



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
**GENERAL GOVERNMENT AND
FINANCE COMMITTEE MEETING**
TUESDAY, JUNE 4, 2024 AT 5:00 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Council Chambers Side Conference Room

MINUTES

- 1. Roll Call-** Members present were Alderpersons Jonathan Pleitner, Deborah Postl and Dan Benning. Also present was City Administrator Melissa Pingel, City Clerk Susan Westerbeke, and City Attorney Eric Eberhardt.
- 2. Appointment of Chairperson for the 2024-2025 Term-** Ald. Pleitner nominated Ald. Benning to serve as Chairperson. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE ALD. BENNING AS CHAIRPERSON OF THE GENERAL GOVERNMENT AND FINANCE COMMITTEE FOR THE 2024-2025 TERM. Motion carried unanimously.
- 3. Appointment of Vice-Chairperson for the 2024-2025 Term-** Ald. Benning nominated Ald. Pleitner to serve as Vice-Chairperson. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE ALD. PLEITNER AS VICE-CHAIRPERSON OF THE GENERAL GOVERNMENT AND FINANCE COMMITTEE FOR THE 2024-2025 TERM. Motion carried unanimously.
- 4. Approve Minutes of the Previous Meeting-** MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
- 5. Consideration and Possible Action on Authorizing Bray Architects to Proceed with Final Design of the Public Safety Building-** Public Works Director Rob Vanden Noven introduced Matt Wolfert from Bray Architects and Cory Henschel of CD Smith, and Rick Miller, the Owner's Representative from MC Group, to present the proposed design schedule. The tasks provided by the construction manager were reviewed which include budget management, bid solicitation, and construction contract management. Proposed construction would occur through spring 2025. The contracts and the fee schedule were reviewed. Discussion was held on conceptual design, fees, project costs, and financing. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL AUTHORIZING BRAY ARCHITECTS TO PROCEED WITH FINAL DESIGN OF THE PUBLIC SAFETY BUILDING AS PRESENTED. Motion carried unanimously.
- 6. Consideration and Possible Action on an Agreement with CD Smith, performing as the Construction Manager as Constructor for the Proposed Public Safety Building where the basis of payment is the Cost of the Work Plus a Fee with Guaranteed Maximum Price-** The Public Works Director reviewed agreement under consideration. The construction manager/builder's role during the design stage is to provide input on the design so to guide the owner and architect toward a more constructible, less expensive building. The construction manager (CM) is also responsible for providing highly accurate construction cost estimates during the design. This partnership streamlines construction in that the CM has a higher level of project understanding and involvement in plan development which should lead to a smoother construction process with fewer surprises regarding delivery and constructability. Finally, by going with the CM method of delivery, the City gets to select the prime contractor, rather than the typical low bid process where the City is required to accept the bid of the lowest responsible bidder. The City Attorney reported on the current draft of the contract and provided the committee with the updated version. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO RECOMMEND APPROVAL OF THE AGREEMENT WITH CD SMITH, PERFORMING AS THE CONSTRUCTION MANAGER AS CONSTRUCTOR FOR THE PROPOSED PUBLIC SAFETY BUILDING WHERE THE BASIS OF PAYMENT IS THE COST OF THE WORK PLUS A FEE WITH GUARANTEED MAXIMUM PRICE AS PRESENTED. Motion carried unanimously.

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7. **Ordinance 2024-7: An Ordinance Repealing and Recreating Chapter 450 of the City Code Relating to Floodplain Zoning- 1st Reading-** This item was tabled until the next meeting.
6. **Chairman's Business-** None.
7. **Member's Business-** None.
8. **Public Comments/Appearances-** None.
9. **Adjournment-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 5:32 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk