



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
PERSONNEL COMMITTEE MEETING  
TUESDAY, FEBRUARY 7, 2023 AT 5:45 P.M.  
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074  
Lower Level Conference Room**

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**MINUTES**

1. Roll Call- Members present were Ald. Jonathan Pleitner, Paul Neumyer and Deborah Postl. Also present was City Administrator Anthony Brown, City Clerk Susan Westerbeke and ACA/HR Director Emily Blakeslee.
2. Approve Minutes of Previous Meeting- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. Consideration and Possible Action to Divide the Water Utility's Operation Foreman Position into a Lead Field Operator Position and a Lead Treatment Plant Operator Position- Water Filtration Plant Superintendent Dan Fisher was present to review the recommendations of the two positions. Currently the Water Utility has one Operations Forman, and the recommendation is to split this into two lead positions, one as a Lead Water Utility Field Operator and the other as a Lead Water Utility Treatment Plant Operator. Both leads will work with the Superintendent to realize the overall utility goals by modernizing operations, methods, and techniques. Staff is also proposing a \$1.50 premium for each lead position. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. NEUMYER TO RECOMMEND APPROVAL OF THE STAFF RECOMMENDATION AS PRESENTED. Motion carried unanimously.
4. MOTION TO CONVENE IN CLOSED SESSION per wis. stat. § 19.85(1)(c), for the purpose of considering employment, promotion, compensation, and other terms and conditions of employment or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility, to-wit: City Administrator's Performance Review- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO GO INTO CLOSED SESSION AT 5:59 P.M. FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN. AYE: POSTL, NEUMYER, PLEITNER. Motion carried unanimously.
5. RECONVENE INTO OPEN SESSION to take action relating to closed session discussions or deliberations, if any- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO RECONVENE INTO OPEN SESSION. ROLL CALL VOTE TAKEN. AYE: POSTL, NEUMYER, PLEITNER. Motion carried unanimously.
6. Chairman's Business- None.
7. Member's Business- None.
8. Public Comments/Apearances- None.
9. Adjournment- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 6:23 P.M. Motion carried unanimously.

Respectfully submitted,  
Susan L. Westerbeke, City Clerk