



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
**COMMON COUNCIL MEETING**  
**TUESDAY, MARCH 5, 2024 AT 6:30 P.M.**  
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

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**MINUTES**

1. **ROLL CALL-** Mayor Ted Neitzke IV convened the meeting of the Common Council at 6:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Jonathan Pleitner, Patrick Tearney (present by telephone), and John Sigwart. Members absent and excused were Alderperson Dan Benning. Also present was Interim City Administrator/City Clerk Susan Westerbeke, City Attorney Eric Eberhardt, ADA/HR Director Emily Blakeslee, Public Works Director Rob Vanden Noven, and Director of Planning and Development Bob Harris.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** A Boy Scout led the recitation of the Pledge of Allegiance.
3. **CONSENT AGENDA**  
**Approve Minutes of Previous Meeting-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.
4. **MAYOR'S BUSINESS-** The Public Works Director introduced Western Great Lakes Territory Manager Lee Fredricks of the Wisconsin Urban Forestry Council Leadership to present Superintendent of Parks and Forestry Jon Crain with the 2024 Wisconsin Urban Forestry Council Leadership Award. Mayor Neitzke recognized March as Women's History Month.  
**Appointment of Election Inspectors for 2024-2025 Term-** The City Clerk presented the Elections Inspectors for appointment for the 2024-2025 Term. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO RECOMMEND THE APPOINTMENT OF ELECTIONS INSPECTORS FOR THE 2024-2025 TERM AS PRESENTED. Motion carried unanimously.
5. **OFFICERS/STAFF REPORT- 2024 Election Update by City Clerk-** The City Clerk provided an update and timeline for upcoming Absentee Voting and In Person Early Voting by Absentee Ballot at City Hall.
6. **PUBLIC COMMENTS/APPEARANCES-** None.
7. **FROM STANDING COUNCIL COMMITTEES**
  - A. **GENERAL GOVERNMENT AND FINANCE COMMITTEE**
    1. **Consideration and Possible Action on a National Fish and Wildlife Foundation Grant Agreement for Creating a Resilient and Sustainable Valley Creek Corridor-** This item was postponed until the March 19, 2024 Common Council Meeting.
8. **FROM CITY BOARDS/COMMISSIONS**
  - A. **PLAN COMMISSION**
    1. **Ordinance 2024-2: Amending and/or Creating Zoning Ordinances to Allow and Regulate Recoding Studios as a Conditional Use in the I-1 Existing Industrial District- 1<sup>st</sup> Reading-** Director of Planning and Development Bob Harris was present to review the Ordinance to amend the City of Port Washington Zoning Code to add "Recording Studios" as a conditional use in the I-1 industrial district. This Ordinance change is under review with the Plan Commission. This Ordinance will be considered at the next Common Council meeting.
9. **UNFINISHED BUSINESS-** None.
10. **NEW BUSINESS-** None.
11. **PUBLIC COMMENTS/APPEARANCES-** None.
12. **MOTION TO CONVENE in closed session per Wis. Stat. § 19.85(1)(e), i.e., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for purposes of discussing and formulating negotiating strategies including, without limitation, the terms and**

**conditions for sale and development of the approximately 39-acre parcel of City-owned vacant land, commonly known as the former Schanen Farm, located along the south side of STH 33 approximately one-quarter mile west of CTH LL (Tax Parcel No. 16-030-15-002.00).** The Mayor read the closed session item. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO CONVENE IN CLOSED SESSION. ROLL CALL VOTE TAKEN. AYE: 6 (POSTL, NEUMYER, GASPER, PLEITNER, TEARNEY, SIGWART.) Motion carried unanimously.

- 13. RECONVENE INTO OPEN SESSION** to take action relating to the closed session items, if any. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO COME OUT OF CLOSED SESSION AT 7:42 P.M. ROLL CALL VOTE TAKEN. AYE: 6 (POSTL, NEUMYER, GASPER, PLEITNER, TEARNEY, SIGWART.) Motion carried unanimously.

MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO AUTHORIZE AND DIRECT THE CITY ATTORNEY AND CITY STAFF TO CONTACT THE DEVELOPER AND NEGOTIATE TERMS OF SALE OF THE PROPERTY, TAX PARCEL NUMBER 16-030-15-002.00. Motion carried unanimously.

- 14. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 7:44 P.M. Motion carried unanimously.

Respectfully submitted,  
Susan L. Westerbeke, City Clerk