



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
GENERAL GOVERNMENT AND
FINANCE COMMITTEE MEETING
TUESDAY, OCTOBER 3, 2023 AT 6:00 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington,
WI 53074
Council Chambers Side Conference Room

MINUTES

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning, and Deborah Postl. Also present was City Administrator Anthony Brown, City Clerk Susan Westerbeke, and ACA/HR Director Emily Blakeslee.
2. **Approve Minutes of the Previous Meetings-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. **Consideration and Possible Action on Original Class “B” Beer License for Mercantile Merch LLC d/b/a Mercantile Plaza (211 N. Franklin Street)-** The City Clerk presented the information related to the Original Class “B” Beer License for Mercantile Merch LLC d/b/a Mercantile Plaza located at 211 N. Franklin Street, located in the Boerner Building in the former ZuZu Pedals store. Julia Christiansen is the Agent. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF THE ORIGINAL CLASS “B” BEER LICENSE FOR MERCANTILE MERCH LLC AND JULIA CHRISTIANSEN AS AGENT FOR THE 2023-2024 LICENSING YEAR AS PRESENTED. Motion carried unanimously.
4. **Presentation and Possible Action on a Report on Financing 2023 and 2024 General Capital Improvement Projects-** Finance Director-City Treasurer Mark Emanuelson was present to report the need for financing and bond issues. Carol Wirth from Wisconsin Public Finance Professionals, LLC was present to review the financing for the 2023-2024 General Fund Capital Improvement Projects (CIP) through the issuance of \$6,000,000 in General Obligation (G.O.) Notes.
5. **Consideration and Possible Action on a Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC for Issuance of \$6,000,000 of General Obligation Promissory Notes-** Ms. Wirth of Wisconsin Public Finance Professionals, LLC reviewed an engagement letter to serve as the City’s municipal advisor for the issuance of \$6,000,000 of General Obligation Promissory Notes. The letter identifies the duties which the municipal advisor carries out during this transaction. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVING THE MUNICIPAL ADVISORY AGREEMENT WITH WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC FOR THE ISSUANCE OF \$6,000,000 G.O. NOTES AS PRESENTED. Motion carried unanimously.
6. **Chairman’s Business-** None.
7. **Member’s Business-** None.
8. **Public Comments/Appearances-** None.
9. **Adjournment-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO ADJOURN THE MEETING AT 6:22 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk