



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
GENERAL GOVERNMENT AND  
FINANCE COMMITTEE MEETING  
TUESDAY, JUNE 18, 2024 AT 5:00 P.M.  
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI  
53074  
Council Chambers Side Conference Room**

---

---

**MINUTES**

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Deborah Postl and Dan Benning. Also present was City Administrator Melissa Pingel, and City Clerk Susan Westerbeke.
2. **Approve Minutes of the Previous Meeting-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. **Consideration and Possible Action on Original and Renewal of Alcohol Licenses and Cabaret License for the July 1, 2024-June 30, 2025 License Year-** The City Clerk presented the Original and Renewal of Alcohol Licenses and Cabaret Licenses for the July 1, 2024 to June 30, 2024 License Year. Once approved by Common Council the licenses will be created and issued by the City Clerk. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO RECOMMEND APPROVAL OF THE ORIGINAL AND RENEWAL OF ALCOHOL LICENSES AND CABARET LICENSES FOR THE JULY 1, 2024-JUNE 30, 2025 LICENSE YEAR AS PRESENTED. Motion carried unanimously.
4. **Consideration and Possible Action on Authorizing a Public Facility and Impact Fee Study-** Finance Director/Treasurer Mark Emanuelson reported on the Public Facility and Impact Fee Study. Currently, the City is currently in the design phase for construction of a new public safety building. The proposed study will identify the proportionate share of the cost identified as attributable to the need to serve future development and the amount of that maximum eligible cost that the City desires to recover through impact fees. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO RECOMMEND AUTHORIZATION OF A PUBLIC FACILITY AND IMPACT FEE STUDY BY TRILOGY CONSULTING AS PRESENTED. Motion carried unanimously.
5. **Consideration and Recommendation of Ordinance 2024-7: An Ordinance Repealing and Recreating Chapter 450 of the City Code Relating to Floodplain Zoning-** City Engineer Roger Strohm reviewed Ordinance 2024-7 and related historical information. On January 31, 2024, the Federal Emergency Management Agency (FEMA) sent the City a notice that FEMA issued the final flood hazard determination for Ozaukee County (flood plain maps) which go in effect on July 31, 2024. For the City to remain covered by the National Flood Insurance Program (NFIP), it must do the following: 1) Adopt the current effective Flood Insurance Study (FIS) report and Flood Insurance Rate Map (FIRM). In layman's terms these documents are known as the flood study and flood plain maps; 2) Either amend existing regulations or adopt the standards of 44 CFR Par 60.3(d) and (e) into one new, comprehensive set of regulations. On February 2, 2024, the Department of Natural Resources (DNR) provided the City with a model ordinance that accomplishes the two bullet points above. The attached ordinance follows the DNR model ordinance except to number the sections consistent with our ordinances. The NFIP provides affordable flood insurance to residents of the City for flood damage. One notable change based on 2019 Act 175 is that there are instances where the repair/modification of an existing structure in the flood plain can exceed 50% of the value of the structure. The DNR requested additional minor language be included with the ordinance. There is a minor modification of language being requested by the DNR to the draft they inadvertently failed to include. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO RECOMMEND ADOPTION OF ORDINANCE 2024-7: AN ORDINANCE REPEALING AND RECREATING CHAPTER 450 OF THE CITY CODE RELATING TO FLOODPLAIN ZONING WITH MINOR LANGUAGE AMENDMENT REQUESTED BY THE DNR AS PRESENTED. Motion carried unanimously.

- 6. Consideration and Recommendation to Order and Purchase a 2028 Pierce Enforcer 100' Aerial Tower Truck-** Fire Chief Mark Mitchell was present to discuss the order and purchase of a 2028 Pierce Enforcer 100' Aerial Tower Truck. At the June 10, 2024 meeting of the Police and Fire Commission, Chief Mitchell presented a proposal from Reliant Fire Apparatus, Inc. which is the dealership for Pierce Manufacturing related to this truck for \$2,096,590.00. The Police and Fire Commission reviewed the proposal and the pre-payment options. It was noted that there will be a 1.75 percent increase on August 1, 2024. After discussion, Chief Mitchell recommended the acceptance of the proposal. The Police and Fire Commission unanimously approved, to recommend the Common Council accept the proposal for the order and purchase of the truck. The Police and Fire Commission motion also included information related to the August 1, 2024 price increase. Discussion was held on funding for and order and purchase of a new truck. This truck will be used for mutual aid as well. With the current review of city facilities and capital projects being completed, this request will be included for review and consideration at a future meeting, therefore no action was taken.
- 7. Chairman's Business-** Chairperson Benning reviewed the draft Charter ordinance for this Committee. The Committee members will submit changes to the City Clerk prior to the next meeting.
- 8. Member's Business-** Discussion was held on the process by which ordinances will be reviewed, amended, revised and created in the future. Discussion was held on city facilities management.
- 9. Public Comments/Appearances-** Ald. John Sigwart suggested the Committee work with the City Attorney to review financial commitments made by the Council where delivery would not be received for three to five years in the future. Discussion was held on this process.
- 10. Adjournment-** MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO ADJOURN THE MEETING AT 6:15 P.M. Motion carried unanimously.

Respectfully submitted,  
Susan L. Westerbeke, City Clerk