF SURPLUS EQUIPMENT AS PRESENTED. Motion carried unanimously.
6. Ratification of Action to Execute a Purchase Order for Two (2) Ford Police Interceptor Units-The City Administrator reported that in the 2023 Capital Budget, the Police Department requested to replace two Police Interceptor Units (PIU). Ford requested all 2023 PIU orders be ordered by August 4, 2022. The City Administrator gave permission to place these orders due to the shortened order window issued by Ford and is asking Council to retroactively approve this action and the purchase of two Ford PIUs, which would be included as part of the approved 2023 Capital Budget. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL TO EXECUTE A PURCHASE ORDER FOR THE PURCHASE OF TWO (2) FORD POLICE INTERCEPTOR UNITS AS PRESENTED. Motion carried unanimously.
7. Presentation by City Auditor (CLA) on Fiscal Year 2021 City of Port Washington Audit Results-Bryan Grunewald, City Auditor from Clifton Larson Allen LLP, was present to review the 2021 annual audit. The report included Internal Control, General Fund and Special Fund, Capital Borrowing and General Obligation Debt. City Treasurer Jennifer Clark was present at the meeting.
8. Chairman's Business-Ald. Pleitner inquired on updates for the budget schedule. The City Administrator stated the budget executive review will be the week of September 19<sup>th</sup>. Finance budget review may be held the week of October 13<sup>th</sup>.
9. Member's Business-Ald. Benning inquired about discussions to be held for use of ARPA funds and budget.
10. Public Comments/Appearances-None.
11. Adjournment-MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 6:32 P.M. Motion carried unanimously.

Respectfully submitted,  
Susan L. Westerbeke, City Clerk