

Monday February 20, 2023

W. J. Niederkorn Library Community Room

1. Roll Call: Justin Ritter, Nikki Nelson, Stephanie Polzar, Joanna Bannon, Pat Tearney (via Zoom). Also attending: Assistant Library Director Rosalia Slawson  
Meeting called to order at 6:04 by Board President Justin Ritter
2. Correspondence: none
3. Public Comment: none
4. Approval of January minutes: motion by Bannon, second by Nelson.
5. Approval of schedule of invoices: Questions regarding April repair and use of grant money for sensory app- Slawson will ask Carson. Motion by Nelson, second by Polzar.
6. Approval of revenue and expense report: Some information still needed from the city. Will review again next month. Motion by Nelson, second by Bannon.
7. State Annual Report: no questions. Motion by Bannon, second by Polzar
8. Strategic Plan: Some updated images. Carson will present to the city council in March, would like board attendance if possible. Slawson will resend full version to board.
9. Library of Things, video games: Friends donating \$2,000 to start a "library of things"; something that some of our neighboring libraries have. Additionally, using some funds from the city to start a collection of video games for check out. Staff will reach out to other libraries to see how they handle storage and game ratings.
10. Staffing Update: New library assistant started on 2/13. Fully staffed for now, however there is an upcoming retirement in April.
11. Usage Statistics: Added outreach line items with the addition of the van. "Outreach" is anything that doesn't occur on the library's grounds. Will report outreach stats monthly, including van usage. Universal Class data not yet available.
12. Director's Report: Someone will be coming to look at the locks on the doors to ensure secure latching. Roofing contract will be voted on for approval in March- cost was under initial budget. Consider using funds for upgrades to security system and/or sink & water bottle fillers updates. Carson will need to ask council about using funds. Parks department will be taking down a tree near parking lot- not yet known when, but will impact the flow of traffic in the back of building. Library closed at 5pm on Thursday due to snow- no patron concerns reported.
13. Adjournment at 6:47: motion by Bannon, second by Nelson.

Minutes submitted by Stephanie Polzar, board member.