



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, JANUARY 19, 2021 AT 7:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL-** Mayor Martin Becker convened the Common Council meeting at 7:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney and John Sigwart. Also present was City Engineer Rob Vanden Noven, City Planner Bob Harris (by phone), City Attorney Eric Eberhardt, City Administrator Anthony Brown, and City Clerk Susan Westerbeke.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was led by the Boy Scouts.

3. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meeting- MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS-** None.

5. **OFFICERS'/STAFF REPORT**

A. City Engineer's Report- None.

B. City Planner's Report- The City Planner reviewed future Plan Commission agenda items and informed Council that 2021 may be a busy year in the City.

C. City Clerk's Report- The City Clerk confirmed the 2021 Council Meeting Dates. The February 16th meeting will be held February 17th due to Spring Primary. April 6th meeting will be held on April 7th due to Spring Election. July meeting will be held on July 6th.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.- None.

7. **FROM STANDING COUNCIL COMMITTEES**

A. **FINANCE AND LICENSE COMMITTEE**

1. **Consideration and Possible Action on Amendment to the Fire Services Contract with the Town of Port Washington-** Ald. Pleitner reported on the annual contract and calculations for 2021. The 2021 base charge is \$112,779.48, which represents a 4% decrease from 2020. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. TEARNEY TO APPROVE THE 2021 FIRE SERVICE CONTRACT WITH THE TOWN OF PORT WASHINGTON FOR \$112,779.48 AS PRESENTED. Motion carried unanimously.

2. Consideration and Possible Action on Amending City Ordinance for Elimination of Summer Sewer Credit for 2021- WWTP Superintendent Dan Buehler was present to report. This program is labor intensive in office and in the field along with not always being equitable for residents. Mequon and Cedarburg previously eliminated this program. If eliminated, residents could still choose to have a deduct meter installed at their expense. Along with this consideration a rate increase is being considered. If the summer sewer credit is eliminated a rate increase of 3% will be proposed. If the credit is not eliminated a 5.5% rate increase will be proposed. Both the Board of Public Works and Finance & License Committee recommend approval. MOTION WAS MADE BY ALD. PLEITNER, SECONDED BY ALD. TEARNEY RECOMMEND THE ELIMINATION OF THE SUMMER SEWER CREDIT AND INSTRUCT THE CITY TO DRAFT A CHANGE TO THE CURRENT ORDINANCE. Motion carried unanimously.

3. Consideration and Possible Action on 2020 Street Project Change Order No. 1- City Engineer Rob Vanden Noven reported this change order request is due to repairs of leaking sanitary sewer lines and patching of liners. This also represents lower project costs than originally approved. The Board of Public Works and Finance & License Committee recommend approval. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO RECOMMEND APPROVAL OF CHANGE ORDER NO. 1 DEDUCTING \$48,158.50 IN THE SEWER AND WATER UTILITIES AND A FINAL PROJECT COST INCLUDING THIS CHANGE ORDER OF \$1,994,850.65 AS PRESENTED. Motion carried unanimously.

4. Consideration and Possible Action on Short, Elliot, Hendrickson (SEH) Agreement to Provide a Risk and Resiliency Assessment (RR) and Emergency Response Plan (ERP) for the Water Filtration Plant- The City Engineer reported on the proposal to develop these plans. The City must develop or update a risk and resilience assessment (RRA) and emergency response plan (ERP) by law. The RRA is due by June 30, 2021 and the ERP is due within six months of RRA certification. The City Attorney reviewed errors and omissions insurance with the Council. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO RECOMMEND APPROVAL OF THE AGREEMENT FOR PROFESSIONAL SERVICES WITH SHORT ELLIOTT HENDRICKSON INC. AT A COST FOR TIME AND MATERIALS NOT TO EXCEED \$25,600 AND SUBJECT TO REVIEW BY THE CITY ATTORNEY. Motion carried unanimously.

5. Consideration and Possible Action on Proposal for Final Engineering on Spinnaker Pond- The City Engineer reported on the Save Our Great Lakes \$400,000 grant that has been awarded for this work. The City has budgeted the \$200,000 match for this grant. The proposal from Stantec is for the final engineering on Spinnaker Pond to resolve the flooding issues in that area east of Spinnaker West and Larabee Street. The proposal includes construction administration, inspection, grant management and landscape services for the Spinnaker Pond improvements. Board of Public Works and the Finance & License Committee recommend approval. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO RECOMMEND APPROVAL OF THE PROPOSAL FROM STANTEC INCLUDING LANDSCAPE AND DESIGN, NOT TO EXCEED \$189,228 AND SUBJECT TO CITY ATTORNEY REVIEW AND APPROVAL. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS- None.

9. UNFINISHED BUSINESS

A. Review and Possible Action on Resolution 2020-17 Vacation and Discontinuance of that Portion of E. Jackson Street Right-Of-Way from N. Lake Street Easterly to Termination of E. Jackson Street (Newport Shores project)- MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. SIGWART TO POSTPONE THIS ITEM UNTIL THE FEBRUARY 2ND COMMON COUNCIL MEETING. Motion carried unanimously.

10. NEW BUSINESS

- A. Approve Referral To Plan Commission A Request for a Discontinuance of a Public Alley (N. Montgomery Street East to Alley)-** The City Planner reported that the City received a request to vacate an alley from a property owner whose lot abuts the existing “platted-only” alley located between N. Montgomery and N. Milwaukee Streets just north of Jackson Street. This process begins with a referral of the matter to the Plan Commission from the Council. Staff anticipates Plan Commission will review the alley vacation at its February meeting.
- B. Review and Possible Action Regarding Proposed Distribution Easement Underground Electric (WE Energies Request) Regarding New Port Shores Project-** MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. TEARNEY TO POSTPONE THIS ITEM UNTIL A FUTURE MEETING WHEN WE ENGERIES IS ABLE TO SUBMIT A MORE DETAILED MAP. Motion carried unanimously.
- C. Review and Possible Action Regarding Proposed Easement Agreement Relating to Vacation of Portion of East Jackson Street (Newport Shores Redevelopment Project)-** MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO POSTPONE THIS ITEM UNTIL THE FEBRUARY 2ND COMMON COUNCIL MEETING. Motion carried unanimously.

11. FORTHCOMING EVENTS- Various events were mentioned. Ald. Benning informed the Council and public that the first Diversity and Inclusion Committee meeting will be held on Friday, January 22nd.

12. PUBLIC COMMENTS/APPEARANCES- None.

13. ADJOURNMENT- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 8:20 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk
