



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, OCTOBER 4, 2022 AT 6:00 P.M.**
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Council Chamber Side Conference Room

MINUTES

1. Roll Call – Members present were Alderpersons Dan Benning, Deb Postl, and Jonathan Pleitner. Also present were City Administrator Tony Brown, ACA/HR Director Emily Blakeslee, and City Clerk Susan Westerbeke.
2. Approve Minutes of Previous Meetings – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. Review and Possible Action on the 2022 Parks Public Facilities Need Assessment and Impact Fee Study – The City Administrator reviewed the facilities fees collected previously. Ehlers Public Finance Advisors conducted an analysis, and a report was created. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO ACCEPT THE STUDY AS PRESENTED. Motion carried unanimously.
4. Ordinance 2022-13: Establishing and Imposing a Park Impact Fee and Amending, Repealing, Recreating and/or Renumbering Portions of the Impact Fee Ordinance – The City Administrator reviewed the ordinance which will bring the Impact Fee Ordinance into compliance with current state laws. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF ORDINANCE 2022-13: ESTABLISHING AND IMPOSING A PARK IMPACT FEE AND AMENDING, REPEALING, RECREATING AND/OR RENUMBERING PORTIONS OF THE IMPACT FEE ORDINANCE AS PRESENTED. Motion carried unanimously.
5. Consideration and Possible Action on a Proposal from Graef to Provide Engineering Services Related to the Removal and Replacement of Underground Storage Tanks and Fuel Distribution Piping at the Marina – The City Administrator reviewed the notification of the insurance carrier, that they would no longer be covered due to their age, which is 40 years. Recommendation is to replace underground tanks. Two proposals were obtained and Graef is being recommended for engineering, design, and construction work that may take three years to complete in total. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF PROPOSAL WITH GRAEF NOT TO EXCEED \$51,900 AS PRESENTED. Motion carried unanimously.
6. Chairman’s Business – Ald. Pleitner mentioned next week is Budget review.
7. Member’s Business – None.
8. Public Comments/Appearances – None.
9. Adjournment – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 6:24 P.M. Motion carried unanimously.

Respectfully submitted
Susan L. Westerbeke, City Clerk