



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
GENERAL GOVERNMENT AND
FINANCE COMMITTEE MEETING
TUESDAY, NOVEMBER 7, 2023 AT 6:00 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington
Council Chambers Side Conference Room**

MINUTES

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning, and Deborah Postl. Also present was City Administrator Anthony Brown, City Clerk Susan Westerbeke, and ACA/HR Director Emily Blakeslee.
2. **Approve Minutes of the Previous Meeting-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. **Ordinance 2023-18: An Ordinance Repealing and Recreating Ch. 130, City Code Regulating Security Alarm Systems-** Fire Chief Mark Mitchell was present review Chapter 130 of the City's Municipal Code. It is recommended that Chapter 130 be recreated to eliminate any reference to the Fire Department. Chapter 130 will only pertain to security alarm systems, but the reference to administrative "charges" for false alarms will be revised to refer instead to administrative "fees and costs". Fire alarm systems will be moved into the recreated Chapter 224, Fire Prevention and Protection. Police Chief Hingiss reviewed and agrees with the changes under consideration. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND ADOPTION OF ORDINANCE 2023-18: AN ORDINANCE REPEALING AND RECREATING CH. 130, CITY CODE REGULATING SECURITY ALARM SYSTEMS WITH RECOMMENDED CHANGES. Motion carried unanimously.
4. **Ordinance 2023-19: An Ordinance Amending, Repealing, And/or Recreating Portions of Ch. 20 Departments), Ch. 224 (Fire Prevention and Protection Code) and Ch. 228 (Fireworks) of the Code of the City of Port Washington-** The Fire Chief discussed Chapters 20, 224 and 228 of the City's Municipal Code. It is recommended that Chapters 20 and 224 be recreated to reflect items discussed at the August 1, 2023, meeting of the General Government and Finance Committee (at that time, the Administrative Committee). As part of this change, Chapter 228 (Fireworks) will be absorbed into Chapter 224, and Chapter 228 will be repealed from the City's Municipal Code. During the recreation process, any references to administrative "charges" for false alarms will be revised to refer instead to administrative "fees and costs". Discussion was held. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND ADOPTION OF ORDINANCE 2023-19: AN ORDINANCE REPEALING AND RECREATING PORTIONS OF CH. 20 (DEPARTMENTS), CH. 224 (FIRE PREVENTION AND PROTECTION CODE, AND CH. 228 (FIREWORKS) OF THE CODE OF THE CITY OF PORT WASHINGTON WITH RECOMMENDED CHANGES. Motion carried unanimously.
5. **Consideration and Possible Action to Update the American Rescue Plan (ARPA) Expenditure Schedule-** Finance Director Mark Emanuelson was present to review a revised schedule and update of the American Rescue Plan Act (ARPA) funding. The City received \$1,246,707.16 in ARPA funding over the past two years. On December 20, 2022, the Common Council adopted Resolution 2022-28, authorizing the allocation and appropriation of these funds for various government services under the replacing lost public sector revenue – standard allowance spending category. The revised schedule does not change any of the total allocations but refines the anticipated expenditure timelines over which these funds will be expended. In 2022, the City did apply \$59,365 to offset additional EMS personnel costs. In 2023, the funding support for public safety personnel will be applied at year-end. Also, in 2023, the City has already expended the \$7,000 for Radar Speed Signs, \$17,025 for Communication Planning and Capacity Building, with the remaining \$33,000 expected later this year,

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and \$38,000 to Main Street, pending approval of the revised schedule. In addition, pending approval of the revised schedule will be a disbursement to Main Street to implement the Building Façade Grant Program. Finally, \$1,800 of the \$5,000 allotment for Library Collections Enhancements have been expended with the remainder expected by year-end. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF THE CITY'S AMERICAN RESCUE PLAN (ARPA) FUNDING EXPENDITURE SCHEDULE AS PRESENTED. Motion carried unanimously.

6. Chairman's Business- None.

7. Member's Business- None.

8. Public Comments/Appearances- None.

9. Adjournment- MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO ADJOURN AT 6:12 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk