

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, APRIL 13, 2021**

ROLL CALL: Chairman Jason Wittek called the Board of Public Works meeting to order at 5:32 pm in the Common Council Chamber at the City Hall. Members present: Alderman John Sigwart, Alderman Mike Gasper, Phill Bruno, Jim Haley, and Alderman Pat Tearney. Also, present were: City Engineer Rob Vanden Noven, Waster Supt. Leo Duffrin, Street Commissioner JD Hoile, and Wastewater Supt. Dan Buehler. Also present in the audience was: Alderman Dan Benning Absent and excused: Forestry Supervisor Jon Crain and City Administrator Tony Brown.

Chairman's Business: There was none.

Approval of Minutes for March 9, 2021: MOTION BY PAT TEARNEY AND SECONDED BY PHILL BRUNO TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.

Public Comments/Apearances: Joe Burke of 516 West Michigan Street, Port Washington, stated that he is in the 3rd Aldermanic District and he has done some research into some grants. There are some grants that the City can apply for, one is the Great Lakes Increase Biodiversity Research Grant which is due in 7 days. But there are some other that the City should look into.

Old Business: There was none.

New Business:

A. REVIEW PRE-APPLICATION FOR NFWF GRANT FOR VALLEY CREEK: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the LNRP is collaborating with the lakeshore communities of Port Washington, Sheboygan, Manitowoc, Two Rivers, Algoma, and Kewaunee on Coastal Resiliency Community Impact projects. Port Washington was chosen as the pilot community for project funding, and therefore LNRP provided the resources necessary for the City to submit a preapplication to the National Fish and Wildlife Federation for a National Coastal Resilience Fund Grant. The purpose of the grant is to leverage already budgeted funds for streambank stabilization in Valley Creek to perform a more comprehensive study of streambank erosion within the entire watershed on both private and public property, improve habitat and public access, and reduce flooding. The fiscal impact is a \$175,000 match is budgeted in the borrowing and operating budget. The Board Members discussed this item. City Engineer Vanden Noven stated that a pre-proposal has been submitted to NRWF. If selected to submit a full proposal, this item would come back to the Board of Public Works for approval. This item was Informational Only.

B. CONSIDERATION AND POSSIBLE ACTION ON PROPOSED LAKE STREET IMPROVEMENTS: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He questioned whether the reprofiling of North Lake Street north of Jackson will give the desired outcome. The opinion from Gremmer is that it will appear to be a "speed bump" in the road. Should this project move forward, or should we continue to work on grant funding for opening up the Valley Creek channel through Veteran's park?

Lake Street from Pier to Jackson currently, parking is only permitted on the block between Pier and Jackson (both sides). The proposed street will eliminate parking on the east side of that block because there is only one legal parking space. This will permit an 11' sidewalk between the face of the Newport Shores Building and the back of curb (same as Franklin Street) to allow street trees, planters, and/or site furniture. On the west side of Lake Street, there will continue to be a 5' sidewalk and a 5' wide terrace (existing terrace is approximately 2' wide). Lake Street from Washington to Pier will maintain existing "no parking" regulations on both sides of the street. Reduce street width to allow for sidewalk on both sides of the street. Maintain 12' travel lanes. Gremmer will utilize "auto-turn" software to make sure boat trailers and haulers can make all turns, and adjust the roadway depending on the outcome of that analysis. The Fiscal Impact would be for a design work amendment for Lake Street has already been approved for \$27,611. Staff recommend staff continue to work with Gremmer on final plan refinements and bring back to Board of Public Works at the May meeting. The Board Members discussed North Lake Street north of Jackson and Lake Street south of Jackson. This item was Information Only.

C. CONSIDER PURCHASE OF COMBINATION SEWER JETTER/VAC TRUCK: Wastewater Supt. Dan Buehler and Street Commissioner JD Hoile reviewed this item with the Board Members. Wastewater Supt. Dan Buehler stated that the Combination Unit is 16 years old and has become very maintenance intensive and is due for replacement. Many communities replace their units at 5-to-10-year intervals. Staff is requesting to purchase a new combination unit through Macqueen Equipment via a Sourcewell contract at a price of \$439,848. The Street Department personnel has tested four different units in deciding which unit best fits our needs. They have tested Vacall, Sewer Equipment of America, Vacktor, and Vac On. Only one company was able to meet our height and length requirements to fit inside the Street Department storage facility. This company was Macqueen Equipment represented by Vacktor. A representative from Vacktor is present tonight to answer any questions. Vacktor was one of the top units that our Street Department ranked for best fit for our needs. It is also the Combination unit of choice for most contractors in the State such as Visu-Sewer, Northern Pipe, etc. The old unit will be sold on the Wisconsin Surplus Equipment website. This is a budgeted item for 2021. The Board Members discussed this item and asked questions. **MOTION BY JOHN SIGWART AND SECONDED BY JIM HALEY to recommend to the Common Council to approve the purchase of the Macqueen Combination sewer jetter/vac truck as presented for \$439,848.00. Motion carried unanimously.**

D. CONSIDER PURCHASE OF TRACK CAMERA FOR SEWER VIDEO MONITORING: Wastewater Supt. Dan Buehler reported that the current camera is over 20 years old, and maintenance is intensive. The technology is no longer useful to us. This type of camera uses VHS tapes and/or CD's. We desire to have all videos recorder uploaded to our GIS network. Staff requests to purchase a modern camera capable of uploading to our GIS network and cloud storage capabilities. Having a new setup will allow our crew to be more efficient in organizing their work and videos for everyone who has GIS access to be able to inspect sections of the City's sewer network. The Street Crew reviewed three units with the Aries camera and Envirosight camera being well represented in the State and both have good local service for any future repairs needed. Aries camera is \$73,056. Envirosight camera is \$73,667. Most features are similar, Envirosight camera is portable, and we can do remote sight video applications with this unit. Staff recommends purchasing the Envirosight unit via a Sourcewell Contract. This is not a budgeted item for 2021. Monies will be taken from Wastewater Equipment Replacement fund. The operation cost would be approximately \$500 per year from the Sanitary Sewer expense account budget. **MOTION BY MIKE GASPER AND SECONDED BY PHILL BRUNO to recommend approval to the Common Council for the purchase of the Track camera from Envirosight camera for a cost of \$73,667 as presented. Motion carried unanimously.**

E. REVIEW OF ANNUAL MS4 REPORT:

Project Updates:

- a. SEWER LINING IN CITY PARKING LOT (BEHIND DULUTH TRADING):** City Engineer Rob Vanden Noven reviewed this item with the Board Members. The sewer lining is done, and it looks pretty good. Staff reviewed the videos and there is still a lot of water flow through the pipes, but it is down 40,000 gallons a day. There are a couple of leaks in the manhole but that will be taken care of.
- b. 2021 Street Improvements:** City Engineer Rob Vanden Noven stated the project is starting on May 10, 2021 and should be finished by July 2021. The preconstruction meeting has not been set yet. They will be starting on West Beutel Road and the two circles (Viola and Randy), they will then move over to West Barry Avenue and Cindy Circle. The first week of June, they will start on Thomas, Holden, and Sunset for resurfacing.
- c. 2021 Street Improvements:** City Engineer Rob Vanden Noven stated there are no updates at this time. The schedule is for late July to start. Letters will be sent out to residents in the project area. Engineering Tech Ross Kroeger is meeting with residents and answering questions. This project will probably take 6 weeks.
- d. Update Of Heart Of The Harbor:** City Engineer Rob Vanden Noven updated the Board Members on the Heart of the Harbor project. He stated that this project is on the east end of East Main Street next to the North Slip. He stated that the Street Department will install pavers and site furniture.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY PAT TEARNEY AND SECONDED BY JIM HALEY to adjourn the meeting at 7:40 p.m. Motion carried unanimously.