

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, MARCH 9, 2021**

**ROLL CALL:** Chairman Jason Wittek called the Board of Public Works meeting to order at 5:32 pm in the Common Council Chamber at the City Hall. Members present: Alderman John Sigwart, Mike Gasper, Phill Bruno, and Alderman Pat Tearney. Also, present were: City Engineer Rob Vanden Wastewater, City Administrator Tony Brown, and Street Commissioner JD Hoile. Also present in the audience was: Alderman Dan Benning, and Alderman Paul Neumyer. Absent and excused: Jim Haley, Wastewater Supt. Dan Buehler, Water Supt. Leo Duffrin and Forestry Supervisor Jon Crain.

**Chairman's Business:** There was none.

**Approval of Minutes for February 9, 2021: MOTION BY PAT TEARNEY AND SECONDED BY JOHN SIGWART TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.**

**Public Comments/Appearances:** There was none.

**Old Business:** There was none.

**New Business:**

**A. CONSIDER PROPOSAL FROM MIDWEST STAIRS AND IRON FOR BREAKWATER "GATEWAY":** City Engineer Rob Vanden Noven reviewed this item with the Board. He stated that in 2017, the City of Port Washington created the Gateway to the breakwater, a pedestrian friendly and ADA accessible walkway connecting the shoreline to the federally owned breakwater. The Gateway was constructed with a concrete ramp leading to the steel celled section of the breakwater and a secured railing, however, a January 2020 storm lifted the concrete ramp and caused it to fail while also causing sections of the railing to break free. The ramp was replaced in June 2020 with a steel grate structure, but only temporary railing was provided. Foth Engineering and Terra Engineering split the cost of the ramp replacement. The railing has yet to be replaced. Foth has designed a new railing that can be removed prior to winter and replaced in Spring. They solicited bids from local manufacturer's and received the following: Midwest Stairs and Iron for \$13,440 and Badger Railing, Inc. for \$19,555. Staff recommends approval of the proposal from Midwest Stairs and Iron. The cost of the project would be \$13,440. The source funding would be from 2018 Borrowing for Section A-C to be taken out of the contingency fund. The operating budget for the Street Department will cover the cost of removing and replacing the railing each year. The Board Members discussed this item. **MOTION BY PAT TEARNEY AND SECONDED BY JASON WITTEK to approve the proposal from Midwest Stairs and Iron for a new railing for the Breakwater Gateway proposal for \$13,640.00 and to approve amour stone to be placed by the Army Corp of Engineers next to the Breakwater as presented. Motion carried (Ayes 4; Nay 1 (Bruno)).**

**B. CONSIDER BIDS FOR 2021 STREET, SEWER, AND WATER IMPROVEMENTS:** City Engineer Rob Vanden Noven reviewed this item with the Board Member. The Board Members reviewed the bid tabulation for this year's street, sewer, and water improvements and also the map indicating the streets that will be improved. Sunset, Thomas, and Holden will be resurfaced. The remaining streets will be reconstructed, including full water main replacement, lining of the sanitary

sewers, and limited storm sewer improvements. The total project bid is \$2,489,402.20. The estimated breakdowns were reviewed. The source of funding is from the 2021 Borrowing, Water Utility, Sewer Utility, Special Assessments, and a LRIP Grant. Information regarding this project was placed on the City's website and Facebook page. Staff recommends approval on this project to Finance and Common Council with a review by the City Attorney. This project would likely begin in April and would be completed by September 2021. The Board Members reviewed this item. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to accept the low bidder of Vinton for \$2,489,402.20 as presented subject to a review of the contract by the City Attorney. Motion carried (Ayes 4; Nay 1 (Bruno)).**

**C. CONSIDER AMENDMENT TO AGREEMENT WITH RASMITH FOR INSPECTION SERVICES:** City Engineer Vanden Noven reviewed the amendment to the agreement with RA Smith for inspection services with the Board Members. He stated that last year, RA Smith began providing construction inspection services on the City street improvements and in private development. It is recommended that they provide inspection services again in 2021. The estimated total cost is \$120,000. The source of funding is from the 2021 Borrowing, Water Utility, Sewer Utility, Special Assessments, and a LRIP Grant. Staff is recommending approval of the amendment to the RA Smith agreement for inspection services to the Finance Committee and Common Council with a review by the City Attorney. The project inspector is responsible for all public outreach on the project site. The Board Members discussed this item. **MOTION BY JOHN SIGWART AND SECONDED BY PAT TEARNEY to approve the amendment to the agreement with RA Smith for Inspection Services as presented . Motion carried (Ayes 4; Abstained 1 (Gasper)).**

**D. CONSIDER BIDS FOR CONCRETE SIDEWALK REPLACEMENT:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the last time the City has improved sidewalks on a regional basis, outside of the yearly street improvement project, was 2016. This year, the City has budgeted \$175,000 for sidewalk improvements. The project area is basically every sidewalk west of Spring Street. The total project bid was \$155,200.00. Staff recommends spending the remaining \$19,800 of budget on additional sidewalk repairs. The source of funding is the 2021 Borrowing. The Board of Public Works has final approval authority for this budget item. Information on this project is available of the City's Facebook page and the City's website. If this item is approved, the contracts will be executed with Forward Equipment subject to a review by the City Attorney. Construction will occur in mid to late summer and last approximately 3 weeks. Staff recommends awarding the contract for the 2021 Sidewalk Replacement project to Forward Equipment. **MOTION BY MIKE GASPER AND SECONDED BY PAT TEARNEY to award the bid with Forward Equipment for \$155,200.00 not to exceed \$175,000.00 as presented subject to the City Attorney reviewing this contract. . Motion carried unanimously.**

**E. CONSIDER RESOLUTION TO APPLY FOR A DNR NON-POINT SOURCE GRANT:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the last time the City applied for a WDNR Non-Point Source Grant was in 2003. That grant was used to create the City's existing Stormwater Management Plan (SWMP), which includes the City's stormwater ordinance. Since the creation of that SWMP, DNR regulations regarding stormwater requirements has changed greatly, including the way modeling is performed and the rainfall data that is used in order to model various storm events. In order to stay current with State Statutes and the requirements of the City's MS4 (Municipal Separated Stormwater System) permit, the update of our SWMP and ordinances is critical. This resolution is required in order to obtain a DNR NPS Grant. The resolution does not have a cost. The estimated cost to apply for the grant is \$5,000 and the estimated cost of the project is \$130,000. The grant would pay half of the project cost of \$65,000. The proposal to update the SWMP would be brought to the BPW for action later this year. The cost to apply for the grant is a 2021

budgeted item. The cost of update the SWMP would be a 2022 expense. The source of funding is the 2021 Borrowing estimated cost is \$5,000. Staff recommends approval of this resolution authorizing the City Engineer to apply for a WDNR Non-Point Source Grant. The Board Members discussed this item. **MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to recommend to the Common Council to approve Resolution 2021-2 as presented Motion carried unanimously.**

**F. CONSIDER PURCHASE OF TIRE CHANGER AND BALANCE:** Street Commissioner JD Hoile reviewed this item with the Board Members. He would like to purchase a John Bean Tire Balancer and Changer from Snap On Industrial for the Street Department. The current balancer and changer are over 25 years old. The balancer is no longer accurate which causes new tires to wear faster. For the last week, we must take new tires to Goodyear or Truck Country depending on the vehicle to get them balanced. Three requests for bids were sent out but only two were received. One from Snap On Industrial for \$11,076.81 and one from Napa for \$16,184.12. The source of funding will be from 2021 Capital Projects. City Administrator Tony Brown stated that this is only informational and just needs to be reviewed by the Board Members. **THIS IS INFORMATION ONLY.**

**G. CONSIDER PURCHASE OF A TRACK LOADER:** Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that he would like to purchase a 2021 Track Loader to replace the 2011 Skid Loader for the Street Department. The current skid loader is a 2011 with 3000 hours. The skid loader is a size too small for what we use it for on a daily basis and is starting to show considerable wear and tear and performance decline. After having a long conversation with the Street crew, we decided to make the change from rubber tire machine to a track machine which will still operate well on paved surfaces but will also allow us to operate off road with little to no turf damage and operate in muddy conditions. Staff also plows parking lots with our current rubber tire skid loader with a snow pusher attachment which struggles with traction and pushing heavy snow. Tracks will allow for far superior traction and push power. Staff requested and received three bids. The first bid was from Fabick Cat in Milwaukee for \$61,745; the second bid was from Bruggink Equipment in Oostburg for \$82,267; and the last bid was from Miller Bradford and Reisburg in Sussex for \$77,080. Staff decided on the Fabick Cat for \$61,745. The source funding is from the 2021 Capital Project. If this item is approved, staff will order the Track Loader from Fabick Cat with anticipated delivery of May 15, 2021. **MOTION BY PAT TEARNEY AND SECONDED BY MIKE GASPER to approve the purchase of the Fabrick Cat for \$61,745.00 with attachments as presented. Motion carried unanimously.**

**H. PURCHASE OF TWO 5 YARD DUMP TRUCKS WITH TRUCK BUILD:** Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that he would like to purchase two 5-yard dump trucks with wing, plow, salter, and liquid setup from Kriete Truck for a total of \$205,823. The Street Department has all Freightliner plow trucks except for the GMC which is being considered for replacement. After doing a great deal of research, talking with other communities, and having previous experience owning Freightliner trucks JD would like to make the move to Mack Trucks. Mack Trucks have a much better treatment system, superior visibility for plowing, little to no downtime with engine codes, great dealer support, and a few key features like the split heated windshield and large passenger side window in the door for snow plowing. Two bids were received from truck builders to install the box, wing, plow, salter, and liquid system. Casper offers a wing that folds in lower than the passenger side window for clear line of sight with the wing folded up. The wing also tucks in tight enough that we will not have to take them off at all in winter. The front plow offers 3 separate trip edges and a full plow trip edge to hold up to manhole hits which have caused significant damage to our Monroe Plows. Staff received one chassis bid from Kriete Truck (Sourcewell) for \$205,823 for two trucks and Staff received two bids for the truck build, one from Casper Truck Equipment for \$210,846 for two trucks and one from Monroe Truck Equipment for \$205,086 for 2

trucks. Staff recommends approving Kriete Truck's bid and Casper Truck Equipment's bid. **MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to approve the purchase of the 2 Mack Granite 5 Yard Chassis from Kriete Truck for a cost of \$205,823.00 and to approve 2 truck builds with wing, plow, salter, and liquid set from Casper Truck Equipment for \$210,846.00 for a total of \$416,669.00 as presented. Motion carried unanimously.**

**Project Updates:**

- a. **Sewer Lining in City Parking Lot (Behind Duluth Trading):** City Engineer Vanden Noven informed the Board Members that lining is schedule to go in next week (03/15/2021) and that is the final step of this project. Staff will have more information when this step is completed and a full accounting of .
- b. **2021 Sidewalk Improvements:** City Engineer Rob Vanden Noven stated there is no schedule yet as to when this project will start, but possible in July. Staff will let the Board know when this project will begin. The Hales Trail sidewalks should be starting after Easter, but that is not a firm date.
- c. **2021 Street Improvements:** City Engineer Rob Vanden Noven stated that he gave this update in Item 6b. He does not have their schedule yet, but he anticipates that they will start in April.
- d. **Lake Street Trash Rack:** City Engineer Vanden Noven stated that the trash rack is in and the Headwall is now protected from debris coming down Valley Creek. This project is now finished.
- e. **Lake Street Design (Gremmer):** City Engineer Vanden Noven is currently working with Gremmer on the Lake Street design. Staff is working on two areas with them, 1) the New Port Shores area and 2) the Stantec recommendation on the northern part of Lake Street to keep storm water away from the Water Filtration Plant.

**Forthcoming Events:** The Mayoral Debate will be on Wednesday, March 10, 2021 at 7:00 pm

**ADJOURNMENT: MOTION BY PAT TEARNEY AND SECONDED BY PHILL BRUNO to adjourn the meeting at 7:34 p.m. Motion carried unanimously.**