



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, OCTOBER 1, 2024 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue,
Port Washington, WI 53074
Council Chambers

MINUTES

1. **ROLL CALL-** Mayor Ted Neitzke IV convened the meeting of the Common Council at 6:30 p.m. Members present were Alderperson Deborah Postl, Paul Neumyer, Dan Benning, Jonathan Pleitner, and John Sigwart. Alderperson Mike Gasper was absent and excused. Also present was Director of Administration/City Clerk Susan Westerbeke, City Attorney Eric Eberhardt, Public Works Director Rob Vanden Noven.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
3. **CONSENT AGENDA**
 - A. **Approve Minutes of Previous Meeting-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
4. **MAYOR'S BUSINESS**
 - A. **Appointments to Boards, Committees and Commissions-** MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. PLEITNER TO APPROVE THE APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS AS PRESENTED. Motion carried unanimously.

The Mayor reported on the Park St. business barn which is being used as a recording studio and their continued business expansion.
5. **OFFICERS/STAFF REPORT-** None.
6. **PUBLIC COMMENTS/APPEARANCES-** Barrett Genson provided comments related to the proposed public safety building. Ann Lorge inquired about the appointments to the Boards, Committees, and Commissions.
7. **FROM STANDING COUNCIL COMMITTEES**
 - A. **GENERAL GOVERNMENT AND FINANCE COMMITTEE**
 1. **Consideration and Possible Action of Proposed Wastewater Utility Rate Increases in 2025-** Finance Director/City Treasurer Mark Emanuelson was present to review the requested utility rate increase. In 2022, an increase of 7.2 percent was approved with another increase planned for 2024 or 2025. A four percent increase is under consideration. General Government and Finance Committee reviewed this request and recommends approval. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE PROPOSED WASTEWATER UTILITY RATE INCREASE IN 2025 AS PRESENTED. Motion carried unanimously.
 2. **Consideration and Possible Action of Resolution 2024-7: Adopting the 2025 Schedule of Application, License, Permit and Other Fees, Costs, Taxes and Charges for the City of Port Washington-** The Finance Director/City Treasurer reviewed the proposed fee schedule. The changes include utility rates and park impact fees. A clerical amendment will be made to page 10. General Government and Finance Committee has reviewed Resolution 2024-7 and recommends approval. MOTION BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE RESOLUTION 2024-7: ADOPTING THE 2025 SCHEDULE OF APPLICATION, LICENSE, PERMIT AND OTHER FEES, COSTS, TAXES AND CHARGES FOR THE CITY OF PORT WASHINGTON WITH AMENDMENT AS PRESENTED. Motion carried unanimously.
 3. **Consideration and Possible Action to Approve Adding Dana Investments as a Designated Official City Depository-** The Finance Director reviewed the request. This investment account would be beneficial for the city's reserve funds. General Government and Finance Committee has reviewed this request and recommends approval. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE ADDING DANA INVESTMENTS AS A DESIGNATED OFFICIAL CITY DEPOSITORY AS PRESENTED. Motion carried unanimously.
8. **FROM CITY BOARDS/COMMISSIONS-** None.
9. **UNFINISHED BUSINESS-** None.

10. NEW BUSINESS

- A. Consideration and Possible Action on Public Facilities Needs Assessment and Impact Fee Study (Sept. 2024) Prepared by Trilogy Consulting, LLC, Relating to Imposition of Fire Impact Fee and Police Impact Fee Under § 66.0617, Wis. Stats.-** The Public Works Director introduced Christina DeMaster of Trilogy Consulting. Ms. DeMaster provided a presentation to the Common Council and answered questions. A revision to the study containing a change to Table 7 was provided to the Common Council for prior to the meeting. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE PUBLIC FACILITIES NEEDS ASSESSMENT AND IMPACT FEE STUDY (SEPT. 2024) PREPARED BY TRILOGY CONSULTING, LLC, RELATING TO THE IMPOSITION OF FIRE IMPACT FEE AND POLICE IMPACT FEE UNDER § 66.0617, WIS. STATS. AS PRESENTED. Motion carried unanimously.
- 11. PUBLIC COMMENTS/APPEARANCES-** Ald. Sigwart inquired about the appointments made. The Mayor stated the appointments included Ald. Postl to the Commission on Aging, Ald. Neumyer to the Board of Public Works, and Ald. Gasper to the Traffic Safety Committee.
- 12. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN AT 7:17 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, Director of Administration/City Clerk