



POLICE & FIRE COMMISSION MEETING MINUTES

Meeting, Monday, January 10, 2022, 6:00 p.m.

Port Washington Police Dept. Community Room, 365 N. Wisconsin Street

1. Roll call. Present: Rick Nelson, Jim Biever, Edward Johnson, Terry Tietyen, Sarah Burdette. Also present: Fire Chief Mark Mitchell, Police Chief Kevin Hingiss, Alderperson Dan Benning. From the Ozaukee Press, Kris Halbig-Ziehm. Meeting called to order at 6:00 p.m.
2. Public Appearances, Comments, and Correspondence. None.
3. Review of Previous Meeting Minutes. Motion to approve the minutes of the December 13, 2021 PFC meeting by T. Tietyen, seconded by J. Biever. Motion carried on voice vote.

POLICE DEPARTMENT

1. Review of bills – December 2021. The bills were reviewed.
2. Review of budget – not available.
3. Municipal Court statement – November 2021. The statement was reviewed.
4. Calls for Service – December 2021. Calls reviewed.
5. Update on personnel. Chief Hingiss informed that Colin Dunn was doing well in training, and by the end of February should be on his own. Also, Noah Narlock started his training approximately a week ago. Lt. Nye will be commencing a 10-week Northwestern Staff and Command School on 1/24/22.
6. Update on Flock cameras. Due to a donation by the Lions Club, this project is moving ahead, with the installation and testing to be hopefully completed by late February.
7. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Chief Hingiss reported that a photographer will be available at the next meeting of the PFC for updated photographs of the PFC members and officers. He also noted the 2021 squad cars were outfitted and on the road by the end of 2021. A third weather siren was installed and operational. J. Biever informed the PFC that yesterday, 1/9/22, was National Law Enforcement Recognition Day. It was noted.

AMBULANCE DEPARTMENT

1. Review and discussion – December 2021 Ambulance Invoices. The invoices were reviewed.
2. Review and discussion – Ambulance Budget through 12-31-2022 (if available). Not available.
3. Review and discussion – December 2021 Ambulance Calls, both Transports and Non-Transports. Chief Mitchell indicated there were 1,357 calls in 2021, which was 57 higher than in 2020, although 2020 was a somewhat down year due to the pandemic.
4. Review and discussion – December 2021 Paramedic Intercepts. Per Chief Mitchell, the number of intercepts is likely to go down in the future due to Saukville hiring two firefighter/paramedics. There is likely to be an accompanying loss of revenue.
5. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Chief Mitchell provided information on calls covered by other area departments for the prior three months. The Commission appreciated the information, and seeks more to help understand which agencies are covering our calls when we are unable to handle them.

FIRE DEPARTMENT

1. Review and discussion – December 2021 Fire Invoices. The invoices were reviewed.
6. Review and discussion – Fire Budget through 12-31-2022 (if available). Not available.
2. Review and discussion – December 2021 Fire Calls. There were 346 calls, a record. In 2020 there were 291.

3. Discussion and action to hire Jacob Krueger as a part time FF / EMT-Basic pending physical exam and drug testing results. Chief Mitchell informed that all tests were successfully passed. J. Bieber made a motion to hire Jacob Krueger as a part time FF/EMT-Basic. E. Johnson seconded. Motion carried. He will be one of four members attending paramedic school.
4. Discussion and possible action to begin the hiring process for the second Full-time Firefighter/Paramedic position. The Chief invited the PFC to review the hiring process materials. The PFC was satisfied with the process. Chief Mitchell is awaiting a final salary figure before submitting the position for advertising.
5. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. It was suggested the PFC and city look at creating a tuition reimbursement program for firefighters similar to the program offered to police officers. The next meeting of the Police & Fire Commission was scheduled for February 14, 2022, at 5:30 p.m.

Adjournment. Motion by J. Bieber, seconded by T. Tietyen, to adjourn the meeting. Motion carried on voice vote. Chair Nelson adjourned the meeting at 6:43 p.m.

Respectfully submitted by,

Edward Johnson, Secretary