



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
GENERAL GOVERNMENT AND  
FINANCE COMMITTEE MEETING  
TUESDAY, APRIL 16, 2024 AT 6:00 P.M.  
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI  
53074  
Council Chambers Side Conference Room**

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**MINUTES**

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning, and Deborah Postl. Also present was City Administrator Melissa Pingel, City Clerk Susan Westerbeke.
2. **Approve Minutes of the Previous Meeting-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. **Consideration and Possible Action to Approve a Joint Powers Agreement Between the Ozaukee County Sheriff's Office and the City of Port Washington-** The City Clerk reviewed Wisconsin State Statute 256.35 (9) requires public agencies that utilize a joint 911 dispatch center to renew their Joint Powers Agreement annually. Through this agreement, Ozaukee County provides 911 dispatch services, and the City agrees to provide firefighting, law enforcement, ambulance, or other emergency service resources when requested. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL THE JOINT POWERS AGREEMENT BETWEEN THE OZAUKEE COUNTY SHERIFF'S OFFICE AND THE CITY OF PORT WASHINGTON AS PRESENTED. Motion carried unanimously.
4. **Consideration and Possible Action on Appointment of Successor Agent for Retail License (Moonlight Tavern LLC, 101 E. Main Street)-** The City Clerk reviewed the request related to the Retail License. This request was initiated by the owner and follows statutory requirements for this process. Anders Dowd will replace Angel Tello as agent for Moonlight Tavern, LLC. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO RECOMMEND APPROVAL OF THE APPOINTMENT OF SUCCESSOR AGENT FOR MOONLIGHT TAVERN LLC AS PRESENTED. Motion carried unanimously.
5. **Consideration and Possible Action on a Three Party Design Services Contract between Toole Design Group, LLC and the Wisconsin Department of Transportation for Bicycle and Pedestrian Study-** The Public Works Director Rob Vanden Noven resented the Bicycle and Pedestrian Study. The project under consideration is an updated Bicycle/Pedestrian Plan to replace the City's 1996 Bike/Ped Plan. The City's sidewalk system is extensive, yet there are many gaps which should be identified for planning purposes. The Interurban Trail, a multi-use path which is primarily off-street, would benefit from planning to identify additional opportunities to allow improved access to the trail by all potential users. This plan will be used to inventory and map all existing bicycle and pedestrian facilities, identify gaps in the bike/ped network, perform public outreach including stakeholder interviews and public workshops, identify opportunities, and create a vision for the future of Port Washington's bicycle and pedestrian network. This plan will communicate the vision of Port Washington as a place that is bicycle and pedestrian friendly for users of all ages and abilities and enable decision makers to plan and construct future bicycle and pedestrian improvements more clearly. In 2022, the City was awarded a Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) grant to pay for 80% of the cost of the plan. The cost of the proposed plan is \$74,948, with \$60,000 being reimbursed by WisDOT. Public information meetings will be held in the community as this project moves forward. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO RECOMMEND APPROVAL THE THREE PARTY DESIGN SERVICES CONTRACT BETWEEN TOOLE DESIGN GROUP, LLC AND THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR BICYCLE AND PEDESTRIAN STUDY AS PRESENTED. Motion carried unanimously.

- 6. Consideration and Possible Action on Approval of Amendment Number 4 to the Thomas Drive Water Tower Lease Agreement with AT&T-** The Public Works Director reported on the Amendment Number 4 to the Thomas Drive Water Tower Lease Agreement with AT&T. The City leases a portion of the property at the Thomas Drive Water Tower to AT&T for facilities and equipment necessary to support their antennas located on the water tower. This AT&T equipment currently does not have a backup power supply. Therefore, AT&T would like to add an emergency generator to be located within the area that they currently lease. Their current lease agreement does not define a generator as equipment included in the lease; therefore, an amendment to the lease is necessary. AT&T will locate the generator within their current lease footprint and not require additional area to be fenced. Therefore, staff is not recommending a change in the lease payment. The City Attorney reviewed this agreement and recommended approval. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL AMENDMENT NUMBER 4 TO THE THOMAS DRIVE WATER TOWER LEASE AGREEMENT WITH AT&T AS PRESENTED. Motion carried unanimously.
- 7. Chairman's Business-** Discussion was held on the departmental monthly reports.
- 8. Member's Business-** Discussion was held on the Water Utility and Wastewater Utility construction projects.
- 9. Public Comments/Appearances-** None.
- 10. Adjournment-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 6:23 P.M. Motion carried unanimously.

Respectfully submitted,  
Susan L. Westerbeke, City Clerk