



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
POLICE & FIRE COMMISSION**

Monday, February 12, 2024 at 6:00 p.m.

100 W Grand Ave, Port Washington, WI 53074

City Hall Council Chambers

Mission Statement: The Police and Fire Commission (PFC) exists for the benefit of all our citizens, who expect and deserve a high level of public safety. We oversee the Police Department, Fire Department, and Emergency Medical Services in a fiscally responsible manner. Our mission is to hire and retain the most qualified personnel and advocate for the best training, equipment, and facilities to allow them to carry out their tasks. The safety of our residents and protection of life and property is our goal.

Meeting Minutes

1. Roll Call. Jim Bieber, Sarah Burdette, Edward Johnson, Jill Eernisse. Also present: Deputy Fire Chief Joe DeBoer, Police Lieutenant Jerry Nye, Becki Hill, Alderperson Dan Benning, Sara Dahmen, Will Dahmen. From the Ozaukee Press, Mitch Maersch. Chair Bieber called the meeting to order at 6:00 p.m.
2. Public Appearances, Comments, and Correspondence. None.
3. Chairman's Comments. Chair Bieber welcomed Boy Scout Will Dahmen to the meeting. Chair Bieber noted that on February 17th, Deputy Chief DeBoer will lead a tour of the Jackson Police and Fire Station for interested PFC members. In addition, Bray Architects will be making a presentation to the City Council on February 20th of an overview of possible design plans for a new Police and Fire Station.
4. Review of Previous Meeting Minutes. Motion to approve the meeting minutes of the January 8, 2024 meeting of the PFC by J. Eernisse, seconded by S. Burdette. Motion carried on voice vote.
5. Recognition of Service Anniversaries: Chair Bieber recognized the following service anniversaries:
 - a. For the Fire Department:
 - i. Kurt Ellmauer, 4 years
 - ii. Nick Castner, 3 years
 - iii. Chris Miotke, 3 years
 - iv. Sam Lorge, 3 years
 - v. Dee Dee Humphreys, 1 year

POLICE DEPARTMENT

1. Review and Discussion – January 2024 Invoices. The bills were reviewed.
2. Review and Discussion – Police Budget through January 2024. The budget was reviewed.
3. Review and Discussion – January 2024 Calls for Service. The calls were reviewed.
4. Review and Discussion – December 2023 Wisconsin Incident-Based Reporting (WIBR). The report was reviewed.
5. Brief presentation by Lt. Nye on plans for Citizens' Police Academy. Lt. Nye discussed the upcoming Citizens' Police Academy, which is anticipated to begin on April 4, 2024, between 6:00 and 9:00 p.m., for seven or eight weeks. The desire is for between 10-15 attendees.
6. February MLO (Multiple Interactive Learning Objectives) Range Training (PFC is invited to attend training on 2/27/24 8a-10p – please RSVP). Lt. Nye reminded the PFC of this training, that it will be from 8:00 to 10:00 a.m., and that RSVPs should be given to Lt. Knowski. Chair Bieber urged members of the PFC to attend.
7. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. None.

AMBULANCE DEPARTMENT

1. Review and Discussion – January 2024 Ambulance Invoices. The invoices were reviewed.
2. Review and Discussion – January 2024 Ambulance Calls, both Transports and Non-Transports. The calls were reviewed. Deputy Chief DeBoer indicated there were 127 EMS calls in January. There was a discussion regarding the number of calls that were needed to be handled by other agencies and the impact on the time it takes to arrive on scene.
3. Review and Discussion – January 2024 Paramedic Intercepts. The intercepts were reviewed. Chief DeBoer noted that the numbers are going down due to Fredonia going to a paramedic on staff.
4. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. None.

FIRE DEPARTMENT

1. Review and Discussion – January 2024 Fire Invoices. The invoices were reviewed. Deputy Chief DeBoer highlighted the invoice that pertained to getting more members of the Department ice rescue certified.
2. Review and Discussion – January 2024 Fire Calls. The calls were reviewed, with Deputy Chief DeBoer indicating there were 35 calls in January, with several relating to electrical lines down due to the heavy storm that month.
3. Fire Chief's Report
 - Upcoming Officer Promotion Process. Deputy Chief DeBoer outlined the upcoming promotion process for new a new fire captain and lieutenant. He anticipated recommendations to the PFC in April.
 - Update discussion regarding the proposed Public Safety Building. Deputy Chief DeBoer noted that the City Council approved a contract with Bray Architects for Phase 1 planning. He also discussed the committee's work process, and that a proposed building is anticipated to have at least a 50-year life span. In addition, a training tower is being contemplated due to new rules regarding using existing structures for training. The tower could possibly be rented out to other departments to train with.
 - Update discussion regarding the upcoming April referendum concerning staffing. Deputy Chief DeBoer related how the City was working with Mueller Communications on this issue. Listening sessions are scheduled for February 29th at 5:30 p.m. and March 11th at 1:00 p.m., both at the library. There will be a recorded version posted to the City website as well. Further, a video was filmed, and will also be available on social media and the City's website.
4. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Deputy Chief DeBoer indicated that Nick Kelley and Zach Cox have both joined the Department, and are currently enrolled in Firefighter 1 certification. Nick Kelley has previously completed EMT. Shawn Barber, a FF and EMT, will also be joining the Department.

Adjournment. Motion by S. Burdette, seconded by J. Eernisse to adjourn the meeting. Motion carried on voice vote. Chair Bieber adjourned the meeting at 6:35 p.m.

Police & Fire Commissioners

Chair James Bieber, Vice Chair Sarah Burdette, Secretary Edward Johnson, Joseph Dean, Jill Eernisse