



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, AUGUST 6, 2024 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue,
Port Washington, WI 53074
Council Chambers

MINUTES

1. **ROLL CALL-** Mayor Ted Neitzke IV convened the meeting of the Common Council at 5:00 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Patrick Tearney, and John Sigwart. Also present was City Administrator Melissa Pingel, City Clerk Susan Westerbeke, City Attorney Eric Eberhardt, Public Works Director Rob Vanden Noven, Director of Planning and Development Bob Harris.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
3. **CONSENT AGENDA-** Approve Minutes of Previous Meeting. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.
4. **MAYOR'S BUSINESS-** Proclamation for Years of Service for Catherine Kiener- The Mayor read the proclamation and thanked Catherine for her years of dedicated service to the city and the Senior Center.
5. **OFFICERS/STAFF REPORT-**
 - A. **Update on the Proposed Safety Building Project-** MC Group representatives Rick Miller and Maura Riordan were present to review the current site updates, feasibility program, and schematic design development. Construction project estimates are being compiled currently. Total project budget is under review and value engineering is being conducted. The next update will be presented in September.
 - B. **Report on the 2025 – 2034 Financial Outlook-** Finance Director-Treasurer Mark Emanuelson was present to review the financial outlook. Discussion was held and questions were addressed.
6. **PUBLIC COMMENTS/APPEARANCES-** None.
7. **FROM STANDING COUNCIL COMMITTEES**
- C. **GENERAL GOVERNMENT AND FINANCE COMMITTEE**
 1. **Review 2025 Budget Philosophy-**The Finance Director-Treasurer was present to review the previous budget philosophy and future policy document for the 2025 Budget. Ald. Benning requested this document be shared with the Boards, Committees, and Commissions as they review their respective 2025 Budgets.
- D. **PERSONNEL COMMITTEE**
 1. **Consideration and Possible Action on Job Classification Changes-** The City Administrator reviewed the request for change to better serve our residents and assist departments for more efficient processes. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE JOB CLASSIFICATION CHANGES AS PRESENTED. Motion carried unanimously.
8. **FROM CITY BOARDS/COMMISSIONS**
 - E. **PLAN COMMISSION**
 1. **Public Hearing To Consider A Conditional Use Grant Request By Ansay International And Anneran Holdings LLC For A Warehouse Use At 216 S. Montgomery Street-** The Mayor opened the public hearing. There being no comments for or against, the Mayor closed the hearing.
 2. **Ordinance 2024-8: An Ordinance Rezoning Land Withing the City of Port Washington and Amending the Official Zoning Map; Property at 551 N. Wisconsin Street from RM-1 Single and Two-Family Residence and CCM-Central City Mixed with OOS-Office & Special Service Overlay to CCM-Central City Mixed with OOS-Office & Special Service Overlay, MKE Mustache Properties LLC, Applicant- 1st Reading-** The Director of Planning and Development reviewed the property zoning which is currently split. A single zoning designation for this property is being sought. The second reading of this ordinance will occur at the next Common Council meeting.
9. **UNFINISHED BUSINESS-** None.
10. **NEW BUSINESS-** None.
11. **PUBLIC COMMENTS/APPEARANCES-** None.

- 12. MOTION TO CONVENE IN CLOSED SESSION - per Wis. Stat. § 19.85(1)(C) for the purpose of considering employment, promotion, compensation and other terms and conditions of employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.-** The Mayor read the closed session item. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO CONVENE INTO CLOSED SESSION AT 7:43 P.M. ROLL CALL VOTE TAKEN. AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously.
- 13. RECONVENE INTO OPEN SESSION to take action relating to closed session discussions or deliberations, if any.-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO RECONVENE IN OPEN SESSION AT 8:10 P.M. ROLL CALL VOTE TAKEN. AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO DIRECT THE CITY ADMINISTRATOR TO PROCEED AS SOON AS PRACTICABLE TO TAKE ACTION WITH RESPECT TO THE EMPLOYMENT OF THE PUBLIC EMPLOYEE WHICH WAS THE SUBJECT OF THE CLOSED SESSION CONSIDERATION BY THE COMMON COUNCIL ON TODAY'S DATE. Motion carried unanimously
- 14. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN AT 8:14 P.M. Motion carried unanimously.

Respectfully submitted
Susan L. Westerbeke, City Clerk