



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
GENERAL GOVERNMENT AND
FINANCE COMMITTEE MEETING
TUESDAY, AUGUST 20, 2024 AT 5:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue,
Port Washington, WI 53074
Lower Level Conference Room

MINUTES

- 1. Roll Call-** Members present were Alderpersons Dan Benning, Jonathan Pleitner and Deborah Postl. Also present was City Administrator Melissa Pingel, Director of Administration/City Clerk Susan Westerbeke and Finance Director/City Treasurer Mark Emanuelson.
- 2. Approve Minutes of the Previous Meeting-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
- 3. Consideration and Possible Action on Approval of an Original “Class B” Liquor and Class “B” Beer License and Annual Cabaret License for Lucky Devils LLC d/b/a Lucky Devils, (551 N. Wisconsin Street-Kimberleigh Noble-Agent)-** The City Clerk reviewed the license applications. Alcohol license application, supporting documentation and fees are paid. Police background check has been approved by the Police Chief. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF AN ORIGINAL “CLASS B” LIQUOR AND CLASS “B” BEER LICENSE AND ANNUAL CABARET LICENSE FOR LUCKY DEVILS LLC D/B/A/ LUCKY DEVILS, (551 N. WISCONSIN STREET-KIMBERLEIGH NOBLE-AGENT SUBJECT TO APPROVAL OF THE CONDITIONAL USE GRANT AND LAND COVENANT BY COMMON COUNCIL. Motion carried unanimously.
- 4. Discussion on Ordinance Process-** The City Administrator reviewed with the Committee the ordinance completion process and timeline for approvals.
- 5. Discussion on Process and Annual Review of BCC Charters-** The City Administrator reviewed the process and timeline with the Committee for Board, Committee and Commission Charters. Discussion was held on BCC’s presenting their respective Charters, one per month, to the Council at their meetings throughout out the calendar year.
- 6. Revolving Loan Fund Request for a Proposed Retail Grocery Store; 1590 Harris Drive; Thavasi Renga Thavasi and Aathira Foods LLC-** Director of Planning and Development Bob Harris was present to review the Revolving Loan Fund request for \$25,000. The proposed retail facility is anticipated to open later this fall. The Plan Commission and Community Development Authority have both reviewed and approved this request, which will appear before the Council on September 3, 2024.
- 7. Consideration and Possible Recommendation to Approve the Use of the Funding Budgeted for the Pierre Lane Bridge Project in 2024 to Complete an Alternate Moore Road Pedestrian Bridge Project in 2024-** The Finance Director/Treasurer Mark Emanuelson reviewed the funding for this project. The project will require renovation and reconstruction of the bridge at an approximate cost of \$50,000 and is anticipated to begin in late fall or early winter. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF USE OF FUNDS BUDGETED FOR THE PIERRE LANE BRIDGE PROJECT IN 2024 TO COMPLETE AN ALTERNATE MOORE ROAD PEDESTRIAN BRIDGE PROJECT IN 2024 AS PRESENTED. Motion carried unanimously.

8. **Consideration and Possible Recommendation on Approval to Use \$15,360 of Capital Reserves to be able to Move Forward with an Amendment to the Legacy Architects Agreement for Professional Services for the North Breakwater Pier Light, to Update the Construction Documents in 2024-** The Finance Director/ CityTreasurer reviewed the funding request for capital reserves for this amendment to the agreement. City Engineer Roger Strohm was present to report on the project and confirm the Board of Public works has reviewed this agreement and recommends approval of this amendment to the agreement. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO RECOMMEND APPROVAL TO USE \$15,360 OF CAPITAL RESERVES TO BE ABLE TO MOVE FORWARD WITH AN AMENDMENT TO THE LEGACY ARCHITECHTS AGREEMENT FOR PROFESSIONAL SERVICES FOR THE NORTH BREAKWATER PIER LIGHT, TO UPDATE THE CONSTRUCTION DOCUMENTS IN 2024 AS PRESENTED. Motion carried unanimously.
9. **Bray Architects Presentation on Proposed Public Safety Facility-** Representatives from Bray Architects, CD Smith Constructions, and MC Group were present to review the updated project budget summary.
10. **Chairman's Business-** None.
11. **Member's/Liaisons' Business-** Ald. Pleitner inquired on the availability of a draft 2025 Budget for this Committee to review. The Finance Director/City Treasurer advised the draft will be ready for initial review one week prior to the 2025 Budget Review meetings.
12. **Public Comments/Appearances-** None.
13. **Next Meeting-**Tuesday, September 3, 2024
14. **Adjournment-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO ADJOURN AT 6:28 P.M. Motion carried unanimously.

Respectfully submitted

Susan L. Westerbeke, Director of Administration/City Clerk