



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
COMMON COUNCIL MEETING  
TUESDAY, SEPTEMBER 3, 2024 AT 6:30 P.M.  
Port Washington City Hall, 100 W. Grand Avenue,  
Port Washington, WI 53074  
Council Chambers

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MINUTES

1. **ROLL CALL-** Mayor Ted Neitzke IV convened the meeting of the Common Council at 6:30 p.m. Members present were Alderperson Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Patrick Tearney, and John Sigwart. Also present was City Administrator Melissa Pingel, Director of Administration/City Clerk Susan Westerbeke, City Attorney Eric Eberhardt, Public Works Director Rob Vanden Noven, Director of Planning and Development Bob Harris.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited
3. **CONSENT AGENDA-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING. Motion carried unanimously.
4. **MAYOR'S BUSINESS-**
  - A. **Proclamation Celebrating National Senior Center Month-** The Mayor presented a Proclamation celebrating the month of September as National Senior Center month.
  - B. **Proclamation for Port Washington State Bank-** The Mayor presented a Proclamation honoring the 125<sup>th</sup> Anniversary of Port Washington State Bank, celebrating six generations of the Schowalter family and their involvement in banking and continued service to our community.
5. **OFFICERS/STAFF REPORT-** The City Administrator provided an update on the recruitment for the Senior Center Director and announced that Parks and Forestry Superintendent Jon Crain will be serving as Interim Parks and Recreation Director.
6. **PUBLIC COMMENTS/APPEARANCES-** Rich Proctor inquired about Fire/EMS service response times as they relate to the current and proposed facilities. Senator Duey Stroebel was present to review the past and current legislative support for our community and expressed positive comments related to his experiences in the city.
7. **FROM STANDING COUNCIL COMMITTEES**
  - A. **GENERAL GOVERNMENT AND FINANCE COMMITTEE**
    1. **Presentation by Bray Architects on Proposed Public Safety Facility-** Present to review the proposed public safety facility was Bray Architects, CD Smith, and MC Group. Council was shown the schematic design level budget that has been prepared. Construction documents are being completed and need approval to continue to the bid phase. Reductions in cost since March 28<sup>th</sup> are over \$1,168 million. Discussion was held and questions from the elected officials included current and future costs along with contingencies are being planned for, water retention on the proposed site and how it may affect another nearby retention pond, whether a green roof solution is cost efficient, need of large concrete apron on fire department side, easement rights and site access working with DOT still in progress, cost savings and shared efficiencies by combining Police and Fire together in one building and the financing and borrowing process in 2025 and 2026.
    2. **Consideration and Possible Action on the Approval of a Not-To-Exceed Budget for Proposed New Public Safety Facility-** The Mayor outlined the needs of the city with aging buildings and additional space needed for equipment. The Finance Director/City Treasurer Mark Emanuelson reviewed the projected tax levy and debt service over several years. Each elected official made comments on this proposed project. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE NOT-TO-EXCEED \$35,000,000 BUDGET FOR PROPOSED NEW PUBLIC SAFETY FACILITY AS PRESENTED. AYE: 3 NO: 4 (POSTL, GASPER, TEARNEY, SIGWART). Motion failed.

**3. Ordinance 2024-9: An Ordinance Amending or Repealing One-Way Street Designations, Amending, Repealing and/or Recreating Parking Regulations, and Establishing Official Stop Signs- 2<sup>nd</sup> Reading-** The Public Works Director reviewed Ordinance 2024-9. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE ORDINANCE 2024-9: AN ORDINANCE AMENDING OR REPEALING ONE-WAY STREET DESIGNATIONS, AMENDING, REPEALING AND/OR RECREATING PARKING REGULATIONS, AND ESTABLISHING OFFICIAL STOP SIGNS AS PRESENTED. Motion carried unanimously.

**8. FROM CITY BOARDS/COMMISSIONS-** None.

**9. UNFINISHED BUSINESS-** None.

**10. NEW BUSINESS**

**A. COMMUNITY DEVELOPMENT AUTHORITY**

**1. Consideration and Possible Action on an Application for a City of Port Washington Revolving Loan Fund for a Proposed Retail Grocery Store; 1590 Harris Drive, Thavasi Renga Thavasi and Aathira Foods LLC, Applicant-** The Director of Planning and Development reviewed the application. This space has been vacant since 2017. The Community Development Authority reviewed the application and recommended a \$25,000 loan with conditions for capital improvements. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. BENNING TO APPROVE AN APPLICATION FOR A CITY OF PORT WASHINGTON REVOLVING LOAN FUND FOR A PROPOSED RETAIL GROCERY STORE; 1590 HARRIS DRIVE, THAVASI RENGA THAVASI AND AATHIRA FOODS LLC, APPLICANT AS PRESENTED. Motion carried unanimously.

**11. PUBLIC COMMENTS/APPEARANCES-** None.

**12. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN AT 7:54 P.M. Motion carried unanimously.

Respectfully submitted,

Susan L. Westerbeke, Director of Administration/City Clerk