



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, AUGUST 20, 2024 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue,
Port Washington, WI 53074
Council Chambers

AGENDA

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

- A. Approve Minutes of Previous Meeting
- B. Accept Monthly Invoices

4. MAYOR'S BUSINESS

- A. Proclamation Honoring Hales Trail Community Garden Appreciation Day

5. OFFICERS/STAFF REPORT

- A. City Administrator Update / Monthly Department Reports

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.

7. FROM STANDING COUNCIL COMMITTEES

A. GENERAL GOVERNMENT AND FINANCE COMMITTEE

- 1. Consideration and Possible Action on Approval of an Original "Class B" Liquor and Class "B" Beer License and Annual Cabaret License for Lucky Devils LLC d/b/a Lucky Devils, (551 N. Wisconsin Street- Kimberleigh Noble-Agent)
- 2. Consideration and Possible Action on Approval to Use \$8,765 of Capital Reserves and the Selection of Kueny Architects to be able to Move Forward with a Facilities Assessment and Needs Analysis for the Municipal Service Center, 333 Moore Road, in 2024
- 3. Ordinance 2024-9: Repealing and Establishing One-Way Street Designations, Amending, Repealing and Recreating Parking Regulations, and Establishing Official Stop Signs- 1st Reading

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. **Public Hearing to Consider a Request by MKE Mustache Properties LLC to Rezone Land Located at 551 N. Wisconsin Street from RM-1 Single and Two Family Residence and CCM Central City Mixed with OOS Office & Special Service Overlay, to CCM Central City Mixed with OOS Office & Special Service Overlay**
2. **Ordinance 2024-8: An Ordinance Rezoning Land Within the City of Port Washington and Amending the Official Zoning Map; Property at 551 N. Wisconsin Street from RM-1 Single and Two-Family Residence and CCM-Central City Mixed with OOS-Office & Special Service Overlay to CCM-Central City Mixed with OOS-Office & Special Service Overlay, MKE Mustache Properties LLC, Applicant- 2nd Reading**
3. **Public Hearing to Consider a Request by MKE Mustache Properties LLC for a Conditional Use Grant to Allow for a Restaurant and Bar with Outdoor Dining at 551 N. Wisconsin Street**
4. **Consideration and Possible Action for a Conditional Use Grant and Land Covenant to Allow for a Restaurant and Bar with Outdoor Dining; 551 N. Wisconsin Street, MKE Mustache Properties, Applicant**
5. **Consideration and Possible Action for a Conditional Use Grant and Land Covenant to Allow Limited Warehousing Operations; 216 S. Montgomery Street, Anneran Holdings, LLC, Applicants**

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. PUBLIC COMMENTS/APPEARANCES

12. ADJOURNMENT

Special Accommodations: *Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk's Office at (262) 284-5585 or cityclerk@portwashingtonwi.gov. Every effort will be made to arrange accommodations for all meetings, please provide notice at least one (1) business day prior to a meeting.*

Notice of Possible Quorum: *Notice is hereby given that Common Council members or members of other governmental bodies who are not members of this board, commission or committee may be present at this meeting to gather information about a subject over which they have decision-making authority. In that event this meeting may also constitute a simultaneous meeting of the Council or of such other governmental bodies. Whether a simultaneous meeting is occurring depends on whether the presence of one or more Council members or members of such other governmental bodies results in a quorum of the Council or of such other governmental bodies and, if there is a quorum, whether any agenda items listed above involve matters within the Council's or the other governmental bodies' jurisdiction. If a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting. [State ex rel. Badke vs. Greendale Village Board, 173 Wis. 2d 553 (1993).]*

NOTE: *To help protect public health, persons desiring to monitor this meeting remotely by telephone conference, rather than in person, may call (262) 268-4270, and then dial the Pass/Access Code of 9801 when prompted to do so.*



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, AUGUST 6, 2024 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue,
Port Washington, WI 53074
Council Chambers

MINUTES

1. **ROLL CALL-** Mayor Ted Neitzke IV convened the meeting of the Common Council at 5:00 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Patrick Tearney, and John Sigwart. Also present was City Administrator Melissa Pingel, City Clerk Susan Westerbeke, City Attorney Eric Eberhardt, Public Works Director Rob Vanden Noven, Director of Planning and Development Bob Harris.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
3. **CONSENT AGENDA-** Approve Minutes of Previous Meeting. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.
4. **MAYOR'S BUSINESS-** Proclamation for Years of Service for Catherine Kiener- The Mayor read the proclamation and thanked Catherine for her years of dedicated service to the city and the Senior Center.
5. **OFFICERS/STAFF REPORT-**
 - A. **Update on the Proposed Safety Building Project-** MC Group representatives Rick Miller and Maura Riordan were present to review the current site updates, feasibility program, and schematic design development. Construction project estimates are being compiled currently. Total project budget is under review and value engineering is being conducted. The next update will be presented in September.
 - B. **Report on the 2025 – 2034 Financial Outlook-** Finance Director-Treasurer Mark Emanuelson was present to review the financial outlook. Discussion was held and questions were addressed.
6. **PUBLIC COMMENTS/APPEARANCES-** None.
7. **FROM STANDING COUNCIL COMMITTEES**
- C. **GENERAL GOVERNMENT AND FINANCE COMMITTEE**
 1. **Review 2025 Budget Philosophy-**The Finance Director-Treasurer was present to review the previous budget philosophy and future policy document for the 2025 Budget. Ald. Benning requested this document be shared with the Boards, Committees, and Commissions as they review their respective 2025 Budgets.
- D. **PERSONNEL COMMITTEE**
 1. **Consideration and Possible Action on Job Classification Changes-** The City Administrator reviewed the request for change to better serve our residents and assist departments for more efficient processes. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE JOB CLASSIFICATION CHANGES AS PRESENTED. Motion carried unanimously.
8. **FROM CITY BOARDS/COMMISSIONS**
 - E. **PLAN COMMISSION**
 1. **Public Hearing To Consider A Conditional Use Grant Request By Ansay International And Anneran Holdings LLC For A Warehouse Use At 216 S. Montgomery Street-** The Mayor opened the public hearing. There being no comments for or against, the Mayor closed the hearing.
 2. **Ordinance 2024-8: An Ordinance Rezoning Land Withing the City of Port Washington and Amending the Official Zoning Map; Property at 551 N. Wisconsin Street from RM-1 Single and Two-Family Residence and CCM-Central City Mixed with OOS-Office & Special Service Overlay to CCM-Central City Mixed with OOS-Office & Special Service Overlay, MKE Mustache Properties LLC, Applicant- 1st Reading-** The Director of Planning and Development reviewed the property zoning which is currently split. A single zoning designation for this property is being sought. The second reading of this ordinance will occur at the next Common Council meeting.
9. **UNFINISHED BUSINESS-** None.
10. **NEW BUSINESS-** None.
11. **PUBLIC COMMENTS/APPEARANCES-** None.

- 12. MOTION TO CONVENE IN CLOSED SESSION - per Wis. Stat. § 19.85(1)(C) for the purpose of considering employment, promotion, compensation and other terms and conditions of employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.-** The Mayor read the closed session item. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO CONVENE INTO CLOSED SESSION AT 7:43 P.M. ROLL CALL VOTE TAKEN. AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously.
- 13. RECONVENE INTO OPEN SESSION to take action relating to closed session discussions or deliberations, if any.-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO RECONVENE IN OPEN SESSION AT 8:10 P.M. ROLL CALL VOTE TAKEN. AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO DIRECT THE CITY ADMINISTRATOR TO PROCEED AS SOON AS PRACTICABLE TO TAKE ACTION WITH RESPECT TO THE EMPLOYMENT OF THE PUBLIC EMPLOYEE WHICH WAS THE SUBJECT OF THE CLOSED SESSION CONSIDERATION BY THE COMMON COUNCIL ON TODAY'S DATE. Motion carried unanimously
- 14. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN AT 8:14 P.M. Motion carried unanimously.

Respectfully submitted
Susan L. Westerbeke, City Clerk

Report Criteria:
Detail report type printed

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
324 LAKE STREET LLC	06242024	151556700500	2024 PAY 60 PAYMENT PER DE	06/24/2024	356,309.59	Multiple	Multiple
Total 4763:					356,309.59		
ABT MAILCOM	49288	060690300000	BILL PROCESSING AND MAILIN	07/08/2024	1,528.71	256524	07/12/2024
	49288	040457340370	BILL PROCESSING AND MAILIN	07/08/2024	1,528.71	256524	07/12/2024
Total 1080:					3,057.42		
ACC BUSINESS	241681488	015751710340	PHONE LINES	06/27/2024	290.14	256525	07/12/2024
	241681488	040454620340	PHONE LINES	06/27/2024	174.08	256525	07/12/2024
	241681488	232355110340	PHONE LINES	06/27/2024	116.05	256525	07/12/2024
	241681488	019355210340	PHONE LINES	06/27/2024	139.26	256525	07/12/2024
	241681488	017954120340	PHONE LINES	06/27/2024	58.03	256525	07/12/2024
	241681488	019055130340	PHONE LINES	06/27/2024	92.84	256525	07/12/2024
	241681488	060692100000	PHONE LINES	06/27/2024	116.05	256525	07/12/2024
	241681488	017552550340	PHONE LINES	06/27/2024	58.03	256525	07/12/2024
	241681488	017052300340	PHONE LINES	06/27/2024	116.05	256525	07/12/2024
	241701078	016052100340	DIGITAL PHONE LINES 5/11-6/10	06/27/2024	932.16	256525	07/12/2024
Total 4379:					2,092.69		
ADVANCE AUTO PARTS	2049480115	016052100550	WIPER BLADES FOR SQUAD C	06/27/2024	362.47	256526	07/12/2024
	2049480453	017954110370	BRAKE PADS	07/08/2024	169.71	256621	07/19/2024
	2049480469	017954110370	FULE TREATMENT	07/08/2024	48.44	256621	07/19/2024
	2049480493	017954110370	BATTERY	07/09/2024	13.64	256621	07/19/2024
Total 1092:					594.26		
AGSOURCE COOP SERVICES	06182024	040454620710	LAB SERVICES	06/18/2024	1,087.50	256622	07/19/2024
	06272024	040454620710	LAB SERVICES	06/27/2024	501.50	256622	07/19/2024
	PS-INV348758	040454620710	JUNE LAB SERVICES	06/27/2024	1,653.25	256527	07/12/2024
Total 5055:					3,242.25		
AIRGAS USA LLC	5508896261	017552550370	OXYGEN FOR AMBULANCES	06/30/2024	181.80	256687	07/26/2024
Total 1107:					181.80		
ALASKAN ICE COMPANY	202004963	050554545470	IVERSON ICE	06/25/2024	25.50	256528	07/12/2024
	202004964	050554545470	NICKY BOX ICE	06/25/2024	79.05	256528	07/12/2024
	202004965	050554545470	MARINA ICE	06/25/2024	231.90	256528	07/12/2024
	202004980	050554545470	IVERSON ICE	07/01/2024	15.30	256528	07/12/2024
	202004981	050554545470	NICKY BOX ICE	07/01/2024	56.10	256528	07/12/2024
	202004982	050554545470	MARINA ICE	07/01/2024	319.45	256528	07/12/2024
	202005025	050554545470	IVERSON ICE	07/09/2024	38.25	256528	07/12/2024
	202005026	050554545470	NICKY BOX ICE	07/09/2024	79.05	256528	07/12/2024
	202005027	050554545470	MARINA ICE	07/09/2024	222.50	256528	07/12/2024
	202005065	050554545470	IVERSON ICE	07/16/2024	43.35	256688	07/26/2024
	202005066	050554545470	NICKY BOX ICE	07/16/2024	91.80	256688	07/26/2024
	202005067	050554545470	MARINA ICE	07/16/2024	403.85	256688	07/26/2024
	203006149	050554545470	MARINA ICE	06/28/2024	240.50	256528	07/12/2024
	203006150	050554545470	IVERSON ICE	06/28/2024	25.50	256528	07/12/2024
	203006151	050554545470	NICKY BOX ICE	06/28/2024	76.50	256528	07/12/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
	203006201	050554545470	MARINA ICE	07/12/2024	678.80	256688	07/26/2024
Total 5049:					2,627.40		
ALBERTS HYDROVAC LLC	2758	040454620360	GRIT PITS-STARTUP	06/17/2024	1,725.00	256529	07/12/2024
Total 1111:					1,725.00		
AMPLIFY GRAPHICS & BRANDI	178583	015754210390	PUBLIC SAFETY BLDG MEETIN	05/06/2024	134.00	256689	07/26/2024
Total 5083:					134.00		
ANNIE BIALZIK	07022024	016052100500	BIKE RODEO/NATIONAL NIGHT	07/02/2024	87.90	256530	07/12/2024
Total 1180:					87.90		
ANTOINE HOEFT & EBERHARD	301802	014051960200	AUGUST 2024 RETAINER FEE	07/23/2024	12,500.00	256690	07/26/2024
Total 1187:					12,500.00		
AQUAFIX INC	IN013820	040454620360	BACTERIAL PRODUCTS	07/05/2024	1,542.20	256531	07/12/2024
Total 1191:					1,542.20		
ARNOLD'S ENVIRONMENTAL S	0000023569	019355412380	NON FLUSHABLE UNIT RECUR	07/08/2024	100.00	256623	07/19/2024
	0000024091	019355412380	NON FLUSHABLE RECURRING	07/10/2024	100.00	256691	07/26/2024
	0000024093	019355412380	NON FLUSHABLE RECURRING	07/10/2024	100.00	256691	07/26/2024
	0000024094	019355412380	NON FLUSHABLE RECURRING	07/10/2024	100.00	256691	07/26/2024
	0000024096	019355412380	NON FLUSHABLE UNIT RECUR	07/10/2024	200.00	256691	07/26/2024
	000024095	019355412380	NON FLUSHABLE RECURRING	07/10/2024	100.00	256691	07/26/2024
Total 5038:					700.00		
ARNOLDS SANITATION TECHN	0000024094	019355412380	NON FLUSHABKE UNIT RECUR	07/10/2024	100.00	256692	07/26/2024
	0000024094	019355412380	NON FLUSHABKE UNIT RECUR	07/10/2024	100.00-		
Total 1200:					.00		
ASC PUMPING EQUIPMENT	INV006864	019355230360	TECHTOP 50HP 3/230/460V 180	07/26/2024	4,561.50	256532	07/12/2024
Total 1209:					4,561.50		
ASCENSION ST MICHAEL'S HO	418822	015051330800	EMPLOYEE DRUG SCREENS	06/28/2024	584.00	256533	07/12/2024
Total 3738:					584.00		
ASSOCIATED APPRAISAL CON	175166	014051960300	PROFESSIONAL SERVICES-JUL	07/01/2024	5,691.15	256534	07/12/2024
Total 1217:					5,691.15		
ASSOCIATED TRUST COMPANY	25760	020258300793	STANDARD FEES	07/11/2024	475.00	256624	07/19/2024
Total 3846:					475.00		
ASSOCIATION OF OZAUKEE CO	04102024	017052300440	2024 ASSOCIATION ANNUAL DU	04/10/2024	150.00	256693	07/26/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1216:					150.00		
AT&T	262 2688016 40	040454620340	WWTP ALARM	06/22/2024	385.63	256535	07/12/2024
	2622841615138	040454610340	PHONE JUNE 2024	06/22/2024	370.12	256535	07/12/2024
Total 1221:					755.75		
AT&T MOBILITY	287327243939	060666200000	AMI ROUTER	06/12/2024	55.40	256536	07/12/2024
Total 1225:					55.40		
ATLAS COPCO COMPRESSORS	1124063257	040454620360	BLOWER #4 REAIRS	06/20/2024	3,355.10	256537	07/12/2024
Total 1229:					3,355.10		
AUGUST WINTER & SONS INC	73723 JUNE 20	040464700400	PAY APP 5	06/18/2024	444,315.95	256538	07/12/2024
Total 5031:					444,315.95		
AURORA HEALTH CARE	1394846	016052100400	BLOOD DRAW OWI X 1	07/08/2024	25.00	256625	07/19/2024
Total 1237:					25.00		
AWWA	SO173486	060693000000	AWWA MEMBERSHIP	06/17/2024	430.00	256626	07/19/2024
Total 1248:					430.00		
BADGER POPCORN & CONCES	519964	019355256370	CONCESSION ITEMS	07/10/2024	1,543.66	256627	07/19/2024
Total 1261:					1,543.66		
BAKER & TAYLOR BOOKS	2038385847	232355110510	BOOKS	07/01/2024	335.53	256628	07/19/2024
	2038389608	232355110510	BOOKS	07/12/2024	559.60	256628	07/19/2024
	2038394636	232355110510	BOOKS	07/05/2024	1,238.87	256628	07/19/2024
	2038402811	232355110510	BOOKS	07/15/2024	174.23	256628	07/19/2024
Total 1267:					2,308.23		
BARRON'S	052416719611-	232355110510	1 YR SUBSCRIPTION/RENEWAL	07/23/2024	367.20	256694	07/26/2024
Total 1275:					367.20		
BASSETT MECHANICAL	6511486C	015751710380	CITY-WIDE HVAC PM CONTRAC	05/01/2024	9,378.00	256539	07/12/2024
Total 1276:					9,378.00		
BECKER, ASHLEY	07162024	019344620400	REFUND SWIM LESSONS	07/16/2024	180.00	256629	07/19/2024
Total 5076:					180.00		
BETTER GOLF FOREVER, LLC	24-1004	019355322560	ADULT GGR CLINIC ATTENDEE	07/05/2024	1,819.00	256540	07/12/2024
Total 5074:					1,819.00		
BOEHLKE BOTTLED GAS CORP	437428	016052100355	PROPANE - JUNE	06/20/2024	679.80	256541	07/12/2024
	438562	016052100355	PROPANE - JUNE	06/28/2024	521.07	256541	07/12/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
	453451	016052100355	PROPANE - JUNE	06/10/2024	580.34	256541	07/12/2024
Total 1333:					1,781.21		
BOUND TREE MEDICAL LLC	85382565	016052100370	AED PADS	06/13/2024	353.94	256542	07/12/2024
	85402533	017552550370	EMS SUPPLIES AND PARAMEDI	07/02/2024	1,877.03	256542	07/12/2024
Total 1343:					2,230.97		
BRAY ASSOCIATES ARCHITECT	3663-02	424258500320	PUBLIC SAFETY BLDG ARCHIT	04/27/2024	31,000.00	256630	07/19/2024
	3663-03	424258500320	PUBLIC SAFETY BLDG ARCHIT	06/30/2024	103,652.00	256630	07/19/2024
Total 5030:					134,652.00		
BROWN, KELLY	07192024	080114295001	DRAW #4 REVOLVING LOAN PR	07/19/2024	9,080.08	256695	07/26/2024
Total 5022:					9,080.08		
CARDMMBER SERVICE - IMPO	6/20/2024	015051330440	TEMPO MILWAUKEE 414-30	07/10/2024	415.00	20240630	07/12/2024
	6/20/2024	015051330800	CHECKR INC CHECKR.COM HT	07/10/2024	54.99	20240630	07/12/2024
	6/20/2024	040454620360	AMAZON MAR* 111-337973 HTT	07/10/2024	289.94	20240630	07/12/2024
	6/20/2024	040454620370	AMZN Mktp US*QB45V8X03 Amz	07/10/2024	51.83	20240630	07/12/2024
	6/20/2024	040454620410	CSWEA 8556927932	07/10/2024	90.00	20240630	07/12/2024
	6/20/2024	040454620700	ADOBE *ADOBE 408-536-	07/10/2024	21.09	20240630	07/12/2024
	6/20/2024	040454620710	HACH COMPANY 970-663-	07/10/2024	84.60	20240630	07/12/2024
	6/20/2024	040454620710	BP#1964642MAD MAX 4510 PO	07/10/2024	23.96	20240630	07/12/2024
	6/20/2024	040454620360	AMZN Mktp US*AY7YX9QK3 Am	07/10/2024	67.16	20240630	07/12/2024
	6/20/2024	040454620350	CITGO SUPER SALES GRAF	07/10/2024	10.37	20240630	07/12/2024
	6/20/2024	040454610370	THE HOME DEPOT #4919 GRA	07/10/2024	53.91	20240630	07/12/2024
	6/20/2024	040454610370	AMZN Mktp US*1L6RR4IH3 Amz	07/10/2024	53.99	20240630	07/12/2024
	6/20/2024	232355110900	SQ *PARTY ON RENTALS gosq.	07/10/2024	341.00	20240630	07/12/2024
	6/20/2024	232355110900	CAAN FLORAL SHEBOYG	07/10/2024	126.58	20240630	07/12/2024
	6/20/2024	232355110370	AMZN Mktp US*MF7BH3ZV3 Am	07/10/2024	60.40	20240630	07/12/2024
	6/20/2024	232355110900	COSTCO WHSE #0628 GRAF	07/10/2024	68.40	20240630	07/12/2024
	6/20/2024	232355110510	AMZN Mktp US*A27HZ9Z93 Amz	07/10/2024	42.87	20240630	07/12/2024
	6/20/2024	232355110370	AMZN Mktp US*ZA6RH0WV3 Am	07/10/2024	40.24	20240630	07/12/2024
	6/20/2024	232355110510	AMZN Mktp US*5I9AW6SW3 Am	07/10/2024	285.84	20240630	07/12/2024
	6/20/2024	232355110510	AMZN Mktp US*837HH9FL3 Amz	07/10/2024	54.31	20240630	07/12/2024
	6/20/2024	232355110900	Amazon.com*4X5H4Z2T3 Amzn	07/10/2024	23.58	20240630	07/12/2024
	6/20/2024	232355110900	SCHLITZ AUDUBON NATURE 41	07/10/2024	140.00	20240630	07/12/2024
	6/20/2024	232355110900	SQ *HILL A BEANS LLC Port Wa	07/10/2024	316.50	20240630	07/12/2024
	6/20/2024	232355110510	THE HOME DEPOT #4919 GRA	07/10/2024	21.08	20240630	07/12/2024
	6/20/2024	232355110390	CANVA* I04170-1092974 HTTPS	07/10/2024	19.94	20240630	07/12/2024
	6/20/2024	232355110900	PIGGLY WIGGLY #088 SAUKV	07/10/2024	110.89	20240630	07/12/2024
	6/20/2024	232355110900	MEIJER # 274 GRAFTON	07/10/2024	24.09	20240630	07/12/2024
	6/20/2024	232355110900	AMAZON MAR* 113-987025 HTT	07/10/2024	71.65	20240630	07/12/2024
	6/20/2024	232355110900	AMZN Mktp US*TK6CE18B3 Amz	07/10/2024	49.95	20240630	07/12/2024
	6/20/2024	232355110730	DIGITAL EDGE OF GRAFTO GR	07/10/2024	490.00	20240630	07/12/2024
	6/20/2024	232355110370	AMAZON MAR* 112-852583 HTT	07/10/2024	21.89	20240630	07/12/2024
	6/20/2024	232355110370	AMZN Mktp US*MA8CC2JC3 Am	07/10/2024	57.99	20240630	07/12/2024
	6/20/2024	232355110360	SP REFLECT WINDOW & EDM	07/10/2024	54.38	20240630	07/12/2024
	6/20/2024	232355110900	AMZN Mktp US*V88X89I13 Amzn	07/10/2024	9.99	20240630	07/12/2024
	6/20/2024	232355110510	D J*WALL-ST-JOURNAL 800-5	07/10/2024	327.05	20240630	07/12/2024
	6/20/2024	232355110900	AMZN Mktp US*DB35L8RU3 Amz	07/10/2024	187.72	20240630	07/12/2024
	6/20/2024	232355110900	AMAZON MKTPL*5A83E9BZ3 A	07/10/2024	1,836.81	20240630	07/12/2024
	6/20/2024	232355110510	AMAZON RET* 112-019317 WW	07/10/2024	156.40	20240630	07/12/2024
	6/20/2024	232355110900	AMAZON MKTPL*XL5PT4AM3 A	07/10/2024	24.99	20240630	07/12/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
	6/20/2024	232355110370	AMAZON MKTPL*MZ25Y7Y13 A	07/10/2024	66.98	20240630	07/12/2024
	6/20/2024	050554545360	WM SUPERCENTER #1650 SA	07/10/2024	89.54	20240630	07/12/2024
	6/20/2024	050554545370	O'REILLY 5003 SAUKVILLE	07/10/2024	9.99	20240630	07/12/2024
	6/20/2024	019355410370	AMZN Mktp US*E82OZ7223 Amz	07/10/2024	16.99	20240630	07/12/2024
	6/20/2024	019355410370	NOR*NORTHERN TOOL 800-	07/10/2024	39.99	20240630	07/12/2024
	6/20/2024	019355410370	AMZN Mktp US*Z40Y187U3 Amzn	07/10/2024	16.99	20240630	07/12/2024
	6/20/2024	019355410370	AMZN Mktp US*RE8S41KD2 Am	07/10/2024	16.99	20240630	07/12/2024
	6/20/2024	019355410370	THE HOME DEPOT #4919 GRA	07/10/2024	43.92-	20240630	07/12/2024
	6/20/2024	019355410370	THE HOME DEPOT 4919 GRA	07/10/2024	389.00	20240630	07/12/2024
	6/20/2024	019355410610	THE HOME DEPOT 4919 GRA	07/10/2024	530.35	20240630	07/12/2024
	6/20/2024	019355410370	MENARDS WEST BEND WI WE	07/10/2024	380.62	20240630	07/12/2024
	6/20/2024	019355410370	AMAZON MAR* 111-935816 HTT	07/10/2024	7.02	20240630	07/12/2024
	6/20/2024	019355410610	AMZN Mktp US*LA2440T63 Amz	07/10/2024	159.99	20240630	07/12/2024
	6/20/2024	019355410370	AMZN Mktp US*C05LS1H43 Amz	07/10/2024	21.90	20240630	07/12/2024
	6/20/2024	019355410370	AMAZON MKTPL*F20IX8FM3 A	07/10/2024	91.16	20240630	07/12/2024
	6/20/2024	019355410370	THE HOME DEPOT #4919 GRA	07/10/2024	389.00-	20240630	07/12/2024
	6/20/2024	016052100370	Amazon.com*4H4WV8US3 Amz	07/10/2024	84.36	20240630	07/12/2024
	6/20/2024	016052100440	NIC*TRAFFICVIOLREGPROG E	07/10/2024	9.18	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100550	Zips Wash Club 855-947792	07/10/2024	21.10	20240630	07/12/2024
	6/20/2024	016052100410	Amazon.com*IK37T7WJ3 Amzn.	07/10/2024	64.99	20240630	07/12/2024
	6/20/2024	016052100340	ATT*BILL PAYMENT 800-288-	07/10/2024	97.94	20240630	07/12/2024
	6/20/2024	016052100340	AMZN Mktp US*KJ7R591K3 Amz	07/10/2024	74.75	20240630	07/12/2024
	6/20/2024	016052100400	DOJ EPAY RECORDS CHECK 60	07/10/2024	49.00	20240630	07/12/2024
	6/20/2024	016052100370	THE PASTA SHOPPE PORT	07/10/2024	175.00	20240630	07/12/2024
	6/20/2024	016052100370	ACTION TARGETS 800-779	07/10/2024	175.11	20240630	07/12/2024
	6/20/2024	016052100350	EXXON GRAND AVENUE MAR P	07/10/2024	29.83	20240630	07/12/2024
	6/20/2024	016052100580	TRAFFICSAFETYSTORE.COM 6	07/10/2024	36.29	20240630	07/12/2024
	6/20/2024	016052100440	Spectrum 855-707-7328	07/10/2024	51.09	20240630	07/12/2024
	6/20/2024	016052100370	AMZN Mktp US*XA1R46273 Amz	07/10/2024	11.83	20240630	07/12/2024
	6/20/2024	017552550540	USPS PO 5667000074 PORT	07/10/2024	18.65	20240630	07/12/2024
	6/20/2024	017052300360	AMZN Mktp US*806AC7A13 Amz	07/10/2024	19.99	20240630	07/12/2024
	6/20/2024	015451540370	ADOBE *ADOBE 408-536-	07/10/2024	21.09	20240630	07/12/2024
	6/20/2024	015451540370	AMZN Mktp US*7720K7JR3 Amz	07/10/2024	29.99	20240630	07/12/2024
	6/20/2024	015451540370	TST* TELLOS GRILLE & C Port	07/10/2024	52.01	20240630	07/12/2024
	6/20/2024	060692100000	Amazon.com*AA4VU8TJ3 Amzn	07/10/2024	40.02	20240630	07/12/2024
	6/20/2024	060667300000	THE HOME DEPOT 4919 GRA	07/10/2024	689.52	20240630	07/12/2024
	6/20/2024	060692100000	Amazon.com*W11T20FM3 Amz	07/10/2024	389.00	20240630	07/12/2024
	6/20/2024	060667300000	FARM & FLEET GRAFTON GRA	07/10/2024	301.26	20240630	07/12/2024
	6/20/2024	060664200000	DREWS TRUE VALUE PORT	07/10/2024	17.46	20240630	07/12/2024
	6/20/2024	060664200000	USPS PO 5667000074 PORT	07/10/2024	5.10	20240630	07/12/2024
	6/20/2024	060663300000	AMZN Mktp US*MS7T40Y23 Amz	07/10/2024	370.00	20240630	07/12/2024
	6/20/2024	060692100000	AMAZON.COM*1881X4HG3 SEA	07/10/2024	99.99	20240630	07/12/2024
	6/20/2024	060667200000	BESTBUYCOM806941599099 88	07/10/2024	1,159.99	20240630	07/12/2024
	6/20/2024	060667300000	THE HOME DEPOT 4919 GRA	07/10/2024	299.99	20240630	07/12/2024
	6/20/2024	060664300000	COSTCO WHSE #0628 GRAF	07/10/2024	186.00	20240630	07/12/2024
	6/20/2024	060664300000	TARGET 00012120 GRAFTO	07/10/2024	91.75	20240630	07/12/2024
	6/20/2024	060693000000	PIGGLY WIGGLY #86 PORT	07/10/2024	45.95	20240630	07/12/2024
	6/20/2024	060666200000	THE HOME DEPOT 4919 GRA	07/10/2024	487.42	20240630	07/12/2024

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	6/20/2024	016052100410	LECTICON HTTPSLECT	07/10/2024	75.00	20240630	07/12/2024
	6/20/2024	016052100510	APPLE.COM/BILL 866-712-7	07/10/2024	2.99	20240630	07/12/2024
	6/20/2024	016052100370	UW CONTINUING LEGAL ED 60	07/10/2024	210.00	20240630	07/12/2024
	6/20/2024	016052100420	SP NOBLE THREADS HTTPS	07/10/2024	79.85	20240630	07/12/2024
	6/20/2024	016052100420	SP CRIQUET SHIRTS HTTPS	07/10/2024	280.63	20240630	07/12/2024
	6/20/2024	016052100440	PRIVATEINTERNETACCESS W	07/10/2024	78.90	20240630	07/12/2024
	6/20/2024	016052100370	CDW GOVT #RN80893 800-8	07/10/2024	508.77	20240630	07/12/2024
	6/20/2024	016052100420	WWW.FLYINGCROSS.COM 84	07/10/2024	99.65	20240630	07/12/2024
	6/20/2024	016052100370	SP EDER FLAG HTTPSED	07/10/2024	288.60	20240630	07/12/2024
	6/20/2024	016052100510	APPLE.COM/BILL 866-712-7	07/10/2024	11.59	20240630	07/12/2024
	6/20/2024	016052100370	NORTH AMERICAN RESCUE 86	07/10/2024	211.74	20240630	07/12/2024
	6/20/2024	017954410370	MENARDS SHEBOYGAN WI S	07/10/2024	150.91	20240630	07/12/2024
	6/20/2024	017954120370	SP EGA PRODUCTS INC 126-2	07/10/2024	343.00	20240630	07/12/2024
	6/20/2024	017954110370	Amazon.com*D85DK5O53 Amz	07/10/2024	34.98	20240630	07/12/2024
	6/20/2024	017954310370	AMZN Mktp US*880EY7M83 Amz	07/10/2024	73.50	20240630	07/12/2024
	6/20/2024	017954110370	AMZN Mktp US*656BR6143 Amz	07/10/2024	149.95	20240630	07/12/2024
	6/20/2024	017954110370	AMAZON RET* 114-394304 WW	07/10/2024	73.70	20240630	07/12/2024
	6/20/2024	017954110370	AMAZON RET* 111-305000 WW	07/10/2024	26.10	20240630	07/12/2024
	6/20/2024	017954410370	AMZN Mktp US*Q74PM4MO3 Am	07/10/2024	39.86	20240630	07/12/2024
	6/20/2024	017954110370	AMZN Mktp US*JH3HN5IO3 Amz	07/10/2024	21.40	20240630	07/12/2024
	6/20/2024	017954120370	AMZN Mktp US*CU4XA99H3 Am	07/10/2024	43.50	20240630	07/12/2024
	6/20/2024	017954110370	AMAZON MKTPL*529WX49T3 A	07/10/2024	12.59	20240630	07/12/2024
	6/20/2024	017954410370	GREGORY INC. 800-835-22	07/10/2024	155.50	20240630	07/12/2024
	6/20/2024	017954110370	AMAZON MKTPL*CV5DD0QW3	07/10/2024	383.20	20240630	07/12/2024
	6/20/2024	019055130370	OFFICEMAX/DEPOT 6698 GRA	07/10/2024	52.36	20240630	07/12/2024
	6/20/2024	019055130370	WALMART.COM 800-925-	07/10/2024	100.56	20240630	07/12/2024
	6/20/2024	019055130855	COSTCO WHSE #0628 GRAF	07/10/2024	24.99	20240630	07/12/2024
	6/20/2024	019055130540	USPS PO 5667000074 PORT	07/10/2024	164.60	20240630	07/12/2024
	6/20/2024	019055130855	4IMPRINT INC 4IMPRINT.C	07/10/2024	648.88	20240630	07/12/2024
	6/20/2024	019055130390	WAL-MART #1650 SAUKVIL	07/10/2024	85.30	20240630	07/12/2024
	6/20/2024	019055130855	SENDIK'S GRAFTON GRAFT	07/10/2024	400.00	20240630	07/12/2024
	6/20/2024	019055130855	COSTCO WHSE #0628 GRAF	07/10/2024	107.85	20240630	07/12/2024
	6/20/2024	019355256370	WM SUPERCENTER #1650 SA	07/10/2024	50.31	20240630	07/12/2024
	6/20/2024	019355230370	SUPERIOR CHEMICAL LLC 920	07/10/2024	362.25	20240630	07/12/2024
	6/20/2024	019355230370	WORLD WATERPARK ASSOC 7	07/10/2024	89.00	20240630	07/12/2024
	6/20/2024	019355256370	COSTCO WHSE #0628 GRAF	07/10/2024	26.33	20240630	07/12/2024
	6/20/2024	019355256370	WM SUPERCENTER #1650 SA	07/10/2024	102.51	20240630	07/12/2024
	6/20/2024	019355210560	7SHIFTS HTTPSWWWW.	07/10/2024	61.59	20240630	07/12/2024
	6/20/2024	019355256370	COSTCO WHSE #0628 GRAF	07/10/2024	22.34	20240630	07/12/2024
	6/20/2024	017052300410	FSP*WISCONSIN STATE FI 414-	07/10/2024	325.00	20240630	07/12/2024
	6/20/2024	015051320370	SHOPAMLEGALCODES 513-	07/10/2024	195.00	20240630	07/12/2024
	6/20/2024	015051320440	STATE BAR OF WISCONSIN 608	07/10/2024	597.00	20240630	07/12/2024
	6/20/2024	050554545370	WAL-MART #1650 SAUKVIL	07/10/2024	183.27	20240630	07/12/2024
	6/20/2024	050554545490	WAL-MART #1650 SAUKVIL	07/10/2024	124.17	20240630	07/12/2024
	6/20/2024	050554545370	AMZN Mktp US*OI4CG4Z23 Amz	07/10/2024	159.00	20240630	07/12/2024
	6/20/2024	050554545370	Amazon.com*7I9760WO3 Amzn.	07/10/2024	16.59	20240630	07/12/2024
	6/20/2024	050554545370	Amazon.com Amzn.com/bi	07/10/2024	16.59	20240630	07/12/2024
	6/20/2024	050554545370	USPS PO 5667000074 PORT	07/10/2024	23.83	20240630	07/12/2024
	6/20/2024	050554545370	Amazon.com*RI0YI5Y13 Amzn.c	07/10/2024	146.28	20240630	07/12/2024
	6/20/2024	050554545370	AMAZON MKTPL*PW3209G83 A	07/10/2024	71.98	20240630	07/12/2024
	6/20/2024	050554545370	AMAZON MKTPL*R58AT19E2 A	07/10/2024	14.83	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US*YP7VZ5HT3 Amz	07/10/2024	391.34	20240630	07/12/2024
	6/20/2024	019355230370	AMZN Mktp US*DX0BP6ZS3 Am	07/10/2024	107.48	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US*7X4PJ5AW3 Amz	07/10/2024	231.96	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US*AY1KP92G3 Amz	07/10/2024	6.99	20240630	07/12/2024
	6/20/2024	019355258370	AMAZON RET* 114-277690 WW	07/10/2024	9.96	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US*5N8T00Z03 Amz	07/10/2024	64.99	20240630	07/12/2024

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	6/20/2024	019355230370	VISTAPRINT 866-207-495	07/10/2024	44.29	20240630	07/12/2024
	6/20/2024	019355322370	AMZN Mktp US*BQ7A81SJ3 Amz	07/10/2024	9.99	20240630	07/12/2024
	6/20/2024	019355322370	AMZN Mktp US*W19HP5JN3 Am	07/10/2024	24.99	20240630	07/12/2024
	6/20/2024	019355230580	AMZN Mktp US*UD6R54WI3 Amz	07/10/2024	25.99	20240630	07/12/2024
	6/20/2024	019355210370	AMZN Mktp US*0X0Z44Y33 Amz	07/10/2024	20.33	20240630	07/12/2024
	6/20/2024	019355230370	AMZN Mktp US*A11LZ5J73 Amzn	07/10/2024	19.98	20240630	07/12/2024
	6/20/2024	019355210560	TWILIO SENDGRID WWW.T	07/10/2024	19.95	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US*X65U13K93 Amz	07/10/2024	129.98	20240630	07/12/2024
	6/20/2024	019355256370	WAL-MART #1650 SAUKVIL	07/10/2024	11.98	20240630	07/12/2024
	6/20/2024	019355322370	WAL-MART #1650 SAUKVIL	07/10/2024	13.94	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US*JV3M48U13 Amz	07/10/2024	158.97	20240630	07/12/2024
	6/20/2024	019355230370	AMZN Mktp US*RD8IF1X21 Amz	07/10/2024	20.42	20240630	07/12/2024
	6/20/2024	019355210370	AMZN Mktp US*SL5S89O83 Amz	07/10/2024	11.98	20240630	07/12/2024
	6/20/2024	019355210380	Amazon Prime*EB6I06VY3 Amzn	07/10/2024	139.00	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US Amzn.com/	07/10/2024	64.99-	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US Amzn.com/	07/10/2024	54.99-	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US Amzn.com/	07/10/2024	54.99-	20240630	07/12/2024
	6/20/2024	019355210370	AMAZON.COM*9N68X1N3 SE	07/10/2024	85.98	20240630	07/12/2024
	6/20/2024	019355322370	AMZN Mktp US*L22AR5703 Amz	07/10/2024	147.45	20240630	07/12/2024
	6/20/2024	019355322370	AMZN Mktp US*463EY0QR3 Amz	07/10/2024	67.67	20240630	07/12/2024
	6/20/2024	019355250370	AMAZON MKTPL*853EN2453 A	07/10/2024	51.92	20240630	07/12/2024
	6/20/2024	019355250370	AMAZON MKTPL*853EN2453 A	07/10/2024	14.99	20240630	07/12/2024
	6/20/2024	019355210560	Spotify USA 877-7781161	07/10/2024	11.59	20240630	07/12/2024
	6/20/2024	019355255370	AMZN Mktp US*JC3AA1PP3 Amz	07/10/2024	8.99	20240630	07/12/2024
	6/20/2024	019355250370	AMAZON MKTPL*IA5N86ES3 A	07/10/2024	24.96	20240630	07/12/2024
	6/20/2024	019355210390	LASTPASS.COM LastPass.	07/10/2024	37.98	20240630	07/12/2024
	6/20/2024	019355250370	Amazon.com*9Q1129113 Amzn.c	07/10/2024	16.96	20240630	07/12/2024
	6/20/2024	060692600500	UWCC REGISTRATIONS 608-	07/10/2024	97.50	20240630	07/12/2024
	6/20/2024	040454620410	UWCC REGISTRATIONS 608-	07/10/2024	97.50	20240630	07/12/2024
	6/20/2024	015754210370	AMZN Mktp US*EU1AE1WQ3 Am	07/10/2024	27.58	20240630	07/12/2024
	6/20/2024	015754210370	TURNING POINT 414-423-9	07/10/2024	252.48	20240630	07/12/2024
	6/20/2024	015754210370	ZOHO-PROJECTS HTTPS	07/10/2024	10.00	20240630	07/12/2024
	6/20/2024	040454610370	Amazon web services aws.ama	07/10/2024	.97	20240630	07/12/2024
	6/20/2024	015754210370	ADOBE *ADOBE 408-536-	07/10/2024	242.56	20240630	07/12/2024
	6/20/2024	015754210370	ADOBE *ADOBE 408-536-	07/10/2024	31.64	20240630	07/12/2024
	6/20/2024	015754210370	AMZN Mktp US*RLOPD6LR3 Amz	07/10/2024	34.98	20240630	07/12/2024
	6/20/2024	015754210370	AMZN Mktp US*8Y21Q56C3 Amz	07/10/2024	34.98	20240630	07/12/2024
	6/20/2024	015754210370	ADOBE 408-536-6000	07/10/2024	31.64	20240630	07/12/2024
	6/20/2024	015754210370	IN *MUNICIPAL MARKING 847-4	07/10/2024	440.00	20240630	07/12/2024
	6/20/2024	015251412370	QUILL CORPORATION quill.c	07/10/2024	50.99	20240630	07/12/2024
	6/20/2024	015754210370	ADOBE *ADOBE 408-536-	07/10/2024	21.09	20240630	07/12/2024
	6/20/2024	015754210370	ADOBE *ADOBE 408-536-	07/10/2024	21.09	20240630	07/12/2024
	6/20/2024	015754210370	ADOBE *ADOBE 408-536-	07/10/2024	23.99	20240630	07/12/2024
	6/20/2024	015051320750	WISCMUNCLERKS 920-56	07/10/2024	255.00	20240630	07/12/2024
	6/20/2024	015051320370	AMZN Mktp US*ZL03R93B3 Amz	07/10/2024	18.31	20240630	07/12/2024
	6/20/2024	015051320750	LEAGUE OF WISCONSIN MU 60	07/10/2024	300.00	20240630	07/12/2024
	6/20/2024	015754210370	AMZN Mktp US*LH8JA1W03 Amz	07/10/2024	59.99	20240630	07/12/2024
	6/20/2024	015754210370	Amazon.com*OK1CS0DU3 Amz	07/10/2024	91.98	20240630	07/12/2024
	6/20/2024	015051320370	Amazon.com*OK1CS0DU3 Amz	07/10/2024	45.99	20240630	07/12/2024
	6/20/2024	015051320370	Amazon.com*DQ7UR7XZ3 Amz	07/10/2024	80.96	20240630	07/12/2024
	6/20/2024	015051320370	QUILL CORPORATION quill.c	07/10/2024	69.76	20240630	07/12/2024
Total 4720:					24,575.67		
CARRICO AQUATIC RESOURCE	20244230	019355230380	CO2 BULK TANK RENTAL	07/01/2024	187.50	256631	07/19/2024
	20244299	019355230380	SUMMER WATER MANAGEMEN	07/01/2024	3,500.00	256631	07/19/2024
	20244340	019355230380	CO2 BULK FILL	07/01/2024	746.84	256543	07/12/2024

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	20244599	019355230380	CO2 BULK FILL	07/15/2024	578.58	256696	07/26/2024
Total 1415:					5,012.92		
CATHERINE KIENER	07082024	019055130390	JAN/FEB/MARCH MILEAGE	07/08/2024	151.82	256544	07/12/2024
Total 1426:					151.82		
CEDAR CREEK SURVEYING LL	2024100E-B	015754210390	HIGHLAND POINTE INSPECTIO	06/29/2024	10,681.88	256632	07/19/2024
Total 5060:					10,681.88		
CEDAR CREST ICE CREAM	F0044892	019355256370	ICE CREAM TREATS	07/17/2024	620.16	256697	07/26/2024
Total 1433:					620.16		
CEDAR LAKE SALES & SERVIC	55453	424258500505	MOTOR ATTACHMENT TO M468	07/17/2024	492.98	256698	07/26/2024
Total 1434:					492.98		
CEDARBURG OVERHEAD DOO	96529	015751710360	REPAIR GARAGE DOOR	07/03/2024	886.00	256545	07/12/2024
Total 4500:					886.00		
CEDARBURG SENIOR CENTER	07242024	019055130850	MSO TRIP FOR PORT TRAVELE	07/24/2024	733.77	256699	Multiple
	07242024	019055130850	MSO TRIP FOR PORT TRAVELE	07/24/2024	733.77-		
Total 1437:					.00		
CINTAS FIRST AID & SAFETY	5205981284	019355410370	FIRST AID SUPPLIES	04/10/2024	60.63	256546	07/12/2024
	5216944201	060664300000	MEDICAL SUPPLIES	06/20/2024	52.27	256546	07/12/2024
	5219447840	019355410370	FIRST AID SUPPLIES	07/08/2024	90.92	256546	07/12/2024
	5219447852	017954310370	FIRST AID SAFETY SUPPLIES	07/08/2024	120.44	256633	07/19/2024
	5221190320	060664300000	MEDICAL SUPPLIES	07/19/2024	56.48	256700	07/26/2024
	5221190373	019355410370	SAFETY SUPPLIES	07/19/2024	73.63	256700	07/26/2024
Total 1481:					454.37		
CITY OF PORT WASHINGTON	7/19/2024	040454610330	#1 SEWAGE PUMP HOUSE	07/19/2024	66.58	256634	07/19/2024
	7/19/2024	040454610330	#3 SEWAGE PUMP STATION	07/19/2024	49.27	256634	07/19/2024
	7/19/2024	040454610330	#6 SEWAGE PUMP STATION	07/19/2024	43.50	256634	07/19/2024
	7/19/2024	019355310330	ANTOINE PARK	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	017954120330	CITY GARAGE	07/19/2024	444.99	256634	07/19/2024
	7/19/2024	019355410330	CITY GARAGE	07/19/2024	111.25	256634	07/19/2024
	7/19/2024	017954120330	CITY GARAGE (FP)	07/19/2024	221.60	256634	07/19/2024
	7/19/2024	019355410330	CITY GARAGE (FP)	07/19/2024	55.40	256634	07/19/2024
	7/19/2024	015751710330	CITY HALL	07/19/2024	198.69	256634	07/19/2024
	7/19/2024	015751710330	CITY HALL (FP)	07/19/2024	174.00	256634	07/19/2024
	7/19/2024	019355310330	COAL DOCK PARK EAST	07/19/2024	500.00	256634	07/19/2024
	7/19/2024	019355310330	COAL DOCK PARK WEST	07/19/2024	91.50	256634	07/19/2024
	7/19/2024	019355310330	COLUMBIA PARK	07/19/2024	43.50	256634	07/19/2024
	7/19/2024	019355410330	COMMUNITY GARDENS	07/19/2024	43.50	256634	07/19/2024
	7/19/2024	060664200000	FILTRATION PLANT	07/19/2024	361.20	256634	07/19/2024
	7/19/2024	017552550330	FIRE DEPT	07/19/2024	90.52	256634	07/19/2024
	7/19/2024	017052300330	FIRE DEPT	07/19/2024	183.77	256634	07/19/2024
	7/19/2024	017552550330	FIRE DEPT (FP)	07/19/2024	28.71	256634	07/19/2024
	7/19/2024	017052300330	FIRE DEPT (FP)	07/19/2024	58.29	256634	07/19/2024

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	7/19/2024	019355412330	FISH CLEAN ST (COAL DOCK)	07/19/2024	777.84	256634	07/19/2024
	7/19/2024	050554545330	FISH CLEANING STATION	07/19/2024	3,199.00	256634	07/19/2024
	7/19/2024	019355310330	FRANKLIN ST BUBBLER	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	019355310330	HILL SCHOOL PARK	07/19/2024	132.54	256634	07/19/2024
	7/19/2024	019355410330	JUDGE EGHART HOUSE	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	019355310330	KOLBACH PARK	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	019355310330	LIONS PARK	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	019355412330	LOWER LAKE PARK	07/19/2024	227.04	256634	07/19/2024
	7/19/2024	040454610330	LS #2	07/19/2024	547.01	256634	07/19/2024
	7/19/2024	050554545330	MARINA BLDG	07/19/2024	444.39	256634	07/19/2024
	7/19/2024	050554545330	MARINA EAST	07/19/2024	175.00	256634	07/19/2024
	7/19/2024	050554545330	MARINA PUBLIC RESTROOM	07/19/2024	227.04	256634	07/19/2024
	7/19/2024	050554545330	MARINA SHOWERS	07/19/2024	216.04	256634	07/19/2024
	7/19/2024	050554545330	MARINA SLIPS	07/19/2024	633.32	256634	07/19/2024
	7/19/2024	050554545330	MARINA WEST	07/19/2024	175.00	256634	07/19/2024
	7/19/2024	016052100330	POLICE DEPT	07/19/2024	412.54	256634	07/19/2024
	7/19/2024	016052100330	POLICE DEPT (FP)	07/19/2024	174.00	256634	07/19/2024
	7/19/2024	019355310330	POOL /REC CENTER	07/19/2024	6,104.66	256634	07/19/2024
	7/19/2024	019355230330	POOL BATHHOUSE	07/19/2024	319.99	256634	07/19/2024
	7/19/2024	019355310330	PORTVIEW PARK	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	019355412330	ROTARY PARK LS#1	07/19/2024	132.54	256634	07/19/2024
	7/19/2024	019355310330	SCHANEN ACRES	07/19/2024	43.50	256634	07/19/2024
	7/19/2024	019055130330	SENIOR CENTER	07/19/2024	122.34	256634	07/19/2024
	7/19/2024	019355310330	SKATEBOARD PARK	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	019355310330	STACKER PARK	07/19/2024	43.50	256634	07/19/2024
	7/19/2024	019355310330	TJ BASEBALL FIELD	07/19/2024	175.00	256634	07/19/2024
	7/19/2024	019355412330	UPPER LAKE PARK	07/19/2024	216.04	256634	07/19/2024
	7/19/2024	019355412330	UPPER LAKE PARK RESTROOM	07/19/2024	367.24	256634	07/19/2024
	7/19/2024	019355310330	WHITEFISH PARK	07/19/2024	84.54	256634	07/19/2024
	7/19/2024	232355110330	WJ NIEDERKORN LIBRARY	07/19/2024	338.89	256634	07/19/2024
	7/19/2024	040454620330	WWTP	07/19/2024	830.17	256634	07/19/2024
Total 1488:					19,477.22		
CIVIC SYSTEMS LLC	CVC25183	015251412700	SEMI-ANNUAL SUPPORT FEES	06/27/2024	5,810.50	256547	07/12/2024
	CVC25183	040454630370	SEMI-ANNUAL SUPPORT FEES	06/27/2024	2,905.25	256547	07/12/2024
	CVC25183	060692100000	SEMI-ANNUAL SUPPORT FEES	06/27/2024	2,905.25	256547	07/12/2024
	CVC25419	060692100000	SENSUS ANALYTICS	07/09/2024	2,700.00	256635	07/19/2024
Total 1493:					14,321.00		
CLIFTONLARSONALLEN LLP	L24145575	060692300000	AUDIT SERVICE PERFORMED F	07/08/2024	370.00	256548	07/12/2024
	L24145575	015451540700	AUDIT SERVICE PERFORMED F	07/08/2024	1,850.75	256548	07/12/2024
	L24145575	040457340560	AUDIT SERVICE PERFORMED F	07/08/2024	246.75	256548	07/12/2024
Total 4442:					2,467.50		
CONLEY MEDIA LLC	07242424	019055130390	NEWS GRAPHIC- 1 YR SUBSCR	07/24/2024	132.00	256701	07/26/2024
Total 1525:					132.00		
CONWAY SHIELD	0524167	017052300360	ANNUAL BREATHING COMPRE	06/27/2024	130.00	256549	07/12/2024
Total 1530:					130.00		
CORE & MAIN	U379248	060667300000	WATER DISTRIBUTION PARTS	06/07/2024	950.15	256550	07/12/2024
	U791498	060666200000	HYDRANT NOZZLE	06/17/2024	362.84	256550	07/12/2024

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	V032233	060667300000	HYDRANT EXTENSIONS	06/07/2024	2,136.02	256550	07/12/2024
	V053184	060134600000	640 5/8 METERS	06/11/2024	102,400.00	256550	07/12/2024
	V055026	060666300000	METER WASHERS	06/11/2024	118.00	256550	07/12/2024
	V086434	060134600000	243 DUAL PORT RADIOS	06/17/2024	48,600.00	256550	07/12/2024
	V088496	060666300000	CREDIT METER GASKET	06/17/2024	68.00-	256550	07/12/2024
	V132752	017954450370	SEWER PIPE	06/27/2024	3,055.08	256636	07/19/2024
	V271489	060666300000	METER PROGRAMMING CHAR	07/18/2024	268.22	256702	07/26/2024
Total 1533:					157,822.31		
CREATIVE PRODUCT SOURCE I	CP1101408	232355110730	SUMMER READING PROGRAM	11/14/2023	352.41	255357	Multiple
	CP1101408	232355110730	SUMMER READING PROGRAM	11/14/2023	352.41-		
	CPI102599	232355110900	SUMMER READING PROGRAM	03/08/2024	253.18	255753	Multiple
	CPI102599	232355110900	SUMMER READING PROGRAM	03/08/2024	253.18-		
Total 4186:					.00		
DANIEL FISHER	06242024	060693000000	TRAVEL EXPENSE	06/24/2024	766.59	256551	07/12/2024
	06242024	060693000000	MEAL EXPENSE	06/24/2024	118.00	256551	07/12/2024
Total 4826:					884.59		
DEMCO INC	7506895	232355110370	CIRC SUPPLIES	07/15/2024	424.86	256703	07/26/2024
Total 1634:					424.86		
DIGGERS HOTLINE INC	240 6 70901	060666200000	SERVICE TICKETS-JUNE 2024	06/30/2024	59.36	256552	07/12/2024
	240 6 70901	040454610370	SERVICE TICKETS-JUNE 2024	06/30/2024	59.36	256552	07/12/2024
	240 6 70901	017954450370	SERVICE TICKETS-JUNE 2024	06/30/2024	59.36	256552	07/12/2024
	240 6 70901	019355410610	SERVICE TICKETS-JUNE 2024	06/30/2024	59.36	256552	07/12/2024
Total 1660:					237.44		
DIGICORP INC	351320	015251412700	RENEWAL CONTRACT 6/18/24-6	06/30/2024	3,276.00	256637	07/19/2024
	351328	015251412700	DATA LABOR	06/30/2024	64.00	256637	07/19/2024
	351384	016052100700	COMPUTER/PHONE SYSTEM S	06/28/2024	3,256.41	256553	07/12/2024
	351469	015251412700	DATA LABOR	07/15/2024	3,107.83	256704	07/26/2024
	351548	015251412700	DATA LABOR	07/22/2024	568.00	256704	07/26/2024
	BLOCK INVOIC	016052100700	BLOCK CONTRACT 6/30/24	06/30/2024	3,000.00	256704	07/26/2024
Total 1661:					13,272.24		
DORNER CO	511771	060663300000	PLANT 2 ACTIVATOR	07/18/2024	7,100.00	256705	07/26/2024
Total 1690:					7,100.00		
DREWS TRUE VALUE	289160	019355410370	MISC SUPPLIES	06/06/2024	5.36	256554	07/12/2024
	289164	019355410370	MISC SUPPLIES	06/06/2024	41.32	256554	07/12/2024
	289178	019355410370	MISC SUPPLIES	06/06/2024	4.86	256554	07/12/2024
	289260	015754210370	SLEDGE HAMMER/FORGED LO	06/10/2024	53.33	256554	07/12/2024
	289377	040454620360	MISC SUPPLIES	06/12/2024	15.66	256554	07/12/2024
	289396	040454620360	TOOLS	06/13/2024	99.13	256554	07/12/2024
	289409	060667300000	FLEET TOOLS	06/13/2024	207.00	256554	07/12/2024
	289457	060667300000	MISC SUPPLIES	06/14/2024	19.99	256554	07/12/2024
	289459	060666200000	MISC SUPPLIES	06/14/2024	22.00	256554	07/12/2024
	289616	019355410370	TOOLS	06/18/2024	56.07	256554	07/12/2024
	289674	060692100000	STORAGE TUBS	06/20/2024	80.84	256554	07/12/2024

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	289862	019355410370	MISC SUPPLIES	06/25/2024	16.75	256554	07/12/2024
	289882	040454610370	MISC SUPPLIES	06/26/2024	31.43	256554	07/12/2024
	289885	050554545372	FLOWERS FOR SIGN	06/26/2024	217.83	256554	07/12/2024
	289885	019355410630	FLOWERS FOR SIGN	06/26/2024	217.83	256554	07/12/2024
	289887	017954410370	MISC SUPPLIES	06/26/2024	30.80	256638	07/19/2024
	289904	019355410370	CREDIT	06/26/2024	1.78-	256638	07/19/2024
	289906	017954410370	FASTENERS	06/26/2024	9.85	256638	07/19/2024
	289922	017954410370	FASTENERS	06/27/2024	6.37	256638	07/19/2024
	289923	017954110370	MISC SUPPLIES	06/27/2024	16.67	256638	07/19/2024
	289927	019355410370	SCREWS	06/27/2024	62.08	256554	07/12/2024
	289931	016052100370	MISC SUPPLIES	06/27/2024	3.57	256554	07/12/2024
	289936	060666200000	TRUCK HITCH	06/27/2024	124.96	256638	07/19/2024
	289939	017954410370	MISC SUPPLIES	06/27/2024	1.06	256638	07/19/2024
	289966	050554545370	MISC SUPPLIES	06/28/2024	14.38	256554	07/12/2024
	290062	019355410370	NUT AND BOLTS	07/01/2024	54.88	256554	07/12/2024
	290067	019355410370	CREDIT	07/01/2024	54.88-	256554	07/12/2024
	290068	019355410370	MISC SUPPLIES	07/01/2024	21.58	256554	07/12/2024
	290071	016052100370	MISC SUPPLIES	07/01/2024	5.39	256554	07/12/2024
	290073	017954410370	MISC SUPPLIES	07/01/2024	15.14	256638	07/19/2024
	290095	017052300620	MISC SUPPLIES	07/01/2024	8.03	256554	07/12/2024
	290099	060664200000	MISC SUPPLIES	07/02/2024	32.58	256638	07/19/2024
	290110	019355410370	BRUSH AND COATING	07/02/2024	68.26	256554	07/12/2024
	290122	019355410370	MISC SUPPLIES	07/02/2024	38.50	256554	07/12/2024
	290139	050554545360	MISC SUPPLIES	07/03/2024	2.67	256554	07/12/2024
	290142	050554545360	MISC SUPPLIES	07/03/2024	3.57	256554	07/12/2024
	290143	019355410360	BELTS	07/03/2024	70.06	256554	07/12/2024
	290165	019355410370	CREDIT	07/03/2024	24.26-	256554	07/12/2024
	290189	040454620360	MISC SUPPLIES	07/05/2024	35.04	256554	07/12/2024
	290224	017552550540	SHIPPING CHARGES	07/06/2024	15.40	256706	07/26/2024
	290240	019355410370	MISC SUPPLIES	07/08/2024	20.00	256554	07/12/2024
	290283	017954410370	FASTENERS	07/09/2024	20.58	256638	07/19/2024
	290287	016052100360	MISC SUPPLIES	07/09/2024	15.48	256554	07/12/2024
	290293	019355410370	HANGING BASKETS/WASP SRA	07/09/2024	119.86	256554	07/12/2024
	290322	017954410370	MISC SUPPLIES	07/10/2024	31.52	256638	07/19/2024
	290323	060664200000	TOC SAMPLE SHIPPING	07/10/2024	19.97	256638	07/19/2024
	290330	060664200000	MISC SUPPLIES	07/10/2024	30.04	256638	07/19/2024
	290340	060664200000	MISC SUPPLIES	07/10/2024	20.28	256638	07/19/2024
	290366	050554545370	MISC SUPPLIES	07/11/2024	11.44	256706	07/26/2024
	290449	019355410630	MISC SUPPLIES	07/13/2024	31.48	256638	07/19/2024
	290479	040454620360	MAGNET	07/15/2024	25.96	256638	07/19/2024
	290480	060692100000	MISC SUPPLIES	07/15/2024	37.81	256638	07/19/2024
	290484	016052100360	SUPPLIES TO REPAIR LEAF VA	07/15/2024	6.28	256706	07/26/2024
	290484	016052100370	DOG LEASHES FOR SQUADS	07/15/2024	35.47	256706	07/26/2024
	290577	016052100370	MISC SUPPLIES	07/17/2024	17.43	256706	07/26/2024
	290654	017052300360	HARDWARE FOR INSTALLATIO	07/19/2024	110.70	256706	07/26/2024
	290661	017052300360	MISC SUPPLIES	07/19/2024	12.10	256706	07/26/2024
	290684	019355410370	MISC SUPPLIES	07/19/2024	41.96	256706	07/26/2024
	290685	019355410370	MISC SUPPLIES	07/20/2024	40.71	256706	07/26/2024
	290708	019355410370	MISC SUPPLIES	07/22/2024	12.58	256706	07/26/2024
	290709	040454620360	MISC SUPPLIES	07/22/2024	47.76	256706	07/26/2024
	290713	019355410370	MISC SUPPLIES	07/22/2024	31.48	256706	07/26/2024
	290727	019355410370	MISC SUPPLIES	07/22/2024	17.89	256706	07/26/2024
	290750	019355230360	MISC SUPPLIES	07/23/2024	1.40	256706	07/26/2024
	290782	019355410370	MISC SUPPLIES	07/23/2024	6.25	256706	07/26/2024
	290784	017052300360	MISC SUPPLIES	07/23/2024	5.04	256706	07/26/2024
	290786	017052300360	MISC SUPPLIES	07/23/2024	.63	256706	07/26/2024
	290818	019355410370	MISC SUPPLIES	07/24/2024	4.83	256706	07/26/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1700:					2,426.25		
EBSCO INFORMATION SERVIC	1728923	232355110510	MAGAZINE SUBSCRIPTIONS	07/03/2024	1,602.71	256555	07/12/2024
Total 1711:					1,602.71		
EDDIE'S SERVICE INC	WORK ORDER	016052100440	ABANDONED CAMPER TOWING	07/01/2024	169.50	256556	07/12/2024
Total 1717:					169.50		
EGELHOFF LAWN MOWER SER	324596	019355410360	DRIVE TUBE ASSEMBLY	06/17/2024	52.00	256557	07/12/2024
	325540	019355410610	TRIMMER	07/10/2024	319.99	256557	07/12/2024
	325542	019355410360	OIL/GAS ADDITIVE	07/10/2024	87.66	256557	07/12/2024
Total 1723:					459.65		
EMC INSURANCE CO	7001660402	014051940930	WORKERS COMP INSURANC	07/07/2024	12,063.87	256558	07/12/2024
	7001660402	014051940910	LIABILITY	07/07/2024	27,985.82	256558	07/12/2024
Total 1744:					40,049.69		
EMS MANAGEMENT & CONSUL	EMS-004986	017552550380	MAY 2024	05/31/2024	4,762.16	256559	07/12/2024
	EMS-005737	017552550380	MONTHLY AMBULANCE COLLEC	06/30/2024	3,593.19	256639	07/19/2024
Total 5036:					8,355.35		
ENDURA CLEAN INC	16177	019355230370	BATHROOM SUPPLIES	06/18/2024	391.74	256560	07/12/2024
	16205	019055130620	ROLL PAPER TOWEL AND TRAS	06/24/2024	157.85	256707	07/26/2024
	16215	019355412370	BATHROOM SUPPLIES	07/04/2024	37.40	256640	07/19/2024
	16218	019355412370	BATHROOM TISSUE	07/04/2024	305.32	256560	07/12/2024
Total 1754:					892.31		
ENERGENECS INC	0047590-IN	040464700413	REMAINING BALANCE SCADA P	05/23/2024	6,115.00	256641	07/19/2024
Total 1755:					6,115.00		
ENERGY SOLUTION PARTNERS	158567	050554545350	19084 GALS GAS & 6365 GALS	06/25/2024	85,165.87	256561	07/12/2024
Total 1758:					85,165.87		
ENERSPECT MEDICAL SOLUTI	24034	040457340370	AEDS	07/08/2024	1,000.00	256642	07/19/2024
	24034	060693000000	AEDS	07/08/2024	1,000.00	256642	07/19/2024
	24034	232355110620	AEDS	07/08/2024	1,000.00	256642	07/19/2024
	24034	017956135000	AEDS	07/08/2024	1,000.00	256642	07/19/2024
	24034	050554545390	AEDS	07/08/2024	1,000.00	256642	07/19/2024
	24034	015051320390	AEDS	07/08/2024	1,065.22	256642	07/19/2024
Total 4147:					6,065.22		
EXTINGUISHERS AT RANDOM L	06/30/2024	040454620360	EXTINGUISHERS FOR INSPECT	06/30/2024	281.00	256562	07/12/2024
	06302024	060665100000	FIRE EXTINGUISHER MAINTEN	06/30/2024	485.00	256643	07/19/2024
Total 1798:					766.00		
FASSE DECORATING CENTER	1-169866	017954410370	TRAFFIC PAINT	06/25/2024	409.25	256644	07/19/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 3746:					409.25		
FASTENAL CO	WISAU142898	050554545370	LIGHT BULBS	06/24/2024	103.46	256563	07/12/2024
	WISAU142947	060664300000	SAFETY GLASSES	06/26/2024	94.03	256563	07/12/2024
	WISAU143393	060664300000	WTP SUPPLIES	07/22/2024	287.39	256708	07/26/2024
Total 1805:					484.88		
FEHR GRHAM ENGINEERING &	122555	017956135000	GENERAL SAFETY TRAINING	04/26/2024	1,000.00	256709	07/26/2024
	122555	040457340370	GENERAL SAFETY TRAINING	04/26/2024	825.00	256709	07/26/2024
	122555	060693000000	GENERAL SAFETY TRAINING	04/26/2024	825.00	256709	07/26/2024
	123994	017956135000	GENERAL SAFETY TRAINING	06/28/2024	750.00	256709	07/26/2024
	123994	040457340370	GENERAL SAFETY TRAINING	06/28/2024	500.00	256709	07/26/2024
	123994	060693000000	GENERAL SAFETY TRAINING	06/28/2024	500.00	256709	07/26/2024
Total 5080:					4,400.00		
FIRST RESPONDER BOATS LLC	112823	424258500505	RESCUE BOAT	07/09/2024	32,353.00	256522	07/09/2024
Total 5070:					32,353.00		
FORWARD CONTRACTORS OF	24101-01	424258500103	ALLEY RECONSTRUCTION	07/05/2024	201,498.00	256710	07/26/2024
Total 4375:					201,498.00		
FOX BROS PIGGLY WIGGLY	022026971309	016052100500	BIKE RODEO SUPPLIES	07/01/2024	56.00	256564	07/12/2024
Total 1848:					56.00		
GALLAGHER	316952	014051940950	JULY 2024 CONSULTING SERVI	07/11/2024	1,750.00	256711	07/26/2024
Total 4975:					1,750.00		
GALLS LLC	028223116	016052100420	BECKER-POLO WITH EMBROID	06/13/2024	124.18	256565	07/12/2024
	028253347	016052100580	SPIKE STRIP SYSTEM	06/17/2024	447.64	256565	07/12/2024
	028289278	016052100420	WOLFF-UNIFROM PANTS X 2	06/20/2024	230.89	256565	07/12/2024
Total 1875:					802.71		
GEMPLER'S	INV0004583837	019355410610	TRAILER TAILGATE LIFT ASSIST	05/17/2024	246.99	256645	07/19/2024
	INV0004584041	019355410370	CLOTHING HATS	05/21/2024	335.88	256566	07/12/2024
	INV0004586235	019355410370	CLOTHING SHIRTS	06/13/2024	164.19	256566	07/12/2024
	INV0004588002	019355410610	SHOVEL AND KNIFE	07/03/2024	108.98	256566	07/12/2024
Total 1885:					856.04		
GORDON FLESCH CO INC	IN14739502	060692100000	VARIOUS-WATER DEPT	06/25/2024	143.57	256567	07/12/2024
	IN14739502	015051320370	VARIOUS-CITY HALL	06/25/2024	369.43	256567	07/12/2024
	IN14739502	232355110560	VARIOUS-LIBRARY	06/25/2024	327.77	256567	07/12/2024
	IN14739502	019355210510	VARIOUS-PARKS AND REC	06/25/2024	83.53	256567	07/12/2024
	IN14739502	016052100560	VARIOUS-POLICE	06/25/2024	38.87	256567	07/12/2024
	IN14739502	019656700370	VARIOUS-ADMIN	06/25/2024	249.69	256567	07/12/2024
	IN14739502	017052300390	VARIOUS-FIRE DEPT	06/25/2024	67.82	256567	07/12/2024
	IN14739502	017552550390	VARIOUS-FIRE DEPT	06/25/2024	38.87	256567	07/12/2024
	IN14739502	015754210370	VARIOUS-ENGINEERING	06/25/2024	394.50	256567	07/12/2024
	IN14739502	015754210370	VARIOUS-ENGINEERING	06/25/2024	84.78	256567	07/12/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
	IN14739502	050554545370	VARIOUS-MARINA	06/25/2024	151.57	256567	07/12/2024
	IN14739502	019055130380	VARIOUS-SENIOR CENTER	06/25/2024	1,507.96	256567	07/12/2024
Total 1922:					3,458.36		
GRAEF INC	0133860	424258500701	PROFESSIONAL SERVICES ZO	07/24/2024	3,290.12	256712	07/26/2024
Total 1924:					3,290.12		
GRASSHOPPERS LAWN CARE	4245	017052300620	MONTHLY LANDSCAPE	07/01/2024	260.00	256568	07/12/2024
Total 1931:					260.00		
GREAT LAKES COCA COLA	42240706038	019355256370	SODA & SUPPLIES	07/10/2024	506.55	256646	07/19/2024
Total 1938:					506.55		
GREGORY INC	203136	017954410370	SIGN MATERIALS	06/18/2024	155.50	256569	Multiple
	203136	017954410370	SIGN MATERIALS	06/18/2024	155.50-		
Total 1956:					.00		
GREISCH PLUMBING & HEATIN	57835	040454620360	FAUCET WOMENS BATHROOM	06/07/2024	215.00	256570	07/12/2024
	57928	050554545360	URINAL REPAIR KIT	07/11/2024	56.50	256713	07/26/2024
	57929	017052300620	SERVICE WORK	07/11/2024	190.00	256713	07/26/2024
Total 1957:					461.50		
GUETZKE & ASSOC INC	4472500-IN	232355110560	TEST AND INSPECTION 4	02/29/2024	500.00	256714	07/26/2024
Total 1966:					500.00		
HANDS OF HENNA BY ANITA	07092024	232355110900	SUMMER PROGRAM	07/09/2024	240.00	256571	07/12/2024
Total 5072:					240.00		
HARBOR CITY PLUMBING LLC	19599	060666300000	VALVE METER HORN REPAIR	05/10/2024	699.78	256647	07/19/2024
	19955	060667200000	HOSE	07/12/2024	53.80	256647	07/19/2024
	20027	060666300000	REPLACE VALVES	07/24/2024	241.86	256715	07/26/2024
Total 1983:					995.44		
HARTER'S LAKESIDE DISPOSA	761443	017954710380	JUNE SERVICES	06/30/2024	43,958.77	256572	07/12/2024
	761443	030354711380	JUNE SERVICES	06/30/2024	20,681.10	256572	07/12/2024
	761444	050554545390	JUNE SERVICES	06/30/2024	1,108.00	256572	07/12/2024
Total 4386:					65,747.87		
HARTMANN SAND & GRAVEL C	37563	060667300000	STONE	05/31/2024	600.46	256573	07/12/2024
	37650	060667300000	STONE	06/11/2024	436.02	256573	07/12/2024
Total 1995:					1,036.48		
HAWKINS INC	6773691	060664100000	FLUORIDE	06/04/2024	1,826.00	256716	07/26/2024
	6793990	060664100000	CHLORINE	06/26/2024	2,380.00	256574	07/12/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1998:					4,206.00		
HELLER SAFETY SOLUTIONS	#236	019355322560	BABYSITTER'S TRAINING	06/24/2024	308.00	256575	07/12/2024
	#239	019355322560	SAFE SITTER SAFE AT HOME	07/10/2024	136.00	256648	07/19/2024
	242	019355322560	BABYSITTER'S TRAINING	07/19/2024	457.00	256717	07/26/2024
Total 4133:					901.00		
HERITAGE PUBLISHING CO INC	57537	016052100420	MEJCHAR BUSINESS CARDS	07/15/2024	128.12	256718	07/26/2024
Total 2018:					128.12		
HINCKLEY SPRINGS	19564138 0714	050554545370	COFFEE	07/14/2024	1,125.57	256719	07/26/2024
	8294376 07112	017052300390	BOTTLED WATER	07/11/2024	285.78	256649	07/19/2024
Total 2026:					1,411.35		
HOLTON BROTHERS INC	15604	424258500311	POOL LEAK REPAIR	05/15/2024	38,385.00	256576	07/12/2024
Total 2035:					38,385.00		
HUEOSITY LLC	22502	232355110510	LIBRARY CARDS	07/14/2024	350.37	256650	07/19/2024
Total 3422:					350.37		
HYDRO CORP	CI-01201	060666400000	CROSS CONNECTION INSPECT	06/28/2024	1,428.00	256651	07/19/2024
Total 2054:					1,428.00		
INTERNATIONAL ASSOCIATION	NDN8HV-07192	016052100410	BECKI IACA CONFERENCE	07/24/2024	425.00	256720	07/26/2024
Total 5081:					425.00		
INTERSTATE BATTERIES	100696953	017954110370	BATTERY	04/25/2024	262.90	256652	07/19/2024
	100697081	017954110370	BATTERY	05/23/2024	136.95	256652	07/19/2024
	100697157	017954110370	BATTERY	06/06/2024	56.95	256652	07/19/2024
Total 2091:					456.80		
J&M PEST CONTROL	5453	019055130620	SUMMER BUG SPRAY	06/28/2024	90.00	256577	07/12/2024
Total 2105:					90.00		
JOHN THILL LLC	189934	019355410390	REPLACE BULBS-FILTRATION P	06/04/2024	90.00	256653	07/19/2024
	189939	017954420360	STREET LIGHT MARKING	06/20/2024	80.00	256653	07/19/2024
	189942	019055130620	REPLACE BULBS	07/08/2024	164.00	256578	07/12/2024
	189943	019355410390	VETERANS PARK 2 HOURS	07/15/2024	160.00	256653	07/19/2024
Total 2242:					494.00		
JOSEPH WEISS	MAY 2024	060661300000	INTAKE INSPECTION -CLEAN S	05/31/2024	3,340.00	256654	07/19/2024
Total 2260:					3,340.00		
K&H STORAGE LLC	#8-2024	016052100440	STORAGE UNIT J8 DUE - 8	07/01/2024	75.00	256579	07/12/2024

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Total 2285:					75.00		
KEMIRA WATER SOLUTIONS IN	9017843819	040454620660	FERROUS	07/02/2024	4,252.20	256580	07/12/2024
Total 2320:					4,252.20		
KLETZIEN NURSERY	0002660	050554545370	MULCH	06/26/2024	106.00	256581	07/12/2024
Total 2350:					106.00		
KOMPAN INC	INV123677	424258500310	WHITEFISH PLAYGROUND	06/04/2024	6,451.20	256582	07/12/2024
Total 4792:					6,451.20		
KRIETE TRUCK CENTER	V108000332	424258500510	MACK CHASSIS #1-STREETS	07/15/2024	156,347.00	256655	07/19/2024
	V108000333	424258500510	MACK CHASSIS #2-WATER DEP	07/15/2024	156,347.00	256655	07/19/2024
Total 4547:					312,694.00		
LAKELAND SUPPLY INC	242404-01	050554545370	RESTROOM SUPPLIES	06/25/2024	376.44	256583	07/12/2024
	242957	050554545370	REST ROOM SUPPLIES	06/27/2024	965.58	256583	07/12/2024
	243217	050554545370	REST ROOM SUPPLIES	07/03/2024	315.24	256583	07/12/2024
	243635	050554545370	REST ROOM SUPPLIES	07/11/2024	1,169.29	256721	07/26/2024
Total 2387:					2,826.55		
LAKESIDE BOTTLING CO	1371199	050554545490	SODA FOR STORE	07/02/2024	151.05	256584	07/12/2024
Total 2388:					151.05		
LAWSON PRODUCTS INC	9311646322	017954110370	SHOP SUPPLIES	06/25/2024	711.17	256656	07/19/2024
Total 2407:					711.17		
LECTORUM PUBLICATIONS INC	960602	232355110510	DIGITAL SPANISH BOOKS	02/15/2024	2,600.00	256722	07/26/2024
Total 4820:					2,600.00		
L-R METER TESTING & REPAIR	5127	060662400000	TEST WTP METERS	05/24/2024	1,853.50	256585	07/12/2024
Total 2459:					1,853.50		
MADALYN KOEL	07252024	015754210410	TRAVEL EXPENSE	07/25/2024	38.03	256723	07/26/2024
Total 4593:					38.03		
MAYER, DIANE	06282024	019055130850	NONSENSE 6/27/24 REFUND	06/28/2024	118.00	256586	07/12/2024
Total 5069:					118.00		
MC MASTER-CARR SUPPLY CO	28784474	017954450370	CHAIN	06/17/2024	324.90	256657	07/19/2024
	28784553	017954450370	CHAIN	06/17/2024	167.68	256657	07/19/2024
Total 2552:					492.58		
MICAH KRANZ	07192024	016052100500	BIKE RODEO - BMX SHOW	07/19/2024	1,250.00	256724	07/26/2024

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Total 2571:					1,250.00		
MID-AMERICAN RESEARCH CH	0821635-IN	040454620360	DUMPSTER INSECT GRANUEL	06/12/2024	523.64	256587	07/12/2024
	0823667-IN	040454620360	DUMPSTERS-PLANT	07/05/2024	682.50	256725	07/26/2024
Total 2624:					1,206.14		
MOLLY SCHERR	07232024	019055130800	PIANO INSTRUCTOR PAY, SENI	07/23/2024	90.00	256726	07/26/2024
Total 4395:					90.00		
MUNSON INC	0089014	424258500308	KOLBACH PARK FENCE	06/18/2024	24,016.00	256588	07/12/2024
Total 2697:					24,016.00		
NAPA	5269292896	017954110370	BRAKE CLEANER	06/25/2024	38.59	256658	07/19/2024
	5269293809	017954110370	HOSE FITTINGS	07/01/2024	212.56	256658	07/19/2024
	5269293906	017954110370	OIL DRY	07/02/2024	155.90	256658	07/19/2024
	5269294441	017954110370	BRAKE PADS	07/08/2024	108.88	256658	07/19/2024
Total 2706:					515.93		
NORTH CENTRAL LABORATORI	504930	060664200000	LAB CHEMICALS	06/10/2024	310.05	256589	07/12/2024
Total 2755:					310.05		
NORTHERN LAKE SERVICE INC	2411701	060664200000	WTP QUARTERLY DBP SAMPLI	07/19/2024	357.78	256727	07/26/2024
	2411702	060664200000	MONTHLY TOC SAMPLING	07/19/2024	85.83	256727	07/26/2024
Total 2764:					443.61		
ODP BUSINESS SOLUTIONS LL	372697553001	016052100370	COPY PAPER 2 CASES	06/26/2024	79.98	256590	07/12/2024
Total 2783:					79.98		
ORTYN, DOUG & PAM	07082024	050549430000	SLIP REFUND	07/08/2024	1,581.44	256591	07/12/2024
Total 5071:					1,581.44		
OZAUKEE COUNTY ECONOMIC	07/16/2024	080856700390	ADMINISTER FUND & ASSIST R	07/16/2024	1,680.00	256659	07/19/2024
Total 2807:					1,680.00		
OZAUKEE COUNTY HIGHWAY D	BILL0033984	019355310630	ASPHALT	05/31/2024	984.10	256660	07/19/2024
	BILL0033984	017954112350	GASOLINE	05/31/2024	1,557.44	256660	07/19/2024
	BILL0033984	017954112690	DIESEL	05/31/2024	3,137.33	256660	07/19/2024
	BILL0033984	060667300000	WATER ASPHALT	05/31/2024	2,282.80	256660	07/19/2024
	BILL0033986	060667300000	FLEET FUEL	05/31/2024	1,132.89	256592	07/12/2024
	BILL0033987	040454620350	WWTP-GASOLINE	05/31/2024	167.76	256592	07/12/2024
	BILL0033987	040454610370	GASOLINE	05/31/2024	85.26	256592	07/12/2024
	BILL0033988	017052300350	MONTHLY FUEL FOR VEHICLES	05/31/2024	346.54	256592	07/12/2024
	BILL0033988	017052300690	MONTHLY FUEL FOR VEHICLES	05/31/2024	241.87	256592	07/12/2024
	BILL0033988	017552550350	MONTHLY FUEL FOR VEHICLES	05/31/2024	1,201.91	256592	07/12/2024
	BILL0033990	015754210350	GASOLINE	05/31/2024	126.01	256592	07/12/2024
	BILL0033991	050554545351	MARINA GAS TRUCKS	05/31/2024	86.59	256592	07/12/2024
	BILL0034098	016052100350	GASOLINE-JUNE	06/30/2024	1,106.77	256728	07/26/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
	BILL0034102	019355410350	GASOLINE	06/30/2024	1,691.12	256728	07/26/2024
Total 2809:					14,148.39		
P&R CLEANING LLC	#12995	015751710560	JANITORIAL CLEANING APRIL &	06/19/2024	2,700.00	256593	07/12/2024
Total 2821:					2,700.00		
PARKSIDE AUTO CENTER	17608	016052100550	CAR 5 OIL CHANGE AND TIRE R	07/09/2024	101.25	256594	07/12/2024
	17614	016052100550	CAR #10 OIL CHANGE AND TIR	07/11/2024	101.25	256661	07/19/2024
	17639	016052100550	CAR 4 OIL CHANGE/TIRE ROTA	07/23/2024	101.25	256729	07/26/2024
	17640	016052100550	CAR 7 OIL CHANGE/TIRE ROTA	07/23/2024	101.25	256729	07/26/2024
Total 2830:					405.00		
PINGEL, MELISSA	07012024	015051320390	TRAVEL REIMBURSEMENT	07/01/2024	50.92	256595	07/12/2024
Total 5033:					50.92		
PLAYAWAY PRODUCTS LLC	468472	232355110510	PLAYAWAY	07/11/2024	69.99	256662	07/19/2024
Total 4769:					69.99		
POMP'S TIRE	520140913	017954110370	TIRE REPAIR	06/25/2024	757.43	256663	07/19/2024
Total 2888:					757.43		
PORT PUBLICATIONS INC	00176724	015051320510	NOTICE OF ENACTMENT	06/27/2024	373.28	256664	07/19/2024
	00176779	015051320510	MINUTES FROM MAY 7TH MEE	07/03/2024	298.44	256664	07/19/2024
	00176869	015251412370	VOTING BY ABSENTEE BALLOT	07/11/2024	97.88	256664	07/19/2024
Total 2893:					769.60		
PORT WASHINGTON ATHLETIC	07152024	019355256370	2 CASES POPCORN	07/15/2024	50.00	256665	07/19/2024
Total 5078:					50.00		
PORT WASHINGTON TOURISM	07052024	121256310380	JULY 2024	07/05/2024	18,000.00	256596	07/12/2024
Total 2908:					18,000.00		
PROFESSIONAL COMMUNICATI	65410	015051320560	PHONE SERVICE	06/27/2024	173.00	256666	07/19/2024
Total 2931:					173.00		
PROM'S AUTO BODY REPAIR	07102024	016052100550	CAR 5 REPAIR LEFT REAR QUA	07/11/2024	320.00	256667	07/19/2024
Total 2937:					320.00		
PTS CONTRACTORS INC	07/09/2024 #4	060695000395	2024 STREET IMPROVEMENTS-	07/09/2024	289,649.35	256668	07/19/2024
	07/09/2024 #4	040464700395	2024 STREET IMPROVEMENTS-	07/09/2024	16,962.56	256668	07/19/2024
	07/09/2024 #4	424258500102	2024 STREET IMPROVEMENT-R	07/09/2024	489,553.52	256668	07/19/2024
	2024-13	017954450370	RISER RINGS	07/02/2024	1,650.00	256668	07/19/2024
Total 2940:					797,815.43		
RELIABLE DOOR & DOCK SYST	150617	019355410390	RELAY 24V, 10A	03/21/2024	151.50	256669	07/19/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 3000:					151.50		
SABEL MECHANICAL LLC	241454	060665200000	RPZ INSTALLATION	06/20/2024	7,957.45	256597	07/12/2024
Total 3111:					7,957.45		
SAUKVILLE FEED SUPPLIES	8522	019355410630	MAKAZE/GLYPHOSATE	06/03/2024	280.00	256598	07/12/2024
	8647	019355410630	LAWN SEED AND MULCH	06/18/2024	151.48	256598	07/12/2024
	8656	019355410630	MAKAZE/GLYPHOSATE	06/18/2024	280.00	256598	07/12/2024
Total 3133:					711.48		
SCHMITZ READY MIX INC	1109234-IN	017954450370	SLURRY	06/10/2024	1,105.00	256670	07/19/2024
	1110132-IN	019355410630	PADS FOR SHELTERS	06/12/2024	692.25	256599	07/12/2024
Total 3146:					1,797.25		
SCHWAAB INC	4552963-1	016052100370	DATE STAMP REPLACEMENT	06/30/2024	25.00	256600	07/12/2024
Total 3151:					25.00		
SECURIAN FINANCIAL GROUP I	002832L-AUG 2	010121343231	LIFE INSURANCE FOR AUG 202	08/01/2024	7,230.64	256601	07/12/2024
Total 3166:					7,230.64		
SECURITAS TECHNOLOGY CO	6004276737	016052100580	DOORS/CAMERAS-AUGUST	07/01/2024	220.71	256730	07/26/2024
Total 3244:					220.71		
SHARBUNO JEWELERS	6580	017052300390	NAME PLATES FOR GEAR LOC	07/01/2024	30.00	256731	07/26/2024
Total 3178:					30.00		
SHERWIN INDUSTRIES INC	SC052503	017954310370	MASTIC ONE	07/03/2024	4,504.50	256671	07/19/2024
Total 3191:					4,504.50		
SHORT ELLIOTT HENDRICKSO	469179	060695000400	WTP CA OBSERVATION	06/27/2024	21,290.11	256672	07/19/2024
	470488	015754210370	REVIEW OF US CELLULAR WO	07/12/2024	1,740.80	256672	07/19/2024
Total 3196:					23,030.91		
SILK SCREEN SPECIALISTS IN	28300	060666200000	SAFETY SHIRTS LOGO	06/18/2024	42.20	256602	07/12/2024
	28378	019355250370	SUMMER PARK SHIRTS	07/18/2024	620.00	256732	07/26/2024
Total 3201:					662.20		
SNIDER, TAYLOR	06192024	015051330440	TRAVEL EXPENSE	06/19/2024	633.10	256603	07/12/2024
Total 4805:					633.10		
SOULPATH YOGA LLC	07092024	019055130800	CONTRACT INSTRUCTOR PAY	07/09/2024	125.00	256604	07/12/2024
Total 4852:					125.00		
SPECTRUM	0426884017012	017052300340	INTERNET/PHONE	07/01/2024	43.77	256605	07/12/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
	0426884017012	016052100340	INTERNET/PHONE	07/01/2024	276.82	256605	07/12/2024
	0426884017012	017954120340	INTERNET/PHONE	07/01/2024	413.33	256605	07/12/2024
	0426884017012	015751710340	INTERNET/PHONE	07/01/2024	339.94	256605	07/12/2024
	0426884017012	232355110340	INTERNET/PHONE	07/01/2024	439.92	256605	07/12/2024
	0426884017012	050554545340	INTERNET/PHONE	07/01/2024	519.94	256605	07/12/2024
	0426884017012	019355210340	INTERNET/PHONE	07/01/2024	399.93	256605	07/12/2024
	0426884017012	019055130340	INTERNET/PHONE	07/01/2024	139.98	256605	07/12/2024
	0426884017012	040454620340	INTERNET/PHONE	07/01/2024	399.93	256605	07/12/2024
	0426884017012	060692100000	INTERNET/PHONE	07/01/2024	239.96	256605	07/12/2024
	1523740010707	016052100440	HDTV CONVERTERS	07/07/2024	51.09	256673	07/19/2024
	8348-10-311-00	017052300390	MONTHLY CATV	06/23/2024	24.78	256605	07/12/2024
Total 3232:					3,289.39		
STATE INDUSTRIAL PRODUCTS	903412205	017954110370	PAINT	07/09/2024	623.82	256674	07/19/2024
	903412478	040454610370	PIT RAIDER	07/09/2024	1,198.80	256606	07/12/2024
	903412478	040454620360	PIT RAIDER	07/09/2024	170.94	256606	07/12/2024
Total 3250:					1,993.56		
STATE OF WISCONSIN	WU110278	060693000000	2024 WATER USE FEES	04/30/2024	1,579.00	256607	07/12/2024
Total 3741:					1,579.00		
STERICYCLE	8007710835	015751710380	JUNE SERVICES	07/03/2024	229.92	256608	07/12/2024
Total 3199:					229.92		
STEV LINS LOCK SHOP	095011	050554545360	REPLACE LOCK CYLINDER	07/10/2024	191.50	256733	07/26/2024
	167878	050554545360	TUMBLERS	07/08/2024	23.50	256733	07/26/2024
Total 3275:					215.00		
STRUTZ ENTERTAINMENT	07092024	232355110900	SUMMER PROGRAM	07/09/2024	450.00	256609	07/12/2024
Total 5073:					450.00		
STRYKER SALES CORP	9206544911	424258500508	LUCAS DEVICE	06/27/2024	18,258.94	256610	07/12/2024
	9206544913	424258500508	LUCAS DEVICE PARTS	06/27/2024	670.92	256610	07/12/2024
	9206646028	017552550360	BLOOD PRESSURE CUFF	07/10/2024	106.08	256734	07/26/2024
Total 3283:					19,035.94		
SUPERIOR CHEMICAL LLC	393553	232355110370	CLEANING SUPPLIES	06/14/2024	69.70	256675	07/19/2024
	394666	017954350370	MONSTER TRUCK-55	06/28/2024	619.96	256675	07/19/2024
Total 3296:					689.66		
TAMMY SHEPHERD	07022024	016052100420	UNIFORM SHOES AND TOPS	07/02/2024	102.85	256611	07/12/2024
Total 3322:					102.85		
THE VILLAGE PRINTER INC	39648	015754210370	BUSINESS CARDS	06/27/2024	150.00	256612	07/12/2024
	39656	016052100370	LETTERHEAD	07/12/2024	210.00	256676	07/19/2024
Total 3354:					360.00		

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
TIGER MOWERS LLC	9057967	424258500517	MOWER TRACTOR	06/27/2024	151,726.24	256735	07/26/2024
Total 5079:					151,726.24		
TIRES UNLIMITED AUTOMOTIV	66712	040454620360	REPAIRS	07/12/2024	34.30	256677	07/19/2024
Total 3402:					34.30		
TRANE US INC	314641821	015751710380	HVAC CONTROLS MAINTENAN	06/26/2024	2,477.15	256613	07/12/2024
Total 3434:					2,477.15		
TRANS UNION RISK & ALTERNA	365576-202406	016052100400	PEOPLE SERCHES - JUNE	07/01/2024	110.20	256614	07/12/2024
Total 3435:					110.20		
TRILOGY CONSULTING LLC	1732	404054800002	DRAFT INFORMATION	07/01/2024	210.00	256678	07/19/2024
Total 3447:					210.00		
TRIONIC CORP	73113	050554545390	DOCK BOX	06/28/2024	370.00	256615	07/12/2024
Total 3448:					370.00		
TRUE LEVEL BUILDS	07242024	015743510000	REFUND OF PERMIT 24-0456 T	07/24/2024	60.00	256736	07/26/2024
Total 5082:					60.00		
ULINE	179296604	017954410370	CONES	06/12/2024	1,100.00	256679	07/19/2024
	179463403	019355412370	RESTROOM SUPPLIES	06/17/2024	275.52	256679	07/19/2024
Total 4589:					1,375.52		
UNITED STATES PLASTIC COR	7414444	040454620360	TUBING	07/10/2024	237.70	256680	07/19/2024
Total 3477:					237.70		
US CELLULAR	0660618971	016052100340	CELL PHONES 6/16-7/15 & REP	06/16/2024	1,511.26	256616	07/12/2024
	0660660917	019355210340	CELL PHONE	06/16/2024	242.24	256616	07/12/2024
	0660670116	040454620340	CELL PHONE	06/16/2024	119.23	256616	07/12/2024
	0660732659	015754210340	CELL PHONE	06/16/2024	118.38	256616	07/12/2024
	0660766384	060692100000	CELL PHONES- POLICE DEPT	06/16/2024	3,266.82	256616	07/12/2024
	0660882655	017954120340	PHONE BILL	06/16/2024	232.23	256681	07/19/2024
	854021205	017052300340	MONTHLY WIRELESS TELEPHON	06/16/2024	29.91	256616	07/12/2024
	854021205	017552550340	MONTHLY WIRELESS TELEPHO	06/16/2024	66.72	256616	07/12/2024
Total 3488:					5,586.79		
USA BLUE BOOK	INV00402660	060664200000	WTP - LAB SUPPLIES	06/24/2024	134.80	256682	07/19/2024
Total 3493:					134.80		
UTILITY SERVICE CO INC	606641	060667200000	MINERAL SPRINGS TOWER INS	07/01/2024	42,430.07	256683	07/19/2024
Total 3500:					42,430.07		
VILLAGE OF SAUKVILLE	06122024	017544230110	REFUND	06/12/2024	395.97	256617	07/12/2024

Name	Invoice Number	GL Account	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 3526:					395.97		
WARDIUS, KENNETH	07192024	019055130855	SPEAKER FOR LAKESIDE TEA J	07/19/2024	75.00	256737	07/26/2024
Total 4839:					75.00		
WATER ENVIRONMENT FEDER	000373296	040454620440	WASTE WATER DUES 2024	07/24/2024	115.00	256738	07/26/2024
Total 3554:					115.00		
WATERTECH	PS-INV1013394	040454610370	ODOR CONTROL WWTP	06/18/2024	701.50	256618	07/12/2024
Total 4841:					701.50		
WE ENERGIES	1000130965	050554545390	RENTAL OF PW GENERATING S	06/25/2024	30.00	256684	07/19/2024
Total 3572:					30.00		
WEST MARINE PRO	1992801	050554545370	ADAPTERS	06/20/2024	359.88	256619	07/12/2024
Total 3587:					359.88		
WI DEPT OF JUSTICE-TIME	455TIME-00000	016052100380	TIME SYSTEM 7/1/24-9/30/24	07/10/2024	422.25	256739	07/26/2024
Total 3612:					422.25		
WI STATE LABORATORY	779011	060664200000	FLUORIDE SPLIT SAMPLE	06/30/2024	29.00	256740	07/26/2024
Total 3628:					29.00		
WISCONSIN DNR	06202024	060693000000	MUNICIPAL WATERWORKS OPE	06/20/2024	25.00	256620	07/12/2024
Total 4185:					25.00		
WISCONSIN MARTIME MUSEU	02232024	232355110390	MEMBERSHIP	05/23/2024	100.00	256685	07/19/2024
Total 5077:					100.00		
WISCONSIN TESTING LABORAT	779011	060664200000	FLORIDE SPLIT SAMPLE	06/30/2024	29.00	256686	07/19/2024
Total 3689:					29.00		
Grand Totals:					3,271,330.		

Report Criteria:

Detail report type printed

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: City Administrator Melissa Pingel

DATE: August 13, 2024

SUBJECT: August Administration Department Report

Community Relations/Outreach

- I had the opportunity to meet with the new Port Washington School District-Superintendent to discuss future collaborations and partnerships between the City and the School District.
- Seven City Departments participated in a “post-Fish Days” meeting to debrief and discuss what went well, observations, and suggestions for next year.
- I also had the opportunity to meet with the Friends of Parks and Recreation to work on collaboration and partnering on future events and projects.

Facilities Condition Assessment Process

- I have spent several days with Kraus-Anderson on access to several City-owned buildings to begin the process of an assessment of the conditions of our facilities. We need this information to plan for needs into the future as we build our 20-year capital improvement plan.

Public Safety Complex

- Administration, Clerk, Public Works, Fire Department, EMS, and the Police Department have been working through technology-related needs for the proposed Public Safety Complex.
 - There will be future meetings regarding needs v. wants, especially regarding technology needs. I.e. Door locks, cameras, phone systems, radios, internet, A/V numbers and needs.
- On 8/20/2024 MC Construction will present with Bray and CD Smith to GGF a preliminary draft of the status of the project and some budget updates. This information should be in the GGF packet.
- On 9/3/2024, a full presentation will be made to Council.
 - Hopefully, we will know more about the purchase of the property and the easement issue with the DOT by 9/3/2024.

Recreation Department

- We are short-staffed at the Recreation Department with students returning to work this month.
- The pool will close on August 25th.

Senior Center Staffing

- HR and Administration have been working diligently with retiring Senior Center Director, Catherine Keiner, on future staffing of the Senior Center.
- There will be a celebration and going away party on 8/14/2024, at the Senior Center for Catherine.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Gary Peterson, Bldg. Inspector

DATE: August 9, 2024

SUBJECT: Building Inspection Monthly Report

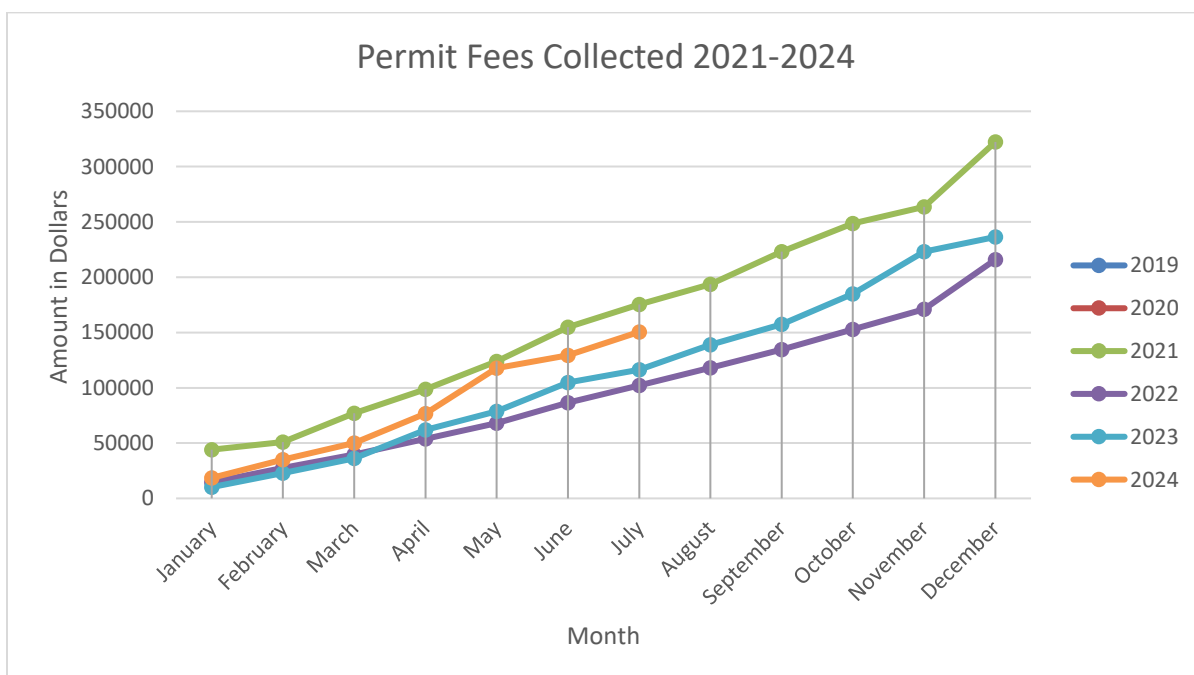
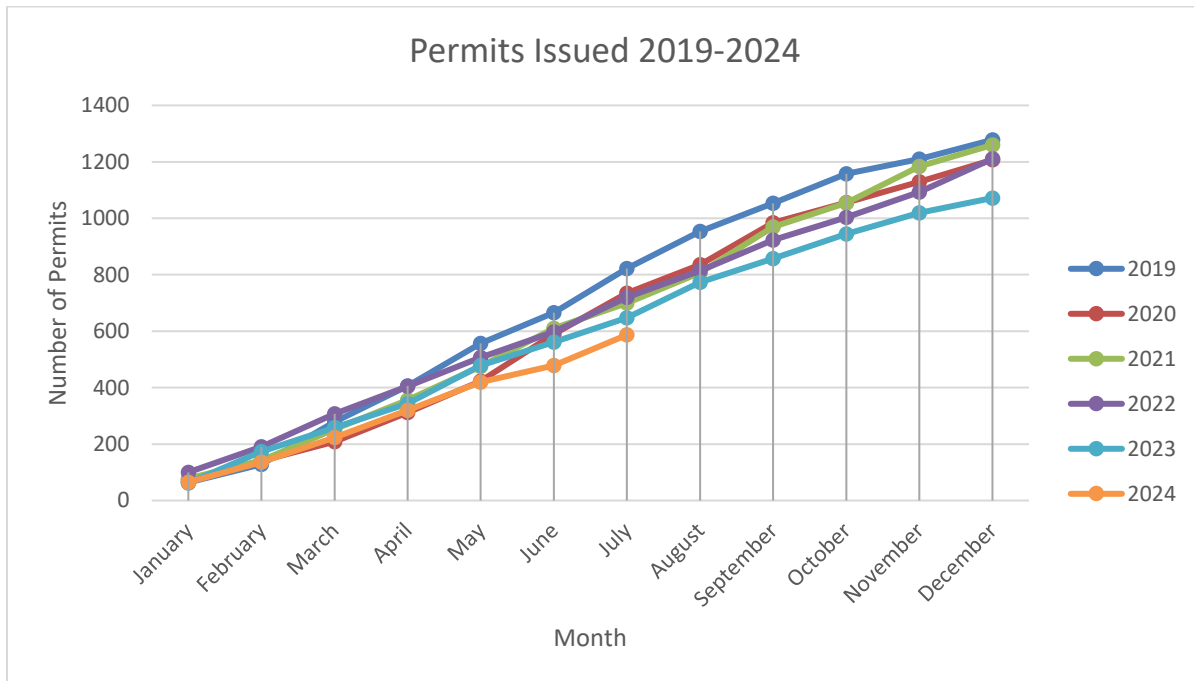
BACKGROUND: For the month of July the department issued the following type/number of permits:

Change of Occupancy - 0
Commercial and/or Industrial New – 0
Commercial Building Permit Alterations – 0
Commercial Building Permit Misc – 0
Commercial Building Permit Roof - 0
Electrical – 25
HVAC – 16
Plumbing – 21
Razing, Moving - 0
Deck – 4
Residential Driveway - 5
Fence - 7
Windows – 2
Siding - 2
Garages – 1
Misc, Reroof, Shed, Fence, Etc. – 9
Residential Foundation Repair - 2
Residential Remodeling –5
Residential New Single Family – 3
Residential New Two Family - 0
Signs – 0
Water Meter – 7
Sprinkler - 0

This is a total of 109 permits with \$21,134.12 in fees collected.

Building Inspection

The two charts below provide the number of permits issued and the fees collected during the past several years. The 2024 data will be entered monthly into the charts to make a comparison with past years. The permit fee information for 2019 and 2020 included impact fees, and therefore was not entered, as a direct comparison could not be made with 2021, 2022, and 2023.



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Susan Westerbeke, Director of Administration / City Clerk

DATE: August 20, 2024

SUBJECT: City Clerk's Monthly Report

2024 Election Update – Thank you to the Election Inspectors and multiple city departments for their contributions toward an efficient Partisan Primary. Many hours are spent preparing for election day, and we have very dedicated election workers who are greatly appreciated for their public service.

- **2024 Partisan Primary August 13, 2024**

- **Voter Turnout by Ward/District**

- Ward 1 – 41.73%
- Ward 2 – 42.16%
- Ward 3 – 45.20%
- Wards 4 & 8 – 35.41%
- Ward 5 – 43.79%
- Ward 6 – 33.75%
- Ward 7 – 43.74%
- Citywide – 3,276 voters for a total of 40.93%



- **The Upcoming General Election November 5, 2024** – Absentee Ballots will be available for mailing beginning on Thursday, September 19th for electors with valid requests on file. In Person Early Voting by Absentee Ballot will begin Monday – Friday, October 22 – November 1st at City Hall from 8:00 a.m. to 4:00 p.m. For the complete schedule, please visit the [Elections page](#) on the city's website.

Upcoming City Events

- Port Washington Farmers Market Series by Port Main Street – June 15th – October 26th
- Third Thursdays Series by Port Washington Main Street – June 20th – September 19th
- Friends of Port Washington Parks & Recreation Beer Garden Series- June 20th – September 21st
- Ladies Night out & Wine Walk by Port Main Street- August 15th
- Concourse Car Show by Mel's Charities – August 18th
- Catholic School Walk by St. John 23rd School – October 19th

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Mark Emanuelson, Finance Director

DATE: August 20, 2024

SUBJECT: Finance Department Monthly Update

JULY 2024:

10-Year Fiscal Outlook: Staff completed the preparation of the worksheets for the city's 2025-2034 Fiscal Outlook and capital plan to reflect updated information since the previous plan. This report was presented at the August 6th Common Council meeting.

Special thanks to all department heads, especially within the DPW division, who contributed a significant amount of time to help prepared the capital project plan and all of the supporting project documents.

2Q 2024 Budget reports: The Finance Department prepared the 2Q Budget report for review by the General Government and Finance Committee on August 6th. This report also included preliminary 2024 annual projections for revenues and expenditures. These projections will also be the basis for 2025 budget worksheets to assist in evaluating future needs and expectations.

Financial Software Implementation: Implementation of the City's new BS&A financial software system began on July 11th. Over the course of the next 6 months, staff will be spending considerable time working with the BS&A team to configure this new system to more effectively manage various municipal functions including Utility Billing, Accounts Payable, Accounts Receivable, Payroll and Timekeeping.

Staff has also begun discussions with BS&A on the phase 2 implementation of the city's buildings and permits module from the CIVIC system to the BS&A platform. All of these implementations will include added functionality, but this module in particular will include the ability to offer online permit requests, payments, and the electronic issuing of permits among other improvements.

2025 City Budget: Staff has begun the preparation of the worksheets for the city's 2025 operating budgets. The initial departmental operating budget requests were sent to department heads on August 7th. Work will continue on budget development throughout August and as additional information on various State Aids and other municipal costs become available.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council
FROM: Deputy Chief Joe DeBoer
DATE: August 13, 2024
SUBJECT: Fire Department Monthly Report

The Fire Department has the following items to report:

1. The Fire Department finished the month of July with 182 calls for service. Of these emergency responses, 149 were EMS-related, and 33 were fire-related. This represents a 21% increase from July of 2023.
2. Last month, the department received notification that it was the recipient of the 2024 Mission: Lifeline® EMS Bronze achievement award for its commitment to offering rapid, research-based prehospital medical care. This award is part of the American Heart Association's national initiative to advance the treatment of high-risk, time-sensitive disease states, such as severe heart attacks and strokes. In 2023, only 18 departments in Wisconsin received similar recognition.
3. As part of the 2024 Capital Improvement Plan, the Fire Department recently took delivery of a 16-foot AB Marine Rigid Hull Inflatable Boat (RHIB). This will replace the 2013 JP Marine Inflatable that suffered a pontoon rupture in late 2023. RHIBs are known for their stability and maneuverability, making them ideal for Lake Michigan operations during rough wave conditions. It's aluminum hull is specifically designed for near-shore operations and gives the department additional capabilities when working against the breakwall.
4. On July 26th, EMS providers had the opportunity to train with the Lifeguards at Pirates' Hollow Community Waterpark. Focusing on near-drowning, spinal injuries, and cardiac arrest incidents, the training ensured that both teams understood each other's scope, equipment, and protocols. Joint training is invaluable to our agency as it allows us to integrate the other organization's skills and tactics into our response plan, ultimately providing a more comprehensive approach to emergency and rescue operations.



M468 (2024 AB Marine RHIB) being launched for the first time by Fire/Dive Team personnel.



EMS Providers and Lifeguards practice their resuscitation skills at Pirates' Hollow.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council
DATE: 08.20.24

FROM: Emily Blakeslee, Assistant City Administrator / HR Director

SUBJECT: August HR Division Update

Staffing Update

New Hires

Mandi Oelhafen, Administration Specialist – First Day, August 28th

Recent/Upcoming Departures

Annette Stimac, Recreation Admin Assistant – Last Day, July 26th

Catherine Kiener, Senior Center – Last Day, August 16th

Jamie Mercer, Youth Services Librarian – Last Day, August 22nd

Mark Mitchell, Fire Chief – Last Day, October 31st

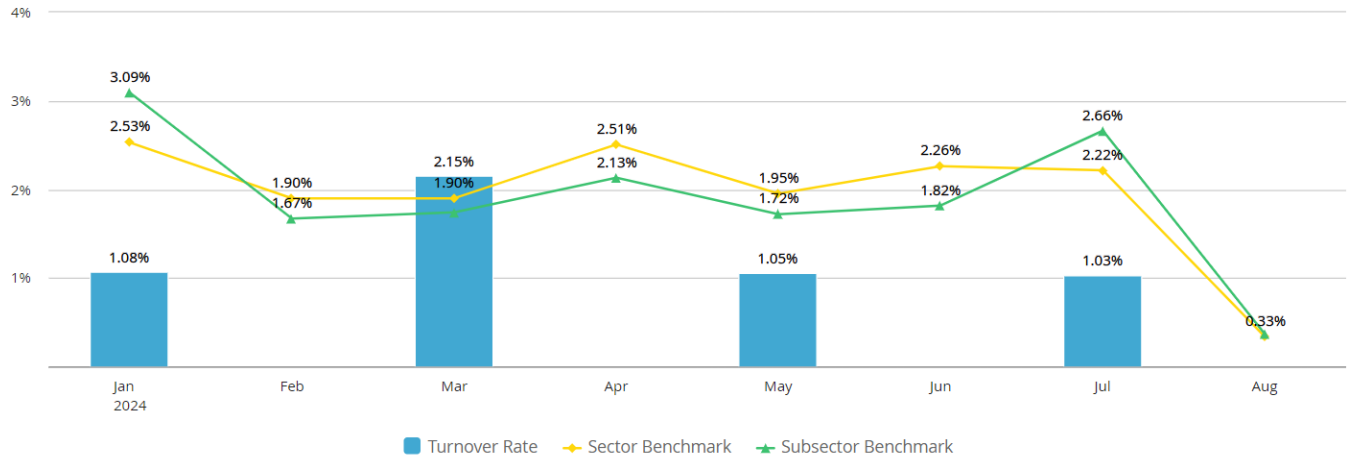
Accepting Applications

Street Maintenance

Administration Specialist, Parks & Recreation focus

KPIs

Turnover Rate Over Time



HRIS ROI

Savings metrics based on utilization of employee self-service & other automated tasks in Paylocity, year-to-date.

HR Cost Savings ⓘ

\$7,481

\$804 since last month

Time Saved With Automated Tasks ⓘ

914 hrs

^ 148 hrs since last month

AGENDA ITEM MEMORANDUM

City of Port Washington

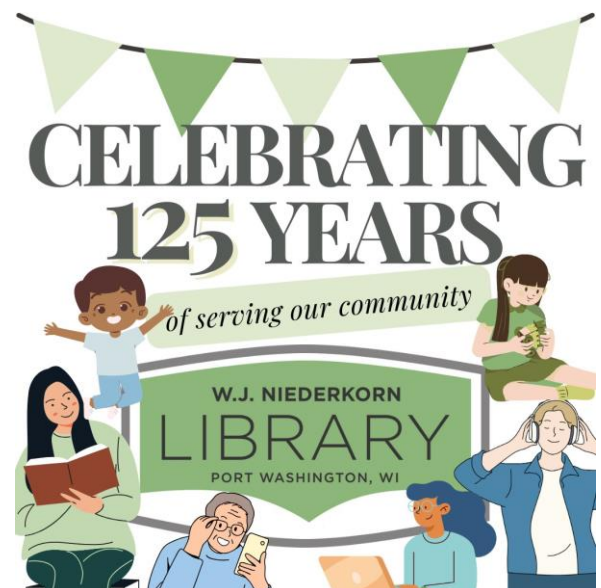
TO: Common Council

FROM: W.J. Niederkorn Library

DATE: 8/7/24

SUBJECT: Library Monthly Report

- Our Summer Reading Challenge officially concluded on Sat, Aug 3 with a Foam Party for youth finishers and grand prize drawing for adult finishers. In total we had an adventure-filled summer with a total of 648 participants. Thank you to the Friends of the Library, our main sponsor.
- Monarch Library System will switch to the new Monarch Catalog interface on Aug 15. Bookmark the new URL: search.monarchcatalog.org.
- As our summer season wraps up, staff are preparing for fall program series as well as special events such as our 125th library 'birthday bash' on Tues, Sept 10 from 4-6pm.
- Library staff were invited to the City employee picnic at Upper Lake Park on Aug 1. A lovely event with catering from Tello's. Thank you!
- Tom and Rosalia participated in the Department Heads Open Meeting training with a Local Government Specialist from UW-Extension on Aug 6.
- In tandem with our Adventure Summer Reading theme, our Memory Café with the ADRC this summer was an Armchair Traveler program. Participants learned about 4 global travel destinations, watched a virtual tour, tried food from each place, and listened to music from that destination. They then filled out their "passport" and got it stamped. So much fun!
- This summer we took on a large weeding project in Adult Fiction, withdrawing books that haven't circulated in over five years or were too damaged to repair. This freed up a lot of space on the shelves, making the collection look better overall and creating room for new books!
- We are looking forward to the teen interns' Grow & Plant program on August 7 (plant pot activity during STEM storytime) and their Community Herb Garden



Grand Opening at 12pm on Aug 8. They will be serving Mint Julep mocktails and cucumber sandwiches featuring herbs from the garden.

- Our final week with the teen interns will be the week of Aug 12. We thank them for all their hard work, and Miss Jamie is planning a party to celebrate them on Aug 15.
- Miss Amy's Shipwrecks of the Great Lakes event (part of the PBS Connected Learning Cohort grant) was a hands-on, educational evening with 40 attendees and special guests including the Wisconsin Maritime Museum and local author Barbara Joose.
- Miss Jamie has been doing various weeding projects in the Children's Library to make space for some new collection formats coming soon!
- Fish Day was a fun outing for library staff to do some outreach in the community. We handed out popsicles, bookmarks, bags, sunglasses, and more in the parade. It was a great opportunity to see our patrons outside of the library and spread the word about their local library and summer reading!



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Kevin Hingiss, Chief of Police

DATE: 8/9/24

SUBJECT: Monthly Calls for Service – July 2024

CFS	COUNT
911	6
911 (Cell)	46
Abandoned Vehicle	5
Administrative	4
Alarm (Burglar)	9
Alarm (Fire)	16
All Other	1
Animal Complaints	12
Assist Citizen	78
Assist Other Agency	13
Battery	1
Bite - Dog/Cat	1
Business Check	264
Criminal Damage to Property	4
Debris in Roadway	7
Directed Patrol	212
Disabled Vehicle	7
Disorderly Conduct	11
Domestic Violence - Physical	1
Door Check	5
Driving Complaint	6
Drug Investigation	6
Family Trouble	2
Field Interview	7
Fireworks	5
Found Property	8
Fraud	12
Gas Drive-Off	1
Harassment	4
In Progress Call - Specify	1

CFS	COUNT
License Premise (Tavern) Check	4
Lost Property	3
Lost/Missing Person	3
Miscellaneous Service	51
Motor Vehicle Accident - Personal Injury	17
Motor Vehicle Accident - Property Damage Only	3
Mutual Aid	13
Noise Complaint	2
OAWI	4
Open Door/Window	3
Ordinance Violation	3
Parking Violation	26
Public Works/Hwy Dept Call Out	2
Rescue Call	107
School	8
Secure/Check Parks	204
Suicidal	5
Suspicious - Vehicle, Person	25
Tag Deer/Boat/Snowmobile or DNR Violation	2
Theft	5
Traffic Complaint/Erratic Driver (In Progress)	5
Training	2
Trespass	7
Vehicle Traffic Stop	289
Vehicle/Residence Lockout	10
Warrant Pickup/Service Attempt	5
Waste Water Treatment Plant Call	71
Weapons	4
Welfare Check	19
Grand Total	1657

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Dennis Cherny, Harbormaster

DATE: August 20, 2024

SUBJECT: Marina Monthly Report



July was a busy month for the Marina with all the activities going on! Throughout the week of July 4th the Marina welcomed over 70 guests. Boats were lined up and down the wall.



July 12th-19th The Edelweiss out of Milwaukee arrived to the Marina with their 110 ft Cruise Boat the "Harbor Lady" which they docked on the Face of Pier 4. They ran Historical Boat Tours twice a day throughout the week and private tours in the evenings. It was a big hit with most tours being sold out. Big thanks to Wayne Crucial and Tourism for helping to organize their stay with us. We hope to continue this partnership and see them return year after year.

Port Fish Days was another booming weekend for the Marina as we welcomed over 60 guests for the 3-day event. Even though Fish Day is no longer held in the Marina parking lots, it remains a big draw for our customers who continue to come year after year to enjoy the parade, music, car show, and of course the Signature Fish and Chips!



NATIONAL MARINA DAY OPEN HOUSE SATURDAY JULY 27TH, 2024



JOIN US FROM 11AM-2PM
106 North Lake Street
WE WILL BE SERVING
"FREE"
• HOT DOGS
• CHIPS
• WATER & SODA

*STROLL THE MARINA *VIEW THE BOATS *MARINA WIDE RUMMAGE SALE
*U.S. COAST GUARD AUXILIARY ONSITE FOR FREE VESSEL SAFETY CHECKS
(CONTACT THE MARINA OFFICE TO SIGN UP)

The Marina welcomed over 250 people to our National Marina Day Event on Saturday July 27th!



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Rob Vanden Noven, Director of Public Works

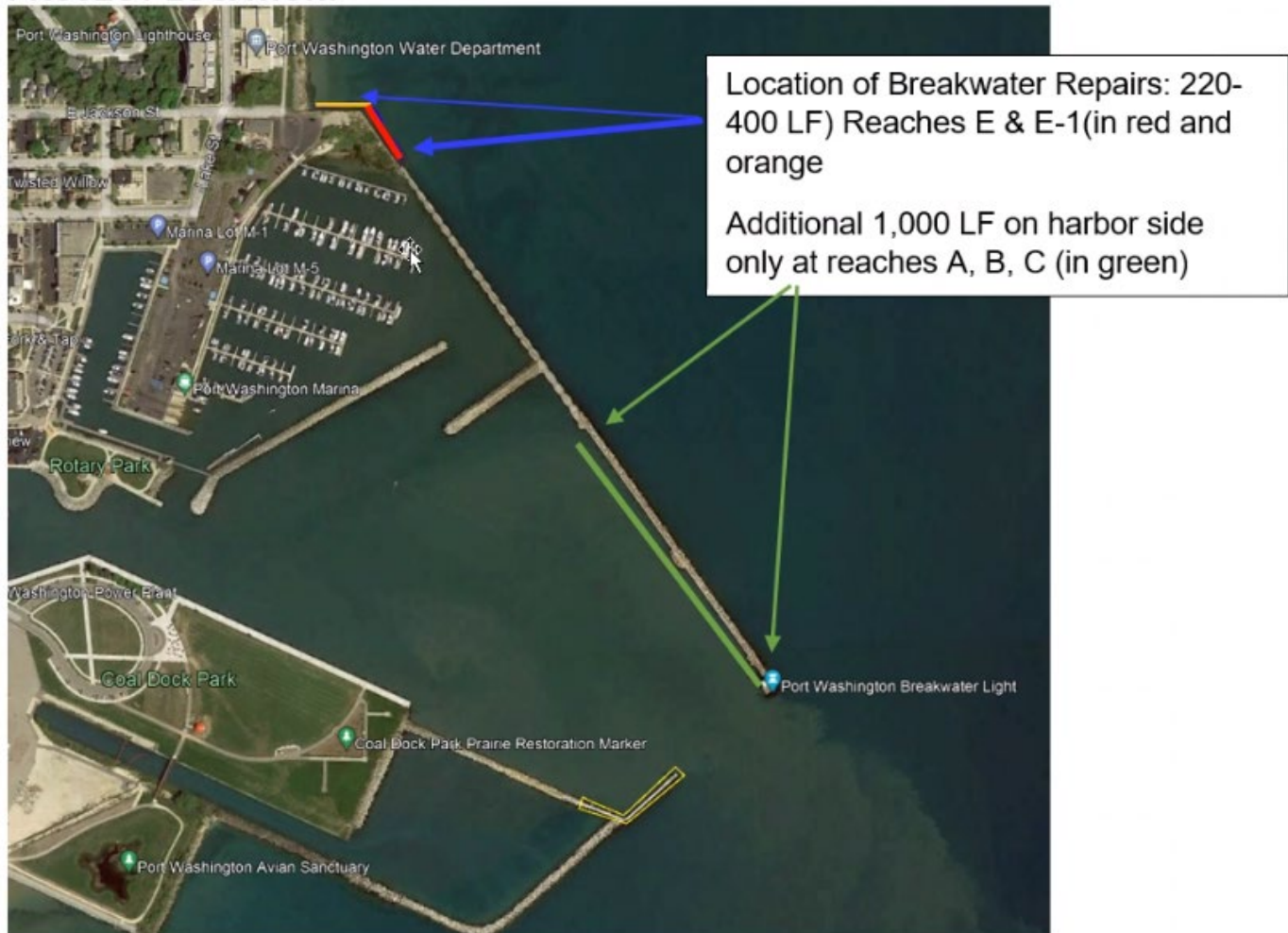
DATE: August 20, 2024

SUBJECT: August Staff Report

BREAKWATER IMPROVEMENTS

Last week, we received an update on the proposed US Army Corps of Engineers Breakwater Improvement Project. Roen Salvage, Sturgeon Bay, plans on mobilizing on August 28, and completing their operations by September 13. The placement of armor stone along the breakwater in the locations shown in the image, below, will reduce wave energy and better protect the gateway, especially the railing which is susceptible to damage in winter. The overall project is expected to significantly protect the investment in the breakwater and extend its life. I anticipate the affected sections of the breakwater will be closed during construction, but I am waiting on confirmation from the USACE. I am also waiting on confirmation regarding where they will mobilize.

PROJECT LOCATION:



AGENDA ITEM MEMORANDUM

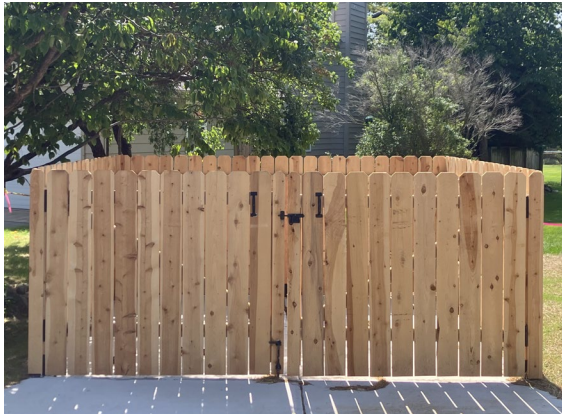
City of Port Washington

TO: Common Council

FROM: JD Hoile, Street Commissioner

DATE: August 20, 2024

SUBJECT: Street Dept Monthly Update



The Streets Division is working on this year's road project. The sign shop made and installed all new street name signs and bike path signs on the project. The old yield signs at the intersections of N. Lakeview and E. Antoine and N. Lakeview and E. James were replaced with yield signs. We also built a new garbage corral for the Greenwood Commons Condos.



The Streets division began milling and paving various roads in July. The City contracts with the Ozaukee County Highway department for their milling services, and also rents their paver. Pictured are city crews resurfacing the alley between Frankin and N. Wisconsin, Grand and Main.

City crews also continued rebuilding manholes on W Walters and at the intersection of W. Whitefish and Nelson Drive, and completed all the grass and gravel restoration for this year's alley project.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Dan Buehler, WWTP Supt.

DATE: August 20, 2024

SUBJECT: August Activity Report

BACKGROUND: The following report is a summary of July activities.

- June Spreadsheet for Hauler Discharge inventory and Industrial surcharges submitted to City Hall for invoicing.
- Completed June Discharge Monitoring Report (DMR) and submitted to DNR.
- Easily passed Whole Effluent Toxicity Testing performed in June. Test results sent to the DNR in Madison
- Ordered other various supplies for the lab, plant, and lift stations.
- Downloaded plant effluent temperature data logger information and transferred it to the June DMR.
- Submitted capital requests and 2024 spending estimates to the Finance Director.
- Lift Station 3 murals are fully completed.
- Ordered 20 totes of Ferric Chloride to allow us to run for a month while the chemical storage tank is being replaced. Temporary piping installed by operations staff is in place.

WWTP Upgrades Updates

- Subcontractors actively sandblasting and primer coating internals of our large digester. Epoxy painting to occur next.
- A construction progress meeting occurred the week of July 24th.
- Painting subcontractors have taken over the North Beach parking lot through the end of September. This area to be used for staging of supplies and some maintenance.
- Ferrous chloride tank replacement to begin in August. This project will take 1 month to complete.



Figure 1 - Contractors using North Beach Lot

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

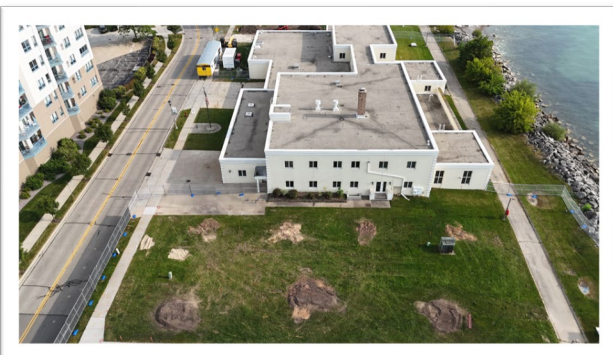
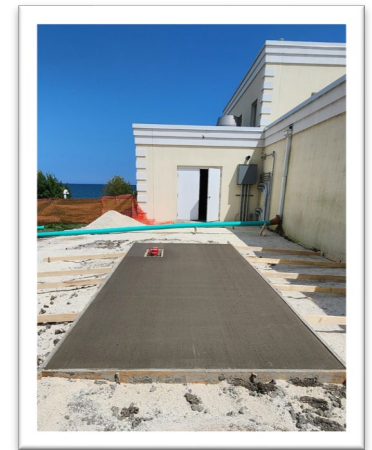
FROM: Dan Fisher, Water Utility Superintendent

DATE: August 20, 2024

SUBJECT: Water Utility Monthly Report

Water Treatment Improvements Project: Visible action has finally taken place on the Water Treatment Plant grounds!

- **Generator:** J Miller Electric is currently working on the installation of the new backup generator. The concrete pad has been poured. A surrounding maintenance walkway will be poured the week of August 12th. Electrical equipment and conduit is currently being installed throughout the WTP. The generator will be installed and online by the end of August.
- **General Construction:** CD Smith has closed the WTP site with construction security fencing. The Lake Shore Path behind the WTP will be closed for the duration of the project. The trees on the southern portion of the property have been removed to clear the way for the excavation and installation of geo-piers needed to support the new structures including the new 500,000 gallon clearwell. Once the generator is installed, excavation and relocation of buried water and sanitary sewer main will begin, along with the geo-piers.



For more information and updates, please visit <https://www.portwashingtonwi.gov/departments/public-works/water-utility>

Water Meter Change-Outs: To Date, Water Utility Field Operators have changed out approximately 550 water meters throughout the City. If you receive a letter from the Water Utility, please contact the number listed to make an appointment. **A typical water meter change out will take 15-30 minutes to complete. There is **NO COST** to a homeowner.**

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Jon Crain Superintendent of Parks & Forestry

DATE: August 20, 2024

SUBJECT: Parks and Forestry Monthly Report

This past month we have spent working on a variety of projects. The rainy July weather kept our seasonal staff busy with mowing every week. Normally in July we are only mowing every other week, so our seasonal employees have not been able to take on other annual maintenance needs such as picnic table and pavilion maintenance thus far.

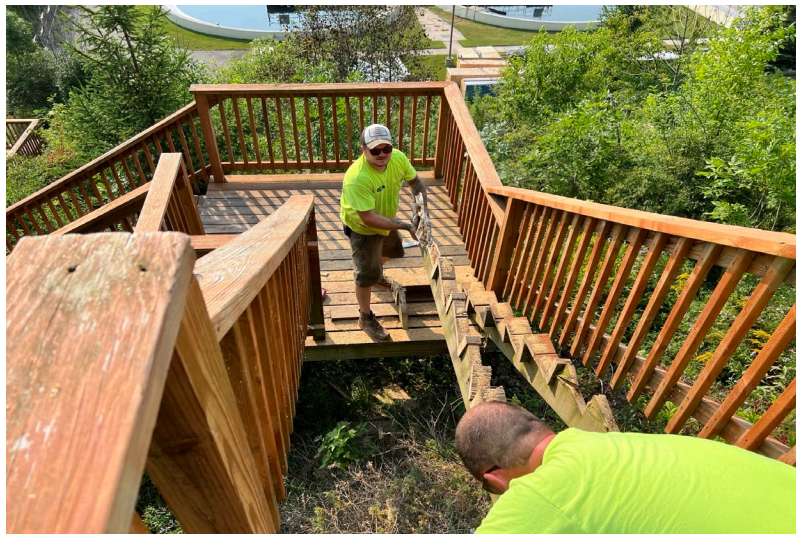
While the continued rain has helped our bushes, flowers, and trees, the weeds have also been doing well. Our horticulture staff has been very busy all season keeping up with removing the invasives to help our native pollinators thrive. For the first few years of a new planting bed, it is critical to keep the invasives out. Over time the established plants will fill out and keep the invasive species at a more manageable level.

In July there were a few stronger storms producing high winds that have caused some tree damage, but it was nothing out of the ordinary. There were only a couple that required immediate attention outside of normal operating hours.

We have begun our work on the municipal baseball field concession area. The concrete has been replaced around the outside of the fence. A new asphalt path will follow along with remodeling the exterior of the concession stand. Following all of this to complete the project will be grading the outfield in September.

The PWSB pavilion remodel in Rotary Park has started. The pavilion will be getting painted, with lighting and the roof being replaced. This is all being funded by PWSB. We have been working with coordinating the contractors ensuring there is no interruptions or overlap with rentals or festivals.

We have begun a long-term maintenance project on the upper lake park stairs. The stairs were put in 15 years ago and some of the sections are needing replacement. We will continue to replace selected sections on an annual basis, replacing the most needed sections first. This will be the most effective way to continually monitor the stairs for safety along with keeping a healthy balance on our annual budget and labor.



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Roger Strohm, City Engineer

DATE: August 20, 2024

SUBJECT: Engineering Monthly Report

Water Plant Upgrade:

- Generator installation is proceeding and is scheduled to be placed on August 19.
- Foundation work for clear well is scheduled to begin on August 26
- To date \$58,416.40 of the construction administration budget of \$1,210,942 has been invoiced. \$0 of the \$18,198,184 of the construction budget has been earned.

Change orders pending:

- (\$295,680) Credit for aggregate pier foundation.

Wastewater Plant Upgrade:

- On schedule
- Major work includes blasting and painting of Digester 2, run temporary chemical piping for the plant; begin installation of chemical tank
- To date, \$167,741 of the construction administration budget of \$750,000 has been invoiced. \$1,372,170 of the \$11,028,000 of the construction budget has been earned.
- Change orders pending:
 - +\$5,065 to replace disconnected pressure sensors with a spool piece.
 - +\$3,757 to modify a pipe support due to interference from an existing elbow
 - +\$4,161 to fix a crack in one of the anaerobic digesters that developed during late fall:

2024 Alley Project:

- Project complete
- Some touchup landscaping and flares to finish.

2024 Road Improvement Project:

- Water main work is completed.
- Underground work on Scott Road is completed.
- Pavement removals on Scott Road is completed
- Concrete placement on Scott Road anticipated week of August 12 and 19th.
- Asphalt placement anticipated the week of August 26th
- Project is anticipated to be complete by mid-September.
- To date, \$1,914,253 of the \$2,999,000 construction budget is earned.

Bike/Pedestrian Plan: Project interviews are in the process of being completed. Web page public for public participation is being created. Plan will be completed by June 2025.

Spring Street Interceptor: No change in status. We are waiting on WE Energies.

Marina Parking Lot Schematic Design: Kickoff meeting was held. Site visit was completed.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Bob Harris, Director of Planning & Development

DATE: August 20, 2024

SUBJECT: Planning Department Monthly Update

Zoning Code Re-Write Update: The process to re-write the City's zoning code continues. Recent activities included completing a series of small group interviews, a review of the City's code, and an initial draft of the table of contents outlining code sections. Details on these activities include:

- Completion of small group interviews – This summer a series of interviews were conducted with individuals with knowledge of and experience with the Port Washington zoning code. These interviews were grouped into the following categories:
 - 1) Local Developers and Real Estate Professionals
 - 2) BCC Members (representing Board of Public Works, Board of Zoning Appeals, CDA)
 - 3) Local Architects and Builders
 - 4) Downtown Stakeholders
 - 5) Land Owners

- Draft Table of Contents and Content Drafting and Review – A draft table of contents (TOC) outline has been created identifying initial code chapters. The TOC is the pre-cursor to the eventual filling of actual zoning code text and standards which will involve monthly review sessions by the Plan Commission beginning this fall. Examples of code chapters include: Procedural Requirements; Zoning Districts and Land Use; Use and Development Standards; Planned Developments; and Parking, Landscaping, Signage Standards.

- Upcoming:
 - 1) August – Creation and distribution of a community-wide survey
 - 2) Fall 2024 - Drafting of chapter content for City review

MONTHLY REPRT MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Adult Community Senior Center – Program Manager, Catherine Kiener, CPRP, CTRS

DATE: August 13, 2024

SUBJECT: August into September Monthly Report

This will be my last monthly report as the Senior Center Program Manager! I don't think it has fully hit me yet. I have notified Tyler and Melissa that after vacation I will be in to go through some of the Center files from the years so that is not left to a new staff member. I did inherit some things that made the move from 102 East Pier Street to 403 West Foster Street. I don't want to have unnecessary materials left for the next Program Manager. I just couldn't get through the 25+ years in 2 ½ months.

We had **7 participants enter over 40 items in the Ozaukee County Fair in Open Class and Senior Class**. A blue ribbon is first place and 25 were won by Port Senior Center **Fair Friends** participants! From the blue ribbons, exhibits are selected for the purple ribbon (outstanding) and if the exhibit did not quite make the Purple, then a yellow award of merit is received. We had Four Award of Merits won by 3 of the participants. !4 Second Place and 10 Third Place ribbons were also won by the Fair Friends. This program doubles as a Community Engagement/outreach/marketing Activity for the Center. The Fair Open Class Coordinator has commented year after year, "if it was not for the entries from the Port Senior Center, there would not be much to see in the exhibit" hall. This program also provides an opportunity for individuals to showcase their talents and provide a reason to continue to create when they may no longer need "stuff". The Center Manager started the program in 2000 with the facilitation of easy entry by picking up entry tags and taking items to the fair and picking them up at the end of the fair. Items are on display at the Center through August 16.

Thank you for the upcoming retirement luncheon on Wednesday, Aug 14. It will be a different twist for the event to be at the center and not planned by myself!

Summer Leagues for Horseshoes & Bocce are in the final weeks of play at Sauk Creek Park.

The major upcoming event is the Concert in the Park on Thursday, August 22, 1:00-3:00PM. Please encourage your constituents 55 and older to attend the event. There will be 3 youth volunteers from St. John the XXIII assisting at the event.

Final transition plans are in the works for the coverage of the center after retirement.

September is Senior Center Month. The theme is Powering Connections. How will you connect? Through Travel, Literature, Technology or Health & Finances? Travel show is Sept 5, Author Talk with Janet Newman on her book, Letters from Clara, Internet Streaming Sept 16, Stomach Health Sept 23, Welcome to Medicare on Sept 25.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Parks and Recreation Commission

FROM: Tyler Mentzel – Recreation Director

DATE: 8/14/2024

SUBJECT: Program Update

Recreation:

1. Port Summer Theatre wrapped up its musical production of Heathers in July. We have received a lot of positive feedback from cast members and those who attended the show. Prior to 2023 this was a program that's sustainability was being evaluated as it was operating in a negative budget and being supported by our youth theatre production. Despite performing a show with riskier content and a more limited audience demographic we anticipate this year's show was not only great quality, but we believe it will also end up being budget neutral for the second consecutive year just as our production of NEWSIES did in 2023!
2. Summer programs are coming to an end and our overall participation in programming is up from 2023. We are looking forward to more opportunities for the community this fall!
3. Flag Football Parent Orientation took place on August 12. Games will be starting on August 26th.
4. As we begin to see the end to park season, we have already gotten a few reservations for the Recreation Center for families looking for space to hold their private events in the cold weather.

Aquatics

1. Despite the rain and overall cooler weather this summer we are having a successful summer financially.
2. Swimming lessons have seen another significant increase in enrollment. We had 200 participants in this year's swim lessons.
3. Lane4 Foundation was able to provide more scholarships this summer to families in need allowing us to help more families learn to swim! They have been an awesome partner for the pool assisting the department with staff uniforms, world's largest swim lesson, and providing swim lessons to families in need.

Senior Center

1. Program Manager completed her final day of work August 14 as she embarks on a new chapter in her life with retirement. We thank her for her many years of service to the community and wish her the best!
2. The Concert in the Park will take place August 22nd. This event won an award from the Wisconsin Association of Senior Centers, and we are looking forward to another great event for the community.

Staff

1. The Recreation Director attended Fish Day on Thursday Senior Night with the goal of ensuring Fish Day workers had everything they need for the event and to introduce and meet many of the Senior Center Members.
2. Recreation Director met with representatives from the Port Washington School District to discuss the updated fee structure of the Performing Art Center and the Recreation Departments Theater Program. We are working toward an agreement that will be mutually beneficial for both organizations to ensure the programs success.
3. Recreation Director met with representatives from Port Buccaneers Football to discuss partnership opportunities and youth football night.
4. The Recreation Program Manager is out on medical leave beginning August 12.
5. Senior Center Program Manager retires on August 16.
6. Job has been posted to fill the position of Administrative Assistant.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council FROM: Susan Westerbeke, Director of Administration / City Clerk

DATE: Tuesday, August 20, 2024

SUBJECT: Consideration and Possible Action on Approval of an Original “Class “B” Liquor and Class “B” Beer License and Annual Cabaret License for Lucky Devils LLC (551 N. Wisconsin Street- Kimberleigh Noble-Agent)

ISSUE: Should the Common Council approve an Original “Class B” Liquor and Class “B” Beer License and Annual Cabaret License with Kimberleigh Noble as Agent for Lucky Devils LLC?

STAFF RECOMMENDATION: The City Clerk has reviewed and approved the application and required supporting documentation. All required fees have been paid and the background record check was completed and approved by Police Chief Hingiss. This will be an assigned quote alcohol license. City Clerk is requesting approval of the licenses as presented.

RECOMMENDED MOTION: “I move to approve the Original “Class B” Liquor and Class “B” Beer License and Annual Cabaret License for Lucky Devils LLC and Kimberleigh Noble-Agent as presented.”

BACKGROUND/DISCUSSION: Approval of Alcohol Licenses and Agent are required for any establishment who intends to sell, store or allow consumption of alcohol beverages on the premises. This licensed establishment and its Agent Kimberleigh Noble intend to store, sell, serve, and allow consumption of Liquor, Wine and Beer products at 551 N. Wisconsin Street.

STRATEGIC PLAN:

1. **Strategic Direction:** Creating Accountability Through Policies & Procedures
2. **Impact on Strategic Direction:** Consistency is following statutory requirements and municipal code for licensing.

LEGAL:

1. **City Attorney Review:** No
2. **Legal Comments & Conclusions:** N/A
3. **Statutory References:** N/A

FISCAL IMPACT: There is no fiscal impact.

1. **Amount of Recommendation/Cost of Project:**
 - Initial Project Cost Estimate:
 - Approved Budget Project Cost:
 - Prior Year Expenditures:
 - Total Project Costs to Date:
2. **Source of Funding:**
3. **Operating and Maintenance Cost:**

BOARD/COMMITTEE/COMMISSION RECOMMENDATION: The General Government and Finance Committee will have met prior to the Common Council meeting to consider this application.

PUBLIC OUTREACH:

IF APPROVED, NEXT STEPS: If approved, the establishment will be issued the appropriate license by the City Clerk.

ATTACHMENTS: None.

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Mark Emanuelson, Finance Director / Treasurer

DATE: August 20, 2024

SUBJECT: Consideration and possible action on approval to use \$8,765 of capital reserves and the selection of Kueny Architects to be able to move forward with a Facilities Assessment and Needs Analysis for the Municipal Service Center; 333 N. Moore Rd. in 2024.

ISSUE: Should the City approve the use of \$8,765 of capital reserves and the selection of Kueny Architects to be able to move forward with a Facilities Assessment and Needs Analysis for the Municipal Service Center; 333 N. Moore Rd. in 2024?

STAFF RECOMMENDATION: Staff recommends approval of the use of \$8,765 of capital reserves and the selection of Kueny Architects to move forward with a Facilities Assessment and Needs Analysis for the Municipal Service Center; 333 N. Moore Rd. in 2024?

RECOMMENDED MOTION: I move to approve of the use of \$8,765 of capital reserves and the selection of Kueny Architects to move forward with a Facilities Assessment and Needs Analysis for the Municipal Service Center; 333 N. Moore Rd. in 2024.

BACKGROUND/DISCUSSION: The City budgeted as part of its 2024 capital projects program \$50,000 in bond reserves for the design of a new DPW multi-use building. While the use of this funding source for a facility design was approved, the use of this funding source for a facilities assessment and needs analysis would not have been recommended by finance staff.

Given the many issues the building and site are facing, staff has changed the original recommendation of designing another storage building to meet a short term need, to taking a more in depth assessment of the facilities. In order to provide needed information to make an educated decision on the future of the Municipal Service Center, staff solicited proposals from two architectural firms that specialize in municipal service buildings.

DPW staff are recommending Kueny be selected based on greater experience and lesser price.

At this point capital reserves are very limited, but funding for these additional costs could be covered by capital reserves as part of the fiscal close at year end. Staff estimates that the current year end capital reserves will be sufficient to cover these additional costs.

STRATEGIC PLAN:

1. **Strategic Direction:** Ranking Priorities to Identify funding sources
2. **Impact on Strategic Direction:** Establishing future needs and costs for the municipal site improvements.

LEGAL:

1. **City Attorney Review:** N/A.
2. **Legal Comments & Conclusions:** N/A
3. **Statutory References:** N/A

FISCAL IMPACT: The revised request is for \$8,765.

1. **Amount of Recommendation/Cost of Project:**
 - Initial Project Cost Estimate: \$0
 - Approved Budget Project Cost: \$0
 - Prior Year Expenditures: N/A
 - Total Project Costs to Date: N/A
2. **Source of Funding:** Capital reserves
3. **Operating and Maintenance Cost:** N/A

BOARD/COMMITTEE/COMMISSION RECOMMENDATION: The Board of Public Works recommends the city hire Kueny Architects to do space needs analysis of the City of Port Washington Municipal site. The General Government and Finance Committee recommend approval of the use of capital reserves to fund this activity.

PUBLIC OUTREACH: None

IF APPROVED, NEXT STEPS: Execute agreement with Kueny.

ATTACHMENTS: Kueny Architects proposal



City of Port Washington, WI Department of Public Works

Space Needs Analysis Study

Request for Proposal

June 13, 2024

Kueny Architects, L.L.C.
10505 Corporate Drive, Suite 100
Pleasant Prairie, Wisconsin 53158

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1) Letter of Interest

City of Port Washington, Wisconsin
DPW – Municipal Garage – 333 N Moore Road
100 W Grand Avenue, P.O. Box 307
Port Washington, WI 53074

Attention:

Robert J Vanden Noven, P.E., Director of Public Works

RVandenNoven@portwashingtonwi.gov

(262) 268-4267

Regards: Space Needs Analysis Study

Dear Selection Team,

Thank you for the opportunity to present our architectural planning services to the City of Port Washington. Enclosed, you will find our response to your Request for Proposal to conduct a space needs analysis study for the various divisions within the DPW Municipal Garage in Port Washington, Wisconsin. As the preeminent leader in the field of municipal planning, our firm, **Kueny Architects, L.L.C.** has delivered over three dozen similar **Space Needs Analysis projects** ranging in size from 5,000 square feet to over 300,000 square feet across the Midwest. In Wisconsin, some of our current and past Projects include:

City of Sun Prairie

City of West Allis

Village of Pewaukee

Village of Weston

Village of Brown Deer

I'm confident our team of experienced staff and consultants can provide a cost-effective Space Needs Analysis Study. Our goal is to provide a cursory review of the existing site and facilities and determine the necessary space needs, recommended improvements and costs required to house all divisions on the existing site for the next 20-30 years. I encourage you to contact any of our references listed in this response and to take a tour of some of our past and present Village, City, and County facilities. Past studies completed by our firm have a high success rate of becoming reality. We look forward to discussing this proposal further.



City of Oshkosh - DPW

Very Truly Yours,


Jon P. Wallenkamp, AIA ALA,
Partner

1) Firm Profile – General Information

KUENY ARCHITECTS, L.L.C.

10505 CORPORATE DRIVE – SUITE 100
PLEASANT PRAIRIE, WI 53158
PHONE: (262) 857-8101 FAX: (262) 857-8103

MEMBER OF: AMERICAN PUBLIC WORKS ASSOCIATION

PARTNERS:

JON P. WALLENKAMP, AIA, ALA - Contact
Contact Email: jonw@kuenyarch.com

JOHN F. SCHMIDBAUER, PE

INSURANCE COVERAGE:

Workers Compensation:

West Bend Mutual Insurance Company
Statutory Limits of Wisconsin
Employer's Liability (per accident): \$ 1,000,000
Disease (per employee): \$ 1,000,000
Disease Policy Limit: \$ 1,000,000

Business Owners Insurance:

West Bend Mutual Insurance Company
General Aggregate: \$ 2,000,000
Products – Completed Operations: \$ 3,000,000
Each Occurrence: \$ 1,000,000
Medical Expenses (any one person): \$ 5,000
Personal/Advertising Injury: \$ 1,000,000
Hired / Non-owned Auto: \$ 1,000,000
Excess / Umbrella Liability: \$ 5,000,000

Professional Errors & Omissions:

Berkley Design Professional Insurance Company
\$ 3,000,000 / occurrence; \$ 3,000,000 aggregate



2) Firm Qualifications

Kueny Architects, LLC is a full service Architectural & Engineering firm located in southeastern Wisconsin. Founded in 1959 by local architect Robert M. Kueny, Kueny Architects has experience in a wide range of building types. Recently marking its 65th year, the firm has completed over three million square feet of Government Projects across the Midwest in the last 34 years. In Iowa and Wisconsin, some of our current and past Projects include:

City of West Des Moines

City of West Allis

Village of Pewaukee

Village of Weston

Village of Brown Deer

Our specific experience with these facilities can be seen in the successful projects shown in this proposal. We approach the planning and engineering of buildings with a philosophy that has not changed for 65 years! Our unique method of facility planning, customized to each individual client, results in practical solutions. Our facility solutions get built, as opposed to plans that just sit on a shelf. What's more, our programs yield a facility plan that will pay for itself over time through operational efficiencies.

An example of our presentation capabilities to convey understanding during design can be found here:

https://www.dropbox.com/sh/0bkzw5mxxdwofgc/AADTT2NAw1mdlNHTmEyG4B_Aa?dl=0

Our **Project Team** consists of partners, Jon Wallenkamp, architect and John Schmidbauer, engineer, This Project Team has designed and overseen the construction of over 36 Public Works facilities over the course of 34 years.



City of West Des Moines



Village of Brown Deer



City of Dubuque

THREE REASONS TO CHOOSE KUENY ARCHITECTS

Government Municipal Facilities are our specialty; it's what we are known for and what we do well. It has driven our talented team of Architects and Consultants to establish lifelong relationships with municipal clients across the Midwest. Our Building Design Team has been working together for over 34 years using the latest design innovations in the industry.

(1) Quality Assurance

Our last project is the beginning of our Quality Control Process for the next project. All members on the team are alert to all aspects of the design and know when to ask questions of other team members' work, giving each project many internal reviews of the entire design project.

(2) Budget Control and Lower Architectural/Engineering Design Fees

For major public building projects, cost control is paramount. Budget control is achieved during multiple stages in a project. During the design phase, it is important to scrutinize elements of the building with an eye on cost-benefit. We help our clients prioritize wants and needs to fit within the project budget. We will consider both short-term costs and long-term maintenance and life cycle costs. During the construction documents phase, our team works together to eliminate scope gaps between disciplines and follow through on the design intent accepted by the client.



Typically, our design costs are on the lower end of the scale, with absolutely no sacrifice in experience and skill. Secondly, our buildings are less costly to construct for a very high level of quality. Our facilities typically cost 10% - 20% less for first class buildings. Based on our experiences, we are confident we can arrive at a design with a substantially lower cost per square foot than any of our competitors.

(3) Our projects are completed with less than 1% in Change Orders

The fact that our projects are typically completed with less than 1% in change orders indicates the success of our upfront planning and understanding with all parties. It also reflects the accuracy and detail in our drawings and specifications and the success of our construction oversight. All members on the team are alert to all aspects of the design and know when to ask questions of other team members' work, giving each project many internal reviews of the entire design package.

3) Experience - Similar Municipal Facility Projects

All the projects listed below began with an analysis of existing space needs and facilities assessment. In some cases, a reorganization of departmental space needs was the best option for the client. In other cases, a new facility was more cost effective in the long run. All have experienced radically improved operations in terms of efficiency, cost savings, and safety. In many cases, the project consolidated multiple departments from various sites into one consolidated facility.

Sun Prairie Utilities (SPU) – City of Sun Prairie – 2020-2023

Project: Kueny Architects was contracted to assess the condition of its 50-year-old building and conduct a space needs assessment study. Findings indicated the need for a new, larger site. A new site was found and a new 80,000 s.f. facility proposed.

Budget: \$16M – \$20M (includes an inflation factor) Area: 82,175 s.f.

Contact: Mr. Rick Wicklund – Utility Manager
Phone: (608) 837-5500
Email: rwicklund@myspu.org



City of Oshkosh Parks Department – 2020-2023

Project: Having completed the space needs analysis, our Team was contracted to provide final construction documents, bidding, and construction oversight.

Cost: \$8,945,000 Area: 44,470 s.f.
Contact: Mr. Ray Maurer – Parks Director
Phone: (920) 236-5060
Email: RMaurer@ci.oshkosh.wi.us



Village of Pewaukee – 2020-2023

Project: Kueny Architects was contracted in late 2019 to assess the condition of the Village's municipal facilities and determine a specific long-term approach to its Public Works space needs. Findings indicated a need for 38,000 s.f. of new construction on the existing site to house administration, amenities, streets, shop, vehicle storage and maintenance.

Cost: \$8,015,000

Area: 38,300 s.f.

Contact: Mr. Scott Gosse – Village Administrator
Phone: (262) 691-5660
Email: sgosse@villageofpewaukee.com



Village of Weston – Municipal Center 2022

Project: The initial objective was to assess current and future spatial conditions of four operations at four locations throughout the Village. The Village expects significant growth to occur over the next 25 years and needs an existing facility plan to accommodate the growth.

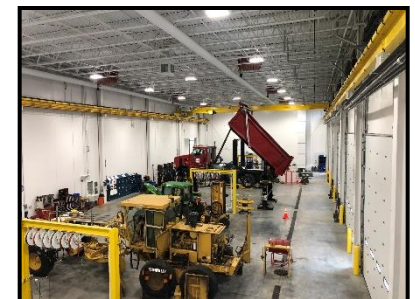
The new Municipal Center and its departments included Planning & Zoning, Treasurer, Finance, Clerk of Courts, Building Inspections, Vehicle Maintenance and Vehicle Storage along with other various departments. Facilities reviewed included the Municipal/Village Hall, Safety Building, Parks & Recreation and Landfill.

We also conducted a structural analysis and engineering inspection of mechanicals, electrical and plumbing (MEP) of the two primary buildings. The deliverable was a report detailing the necessary spatial requirements, (MEP) and site improvements needed over the next 25 years. The report recommended minor improvements at the Safety building and that a new Municipal Center should be built. The Safety Building renovations were completed in 2020. Kueny Architects was selected to continue our services contract for the design and construction of the new facility. The facility was completed in 2022.

Cost: \$14,500,000

Area: 87,160 s.f.

Contact: Mr. Michael Wodalski – Director of Public Works
Phone: (715) 359-6114 ext. 2636
Email: mwodalski@westonwi.gov



City of Sterling Heights Public Works Facility – 2022

Project: Public Works facility for 85 vehicles and related functions, and a full maintenance bay. Project includes, salt storage, outdoor bin storage, and both automatic and manual wash bays. Constructed in two phases, utilizing the existing steel structure to save significant costs to the owner.

Cost: \$20,289,200 Area: 179,860 s.f.

Contact: Mr. Michael Moore – Public Works Director
Phone: (586) 446-2450
Email: mmoore@sterling-heights.net

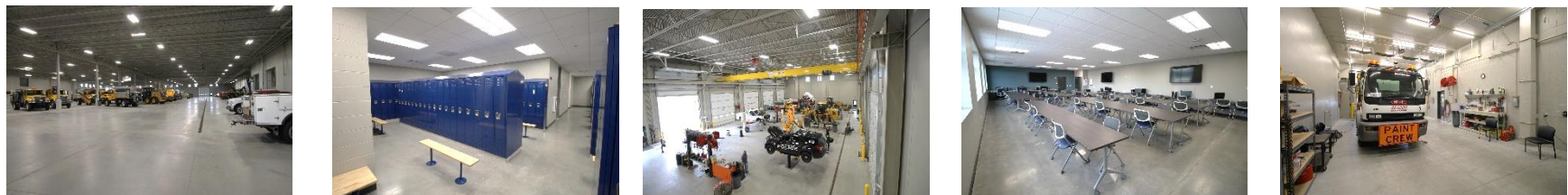


City of West Des Moines – Public Services Facility – 2021

Project: Six building complexes for a new public services facility. Includes indoor storage for 103 vehicles, full maintenance, welding, and setup bays, shops, lunch/training room, fitness and locker rooms, and administrative offices. Joint venture with FEH Design. Outbuildings for storage, salt, material bins, and fueling.

Cost: \$ 24,336,812 Area: 222,900 s.f.

Contact: Mr. Bret Hodne, Public Services Director
Phone: (515) 222-3536
Email: Bret.Hodne@wdm.iowa.gov





Village of Brown Deer – Public Works Facility – 2019

Project: Village Public Works offices and support areas, repair bay, departmental shops, wash bay and indoor storage for 33 vehicles. Project includes outdoor bins, salt storage, and residential drop off.

Cost: \$ 9,368,000 \$162.92/s.f. Area: 57,500 s.f.

Contact: Mr. Matthew Maederer, PE, Director of Public Works
 Phone: (414) 357-0120
 Email: mmaederer@browndeerwi.org



City of Elkhorn Public Works Facility – 2019

Project: Public Works and Parks facility for 27 vehicles and related functions, and a full maintenance bay. Project includes, salt storage, out-building upgrades, and a manual wash bay.

Cost: \$5,186,350 \$129.66/s.f. Area: 40,000 s.f.

Contact: Mr. Matthew Lindstrom – Operations Manager
 Phone: (262) 723-2223
 Email: mlindstrom@cityofelkhorn.org



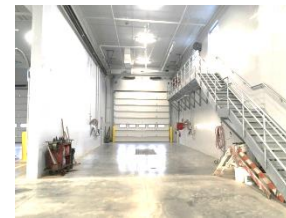


Village of Little Chute – Municipal Service – 2017

Project: DPW and Parks Department offices, staff support areas, repair bay, departmental shops, and indoor storage for 51 vehicles. Project includes outdoor material bins, salt storage, and manual wash bay.

Cost: \$ 6,057,000 \$88.94/s.f. Area: 68,100 s.f.

Contact: Mr. Kent Taylor, Director of Public Works
 Phone: (920) 423-3867
 Email: kent@littlechutewi.org

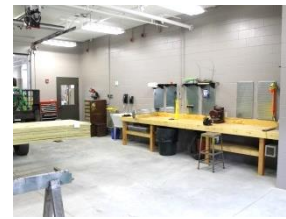


City of Cedarburg Public Works Facility – 2016

Project: DPW, offices, equipment maintenance and departmental storage for 36 vehicles and related functions, and a full maintenance bay. Project includes site improvements, fuel island, salt storage and automatic wash bay.

Cost: \$6,904,650 \$97.47/s.f. Area: 70,840 s.f.

Contact: Mr. Joel Bublitz – Public Works Superintendent
 Phone: (262) 375-7609
 Email: jbublitz@ci.cedarburg.wi.us





City of Mequon Highway Division – 2016

Project: DPW and Parks Departments, offices, training room, departmental shops, and storage for 53 vehicles & maintenance of 150. Budget includes fixed equipment and full costs of site improvements including fuel island, salt storage, and wash bay.

Cost: \$ 8,467,000 Addition: 50,840 s.f. Remodel: 37,130 s.f.

Contact: Mrs. Kristen Lundeen PE, Director of PW/City Engineer
 Phone: (262) 236-2938
 Email: klundeen@ci.mequon.wi.us



City of Oshkosh – Operations Center – 2014

Project: DPW and Traffic offices & training rooms. Vehicle storage & maintenance space for 65 large, 17 small, and 16 sanitation vehicles with support shops and wash bay. Site includes fuel island, bulk yard waste drop off site, salt shed, material bins & cold storage building.

Cost: \$ 15,000,000 \$98.04/s.f. Area: 153,000 s.f.

Contact: Mr. Travis Hildebrandt, Public Works Manager
 Phone: (920) 232-5384
 Email: thildebrandt@ci.oshkosh.wi.us



3) References – Kueny Architects

<u>Name</u>	<u>Title</u>	<u>Agency</u>	<u>Email Address</u>	<u>Telephone</u>
Ms. Laura Roeslein	Village Administrator	Village of Twin Lakes	roesslein@twinlakeswi.net	(262) 877-2858
Chief Robert Whitaker	Fire/Rescue/EMS Chief Administrator	North Shore Fire Rescue	rwhitaker@nsfire.org	(414) 357-0113 x - 1117
Mr. Shane Waeghe	Facilities Manager	Waukesha County Public Works	SWaeghe@waukeshacounty.gov	(262) 548-7040
Mr. Scott Gosse	Village Administrator	Village of Pewaukee	sgosse@villageofpewaukee.com	(262) 691-5660
Mr. Rick Wicklund	Utility Manager	Sun Prairie Utilities	rwicklund@myspu.org	(608) 837-5500 x - 231
Mr. Matthew Maederer, PE	Director of Public Works Village Engineer	Village of Brown Deer	mmaederer@browndeerwi.org	(414) 357-0120
Mr. Frank Martinelli	Engineering Projects Manager	Kenosha County	Frank.Martinelli@kenoshacounty.org	(262) 818-5129
Mr. Michael Wodalski, PE	Director of Public Works	Village of Weston	mwodalski@westonwi.gov	(715) 241-2636

"Our concerns and issues were handled in a professional manner regardless how insignificant some of the concerns"

"Any municipality or business that hires Kueny Architects will be getting professional services that will provide a quality product"

Mike Atchley - City of Davenport, IA

"Your work with me on the City of Dubuque Operations and Maintenance Facility and now the ECIA/RTA Joint Operations Facility has produced two excellent facilities for our community"

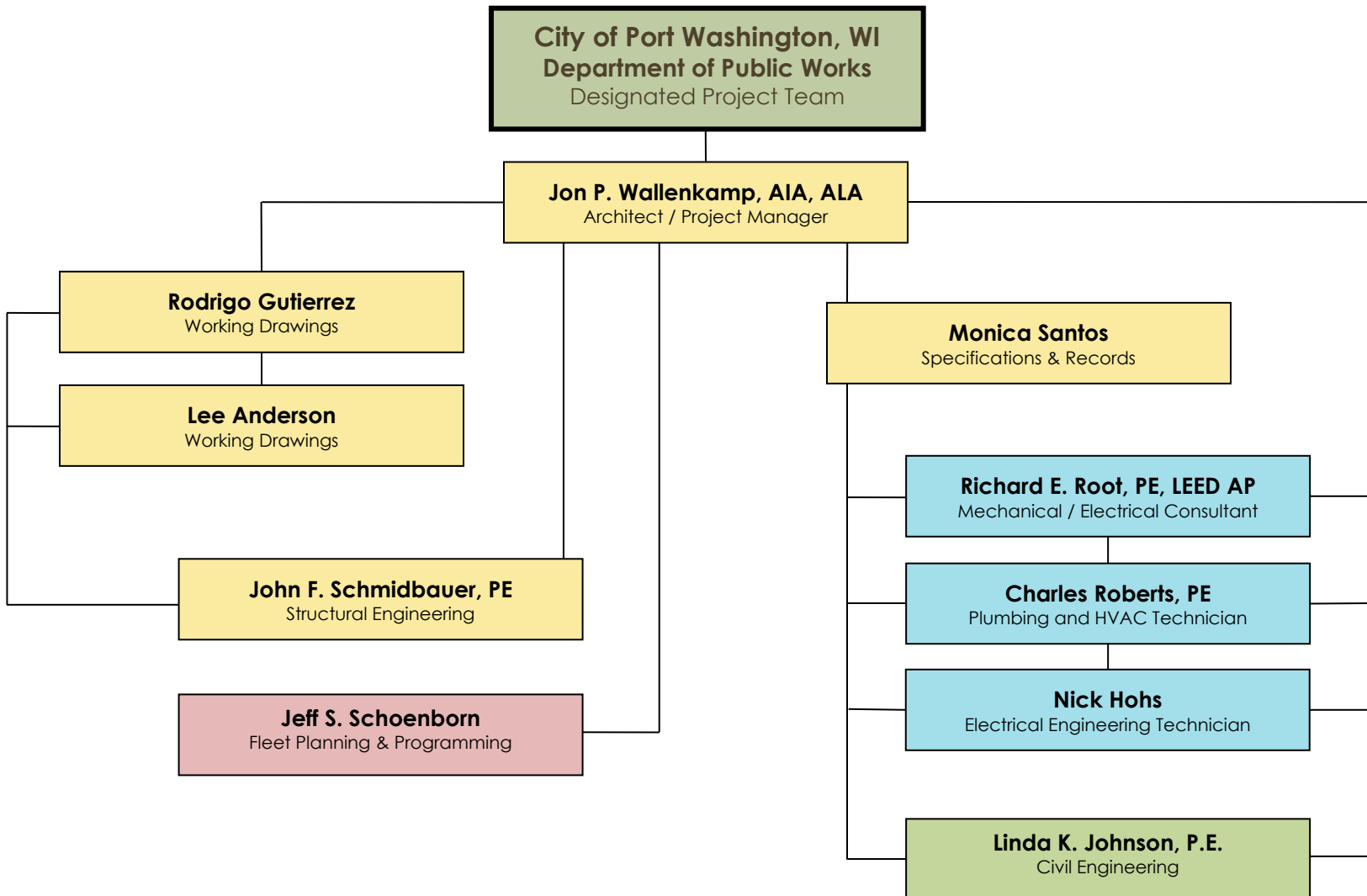
Mark Munson - ECIA/RTA

"When Kenosha County decides to build or remodel any given facility, we conduct interviews for architectural services from architects we believe are experts within our given parameters.

...Kueny Architects came out on top in many occasions."

Tom Walther - Kenosha County

4) Project Organizational Chart



Kueny Architects, LLC – Principals - Pleasant Prairie, WI

Jon P. Wallenkamp, AIA, ALA – Principal – Architect

Programming and Design, Working Drawings, Specifications, Construction Observation and Building Modeling

Education: B.S. Architecture – University of Wisconsin – Milwaukee
Experience: Planning Associates, Madison 1990-1991 – Intern Architect
Robert M. Kueny Architect - 1991 to 1999 – Project Manager
Kueny Architects, LLC – 2000 to present – Principal
Registration: Wisconsin, Illinois, and Michigan
Affiliations: International Code Council
Publications: "Government Fleet" Magazine – May 2011
Engagements: APWA – 2012 Wisconsin and Illinois Chapter Conferences - Lecturer
Community: Boy Scout Troop #146 – Troop Leader
City of Wauwatosa, WI Historical Society – Board Member



Relevant Project Experience: Lead Architect/Project Manager

Appleton - Valley Transit Study	City of Whitewater DPW Study	Village of Pewaukee DPW Study
City of Huber Heights – DPW Study	Sun Prairie Utilities Master Plan	City of Eau Claire Public Works Study
City of Mequon Facility Planning Study	City of Iowa City Facility Master Plan	City of Wisconsin Rapids DPW Master Plan
City of Aurora Public Works Facility	City of Verona Public Works Facility	Village of Weston Municipal Center
Des Moines Municipal Service Center: Phase 2	City of Ames Fabric Storage Buildings	Portage County Highway Addition/Remodel
City of Sterling Heights Public Works	City of West Des Moines Operations Center	City of Urbandale Parks & Public Works Facility
Village of Brown Deer DPW Facility	City of Elkhorn Public Works Facility	Wauwatosa DPW Office Remodeling
Cedarburg Public Works Facility	Burnett County Highway & Forestry Facility	Ashland County Highway Addition
Village of Caledonia Highway Facility	Village of Bayside Public Works	Village of Little Chute Municipal Service Center
Dane County Highway Facility / Site Design	Madison Engineering Building Addition	City of Mequon Highway Division Addition
City of Oshkosh Public Works Facility	Grafton Water Utility Operations Building	Jefferson County Satellite Highway Buildings
Cedar Rapids Public Works Facility	Des Moines Municipal Service Center: Phase I	Scott County Secondary Roads Facility

John F. Schmidbauer, P.E. – Principal – Engineer

Structural Engineering, Working Drawings, Specifications

Education: B.S. Architectural Engineering – Milwaukee School of Engineering

Experience: Kapur & Associates, Milwaukee 1989-90 – Construction Surveying
Robert M. Kueny Architect – 1991 to 1999 – Project Manager
Kueny Architects, LLC – 2000 to present – Principal

Registration: Wisconsin, Indiana, Iowa, Michigan, Minnesota, Missouri, Ohio

Affiliations: International Code Council
American Concrete Institute

Community: Kenosha YMCA – Board of Directors – 2002 - present
St. Mary Catholic Church – Parish Council – 2004-2010, Trustee Secretary – 2005-2009



Relevant Project Experience: Lead Structural Engineer

Appleton - Valley Transit Study
City of Huber Heights – DPW Study
City of Mequon Facility Planning Study
City of Aurora Public Works Facility
Des Moines Municipal Service Center: Phase 2
City of Sterling Heights Public Works
Village of Brown Deer DPW Facility
Cedarburg Public Works Facility
Village of Caledonia Highway Facility
Dane County Highway Facility / Site Design
City of Oshkosh Public Works Facility
Cedar Rapids Public Works Facility

City of Whitewater DPW Study
Sun Prairie Utilities Master Plan
City of Iowa City Facility Master Plan
City of Verona Public Works Facility
City of Ames Fabric Storage Buildings
City of West Des Moines Operations Center
City of Elkhorn Public Works Facility
Burnett County Highway & Forestry Facility
Village of Bayside Public Works
Madison Engineering Building Addition
Grafton Water Utility Operations Building
Des Moines Municipal Service Center: Phase I

Village of Pewaukee DPW Study
City of Eau Claire Public Works Study
City of Wisconsin Rapids DPW Master Plan
Village of Weston Municipal Center
Portage County Highway Addition/Remodel
City of Urbandale Parks & Public Works Facility
Wauwatosa DPW Office Remodeling
Ashland County Highway Addition
Village of Little Chute Municipal Service Center
City of Mequon Highway Division Addition
Jefferson County Satellite Highway Buildings
Scott County Secondary Roads Facility



4. Team Resumes – Kueny Architects, LLC Associates Staff

Rodrigo Gutierrez –Architectural Technician

Building Information Modeling, Working Drawings, Specifications

Education: Bachelor of Architecture - Javeriana University of Colombia

Experience: Architectural Design Firms in Columbia, South America – 1999 to 2001
Lakeview Construction - 2002 to 2008 – Architectural Services Manager
Kueny Architects, LLC - 2008 to present – Architectural Technician

Languages: Spanish (Native Language) and English

Randall Schoen –Architectural Technician

Building Information Modeling, Working Drawings, Specifications

Education: B.S. Architecture – Washington University, St. Louis
M.S. Architecture - University of Wisconsin – Milwaukee

Experience: Kueny Architects, LLC - 2011 to present – Architectural Technician

Lee S. Anderson – Architectural Technician

Building Information Modeling, Working Drawings, Specifications, Digital Presentations

Education: B.S. Architecture – University of Wisconsin – Milwaukee

Experience: Kueny Architects, LLC – 2014 to present – Architectural Technician

Jeff S. Schoenborn – Programming, Planning, Design and Operations

Programming, Space Planning, Operations and Design

Education: B.S. Architecture – University of Wisconsin – Milwaukee
B.A. Business Administration – University of Wisconsin - Milwaukee

Experience: Operations & Design Consultant for 25 years to various A&E firms Nationwide
Maximus (DMG/Maximus) – Senior Architectural Programming & Planning Consultant

5) Project Understanding, Approach & Scope of Services

Project Understanding

We understand the City of Port Washington, Wisconsin seeks a better understanding of the physical conditions and space needs of its DPW facilities located at 333 N Moore Road. Currently the DPW Municipal Garage consists of approximately 32,000 square feet, housing **Streets, Forestry, Equipment Maintenance, Wastewater** and storage of some **Water Utility Vehicles & Equipment**. The site is located in the central portion of the City and consists of roughly 6 acres. Outbuildings include (2) cold storage metal buildings consisting of 8,500 square feet and an open lean-to material storage shed.

Like many municipal buildings of its age, remodeling and additions have been necessary due to the growth of the community and need for more, larger service vehicles being stored in multiple buildings within the complex. The lack of sufficient space has hindered operations for some time and is not producing an optimum work environment. Other issues include undersized offices, lack of workstations, inadequate conference and training room/s, undersized amenities, and ADA issues.

Our goal is to provide a cursory review of the existing site/facility conditions and determine the necessary departmental space needs required to house all operations on the existing site, possibly including the Water Utility Division. Throughout the study, our Team will assist the City to determine the most cost-effective long-term growth solutions to either renovate/add/upgrade unto the existing facility or build an entirely new facility on the existing site. Our recommendations will assist the City in updating its short-term 5-year capital improvement plan (CIP) and/or consider possible long-term capital investments in facility solutions.

To prepare these operations for the future, the City is requesting professional consulting services to conduct a site and facilities space needs analysis and master plan focused on identifying the existing shortcomings and determining a cost-effective master plan solution to meet the needs of all divisions well into the future.

Approach to Facility Space Needs

To define the needed facility spaces, our team members propose to conduct a cursory review of existing operations and assess the limitations posed by the current facilities. These may include insufficient administrative space, lack of proper amenities, and lack of sufficient storage for trucks, seasonal equipment and vehicle maintenance. As for vehicles and equipment, we will identify every current and future motorized unit and towed behind piece of equipment as well as any attachments stored on site. Once identified, we will recommend the appropriate size and means of storage. Amenities

include areas such as training/lunchroom and restroom/locker areas. Moving forward, we will begin to layout our **approach to identifying the necessary site and facility space needs**, specifically:

- A. Administration
- B. Employee Support Area/s
- C. Shops/Inventory Spaces
- D. Vehicle Storage
- E. Equipment Maintenance
- F. Other Facility & Site Improvements



Methodology

Interviews will be conducted in small groups or one-on-one. The purpose of these interviews is to gain the perspective of the employees regarding service delivery capabilities, public interaction, physical barriers, location of existing office or workstations and interaction with other employees or the public. **Deliverables include a written document** defining each area of the site and facility listing spatial deficiencies and recommended solutions as a spatial worksheet.

A. Administration

We propose to specifically discuss and determine the spatial requirements for the following areas:

- Reception area, frequency of public interaction, and amount / type of various security controls needed and service counter.
- Number, type and size of recommended office/s.
- Number type and size of any workstations.
- Number and size of conference rooms.
- Plan storage/layout area needed.
- Active and non-active archives and file retention area(s).
- If feasible, a shared, centralized area for office equipment, document preparation and data/IT closet.



B. Employee Support Area

- A break/training room/classroom area equipped with cable TV, computer workstations, work counter, vending machines and weather equipment.

- Amenity needs such as restroom, shower, locker rooms and mud room.
- A small area for uniforms, (if this is applicable).

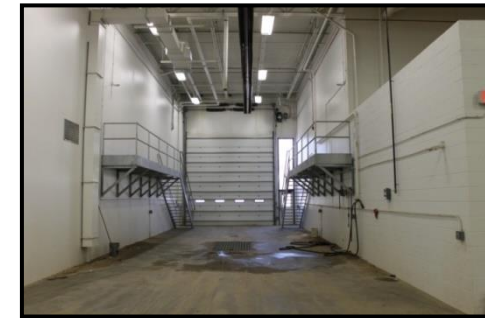


C. Shops/Inventory Spaces

- Determine any necessary shop layouts and specialized handling equipment.
- Some materials will need to be analyzed on a per pallet requirement with recommended lineal footage of pallet racks planned for inside or lean-to covered storage of materials.

D. Vehicle Storage

It is assumed vehicles and equipment include heavy duty trucks, service trucks, vans and heavy-duty equipment. Seasonal equipment is usually stored in minimally heated storage. For each vehicle, we will assess the make, model, age, size, and accompanying attachments. This analysis will determine the quantity and size of future parking bays as well as any staging areas for day parking, (inside or outside).



E. Equipment Maintenance

Our scope of services will analyze the Maintenance operations to determine type of service being provided for itself on snow and ice vehicles, and any other vehicles and/or Divisions. We will specifically review:

- The current and future maintenance needs of the Divisions and if it provides services to other operations within the City.
- Number and type of bulk products dispensed and space required for such fluids.
- Parts inventory needs and requirements affecting spacial requirements.
- Active versus inactive parts requirements.

- Tire storage, equipment requirements, and outsourcing.
- The number, capacity, and type of hoists (in-ground, recessed, mobile etc.).
- In ground and take-up exhaust reels.
- Current and future outsourcing?
- Welding and the need for a dedicated bay or area equipped with bridge or jib cranes, weld tables, racks, and electrical requirements.



F. Other Facility & Site Improvements

In addition to Administrative, Amenities, Shops/Inventory Areas, Vehicle Storage and Maintenance needs, the current and any future facility/site will need to address other areas and equipment such as:

- A manual wash bay (if applicable) with underbody wash to be programmed into any new facility.
- Covered outdoor storage for aggregate materials and lean-to space.
- Any yard waste drop-off site.

5) Scope of Services

Scope of Services

Our approach to this project is made up of two distinct phases.

Phase 1 Data Acquisition, Assessment & Space Needs

Phase 2 Concept & Master Plan Development

Phase 1 – Data Acquisition, Assessment & Space Needs

The purpose of Phase 1 is to determine the necessary short- and long-term facility needs for all divisional spaces. Areas of analysis include administrative, data room/s, amenities, maintenance, parts, shops, wash bay, vehicle/equipment storage and any outbuildings. **The Deliverable** from this analysis will be a **spatial worksheet** defining the current and future needs of the site and facility. The site and facility space needs analysis includes the following tasks listed below, specifically:

1. Set Project Scope and Schedule
2. Establish organization and agenda for meetings.
3. Establish team interaction, committee members and member roles.
4. Establish project schedule and goals.
5. Provide regular updates to the City.
6. Conduct a cursory building inspection to determine the general conditions and continued life expectancy of the primary building.
7. Conduct an analysis of current and future operations including FTE's, part-time, seasonal staffing, and equipment storage, specifically.
 - a. Areas of analysis include administrative, restrooms with showers, break/training room, tools, barricade areas, shops, mechanic shop, wash bay (if applicable) and vehicle/equipment storage. Inventory all equipment including size, required space and support.
 - b. Conduct interviews with key staff to determine the appropriate space needs up to 20-30 years.
8. **Create a base plan of the existing site and facility**, based off available drawings and GIS Mapping Data. Plan to indicate available data such as existing property lines, overhead/underground utilities, parking (employee, public,



ADA), easements, adjoining properties and comprehensive property mapping depicting site features i.e., structures, drainage patterns and existing pavements. This cursory site design survey will serve as a basis for the necessary improvements. A more detailed survey should be conducted by the City in the event the project moves to the next level.

9. As a team, working with the City, we will determine the existing area of each room then develop and circulate respective spatial requirements. Data from this document will be incorporated into our “spatial worksheet” and the proposed space plan.
10. Review site circulation issues and evaluate site access, traffic flow, turn radii around any existing buildings and adjoining streets, exterior lighting, yard storage needs and security measures taken.
11. Develop an Initial Spaces Needs Summary Report and Worksheet.
 1. Report will be circulated to key staff for review and comment.
 2. Feedback will be incorporated in the Concept Plans.

Phase 2 – Concept & Master Plan Development

Once the Phase 1 data is analyzed, we will present the space needs as conceptual schemes depicting workflow, room size, adjacencies, facility layout, outbuildings, yard storage requirements and any possible future expansion alternatives at the existing site. The tasks are listed below, specifically:

1. Concept Plan Development:
 - a. Kueny Architects will develop concept plans with varying degrees of complexity. Plans will be reviewed with the City and refined into various generic concepts depicting possible **new construction and/or additions/renovations**.
 - b. As a team, we will assess pros and cons and operational efficiencies for each plan.
2. Conceptual Estimate of Preliminary Models
 - a. Each concept plan will be paired with a conceptual estimate of construction costs in addition to other soft costs.
 - b. Costs of each plan will be compared side-by-side numerically and graphically for analysis by team members and City staff.
3. Final Plan and Detailed Estimate
 - a. Upon selection of the final solution, Kueny Architects will provide a detailed master plan and expand the conceptual estimate into a total program budget.
 - b. Our team will work with City budgeting cycles as appropriate to **outline multi-year CIP funding options** if necessary.
4. Facilities Concept Plan
 - a. Upon completion, a Space Needs & Assessment Report document will be provided for review. The report will include the following:
 1. Study objectives.
 2. Processes used and approach.

3. Summary of findings.
4. Cursory analysis of existing conditions.
5. Utilities.
6. Cursory operations & staffing level review.
7. Spatial guidelines for each area (required space for each function).
8. Minimum building envelope standards.
9. Primary method of construction, (Steel frame with precast concrete panels or concrete masonry).
10. Mechanical and electrical system parameters.
11. Technology considerations.
12. Site planning, immediate, short- and long-term needs.
13. Estimate of probable costs.
14. Possible phasing plans and public safety.

5. Final Presentation

- a. A technical presentation will be made to the City and Board.

Meetings

Kickoff Meeting. Here we will conduct a meeting with appropriate City staff and employees. The purpose of this meeting will be to introduce the team, explain the scope and goals, answer any questions or concerns.

Project Team Meeting. This short meeting often immediately follows the Kickoff Meeting. Our team members will meet with City team members to explain the work plan, and ask any questions, i.e., requested information, access of buildings and equipment, project duration, and availability of team members.

Staff and Utility Meetings. We will schedule with staff various meetings in order to gain perspectives regarding service delivery. These meetings will be scheduled throughout the project in order to compile and explain data, and/or explain our means, methods, and opinions.

6) Submittal Documents Required by the City

In advance of the Kick-Off meeting, we would appreciate the following documents, specifically:

- 1) List of vehicles and equipment currently being stored at the existing location i.e., cold, outside storage or off-site (that may relocate here). Include year/age, department, any short-term equipment replacements, and estimated growth of fleet/s over a 20-30-year period.
- 2) Number of full-time, part-time, and seasonal employees that will use the facility. list should also include employee/s needing office spaces, workstation, or simple laptop spaces in the break/training room.
- 3) Any budgetary estimates or funds set aside for short/long term CIP facilities improvements i.e., main, ancillary buildings, roofing, structural, lighting, site paving improvements as well as HVAC, electrical, plumbing, lighting, and capital equipment.
- 4) Site & Facility related information available i.e., mapping floor plans, (digital or paper), grades, utilities, or adjoining properties.
- 5) Not needed in advance but early topics of discussion include yearly City usage of salt/sand, fuel, and bulk palletted materials kept under roof or would like to see under roof.

7) Fee Proposal

All travel and office expenses related to this project will be included in our fees for services. No per diem

	Kueny Staff				
	Jon Wallenkamp	John Schmidbauer	Monica Santos	Jeff Schoenborn	Nick Hobs
Data Acquisition, Facility Assessment & Space Needs					
Concept & Master Plan Development					
Conceptual Drawings, Schemes & Cost Analysis					
Sign Owner-Architect Agreement					
Kickoff Meeting with City of Port Washington Team & Kueny Design Team - Develop Project Schedule	2			2	
Existing Facility Analysis - Site Information Research and Data Collecting	24			16	
Existing Operations Analysis and City of Port Washington Team Interviews:	16			12	
Existing Facility Analysis	24	16		8	
Meeting with City of Port Washington Team & Kueny Team	2				
Kueny to Develop First Draft of the Master Plan and Draft Report with Draft Cost Estimate	18	8	12	22	4
Meeting with City of Port Washington Team & Kueny Team- submit Draft One	2				
Presentation of Master Plan Options and Draft Report	2				
Research and Data Collecting - Update program	6			2	2
Additional Operations Analysis and Staff Interviews:	6				
Kueny to Conduct an Open Review / Public Input Workshop - 50%	4				
Kueny to Develop Second Draft of the Master Plan Report and Cost Estimate	12		8	8	4
Meeting with City of Port Washington Team & Kueny Team- submit Draft Two	2				
Presentation of Draft to Committees and Boards	2				
Meeting with City of Port Washington Design Team	2				
Update Master Plans and Final Draft Report to the City of Port Washington Team	6			8	
Present Final Master Plan Recommendation to City of Port Washington Design Team	2	4	2	6	
Presentation of Final to Committees and Boards	2				
Lump Sum Fee Not to Exceed					\$8,765.00
* All Reimbursable Expenses are part of above fee					

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: City Council

FROM: Roger Strohm, City Engineer

DATE: August 20, 2024

SUBJECT: Ordinance 2024-9: - Repealing and Establishing One-Way Street Designations, Amending, Repealing and Recreating Parking Regulations, and Establishing Official Stop Signs. – First Reading

ISSUE: Should the City adopt an ordinance (see attached Ordinance 2024-9)

1. To add stop signs on Scott Road at W. Norport Drive at two locations and at Pirate Way with W. Jackson Street,
2. Revise the traffic and parking rules on North Holden between W. Van Buren St. and W. Jackson St. to reflect the name change to Pirate Way and current signage, and
3. Repeal the Sunday morning one-way ordinance for S. Webster Street and W. Michigan Street?

STAFF RECOMMENDATION: First reading, no recommendation.

RECOMMENDED MOTION: No Motion – first reading.

BACKGROUND/DISCUSSION:

Vehicles on Scott Road are not currently required to stop at W. Norport Drive. Based on the number of homes on Scott Road and the volume of traffic on W. Norport Drive during the school year, the Manual of Uniform Traffic Control (MUTCD) indicates that a stop sign should be considered.

On August 18, 2021, the City revised the name of N. Holden Street to Pirate Way between W. Van Buren Street and W. Jackson Street. This name change is not reflected in our current ordinances. Also, the current ordinance does not reflect the current signage and operation of student drop off and pick up.

S. Webster Street and W. Michigan Avenue were designated as one-way streets for Sunday mornings to facilitate traffic for St. John’s Church. This church hasn’t been operating at the site for about 20 years.

STRATEGIC PLAN:

1. **Strategic Direction:** Creating Accountability Through Policies and Procedures
2. **Impact on Strategic Direction:** The City is accountable by ordinances accurately reflecting street names and use.

LEGAL:

1. **City Attorney Review:** Yes
2. **Legal Comments & Conclusions:** Drafted an updated ordinance
3. **Statutory References:** Not Applicable

FISCAL IMPACT:

1. **Amount of Recommendations/Cost of Project:**
 - Initial Project Cost Estimate: \$500 for signs
 - Approved Budget Project Cost: \$0
 - Prior Year Expenditures: \$0

Total Project Costs to Date: \$0

2. **Source of Funding:** operations
3. **Operating and Maintenance Cost:** N/A

BOARD/COMMITTEE/COMMISSION RECOMMENDATION: Traffic Safety and General Government and Finance Committees recommend these changes.

PUBLIC OUTREACH: Discussed at open meeting.

IF APPROVED, NEXT STEPS: Second reading at the September 3 City Council meeting.

ATTACHMENTS:
Ordinance 2024-9

**CITY OF PORT WASHINGTON, WISCONSIN
ORDINANCE NO. 2024-9**

**An Ordinance Repealing and Establishing One-Way Street Designations, Amending,
Repealing and Recreating Parking Regulations, and Establishing Official Stop Signs**

WHEREAS, the Traffic Safety Committee of the City of Port Washington has recommended that the Common Council adopt ordinances repealing and establishing certain one-way street designations, amending, repealing and recreating parking regulations, and establishing official stop signs, in order to promote public safety,

NOW, THEREFORE, the Common Council of the City of Port Washington, Wisconsin, do ordain as follows:

Section 1. § 400-4 A. of the Code of the City of Port Washington is hereby amended to establish official stop signs on Scott Road, at both of its intersections with West Norport Drive.

Section 2. § 400-4 A. of the Code of the City of Port Washington is hereby amended to establish an official stop sign on Pirate Way, at its intersection with West Jackson Street.

Section 3. That portion of § 400-6 of the Code of the City of Port Washington designating North Holden Street as a one-way street traveling south from the south curb of West Van Buren Street to the north curb of West Jackson Street, is hereby repealed.

Section 4. § 400-6 of the Code of the City of Port Washington is hereby amended to designate Pirate Way as a one-way street traveling south from the south curb of West Van Buren Street to the north curb of West Jackson Street.

Section 5. That portion of § 400-6 of the Code of the City of Port Washington designating South Webster Street as a one-way street traveling south from Foster Street to Michigan Street between the hours of 6:00 a.m. and 1:00 p.m. on Sundays, is hereby repealed.

Section 6. That portion of § 400-6 of the Code of the City of Port Washington designating West Michigan Street as a one-way street traveling west from South Webster Street to South Coe Street between the hours of 6:00 a.m. and 1:00 p.m. on Sundays, is hereby repealed.

Section 7. That portion of § 400-10 A. of the Code of the City of Port Washington prohibiting parking on the west side of North Holden Street from the south curb of West Van Buren Street to a point 109 feet south thereof between 7:30 a.m. and 4:30 p.m. on days when school is in session, is hereby repealed.

Section 8. That portion of § 400-10 C. of the Code of the City of Port Washington establishing a thirty-minute parking limit on the east side of North Holden Street from the north curb of West Jackson Street to a point 271 feet north thereof from 7:00 a.m. to 4:00 p.m. on days when school is in session, is amended to change “North Holden Street” to “Pirate Way.”

Section 9. The table in § 400-16 H. (1) of the Code of the City of Port Washington establishing school bus only parking zones for passenger loading and unloading, is hereby repealed and recreated to read as follows:

Name of Street	Side	Times; Days	Location
Pirate Way	West	7:00 a.m. to 4:00 p.m. on days when school is in session.	From the south curb of West Van Buren Street to the north curb of West Jackson Street, extended.
Pirate Way	East	7:00 a.m. to 4:00 p.m. on days when school is in session	From the south curb of West Van Buren Street to a point 277 feet south thereof.
West Jackson Street	South	7:00 a.m. to 4:00 p.m. on days when school is in session.	From the west curb of North Webster Street to the east curb of Pirate Way, extended.

Section 10. § 400-16 H. (2) of the Code of the City of Port Washington, establishing vehicle parking zones for passenger loading and unloading (excluding school buses), is hereby repealed.

Section 11. This ordinance shall become effective upon passage and publication.

Passed and approved this _____ day of August, 2024.

ATTEST:

Susan L. Westerbeke, City Clerk

Theodore Neitzke IV, Mayor

CITY OF PORT WASHINGTON
COMMON COUNCIL
Tuesday, AUGUST 20, 2024
6:30 P.M. (Council Chambers at City Hall)

NOTICE IS HEREBY GIVEN that a Public Hearing will be held before the Common Council of the City of Port Washington on **TUESDAY, AUGUST 20, 2024** at 6:30 P.M. The Public Hearing will be held in the Council Chambers at City Hall, 100 W. Grand Avenue, Port Washington, WI.

NOTICE IS FURTHER GIVEN that the subject of the hearing is **TO CONSIDER A REQUEST BY MKE MUSTACHE PROPERTIES LLC TO REZONE LAND LOCATED AT 551 N WISCONSIN STREET FROM RM-1 SINGLE AND TWO FAMILY RESIDENCE AND CCM CENTRAL CITY MIXED WITH OOS OFFICE & SPECIAL SERVICE OVERLAY, TO CCM CENTRAL CITY MIXED WITH OOS OFFICE & SPECIAL SERVICE OVERLAY** for the purpose of consolidating zoning districts on the subject property.

A map of the area to be zoned is available at the office of Planning and Development at City Hall, 100 W. Grand Avenue.

Dated this July 26, 2024

Robert Harris
Director of Planning and Development

Publish: August 1 and August 8

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Bob Harris, Director of Planning & Development

DATE: August 20, 2024

SUBJECT: Ordinance 2024-8: An Ordinance Rezoning Land Within the City of Port Washington and Amending the Official Zoning Map. (Consideration and Possible Action to Rezone a Split-Zoned Property at 551 N Wisconsin Street from RM-1 Single and Two-Family Residence and CCM – Central City Mixed with OOS – Office & Special Service Overlay to CCM – Central City Mixed with OOS – Office & Special Service Overlay; MKE Mustache Properties LLC, Applicant) – 2nd Reading

ISSUE: The Common Council is being asked to rezone property at 551 N. Wisconsin Street for the purpose of applying a uniform zoning classification of CCM – Central City Mixed with OOS – Office & Special Service Overlay to the Subject parcel.

STAFF RECOMMENDATION: Staff recommends the Common Council approve Ordinance 2024-8

RECOMMENDED MOTION: "I move to approve Ordinance. 2024-8 as presented."

BACKGROUND/DISCUSSION:

The Subject parcel is a single lot but with two different base zoning designations – a condition not permitted for various reasons. To remedy this situation the applicant is petitioning to rezone the entirety of the Subject property to the CCM / OOS designation.

The current CCM/OOS zoning originates from a 1994 rezoning via Ordinance 94-13, when the Subject property was rezoned from B-1 to its current zoning.

It is unclear as to why the split zoning condition exists – Ordinance 94-13 does not contain a legal description or a parcel map, only the property address and the current business name at the time. There is no record of a land division or combination preceding or following the 1994 rezoning, nor does historical aerial photography indicate a reason for the split zoning.

ISSUES:

Zoning:

- Current Zoning: CCM with an OOS Overlay, and RM-1 Single and Two Family Residential
- Proposed Zoning: CCM – Central City Mixed with an OOS Overlay
- Rezoning the Subject parcel as proposed would bring the entirety of the lot in conformity with its historical and proposed use as a mixed-use restaurant and bar with second floor residential.
- The principal structure containing the proposed primary use is currently zoned to allow the mixed use subject to an approved Conditional Use grant by the Common Council.
- The western half of the property is zoned RM-1 and covers a portion of the detached garage and parking lot.

Context / Surrounding Area:

- The Subject property is a mixed-use commercial property located on a node of N. Wisconsin Street that is comprised of a small number of commercial uses adjacent to primarily single and two family residential uses.
- Specifically, the Property is adjacent to a single-family residence to the south and adjoined to a former commercial property now being occupied as a residence. The property backs into N. Harrison Street, which is primarily single-family residential.
- The Patio Bar and Grill is located less than 200 feet north. A commercial printing use is located directly opposite the Property on the east side of Wisconsin Street.

Rezoning Approval Criteria: In making its decision the Common Council shall give consideration and satisfy themselves as to the following:

- Is the proposed rezoning consistent or generally consistent with the future land use recommendations contained within the comprehensive plan and the future land use map?
- Does the proposed rezoning meet the intent of the zoning district(s) it will be rezoned to?
- In this case, does the proposed amendment correct an error made in the original ordinance?

Staff Comments: The proposed rezoning reflects more of an “administrative action” rather than the typical zoning amendment in which a property is rezoned from one zoning classification to another. In this case, the Property contains different base zoning classifications with an undefined boundary between the two and a remedy is needed since split zoning parcels such as this are not permitted. In regard to the decision criteria suggested above, staff finds the following:

- The proposed rezoning to CCM / OSS overlay is consistent with the City’s future land use plan map.
- The property meets the intent of both the CCM zoning district and the OSS overlay.
- Based upon examination of the zoning map and other evidence, the rezoning request corrects an error made in the mapping of the previous rezoning.

STRATEGIC PLAN:

- 1) Strategic Direction: SD 4: Catalyzing Development to Generate Revenue
- 2) Impact on Strategic Direction: An approved rezoning will assist in the improvement and re-occupancy of a previously vacant commercial space in Port Washington.

LEGAL:

1. **City Attorney Review:** Yes

FISCAL IMPACT: N/A

PLAN COMMISSION RECOMMENDATION: At its July 18, 2024 meeting, the Plan Commission unanimously recommended approving Ordinance 2024-8.

PUBLIC OUTREACH: This item was heard before a regular meeting of the Plan Commission at its July 18, 2024 meeting and following public hearing noticing requirements, a public hearing on this matter is scheduled for August 20, 2024 prior to any final action by the Common Council.

IF APPROVED, NEXT STEPS: None for the Common Council

ATTACHMENTS:

- 1) Ordinance 2024-8
- 2) Zoning and Land Use Map

**CITY OF PORT WASHINGTON, WISCONSIN
ORDINANCE 2024 - 8**

**AN ORDINANCE REZONING LAND WITHIN THE CITY OF PORT WASHINGTON
AND AMENDING THE OFFICIAL ZONING MAP**

WHEREAS, MKE Mustache Properties LLC, a Wisconsin limited liability company, has applied for rezoning of that certain parcel of land located at 551 N. Wisconsin Street, in the City of Port Washington, Wisconsin, as depicted in Exhibit A and as more particularly described in Exhibit B, which exhibits are attached hereto and incorporated by reference herein, from RM-1 (Single and Two Family Residence) and CCM Multiple Family (Central City Mixed) with OOS Office and Special Service Overlay zoning districts, to CCM Multiple Family (Central City Mixed) with OOS Office and Special Service Overlay zoning district; and

WHEREAS, the City Plan Commission has reviewed all standards required to be considered by the Zoning Ordinance of the City of Port Washington and has recommended that said land be rezoned by the Common Council of the City of Port Washington; and

WHEREAS, all notices of said rezoning request and public hearing thereon have been given as required by said Zoning Ordinance and § 62.23(7)(d), Wis. Stats., and such public hearing was held before the Common Council on August 20, 2024; and

WHEREAS, the Common Council has determined that the rezoning of said land will promote the public health, safety, and general welfare of the community, and has directed that the zoning districts and Official Zoning Map of the City of Port Washington be amended to reflect the above-described zoning changes,

NOW, THEREFORE, the Common Council of the City of Port Washington, Wisconsin, do ordain as follows:

Section 1. That certain parcel of land located at 551 N. Wisconsin Street, in the City of Port Washington, Wisconsin, as depicted in Exhibit A and as more particularly described in Exhibit B, which exhibits are attached hereto and incorporated by reference herein, is hereby rezoned from RM-1 (Single and Two Family Residence) and CCM Multiple

Family (Central City Mixed) with OOS Office and Special Service Overlay zoning districts, to CCM Multiple Family (Central City Mixed) with OOS Office and Special Service Overlay zoning district.

Section 2. Pursuant to §§ 485-16, et seq., and 485-85 of the Zoning Ordinance of the City of Port Washington, the Official Zoning Map shall be amended accordingly.

Section 3. This Ordinance shall become effective upon passage and publication.

Passed and approved this 20th day of August, 2024.

Theodore Neitzke IV, Mayor

ATTEST:

Susan L. Westerbeke, City Clerk

**EXHIBIT A
MAP OF REZONED LAND**



EXHIBIT B
LEGAL DESCRIPTION OF REZONED LAND

Being located in Section 28, Township 11 North, Range 22 East, Ozaukee County, Wisconsin, and being further described as follows:

Lot Two, in Block Eight (8), in Northwest Addition to the City of Port Washington, Ozaukee County, Wisconsin, excepting therefrom the North 18 feet thereof.

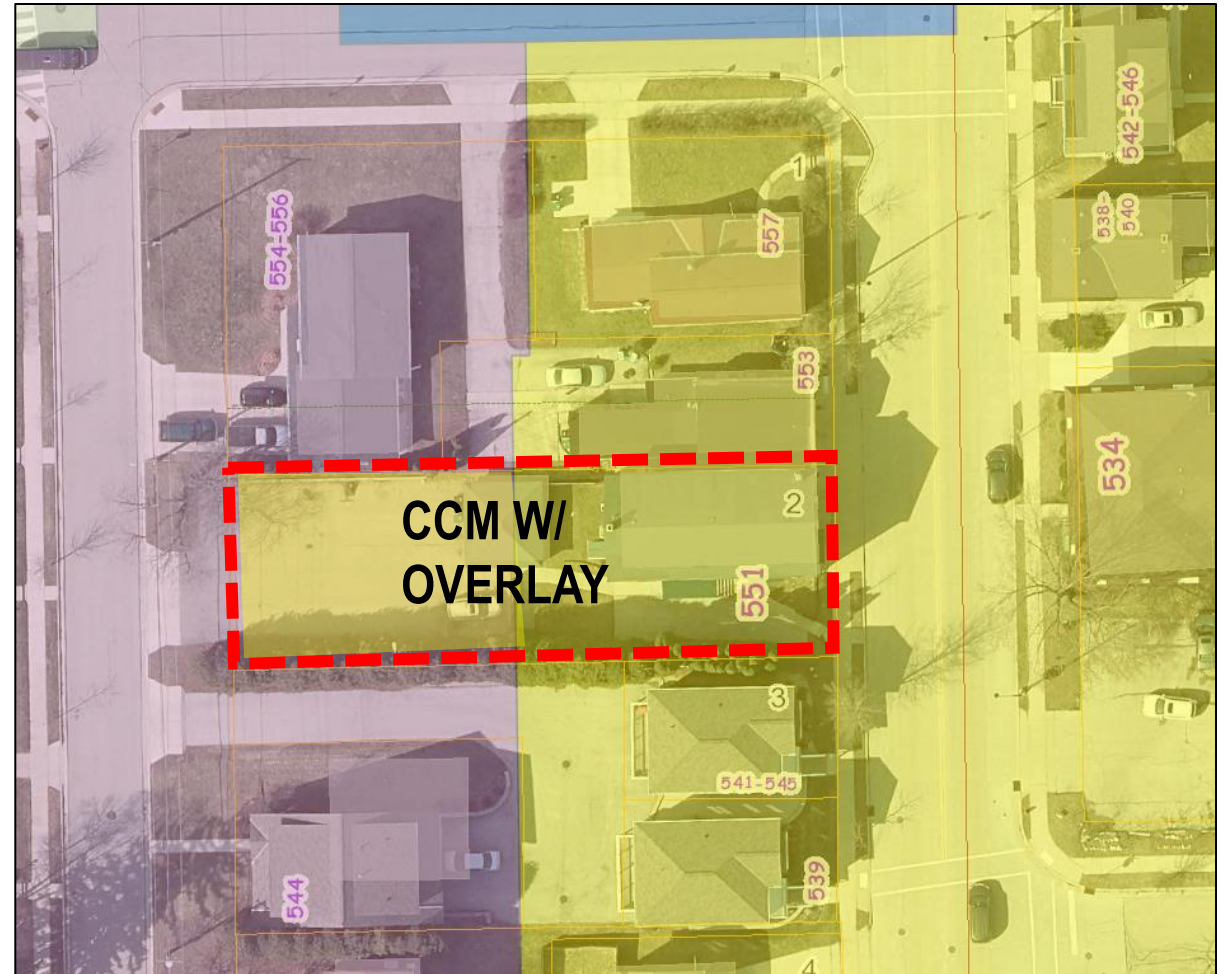
FOR INFORMATIONAL PURPOSES ONLY:

Street address: 551 N. Wisconsin Street
 Port Washington, WI 53074
Tax Key No: 16-093-08-02-002

551 N WISCONSIN ST – CURRENT ZONING



551 N WISCONSIN ST – PROPOSED ZONING



551 N WISCONSIN ST – FUTURE LAND USE MAP



LEGEND

- Parcel
- Future Land Use
 - Business Park and Industrial
 - Commercial
 - High Density Residential
 - Medium Density Residential
 - Mixed Use Traditional Neighborhood
 - Parks and Open Space
 - Primary Environmental Corridor
 - Small Lot Traditional Neighborhood
 - Government, Institutional, and Utilities
 - Port Washington Sanitary Sewer District
 - Port Washington Corporate Boundary

CITY OF PORT WASHINGTON
COMMON COUNCIL
TUESDAY, AUGUST 20, 2024
6:30 P.M. (Council Chambers at City Hall)

NOTICE IS HEREBY GIVEN that a Public Hearing will be held before the Common Council of the City of Port Washington on **TUESDAY, AUGUST 20, 2024** at 6:30 P.M. The Public Hearing will be held in the Council Chambers at City Hall, 100 W. Grand Avenue, Port Washington, WI.

NOTICE IS FURTHER GIVEN that the subject of the hearing is **TO CONSIDER A REQUEST BY MKE MUSTACHE PROPERTIES LLC FOR A CONDITIONAL USE GRANT TO ALLOW FOR A RESTAURANT AND BAR WITH OUTDOOR DINING AT 551 N WISCONSIN STREET.**

Interested persons may review the application and conditional use documents at the office of Planning and Development at City Hall, 100 W. Grand Avenue.

Dated this July 26, 2024

Robert Harris
Director of Planning and Development

Publish: August 1 and August 8

AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Bob Harris, Director of Planning & Development

DATE: August 20, 2024

SUBJECT: CONDITIONAL USE GRANT AND LAND COVENANT - Consideration and Possible Action for a Conditional Use Grant and Land Covenant to Allow for a Restaurant and Bar with Outdoor Dining; 551 N Wisconsin Street; MKE Mustache Properties, Applicant

ISSUE: The Common Council is being asked to approve a conditional use grant to allow for a proposed restaurant and bar with outdoor dining at the Subject property.

STAFF RECOMMENDATION: Staff recommends approval of the conditional use grant and land covenant with the following conditions:

- 1) Days and hours of indoor operation: Monday thru Sunday from 11:00 a.m. to 2:00 a.m.
- 2) Days and hours of outdoor food/beverage service: Monday thru Sunday: 11:00 a.m. to 10:00 p.m.
- 3) Outdoor eating / drinking locations and seating shall be in accordance with the approved site plan filed as a part of the Petition for this Conditional Use Grant.
- 4) Alcohol beverages are permitted in the outdoor seating areas shown on the approved site plan, subject to the terms of the alcohol beverage license issued for the premises, and the laws of Wisconsin.
- 5) Duration of Conditional Use Grant: If no problems are documented during the 12-month period immediately following the date of approval of this Grant, then this Grant shall be of indefinite duration, subject to compliance with the provisions of the City Code and the laws of the state of Wisconsin.
- 6) Signage shall be posted on the premises notifying patrons that alcohol beverages shall not be carried, possessed, or consumed off the alcohol beverage licensed premises.
- 7) Refuse containers shall be provided by the owner(s) and tenant(s) to reduce litter and to discourage patrons from carrying food or beverages off the premises
- 8) No outdoor live music or amplified music beyond personal smart phone or personal speaker device
- 9) No nighttime trash or bottle dumping between the hours of 9:00 p.m. and 9:00 a.m.
- 10) Primary entrance shall be on N Wisconsin Street
- 11) Parking / deliveries shall be via the N. Wisconsin Street entrance

RECOMMENDED MOTION: "I move to approve the conditional use grant and land covenant with the conditions listed on the conditional use grant."

BACKGROUND/DISCUSSION:

The Subject property ("the Property") is informally known as the "former Sundance", a reference to the Sundance Bar which operated out of the site from the 1970's to 2016. The property has been vacant since.

In 1994, the Property was rezoned from B-1 to its present zoning* of CCM with the OOS (Office and Special Service) overlay. Doing so requires future alcohol serving restaurants (i.e. bar and restaurant) to receive a conditional use grant, prior to opening.

In 2012, Sundance applied for and received a Conditional Use Grant to allow for outside eating and drinking and limited outdoor music.

The applicant has acquired the property and is seeking use and relevant licensing approvals. The applicant is currently general manager of The Bay restaurant in Whitefish Bay and is owner of Big Ed's Smoke Pit restaurant in Belgium and will be residing on-site, on the second floor of the Property.

ISSUES:

Zoning:

- As noted above. CCM with Office and OOS - Special Service Overlay*
- This use request is a conditional use because under OOS overlay, "Existing taverns and bars, or restaurants serving liquor" are Conditional Uses

** Property currently contains a split zoned parcel*

Use & Operations:

- According to the applicant, the business will be a full-service restaurant and bar.
- Menu (subject to change as is typical) will generally include salads, sandwiches, bbq, wraps, and pizza.
- Anticipated hours of operation:
 - Monday: Closed
 - Tues-Wed: 11 a.m. to midnight
 - Thurs – Saturday: 11 a.m. to 2:00 a.m.
 - Sunday: 11 a.m. to 9:00 p.m.
 - Kitchen Hours: Close at 8:00 p.m. (a modified menu will follow kitchen closing)
 - Patio Hours: 11 a.m. to 10:00 p.m. (unchanged from existing conditional use)
- Staffing: Weekdays: 3-4 persons | Weekends: 4-5 persons
- No outdoor live music is planned (an amended conditional use grant will be needed should the business wish to pursue this in the future)
- Music via a small speaker or smart phone speaker is anticipated for the patio area
- Trash and bottle dumps will occur during daytime hours (not during the night or at closing)
- Patrons will be directed to enter at the Wisconsin Street entrance
- Patron parking will be a combination of on-street and the surface lot to the rear of the building
- Dumpster locations will be inside the detached garage – any future dumpsters located outside the garage will be enclosed within a dumpster corral
- Applicant is considering the need to add sound dampening panels to the interior

Site & Building Plan:

- No exterior building changes are planned except for business signage
- No major site changes are planned

Context / Surrounding Area:

- The immediate surrounding area is primarily residential – residences abut the Property on the south and to the north at the rear of the property. The adjoined commercial building currently functions as a residence. The Property abuts Harrison Street to the west, which is a residential street.

- A commercial building is directly to the east on Wisconsin Street and The Patio bar and grill and Kaliber automotive is approximately a half-block to the north.

Conditional Use Approval Criteria:

Since 2017, WI State Statutes (2017 Act 67) have required consideration of a conditional use application by a local governing body be based upon specific and measurable standards rather than more generalized standards such as health, safety, and general welfare that was common practice prior. As such, the Council should be guided by the following:

- Standards or conditions governing or applied to a conditional use grant must be “reasonable and to the extent practicable, measurable”
- The Council (and community) cannot base a conditional use permit decision on “personal preferences or speculation.” Such speculation or general arguments for or against cannot be taken into consideration unless tied to reasonable and measurable standards.
- Lastly, if an applicant meets or agrees to meet all the requirements and conditions specified in the zoning ordinance or by the governing body, then the conditional use grant must be granted.

STRATEGIC PLAN:

- 1) Strategic Direction: SD 4: Catalyzing Development to Generate Revenue
- 2) Impact on Strategic Direction: An approved conditional use grant will fill a previously vacant commercial space in downtown Port Washington.

LEGAL:

1. **City Attorney Review:** Yes

FISCAL IMPACT: N/A

PLAN COMMISSION RECOMMENDATION: At its July 18, 2024 meeting, the Plan Commission unanimously recommended the Common Council approve the conditional use grant with the conditions noted above (see staff recommendation)

PUBLIC OUTREACH: This matter was first heard before a regular public meeting of the Plan Commission on June 20, 2024 and following publication of a Class II notice a public hearing on this matter is scheduled for August 20, 2024 prior to any Council action.

IF APPROVED, NEXT STEPS: None for the Common Council

ATTACHMENTS:

- 1) Conditional Use Grant
- 2) Land Covenant
- 3) Subject Site Plan
- 4) Site Photos

CONDITIONAL USE GRANT

Document Number

Document Title

Before the Common Council of the City of Port Washington, Ozaukee County, Wisconsin, regarding the premises located at: **551 N. Wisconsin St., Port Washington, WI 53074,**

(hereinafter the "**PREMISES**"), legally described as follows: **Lot Two (2), in Block Eight (8), excepting therefrom the North 18 feet thereof, in the Northwest Addition to the City of Port Washington, being located in Section 28, Township 11 North, Range 22 East, Ozaukee County, Wisconsin.**

WHEREAS, the Zoning Ordinance and Zoning District Map of the **CITY OF PORT WASHINGTON**, in accordance with the Wisconsin Statutes, provide that the **PREMISES** may not be used of right for the purpose hereinafter described, but that upon petition such use may be approved by the **CITY OF PORT WASHINGTON** as a Conditional Use Grant in particular circumstances as defined by the standards in said Zoning Ordinance; and

WHEREAS, petition therefor having been made, and a public hearing held thereon, and the Common Council of the **CITY OF PORT WASHINGTON** having determined that by reason of the particular nature, character, and circumstances of the proposed use, the specific and contemporary grant of such use of the **PREMISES** upon the terms and conditions hereinafter prescribed would be consistent with the requirements of said Zoning Ordinance,

NOW, THEREFORE, IT IS HEREBY GRANTED that, subject to compliance with the terms and conditions hereinafter stated, the **PREMISES** may be used for the following purpose(s): **Full service restaurant and bar with outdoor food and beverage service.**

THIS CONDITIONAL USE GRANT SUPERSEDES IN ITS ENTIRETY THAT CERTAIN CONDITIONAL USE GRANT FOR THE PREMISES APPROVED BY THE COMMON COUNCIL OF THE CITY OF PORT WASHINGTON ON AUGUST 7, 2012.

APPROVED, by the Common Council of the City of Port Washington, Wisconsin, this 20th day of August, 2024.

Susan Westerbeke, City Clerk

Theodore Neitzke IV, Mayor

[This original Conditional Use Grant is on file with the City's Director of Building Inspection and Zoning Enforcement Officer.]

THE CONDITIONS of this Conditional Use Grant (hereinafter this "Grant") are as follows:

1. The approval and execution of this Grant shall confirm acceptance of the terms and conditions hereof by the owner(s) of the **PREMISES**, and this Grant, when recorded, shall run with the **PREMISES** until revoked by the **CITY OF PORT WASHINGTON**, or terminated by mutual agreement of the CITY and the owner(s) of the **PREMISES**.
2. This Grant shall be null and void unless, pursuant to the Building and Zoning Ordinances of the **CITY OF PORT WASHINGTON**, the approved use is commenced or a building permit for the **PREMISES** is obtained within twelve (12) months of the date of approval of this Grant, as set forth above.
3. This Grant is subject to amendment, revocation, and/or termination in accordance with the provisions of the Zoning Ordinance of the **CITY OF PORT WASHINGTON** and the laws of the state of Wisconsin.
4. Construction and operation of the use hereby granted shall be in strict conformity with the approved site, building and operational plans filed as part of the Petition for this Grant, and any attachments thereto.
5. Any of the terms and conditions of this Grant which would normally be the responsibility of tenants of the **PREMISES** shall be made a part of their lease by the owner(s), which lease shall contain provisions for posting of the pertinent terms and conditions to notify any employees thereof.
6. Conditions of the Operation:
 - a. **Days & hours of indoor operation: Monday through Sunday from 11:00 a.m. to 2:00 a.m.**
 - b. **Days & hours of outdoor food/beverage service: Monday through Sunday from 11:00 a.m. to 10:00 p.m.**
 - c. **Outdoor eating/drinking locations and seating shall be in accordance with the approved site plan for the PREMISES.**
 - d. **Alcohol beverages are permitted within the outdoor seating areas shown on the approved site plan, subject to the terms of the alcohol beverage license for the PREMISES, and the laws of Wisconsin.**
 - e. **Duration of Conditional Use Grant: If no problems are documented during the 12-month period immediately following the date of approval of this Grant, then this Grant shall be of indefinite duration, subject to compliance with the provisions of the City Code and the laws of Wisconsin.**
 - f. **Signage shall be posted on the PREMISES notifying patrons that alcohol beverages shall not be carried, possessed, or consumed off the alcohol beverage licensed PREMISES.**
 - g. **Refuse containers shall be provided by the owner(s) and tenant(s) of the PREMISES to reduce litter and to discourage patrons from carrying food or beverages off the PREMISES.**
 - h. **Except for a personal smart phone or personal speaker device, no outdoor live or amplified music shall be allowed.**
 - i. **No trash or bottle dumping shall occur between the hours of 9:00 p.m. and 9:00 a.m. daily.**
 - j. **The primary entrance to the PREMISES for patrons shall be on N. Wisconsin Street.**
 - k. **Delivery parking and deliveries shall be made via the N. Wisconsin Street entrance to the PREMISES.**

This instrument drafted by:
Eric E. Eberhardt, City Attorney
State Bar No. 1003917
2560 Highway 32
Port Washington, WI 53074

Recording Area

Name and Return Address:
CITY OF PORT WASHINGTON
Dept. of Planning & Development
100 W. Grand Avenue
Port Washington, WI 53074

Parcel Identification Number (PIN)
16-093-08-02-002

LAND COVENANT

Document Number

Document Title

Acceptance of Conditions of Conditional Use Grant

LAND COVENANT, made this ____ day of August, 2024, by **MKE MUSTACHE PROPERTIES LLC**, a Wisconsin limited liability company, **GRANTOR**, for the use and benefit of all persons from time to time resident or owning property within the boundaries of the City of Port Washington, Wisconsin, and for the use benefit of said **CITY OF PORT WASHINGTON**, a Wisconsin municipal corporation, in its own right and as agent for the purpose of enforcing these presents on behalf of the above-described class of persons, **GRANTEE**.

Recording Area

The premises affected by these presents (hereinafter the "**PREMISES**") are legally described as follows: **Lot Two (2), in Block Eight (8), excepting therefrom the North 18 feet thereof, in the Northwest Addition to the City of Port Washington, being located in Section 28, Township 11 North, Range 22 East, Ozaukee County, Wisconsin.**

Name and Return Address
City of Port Washington
100 W. Grand Avenue
Port Washington, WI 53074

Street address: 551 N. Wisconsin Street, Port Washington, WI 53074.

GRANTOR warrants and covenants that at the time of the ensembling and delivery of these presents it is the sole owner of the **PREMISES**, and that no other person or entity has any estate or interests therein except by reason of easements for public utilities, building restrictions, dedications to the public or public bodies, instruments not of record, and mortgages to banks or other financial institutions or insurance companies.

16-093-08-02-002

Parcel Identification Number (PIN)

GRANTOR represents that petition on its behalf was made to **GRANTEE** pursuant to the Zoning Ordinance of the City of Port Washington for grant of permission to erect and/or conduct on the **PREMISES** a use there permissible not by right but only by Conditional Use Grant; that in connection therewith **GRANTOR** made certain representations and agreements as to building, site, and operational plans which were incorporated into the Conditional Use Grant; that based thereon the Conditional Use Grant was approved by the Common Council of the City of Port Washington on August 20, 2024, and that a true copy thereof is on file with the Zoning Administrator of the City of Port Washington.

NOW, THEREFORE, GRANTOR hereby accepts the said Conditional Use Grant and covenants strictly to comply with all the terms and conditions thereof. **GRANTOR** acknowledges that, in accordance with the provisions of the Zoning Ordinance, failure to comply with any terms or conditions of the Conditional Use Grant is cause for revocation or termination of said Grant by the City of Port Washington. This covenant shall run with the land and shall be binding on the **GRANTOR** and on all entities and persons claiming any estate or interest in the **PREMISES** by, through or under the **GRANTOR**, as long as the **PREMISES** are used as described in the Conditional Use Grant for the purpose(s) of: **Full service restaurant and bar with outdoor food and beverage service.**

IN WITNESS WHEREOF, GRANTOR has executed this Land Covenant on this ____ day of August, 2024.

MKE MUSTACHE PROPERTIES LLC (GRANTOR)
a Wisconsin limited liability company

By: _____
Its: _____

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY OF OZAUKEE)

Personally came before me this ____ day of _____, 2024, the above-named _____ to me known to be the person who executed the foregoing instrument and acknowledged the same on Grantor's behalf, by its authority.

Notary Public, State of Wisconsin
My commission expires: _____

This instrument drafted by:
Eric E. Eberhardt, City Attorney
State Bar No. 1003917

SITE PLAN – 551 N WISCONSIN STREET



WISCONSIN STREET

MAIN ENTRANCE
AND DELIVERIES

2

DINING PATIO

3

GARBAGE

PARKING

AERIAL MAP – 551 N WISCONSIN STREET



SITE PHOTOS – 551 N WISCONSIN STREET LOOKING WEST



SITE PHOTOS – 551 N WISCONSIN STREET LOOKING EAST FROM HARRISON STREET



SITE PHOTOS – 551 N WISCONSIN STREET LOOKING SOUTH ON HARRISON STREET



AGENDA ITEM MEMORANDUM

City of Port Washington

TO: Common Council

FROM: Bob Harris, Director of Planning & Development

DATE: August 20, 2024

SUBJECT: CONDITIONAL USE GRANT AND LAND COVENANT - Consideration and Possible Action for a Conditional Use Grant and Land Covenant to Allow Limited Warehousing Operations; 216 S. Montgomery Street; Anneran Holdings LLC, Applicants

ISSUE: The Common Council is being asked to approve a conditional use grant request and a land covenant to allow for limited warehousing at the Subject property.

STAFF RECOMMENDATION: Approve the Subject conditional use grant and associated land covenant with the following conditions:

- 1) Landscaping shall be installed within one (1) year of the date of approval of this Grant, in conformity with the approved Site Plan attached to this Grant and incorporated by reference herein.
- 2) The unpaved access driveway serving the PREMISES shall be paved in conformity with § 485-94 E(2), City Code, within 12 months after the date of approval of this Grant.
- 3) This Grant shall not take effect, and no occupancy or building permits shall be issued by the CITY, until a written easement granting access over and across the PREMISES to serve the abutting property to the East (Tax Parcel # 16-113-07-20-001) is recorded in the Ozaukee County Register of Deeds office. Said easement shall be in a form and substance reasonably acceptable to the CITY prior to recording.
- 4) Hours of operation of the PREMISES shall be 24 hours per day, Monday through Sunday.
- 5) No idling of heavy trucks or semi-tractors shall be allowed during periods of delivery or shipping.

RECOMMENDED MOTION: "I move to approve the conditional use grant and land covenant with the conditions as recommended by staff."

BACKGROUND/DISCUSSION:

The applicant has recently purchased a light industrial building previously used as a printing, warehousing and distribution facility for Port Publications (Ozaukee Press). The applicant intends to use the facility as a warehouse for its Ansay International business to store and distribute products it imports from Luxembourg.

A 2006 conditional use was approved for the previous owner, Port Publications, for printing and related activities. That conditional use required any expansion or operational change to bring the existing gravel drive up to code, i.e. paved.

At its May 21, 2024, meeting, the Common Council adopted Ordinance 2024-6 (attached) allowing limited warehousing in the CCM-central City Mixed District as a Conditional Use as the proposed use would not have been permitted in the CCM district without the zoning text amendment.

ISSUES:

Use & Operations:

- Warehousing and associated distribution of imported wine, beer, ciders, and pre-packaged foodstuffs.
- Receiving and delivering is anticipated to be via large truck on a quarterly / limited basis. Semi-daily or more frequent deliveries shall be via smaller delivery vehicles, e.g. cargo van.
- Number of employees on-site: None full-time; employees on-site will correspond with shipping and receiving and for other periodic activities.
- Hours of operation vary with delivery and shipping dates.

Site & Building Plan:

- Site improvements will entail zoning code upgrades of required paving of access drive and removal and replanting of landscaping.
- Building improvements will consist of new garage door on rear (east) of building, new roof, and basic repairs and upgrades (security system, locks, doors, plumbing, etc.)
- On-site parking meets the minimum parking requirements of 1 space per 5,000 g.f.a.

Context / Surrounding Area:

- The surrounding area is residential with residential zoning – the subject property is an outlier: a former industrial property located near the dead end of S. Montgomery Street and adjacent to vacant, industrial zoned We Energies land.
- However, none of the residential properties abutting the street face it – the Subject property is the only property with a S. Montgomery address.
- All residences adjacent to the Subject property use the street essentially as an alley to access detached garages. No sidewalks are present on this street.
- Montgomery Street curb and gutter ends just north of the Subject property.

STRATEGIC PLAN:

- 1) Strategic Direction: SD 4: Catalyzing Development to Generate Revenue
- 2) Impact on Strategic Direction: An approved conditional use grant will fill a previously vacant commercial space in downtown Port Washington.

LEGAL:

1. **City Attorney Review:** Yes

FISCAL IMPACT: N/A

PLAN COMMISSION RECOMMENDATION: At its June 20, 2024 meeting, the Plan Commission unanimously recommended the Common Council approve the conditional use grant with the conditions listed above (see staff recommendation).

PUBLIC OUTREACH: This matter was first heard before a regular public meeting of the Plan Commission on June 20, 2024 and following publication of a Class II notice a public hearing on this matter was held on August 6, 2024.

IF APPROVED, NEXT STEPS: None for the Common Council

ATTACHMENTS:

- 1) Conditional Use Grant
- 2) Land Covenant
- 3) Ordinance 2024-6
- 4) Site Location Photos
- 5) Subject Site Plan

CONDITIONAL USE GRANT

Document Number

Document Title

Before the Common Council of the City of Port Washington, Ozaukee County, Wisconsin, in regard to the premises at: **216 S. Montgomery Street, Port Washington, WI 53074**

(hereinafter the "PREMISES"), located in Ozaukee County, Wisconsin, and legally described as follows: **Lots 9 Thru 11 in Block 7 and the W 1/2 of the Vacated Alley East of Lots in the South Addition, located in the SW 1/4 of Section 28, Township 11 North, Range 22 East, City of Port Washington, Ozaukee County, Wisconsin.**

WHEREAS, the Zoning Ordinance and Zoning District Map of the **CITY OF PORT WASHINGTON**, in accordance with the Wisconsin Statutes, provide that the **PREMISES** may not be used of right for the purpose hereinafter described, but that upon petition such use may be approved by the **CITY OF PORT WASHINGTON** as a Conditional Use Grant in particular circumstances as defined by the standards in said Zoning Ordinance; and

WHEREAS, petition therefor having been made, and a public hearing held thereon, and the Common Council of the **CITY OF PORT WASHINGTON** (hereinafter the "CITY") having determined that by reason of the particular nature, character, and circumstances of the proposed use, the specific and contemporary grant of such use of the **PREMISES** upon the terms and conditions hereinafter prescribed would be consistent with the requirements of said Zoning Ordinance,

NOW, THEREFORE, IT IS HEREBY GRANTED that, subject to compliance with the terms and conditions hereinafter stated; the **PREMISES** may be used for the following purpose(s): **Warehousing for the temporary storage and wholesale distribution of wine, cider, malt beverages, and pre-packaged and pre-labeled foodstuffs.**

APPROVED by the Common Council of the City of Port Washington, Wisconsin, this _____ day of August, 2024.

Susan Westerbeke, City Clerk

Theodore Neitzke IV, Mayor

[The original Conditional Use Grant is on file with the City Director of Building Inspection & Zoning Enforcement Officer.]

THE CONDITIONS of this Conditional Use Grant (hereinafter this "Grant") by the **CITY** are as follows:

1. The approval and execution of this Grant shall confirm acceptance of the terms and conditions hereof by the owner(s) of the **PREMISES**, and this Grant, when recorded, shall run with the **PREMISES** until revoked by the **CITY**, or terminated by mutual agreement of the **CITY** and the owner(s).
2. This Grant shall be null and void unless, pursuant to the Building and Zoning Ordinances of the **CITY**, the approved use is commenced or a building permit for the **PREMISES** is obtained within twelve (12) months of the date of approval of this Grant, as set forth above.
3. This Grant is subject to amendment, revocation and/or termination in accordance with the provisions of the Zoning Ordinance of the **CITY** and the laws of the state of Wisconsin.
4. Construction and operation of the use hereby granted shall be in strict conformity with the approved site, building, and operational plans filed as part of the Petition for this Grant, and any attachments thereto.
5. Any of the terms and conditions of this Grant which would normally be the responsibility of tenants of the **PREMISES** shall be made a part of their lease by the owner(s), which lease shall contain provisions for posting of the pertinent terms and conditions to notify any employees thereof.
6. Conditions of this Grant:
 - a) **Landscaping shall be installed within one (1) year of the date of approval of this Grant, in conformity with the approved Site Plan attached to this Grant and incorporated by reference herein.**
 - b) **The unpaved access driveway serving the PREMISES shall be paved in conformity with § 485-94 E(2), City Code, within ___ months after the date of approval of this Grant.**
 - c) **This Grant is conditioned upon the continuation in force of that certain written Access Easement Agreement dated August 2, 2024, between Anneran Holdings LLC, owner of the PREMISES, and William F. Schanen, III and Jean I. Schanen, as Trustees of the William F. Schanen, III and Jean I. Schanen Revocable Trust dated June 14, 2006, granting vehicular and pedestrian ingress and egress from the abutting property to the East (Tax Parcel # 16-113-07-20-001) over and across the PREMISES, recorded in the Ozaukee County Register of Deeds office on _____, as Document No. _____.**
 - d) **Hours of operation of the PREMISES shall be 24 hours per day, Monday through Sunday.**
 - e) **No idling of heavy trucks or semi-tractors shall be allowed during periods of delivery or shipping.**

This instrument drafted by: Eric E. Eberhardt, City Attorney State Bar # 1003917

Recording Area

Name and Return Address:
CITY OF PORT WASHINGTON
Dept. of Planning & Development
100 W. Grand Avenue
Port Washington, WI 53074

Parcel Identification Number (PIN)
16-113-07-09-001

LAND COVENANT

Document Number

Document Title

Acceptance of Conditions of Conditional Use Grant

LAND COVENANT, made this ____ day of August, 2024 by **ANNERAN HOLDINGS LLC**, a Wisconsin limited liability company, **GRANTOR**, for the use and benefit of all persons from time to time resident or owning property within the boundaries of the City of Port Washington, Wisconsin, and for the use benefit of said **CITY OF PORT WASHINGTON**, a Wisconsin municipal corporation, in its own right and as agent for the purpose of enforcing these presents on behalf of the above-described class of persons, **GRANTEE**.

Recording Area

The premises affected by these presents (hereinafter the "**PREMISES**") are legally described as follows: **Lots 9 Thru 11 in Block 7 and the W 1/2 of the Vacated Alley East of Lots in the South Addition, located in the SW 1/4 of Section 28, Township 11 North, Range 22 East, City of Port Washington, Ozaukee County, Wisconsin.**

Name and Return Address
City of Port Washington
100 W. Grand Avenue
Port Washington, WI 53074

Street address: 216 S. Montgomery Street, Port Washington, WI 53074.

GRANTOR warrants and covenants that at the time of the ensembling and delivery of these presents it is the sole owner of the **PREMISES**, and that no other person or entity has any estate or interests therein except by reason of easements for public utilities, building restrictions, dedications to the public or public bodies, instruments not of record, and mortgages to banks or other financial institutions or insurance companies.

16-113-07-09-001

Parcel Identification Number (PIN)

GRANTOR represents that petition on its behalf was made to **GRANTEE** pursuant to the Zoning Ordinance of the City of Port Washington for grant of permission to erect and/or conduct on the **PREMISES** a use there permissible not by right but only by Conditional Use Grant; that in connection therewith **GRANTOR** made certain representations and agreements as to building, site, and operational plans which were incorporated into the Conditional Use Grant; that based thereon the Conditional Use Grant was approved by the Common Council of the City of Port Washington on August ____, 2024, and that a true copy thereof is on file with the Zoning Administrator of the City of Port Washington.

NOW, THEREFORE, GRANTOR hereby accepts the said Conditional Use Grant and covenants strictly to comply with all the terms and conditions thereof. **GRANTOR** acknowledges that, in accordance with the provisions of the Zoning Ordinance, failure to satisfy or comply with any terms or conditions of the Conditional Use Grant will result in said Grant not taking effect or is cause for revocation or termination of said Grant by the City of Port Washington. This covenant shall run with the land and shall be binding on the **GRANTOR** and on all entities and persons claiming any estate or interest in the **PREMISES** by, through or under the **GRANTOR**, as long as the **PREMISES** are used as described in the Conditional Use Grant for the purpose(s) of: **Warehousing for the temporary storage and wholesale distribution of wine, cider, malt beverages, and pre-packaged and pre-labeled foodstuffs.**

IN WITNESS WHEREOF, GRANTOR has executed this Land Covenant on this ____ day of August, 2024.

ANNERAN HOLDINGS, LLC (GRANTOR)
a Wisconsin limited liability company

By: _____
Its: _____

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY OF OZAUKEE)

Personally came before me this ____ day of August, 2024, the above-named _____ to me known to be the person who executed the foregoing instrument and acknowledged the same on behalf of Grantor, by its authority.

Notary Public, State of Wisconsin
My commission expires: _____

This instrument drafted by:
Eric E. Eberhardt, City Attorney
State Bar No. 1003917

**CITY OF PORT WASHINGTON, WISCONSIN
ORDINANCE NO. 2024-6**

**Amending and/or Creating Zoning Ordinances to Allow and Regulate Warehousing
as a Conditional Use in the CCM Multiple Family (Central City Mixed) Zoning District**

WHEREAS, Anneran Holdings LLC, a Wisconsin limited liability company, the owner of property located at 216 S. Montgomery Street (Tax Parcel No. 16-113-07-09-001) in the City of Port Washington, Ozaukee County, Wisconsin, has applied for an amendment to the Zoning Ordinance of the City of Port Washington to allow warehousing as a conditional use in the CCM Multiple Family (Central City Mixed) zoning district; and

WHEREAS, all notices of said proposed amendment and public hearing thereon have been given as required by said Zoning Ordinance and § 62.23(7)(d), Wis. Stat.; and

WHEREAS, on May 21, 2024, the Common Council held a public hearing regarding the proposed amendment of said Zoning Ordinance to allow warehousing as a conditional use in the CCM Multiple Family (Central City Mixed) zoning district; and

WHEREAS, the Common Council has determined that the proposed amendment of said Zoning Ordinance will promote the public health, safety, and general welfare of the community, and has directed that the Zoning Ordinance of the City of Port Washington be amended accordingly,

NOW, THEREFORE, the Common Council of the City of Port Washington, Wisconsin, do ordain as follows:

Section 1. The title to, and first paragraph of, § 485-94 of the Zoning Ordinance of the City of Port Washington, are amended to read as follows:

§ 485-94 Business, industrial, institutional, and multiple-family zoning districts.

The following requirements shall apply to all property within the business, industrial, institutional, RM-2, RM-3 and RM-4 Multiple Family Zoning Districts, and to certain property in the CCM Multiple Family (Central City Mixed) Zoning District for which a conditional use permit has been granted:

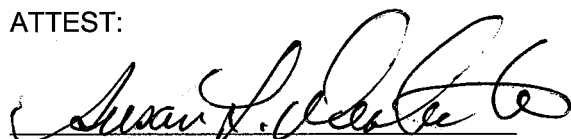
Section 2. § 485-164 D. (12) of the Zoning Ordinance of the City of Port Washington relating to permitted uses by conditional grant in the CCM Multiple Family (Central City Mixed) zoning district is created to read as follows:


- (12) Warehousing for the temporary storage and wholesale distribution of wine, cider, malt beverages, and pre-packaged and pre-labeled foodstuffs kept in non-residential buildings not exceeding 7,000 square feet in area.

Section 3. This Ordinance shall become effective upon passage and publication.

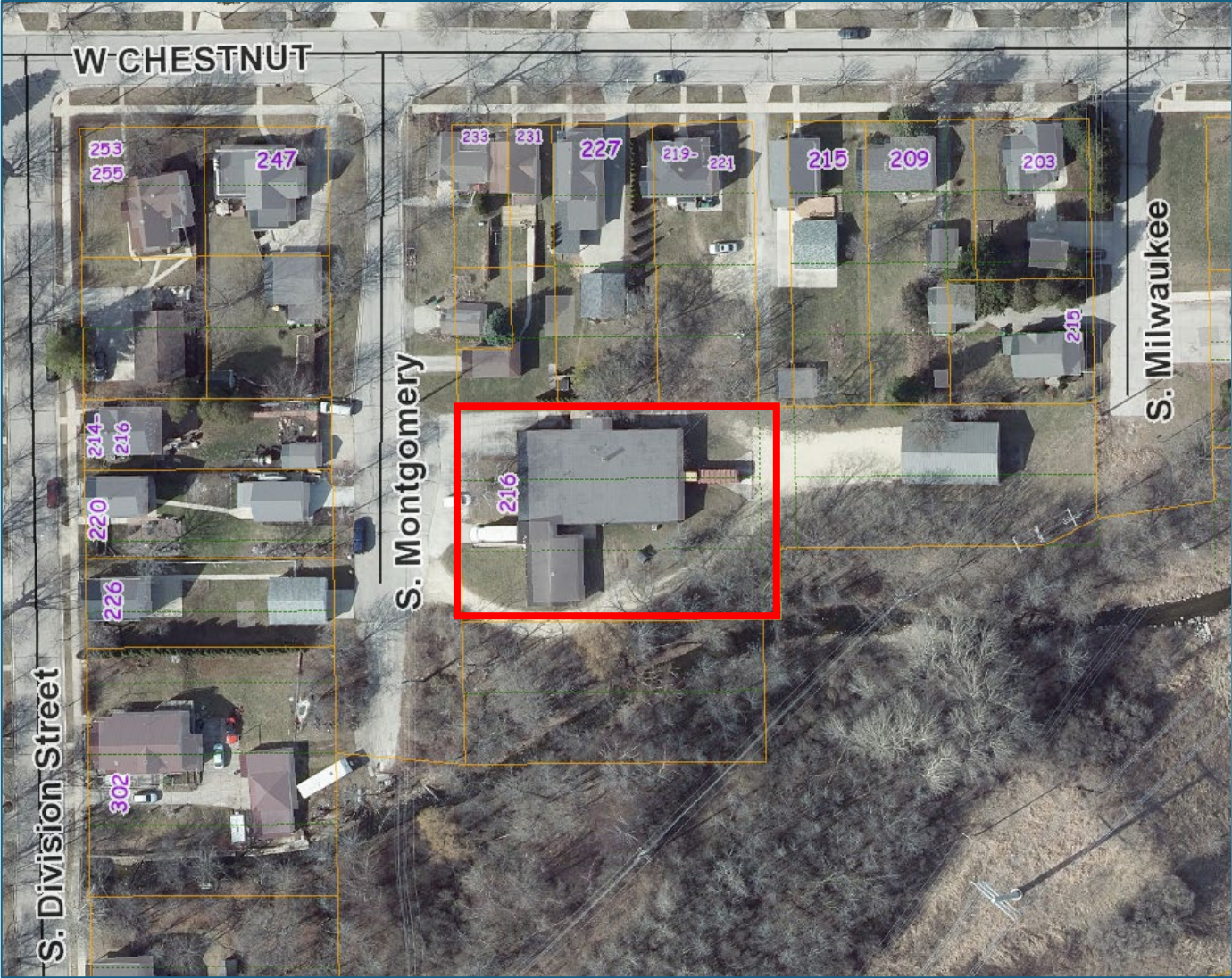
Passed and approved this 21st day of May, 2024.

ATTEST:


Susan L. Westerbeke, City Clerk

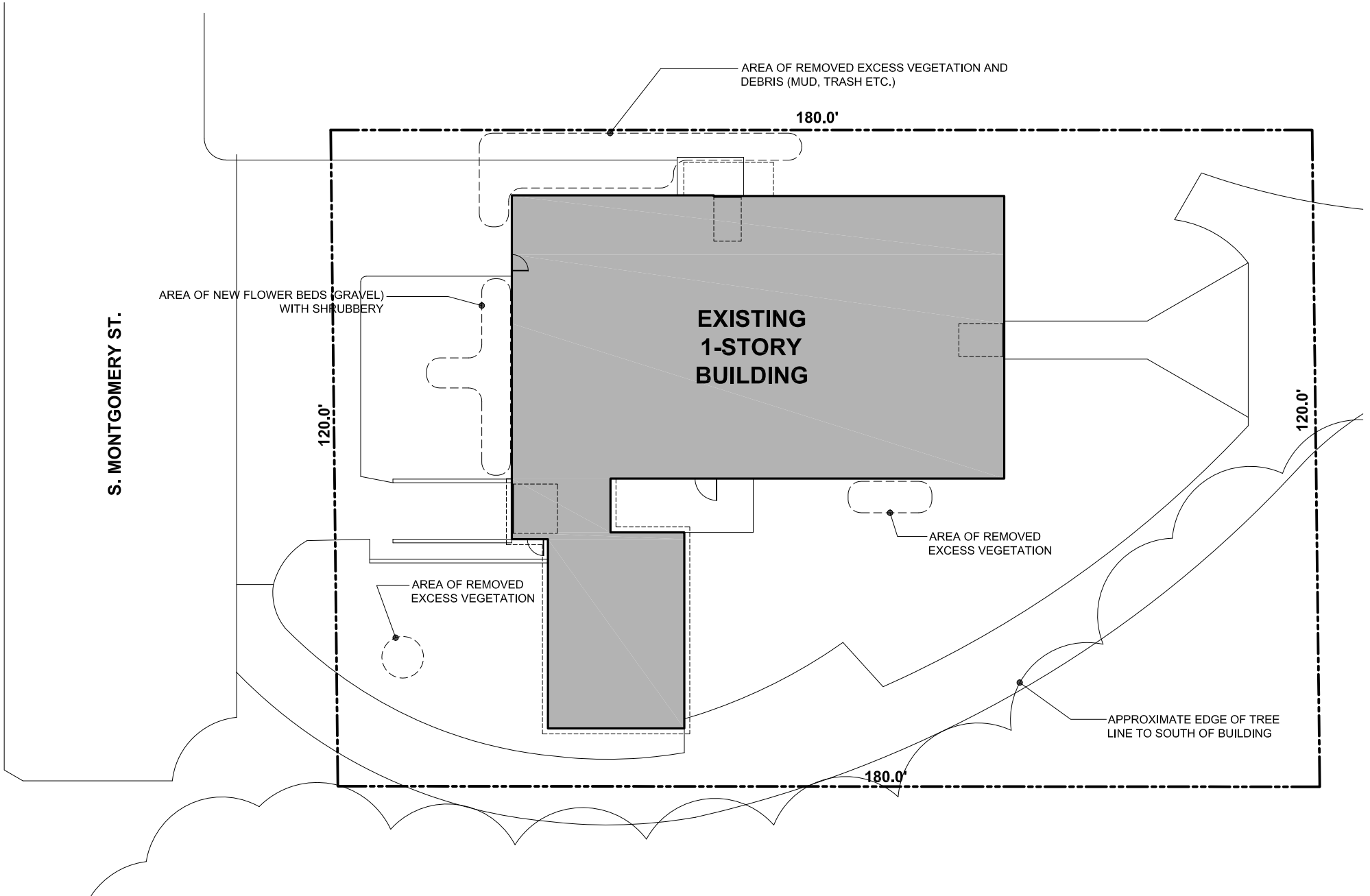

Theodore Neitzke IV, Mayor

216 S MONTGOMERY STREET AERIAL AND SITE PHOTOS



216 S MONTGOMERY STREET SITE CONTEXT





EXISTING SITE PLAN

216 S. MONTGOMERY ST., PORT WASHINGTON WI

NOT TO SCALE

6.13.2024