



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
POLICE & FIRE COMMISSION

Monday, October 10, 2022 at 6:00 p.m.

Port Washington Police Department, 365 N Wisconsin St, Port Washington, WI 53074

Mission Statement: The Police and Fire Commission (PFC) exists for the benefit of all our citizens, who expect and deserve a high level of public safety. We oversee the Police Department, Fire Department, and Emergency Medical Services in a fiscally responsible manner. Our mission is to hire and retain the most qualified personnel and advocate for the best training, equipment, and facilities to allow them to carry out their tasks. The safety of our residents and protection of life and property is our goal.

MEETING MINUTES

1. Roll Call: Jim Bieber, Sarah Burdette, Joe Dean, Terry Tietzen, absent and excused Ed Johnson. Also present Fire Chief Mark Mitchell, Police Chief Kevin Hingiss, Police Records Manager Tammy Shepherd. From Ozaukee Press Kris Halbig-Ziehm. Meeting called to order at 6:00 P.M.
2. Public Appearances, Comments, and Correspondence. There were none.
3. Review of previous meeting minutes. Motion by T. Tietzen second S. Burdette to approve the minutes of the September 12, 2022 and Special Meeting of September 19 2022. Motion carried on voice vote.
4. Review and possible action-Police & Fire Commission (PFC) Charter 2023. Discussion with agreed upon amendments. Motion to approve with amendments S. Burdette to revise. Motion to approve Charter 2023, by J. Dean second T. Tietzen, motion carried on voice vote.

Item #6 Police Dept. Agenda moved forward.

5. **Accreditation Status.** Tammy Shepherd reviewed the Wisconsin Law Enforcement Accreditation Group, Inc. re-accreditation process on site review September 20-22, 2022. The Board voted unanimously to reaccredit the Port Washington Police Dept. for a three-year period. T. Shepherd reviewed the record keeping process and the record assessment on site. There are 257 Standards that each require proof of use. The commission thanked Ms. Shepherd for her work and the work of the record clerks and the dept's. staff for the effort required for the re-accreditation.
5. Review and possible Action for the new Police & Fire Commission Monthly Special Recognition. Discussion: Chair Bieber tabled item indefinitely.
6. League of Wisconsin Municipalities-Police & Fire Commission On Line Webinar, Friday November 4, 2022 9:15AM to 3:15 PM \$140 reimbursed. Suggested all members register and take part.
7. Discussion and Possible Action-Schedule a date for Police/Fire Department Chiefs Performance Evaluations. Evaluations at Special Meeting set for November 7, 2022 6 PM in closed session.

POLICE DEPARTMENT

1. Review and Discussion August 2022 bills
2. Review and Discussion- Police Budget through August 2022.
3. Review and Discussion- August 2022 Municipal Court Statement
4. Review and Discussion-September 2022 Calls for service / August Wisconsin Incident Based Reporting (WIBR)
5. Review and possible Action-Secondary Employment Applications. Several officers are requesting permission to work part-time for the Village of Fredonia Marshal's office. Chief Hingiss has no objections to part-time employment. Motion T. Tietzen second S. Burdette to approve the requests. Carried on voice vote.
 - Accreditation Status: Moved as indicated to opening agenda see above.
7. Safe Port Washington.
 - Updates on Officers Volume and Zygowski: Both officers are in Police Certification training, Officer Volm at WCTC and Officer Zygowski at FVTC, both officers are doing well. Officer Zygowski has been elected class president.
 - Equipment Acquisition: A group from Randy Buser's business has donated a "WRAP Safety Restraint". The WRAP allows trained officers to de-escalate incidents with the officers being able to stabilize unruly subjects safely and provide safe transportation and quick medical care as needed.

- Training: Lt. Nye is attending on how to handle Civil Disturbance training. Officer Taylor Russell receiving training on Crypto Currency Crime investigations. Officer Colin Dunn training on Crisis Intervention and De-escalation. Officer Gary Belzer training on Property and Evidence Storage and control. Lt. Hurda will attend FBI LEEDA training.
8. Other Business as permitted by law. Review meeting schedules and calendar matters, referrals to future meetings. None noted

AMBULANCE DEPARTMENT

1. Review and Discussion-September 2022 Ambulance Invoices
2. Review and Discussion-September 2022 Ambulance Calls both Transports and Non-transports
3. Review and Discussion-September 2022 Paramedic Intercepts
4. Other business as permitted by law. Review meeting schedule and calendar matters to future meetings. None noted.

FIRE DEPARTMENT

1. Review and Discussion -September 2022 Fire Invoices
2. Review and Discussion-September 2022 Fire Calls
3. Fire Chief's Report:
 - Hiring of Paul Taleck as part-time POP Paramedic (Paid On Premise)
 - Hiring Gurkirat Toor as part-time POP Paramedic.
 - Hiring Garrett Taleck as a part-time POC/POP EMT-B. (Paid On Call)
 - Preliminary Discussion to replace both Engine 462 and Engine 464. Discussion on replacing two engines with one unit was discussed, would be budgeted for in the 2024 budget.
 - Fire Prevention Week School visits resumed 10-10-22 after two years off. Visit to Dunwiddie Elementary School today attended by approximately 250 students. St. Johns 23rd Elementary, scheduled for Wednesday 10-12 and Lincoln Elementary schedules for 10-14.
4. Other business as permitted by law. Review meeting schedule and calendar matters, referrals to future meetings. None.

Adjournment: Motion by S. Burdette second by T. Tietyen to adjourn. Motion carried on voice vote. Chair Bieber adjourns meeting.

Respectfully submitted,
Terry Tietyen
(11-07-22)

Police & Fire Commissioners
Chair James Bieber, Vice Chair Sarah Burdette, Secretary Edward Johnson, Terry Tietyen, Joseph Dean