



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
**GENERAL GOVERNMENT AND
FINANCE COMMITTEE MEETING**
TUESDAY, SEPTEMBER 17, 2024 AT 5:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue,
Port Washington, WI 53074
Lower Level Conference Room

MINUTES

1. **Roll Call-** Members present were Alderpersons Dan Benning, Jonathan Pleitner and Deborah Postl. Also present was City Administrator Melissa Pingel, Director of Administration/City Clerk Susan Westerbeke and Finance Director/City Treasurer Mark Emanuelson.
2. **Approve Minutes of the Previous Meeting-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
3. **Consideration and Possible Action on Approval of Establishments One-Day Extension of Alcohol Premises; Port Main Street Fall Street Festival-** The City Clerk reviewed the application, participating establishments and event area. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO RECOMMEND APPROVAL OF THE ESTABLISHMENTS ONE-DAY EXTENSION OF ALCOHOL PREMISES; PORT MAIN STREET FALL FESTIVAL AS PRESENTED. Motion carried unanimously.
4. **Consideration and Possible Recommendation of Resolution 2024-7: Adopting the 2025 Schedule of Application, License, Permit and Other Fees, Costs, Taxes and Charges for the City of Port Washington-** The Finance Director/City Treasurer reviewed the Resolution, noting that Resolution 2024-1 was approved earlier this year to amend the Fireworks Permit fee from \$100 to \$200. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF RESOLUTION 2024-7: ADOPTING THE 2025 SCHEDULE OF APPLICATION, LICENSE, PERMIT AND OTHER FEES, COSTS, TAXES AND CHARGES FOR THE CITY OF PORT WASHINGTON AS PRESENTED. Motion carried unanimously.
5. **Consideration and Possible Recommendation on Approval to Add Dana Investments as a Designated Official City Depository-** The Finance Director/City Treasurer reviewed the interest rates and investment opportunities now and anticipated for the future. Discussion was held on investment policy. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO RECOMMEND APPROVAL TO ADD DANA INVESTMENTS AS A DESIGNATED OFFICIAL CITY DEPOSITORY AS PRESENTED. Motion carried unanimously.
6. **Consideration and Possible Recommendation on Proposed Wastewater Utility Rate Increases in 2025-** The Finance Director/City Treasurer reviewed the rate increase of four percent. Staff will analyze system size and meters. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF THE PROPOSED WASTEWATER UTILITY RATE INCREASES IN 2025 AS PRESENTED. Motion carried unanimously.
7. **Chairman's Business-** Ald. Benning requested the City Clerk distribute the 2025 Budget Schedule to the General Government and Finance Committee members.
8. **Member's/Liaisons' Business-** The City Administrator noted the Impact Fee Study presentation will be presented at the September 17 meeting of the Common Council.
9. **Public Comments/Appearances-** None.
10. **Next Meeting on Tuesday, October 1, 2024**
11. **Adjournment-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO ADJOURN AT 5:54P.M. Motion carried unanimously.

Respectfully submitted
Susan L. Westerbeke, Director of Administration/City Clerk