



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
POLICE & FIRE COMMISSION

Monday, January 9, 2023 at 6:00 p.m.

Port Washington Police Department, 365 N Wisconsin St, Port Washington, WI 53074

Mission Statement: *The Police and Fire Commission (PFC) exists for the benefit of all our citizens, who expect and deserve a high level of public safety. We oversee the Police Department, Fire Department, and Emergency Medical Services in a fiscally responsible manner. Our mission is to hire and retain the most qualified personnel and advocate for the best training, equipment, and facilities to allow them to carry out their tasks. The safety of our residents and protection of life and property is our goal.*

Meeting Minutes

1. Roll Call, Jim Biever, Sarah Burdette, Edward Johnson, Joseph Dean. Also present: Police Chief Kevin Hingiss, Fire Chief Mark Mitchell, Alderperson Dan Benning, Assistant Fire Chief Steve Schmidt, Joe DeBoer, Brandon Gregozeski, Phil Lorge. From the Ozaukee Press, Kris Halbig-Ziehm and Sam Arendt. Chair Biever called the meeting to order at 6:00 p.m.
2. Public Appearances, Comments, and Correspondence. Alderperson Benning noted that today was Law Enforcement Appreciation Day. Chair Biever passed out an article from Fire Apparatus magazine relating to fire station needs. Chair Biever indicated that in beginning an initial review of the PFC's policies and procedures, he had made contact with similar PFCs to learn about their policies and procedures.
3. Review of Previous Meeting Minutes. Motion to approve the minutes of the November 14, 2022 meeting of the PFC by S. Burdette, seconded by J. Dean. Motion carried on voice vote.
4. Resignation of Commissioner Terry Tietyen. Chair Biever announced the resignation of Commissioner Terry Tietyen, effective as of December 31, 2022. He further related that the city's Facebook page will have an application for people to express an interest in serving out the unexpired portion of Commissioner Tietyen's term, which ends at the end of May, 2023.

POLICE DEPARTMENT

1. Review and Discussion – October, November, & December 2022 Bills. The bills were reviewed.
2. Review and Discussion – Police Budget through December 31, 2022 (Preliminary). The budget was reviewed, with a discussion regarding overtime. Chief Hingiss noted that after this coming March the overtime numbers should be reduced, as we will be more fully staffed.
3. Review and Discussion – November 2022 Municipal Court Statement. Not supplied, so item not reviewed.
4. Review and Discussion – November & December 2022 Calls for Service, November 2022 Wisconsin Incident Based Reporting (WIBR). The reports were reviewed.
5. Demonstration of new Bolo Wrap obtained with donation money from Grand Ave Saloon (Randy Buser). Lt. Hurda demonstrated the Bolo Wrap and reviewed its capabilities.
6. Reminder of Swearing In Ceremony for New Officers – January 17, 2023 6:30 pm City Council Chambers. Chief Hingiss related that four new officers will be sworn in at the start of the Common Council meeting.
7. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Chief Hingiss informed that Lt. Hurda was recognized by Saukville for his assistance with a call. In addition, the new radio system is now in operation. There have been some issues that are being worked on relating to volume control.

AMBULANCE DEPARTMENT

1. Review and Discussion – November and December 2022 Ambulance Invoices. The invoices were reviewed.
2. Review and Discussion – November and December 2022 Ambulance Calls, both Transports and Non-Transports. The calls were reviewed.
3. Review and Discussion – November and December 2022 Paramedic Intercepts. The intercepts were reviewed.
4. American Rescue Plan Act (ARPA) funds received through the Wisconsin Department of Health Services. Chief Mitchell discussed recent funding received, which included \$12,000 from the State of Wisconsin for 2022 and 2023 through the Funding Assistance Program. The department received ARPA funds of \$52,465. Highlighted as part of that funding were the purchase of a Lucas Chest Compression Device and a Butterfly Ultrasound.
5. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. None.

FIRE DEPARTMENT

1. Review and Discussion – November and December 2022 Fire Invoices. The invoices were reviewed.
2. Review and Discussion – November and December 2022 Fire Calls. The calls were reviewed.
3. Review quote, discussion of same, and recommendation for the purchase of a 2026 Pierce Enforcer pumper truck. Steve Schmidt and Brandon Gregozeski answered questions, as they were involved in putting together the proposal. Chief Mitchell stated we will be going from four pumpers to three due to aging equipment and staff to operate. The new truck will be custom built. Chief Mitchell indicated that money will be shifted from the 2024 capital budget to 2026 for the purchase. The price quoted is \$949,913.00, but there could be some fluctuation as the final proposal is put together. J. Dean made a motion to approve the Reliant Fire Apparatus Proposal #650 dated December 27, 2022 for one Pierce Pumper mounted on an Enforcer Chassis for an amount not to exceed \$975,000. S. Burdette seconded. Roll call vote was unanimous.
4. 2023 Capital Improvement Projects Approved. Chief Mitchell provided a summary of items approved by the City Council for 2023.
5. Fire Chief's Report
 - Resignations: FF Dennis Brede, EMT-B McKenna Ferry, AEMT Jessica Henckel, and FF Will Varline. Chief Mitchell informed the PFC of these resignations.
 - Preliminary 2022 Call statistics. Chief Mitchell informed that there were 341 fire calls for the year and 1,485 ambulance calls, an overall increase of 100 calls from 2021.
6. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Chief Mitchell reported that three firefighter paramedics started work at the beginning of the year. The next meeting of the PFC was scheduled for February 13, 2023, at 6:00 p.m.

Adjournment. Motion by E. Johnson, seconded by S. Burdette to adjourn the meeting. Motion carried on voice vote. Chair Beaver adjourned the meeting at 7:10 p.m.

Submitted by Edward Johnson, Secretary

*Police & Fire Commissioners
Chair James Beaver, Vice Chair Sarah Burdette, Secretary Edward Johnson, Joseph Dean*