



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, OCTOBER 18, 2022 AT 6:00 P.M.**
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Council Chamber Side Conference Room

MINUTES

1. Roll Call – Members present were Alderpersons Dan Benning, Deb Postl, and Jonathan Pleitner. Also present were City Administrator Tony Brown, City Clerk Susan Westerbeke and ACA/HR Director Emily Blakeslee.
2. Approve Minutes of Previous Meeting – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. Ordinance 2022-13: Establishing and Imposing a Park Impact Fee and Amending, Repealing, Recreating and/or Renumbering Portions of the Impact Fee Ordinance – The City Administrator reviewed the modifications requested; establish an automatic increase of 3% annually, allow revisions to be made in the future as needed, and funds would be monitored and reported to Council. Ald. Benning requested a start date be inserted in the ordinance or on the annual fee schedule. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF ORDINANCE 2022-13: ESTABLISHING AND IMPOSING A PARK IMPACT FEE AND AMENDING, REPEALING, RECREATING AND/OR RENUMBERING PORTIONS OF THE IMPACT FEE ORDINANCE AS DISCUSSED. Motion carried unanimously.
4. Consideration and Possible Action to Reallocate Water Utility Capital Improvement Program Funds to Purchase One Fixed Base Meter Reading Station – The Director of Public Works Rob Vanden Noven reviewed the PSC requirements for meter replacement schedule and the purpose of a fixed based reading station. Also present to answer questions was City Engineer Roger Strohm and Water Superintendent Dan Fisher. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO RECOMMEND REALLOCATING FUNDS FROM THE 2022 METER REPLACEMENT BUDGET TO FUND THE PURCHASE AND INSTALLATION OF A FIXED BASED ANTENNA SYSTEM FOR READING WATER METERS FROM SENSUS AS PRESENTED. Motion carried unanimously.
5. Consideration and Possible Action to Execute an Agreement with Sensus to Provide, Install and Maintain an Automatic Metering Infrastructure System, Including Related Equipment and Software – The Director of Public Works Rob Vanden Noven reviewed the contract, which has also been reviewed by the City Attorney. Discussion was held on the agreement language. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF THE AGREEMENT WITH SENSUS TO PROVIDE, INSTALL AND MAINTAIN AN AUTOMATIC METERING INFRASTRUCTURE SYSTEM AS PRESENTED. Motion carried unanimously.
6. Chairman’s Business – None.
7. Member’s Business – None.
8. Public Comments/Appearances – None.
9. Adjournment – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 6:23 P.M. Motion carried unanimously.

Respectfully submitted
Susan L. Westerbeke, City Clerk