

GENERAL ORDER

PORT WASHINGTON POLICE DEPARTMENT

SUBJECT:	EVENT DECONFLICTION	NUMBER:	6.5.2
		ISSUED:	7/25/2019
SCOPE:	All Sworn Personnel	EFFECTIVE:	7/25/2019
DISTRIBUTION:	General Orders Manual	<input type="checkbox"/> RESCINDS	
		<input type="checkbox"/> AMENDS	
REFERENCE:	WI State Statutes	WILEAG 5 th Edition STANDARDS: 6.5.2	

INDEX AS: Policy
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 Guidelines

PURPOSE: The purpose of this policy is to set forth guidelines for the participation in Deconfliction with North Central High Intensity Drug Traffic Area (HIDTA) and the participating agencies within a five-county area of southeastern Wisconsin.

This Order consists of the following numbered sections:

- I. DEFINITIONS
- II. POLICY STATEMENT
- III. DECONFLICTION EVENT PROCEDURE
- IV. MANDATORY DECONFLICTION EVENTS
- V. RECOMMENDED DECONFLICTION EVENTS
- VI. GUIDELINES

I. DEFINITIONS:

- a. **Event Deconfliction:** is the process of determining when law enforcement personnel are conducting an event in close proximity to one another at the same time. Events include law enforcement actions, such as undercover operations, surveillance, and executing search warrants. When certain elements (e.g., time, date, location) are matched between two or more events, a conflict results. Immediate notification is made by the North Central High Intensity Drug Traffic Area (HIDTA), located in Milwaukee, to the affected agencies or personnel regarding the identified conflict, to facilitate officer safety.
- b. **High Intensity Drug Traffic Area (HIDTA):** a federally funded program to create and support crime fighting task forces, primarily in the area of narcotics enforcement.

- c. **HIDTA Watch Center (WC):** North Central HIDTA point-of-contact center for event deconfliction notification.

II. POLICY

- a. During any tactical operation, especially those that are narcotics and street gang related, the likelihood of officer to officer confrontation from different agencies exists. Through active participation in Event Deconfliction, the objective of officer safety and case integrity can be accomplished.

III. EVENT DECONFLICTION PROCEDURE

- a. Notification of upcoming narcotics and tactical operations shall be communicated to the North Central HIDTA Watch Center with as much notice as possible. Notification is made via email to the Watch Center at watchcenter@northcentralhidta.org or by calling the Watch Center at **414-220-4773**. Use of cellular phones should be limited to the providing of field updates to the DC. If notification is made via FAX at 414-224-7390, a follow up telephone call shall be made to the Watch Center within 24 hours.
 - i. See attachment "A" for Watch Center contact information.
 - ii. See attachment "B" for Deconfliction Services Request Form, also available from the G: Common File.
- b. Participating officers must keep the Watch Center informed of any changes that occur during the operation, such as time, location, spin off operations, and moving surveillance.
- c. Information required when making notification to the Watch Center:
 - 1. Date and time of operation.
 - 2. Location of operation, including ZIP code
 - 3. Type of operation (see sections V and VI)
 - 4. Primary agency conducting the operation and any other participating agencies.
 - 5. Case agent name, office telephone, pager, and cellular telephone number (if applicable).
 - 6. Case agent supervisor, office telephone, pager, and cellular telephone
 - 7. Primary agency case/event number
- d. The officer listed as the contact person for the operation must be available for contact by Watch Center personnel.
- e. If the Watch Center determines that an operation may be compromised, i.e. another agency working in the same area, the Watch Center will notify the primary agency. It is the responsibility of the primary agency to contact the

secondary agency or personnel. The primary agency must follow up with the Watch Center to ensure the conflict has been communicated and resolved.

- f. The Watch Center will not disseminate operational intelligence. Officers/agents will only be advised of possible conflicting operations and will be requested to communicate directly with each other. It is at the discretion of the officer to determine if operational intelligence should be disseminated.

IV. Mandatory Reporting of Deconfliction Events

- a. Search warrants of any kind
- b. Controlled buys
- c. Surveillance out of jurisdiction
- d. Reverse stings
- e. Undercover activities out of jurisdiction
- f. Planned knock and talks, i.e. those with advance notice
- g. Garbage pick-up being done out of jurisdiction

V. Recommended Reporting of Deconfliction Events

It is strongly recommended that all events are deconflicted, but it is also understood that there may be incidents where it is not practical or possible to do so.

- a. Garbage pick-up
- b. Knock and talks
 - i. Those that occur as a result of a complaint requiring immediate action, such as at a local hotel;/motel do not require notification.
 - ii. Those that occur during the hours in which the Watch Center is not staffed, i.e. weekends and before 9:00 a.m. and after 5:00 p.m. on weekdays, do not require notification.
 - iii. No out of jurisdiction knock and talks will be conducted without deconfliction notification.

VI. Deconfliction Guidelines

- a. Initial Account Set-up
 - i. To participate in the Event Deconfliction service or any other service offered through the Watch Center, each PYPD officer is required to have a PIN #, unique to that officer. The PIN # is used by the Watch Center to confirm the officer's identity.

ii. To establish a PIN # in the system, each officer must individually email the required information as listed below, including the unique 4 to 6-digit PIN # of their choosing, to the Watch Center.

1. Agency Name
2. Rank
3. Cell #
4. Email Address
5. 4-digit PIN (choose one, usually badge # or last four of phone #; it cannot start with "0.")
6. Supervisor's Rank & Name
7. Supervisor's Cell #
8. Supervisor's Email Address

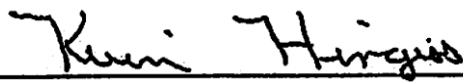
iii. Once successfully entered into the system, each officer will receive an email confirmation from the Watch Center, along with general information regarding deconfliction.

b. Any operation reported to the Watch Center shall also be reported to the PYPD shift supervisor. This information shall be noted on a HIDTA Deconfliction Center contact sheet and forwarded to the shift supervisor as soon as possible after the Watch Center is notified.

c. If an operation occurs outside the normal hours of staffing at the Watch Center, notification of the operation shall be made to the Watch Center as soon as possible after the event, or during the event when same continues in normal Watch Center hours of operation.

APPROVED:

DATE:



0/0/00

Chief of Police

NORTH CENTRAL HIDTA INVESTIGATIVE SUPPORT CENTER (ISC)



WATCH CENTER & ISC SERVICES

Products & Services

Hours of Operation
General Services
M-F 0730-1730 hrs
(Closed Sat/Sun & Major Holidays)
Deconfliction Services
M-F 0730 hrs - Midnight

Watch Center: 414-220-4773
Fax: 414-224-7390
Email: watchcenter@northcentralhidta.org

ACISS: WI Case Management System (Utilized by The North Central HIDTA & many Law Enforcement Agencies; hosted by WI DOJ-DCI)

Case Explorer: Event & Target De-confliction System **Event** - Facilitating Officer Safety via the use of statewide mapping and geocoding of addresses of all events (i.e. Arrests, knock/talks, S/Ws, U/C buys, etc.). **Target** - Avoids the disruption of cases by querying targets against federal, state, and local law enforcement databases including numerous HIDTAs across the nation. **Note: All Event/Target info is treated as confidential.**

Cell Hawk: A mapping location data tool.

Commercial Databases: Nationwide databases used to identify & locate people, addresses, assets, and subscriber info on most cellular & landline phone numbers, etc.

Consolidated Court Automation Programs (CCAP): WI Circuit Court Records Database System

Clear: Cook County Illinois on line booking information (formerly known as I-Clear)

CRIMES: Milwaukee County Sheriff's Office online booking database for photos and line-ups

DEA Internet Connectivity Endeavor (DICE): De-confliction database for telephone numbers, license plates, email addresses and more. De-conflicts with DEA and State/Local authorities nationwide.

DIGGS: East Coast HIDTAs via DIGGS

EPIC: Border crossings, EPIC-10, Overseas Travel, NADDIS and TECS hits.

FBI.net: FBI's central database system

FinCEN: U.S. Treasury financial information database

i2 Analyst Notebook: A visual investigative analysis tool used to create hierarchal charts and timelines.

ICU Workbench: Analysis tool designed to process location related data from GPS trackers and cellular telephones.

MOCIC/RISS.NET: Nation-wide Information/Intelligence sharing network & database

NADDIS: DEA's Narcotics And Dangerous Drugs Information System

NeuStar/Local Number Portability Platform (LEAP): Database used to obtain phone porting information.

PenLink: Phone toll analysis database (Over 5 million numbers searchable!)

Portal 100/e-TIME: State & Federal Records (Full Criminal History Record Information (CHRI), Want/Warrant Checks & Confirmation, DOT including Open Search, Gun/Misc.Articles, etc.)

RGID: The Regional Gang Intelligence Database.

Utility Info: Green Bay (Water Only) & portions of Southeastern Wisconsin

Wisconsin Justice Information Sharing Gateway (WIJIS): Database maintained by the WI Office of Justice Assistance that provides information from the DA regarding preliminary, current and historical court cases on subjects, related persons, witnesses, businesses, etc.

WILENET: Wisconsin Law Enforcement Network

Wisconsin DOT: (Available M-F between 8a-5p): DL photos, registered vehicles, title history, & more!

Direct access to all of the HIDTA Investigative Support Centers across the United States.

Serving law enforcement in Wisconsin and Minnesota.



**N. Central HIDTA Deconfliction Services Request Form
Deconfliction Hours of Operation
0730 to Midnight Daily**



* Requester Information	
Date of Request	
Agency Name/Phone No.	
Name/Rank/Badge #	
Your Email	
*Your 4 to 6 digit PIN	
Your Cell No.	
Supervisor's Name & Cell	
Secondary POC's Email	
*Do not select a PIN with preceding zeros (i.e. do not use 0159.).	

The North Central HIDTA Investigative Support Center utilizes Case Explorer (CE) to provide deconfliction services. CE is an internet based database which enables multi-level law enforcement agencies to schedule a time and location for field operations (i.e. arrest warrants, knock & Talks, search warrants, surveillance, etc.). CE will geo-code the location and timeframe to determine if the event an officer/agent is currently scheduling would conflict with another event previously scheduled by a different agency/agent for an exact or similar time and location.

Please note, if your investigations require you to cross state lines (i.e. IL, IN, MI, MN, MO, etc.) you must contact the Watch Center during office hours (0730-1730 hrs) so that we can facilitate the scheduling of the event within the state you'll be visiting.

The HIDTA also uses CE for Entity deconfliction (people, places, things such as phone numbers, & vehicles). Utilizing this feature prevents case disruption and encourages information sharing.

Schedule an Event

All same-day events must be submitted at least fifteen minutes in advance to allow ample time for entry and resolution in case a conflict is discovered. **Do not Fax or Email deconfliction requests that require same-day service after 1730hrs on any day.**

Select Method of Submission:

Call Us: 414.220.4773

***Select Your Event Type from The Drop-down or Print the name of your event on the line:**

Choose an item.

* Scheduling Information	
Case No (if applicable)	Event Start Date
Time Start	
End Date	End Time
* Event Location	
Physical Address	
Or Intersection	
City & State (Zip is Optional)	

This section is for Entity Deconfliction Only.

Entity (aka Target) Deconfliction

* Indicates Required Information

	Case Number				
<input type="checkbox"/> Address	* Exact physical address required. If you will be executing an Event (i.e. Knock/Talk, S/W, etc.) at this location please complete the EVENT Deconfliction section on page one.				
	* Physical Address Only			* City & State	
<input type="checkbox"/> Business	* Name		City & State	Phone	
<input type="checkbox"/> People	* Print Clearly or Type 1 st & Last Names		* DOB	* Gender & Race	
<input type="checkbox"/> Phone	* Area Code & Number		Subscriber Name (If Known)	Carrier Name & Phone Type	
<input type="checkbox"/> Vehicle	* Plate No	* State	Make/Model	Year	Color
<input type="checkbox"/> Weapon	* Serial No	Trace No	Make	Model	

* indicates required information

For HIDTA Use Only	
CE Number(s)	
Conflict Found?	Conflict Resolved?
Notes	
Deconfliction Entered/Logged by:	

