



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
WEDNESDAY, FEBRUARY 17, 2021 AT 7:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL** – Mayor Martin Becker convened the Common Council meeting at 7:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney and John Sigwart. Also present was City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Anthony Brown, and Deputy City Clerk Kelsey Hughes.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – The Pledge of Allegiance was recited.
3. **CONSENT AGENDA**
All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.
 - A. Approve Minutes of Previous Meeting
MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
4. **MAYOR’S BUSINESS**-Mayor Becker thanked JD Hoile, Jon Crain, City crew, and all those involved in snow removal. Mayor Becker thanked Alderman Benning for his work on City Hall’s AV project which now has a working YouTube and Cable channel.
5. **OFFICERS’/STAFF REPORT**
 - A. City Engineer’s Report- Update on Bids for Sidewalk Installation on Hales Trail, Sunrise Drive and Crestview Drive-City Engineer Rob Vanden Noven mentioned the bids opened a few weeks ago and have been discussed at Board of Public Works. The bids have come in over budget. Board of Public Works wants the project to stay under budget so they will accept the lowest bid and will have City staff assist with the work and purchasing the remaining materials.
 - B. City Planner’s Report-Plan Commission meets on February 18th and has eight items, three related to Cedar Vineyard.
 - C. City Clerk’s Report-Mayor Becker reported on the February 16th Election – 11.06 % participation; 8,527 registered voters in the City and 943 votes were cast.
6. **PUBLIC COMMENTS/APPEARANCES**
Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.

Speaking in opposition of the Proposed 2021 Beer Garden Operational Plan were Gene Boyer (Rotary), Christina Brickner (B3), Dave Miller (Lion’s Club & Food Pantry), Thom Evans (Stars & Stripes Legacy). Joe Burke commented on a development project.
7. **FROM STANDING COUNCIL COMMITTEES**
 - A. **FINANCE AND LICENSE COMMITTEE**
 - 1.Consideration and Possible Action on 2021 Capital Improvement Plan (CIP) Budget Amendments
 - a. Fire Department Capital Project: Two Thermal Imaging Cameras-Fire Department requests that a portion of 2021 capital funds assigned for one fire/ambulance project be reallocated for the emergency purchase of two thermal imaging cameras. The two thermal imaging cameras currently are in disrepair. This item was approved by the Finance & License Committee. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE PURSCHASING OF TWO THERMAL IMAGING CAMERAS FOR \$13,000 AS PRESENTED. Motion carried unanimously.

b. Parks Department Capital Project: Purchase of Utility Vehicle-The purchase of a new mower was budgeted for \$50,000. The second bid received was \$37,171.23 with a trade-in. The Parks & Forestry Department is requesting that \$12,000 of the remaining budgeted \$50,000 be reappropriated for the purchase of the Gator Utility vehicle. The purchase of both would total approximately \$49,000.00. This item was approved by the Finance & License Committee. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. GASPER TO APPROVE THE PURCHASE OF A GATOR UTILITY VEHICLE AS PRESENTED. Motion carried unanimously.

2. Consideration and Possible Action on Sewer Rate Increase-Wastewater Superintendent Dan Buehler – Strand Engineering completed the wastewater study and recommend a 3% increase for this year due to Summer Sewer Credit being eliminated. The 3% increase would be an across the board increase with variable and fixed rates increasing 3% each. This is the 2nd increase of three consecutive years. Increase will be used to fund bringing the Wastewater Plant up to current standards; equipment is currently over 30 years old. This item was approved by the Finance & License Committee. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE A 3% SEWER RATE INCREASE ACROSS THE BOARD STARTING WITH THE NEXT WATER BILLING CYCLE AS PRESENTED. Motion carried unanimously.

3. Review and Approval of Budget and Financial Policies – Budget Transfer Policy-The City currently does not have a uniform policy governing the transfer of funds after the annual budget appropriation is approved. The transfers outlined in the policy are only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. All budget transfers would be performed in the City's accounting system by the Finance Department. This item was approved by Finance & License Committee with the addition that this policy would not allow movement of funds between the Capital and General Operating budget. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE BUDGET TRANSFER POLICY WITH RECOMMENDED CHANGES. Motion carried unanimously.

4. Consideration and Possible Action of Resolution 2021-01: Adopting the 2021 License and Fee Schedule for the City of Port Washington-Ordinance 2020-9 is in effect on February 26, 2021. The License and Fee Schedule covers all applications, licenses, permits and other fees, costs, taxes, and charge to cover and recover the City's administrative expenses and other expenses of reviewing, processing, publishing, issuing, and regulating municipal licenses, permits, and the like. Ald. Pleitner brought to attention that the License and Fee Schedule includes a \$500.00 fee for any special Council, Board, Committee, Commission Meeting. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE RESOLUTION 2021-01 ADOPTING THE 2021 SCHEDULE OF APPLICATION, LICENSE, PERMIT AND OTHER FEES, COSTS, TAXES AND CHARGES FOR THE CITY OF PORT WASHINGTON AS PRESENTED. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS

A. PARK AND RECREATION BOARD

1. Consideration and Possible Action on Proposed 2021 Beer Garden Operational Plan-Recreation Director Kiley Schulte was present and thanked the civic groups that are present today for giving their feedback and for all they do & have done for the community. The Proposed 2021 Beer Garden Operation Plan addresses the lack of sustainability, inconsistency, and fairness with the current Beer Garden process, along with addressing the current public safety concerns and high expenses (insurance) concerns. The Proposed 2021 Beer Garden Operation Plan was created after meeting with various civic organizations and research of the procedures and fees in use by other municipalities. City Attorney Eric Eberhardt briefed Council on the insurance involved with the Proposed 2021 Beer Garden Operational Plan. Under the Proposed 2021 Beer Garden Operational Plan the Friends of Park and Rec would be the insured umbrella organization as the sole organizer of the Beer Gardens. Since the civic organizations would not be hosts, they would not need to obtain their own insurance. The City of Port Washington would be additionally insured. The volunteers from the various civic organizations would be insured on behalf of the Friends of Parks and Rec insurance. Injured volunteers would not be covered. \$2 million dollars is the adequate coverage whether the Proposed 2021 Beer Garden Operation Plan is approved or not. City insurance representative Tony Matera was present to answer questions. Discussion was held and concerns on the Proposed 2021 Beer Garden were voiced. City Administrator Tony Brown suggests Alderman send Kiley Schulte their questions, concerns, and direction prior to the next meeting. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. NEUMYER TO POSTPONE CONSIDERATION AND

POSSIBLE ACTION ON THE PROPOSED 2021 BEER GARDEN OPERATIONAL PLAN TO THE MARCH 16, 2021 COMMON COUNCIL MEETING. Vote Taken: AYE: 6, No: 1 (Gasper). Motion carried.

1. Consideration and Possible Action on Concession Stand Agreement with Port Washington Youth Baseball/Softball (PWYB/S)-Recreation Director Kiley Schulte requests Section 10 of the Memorandum of Understanding be revised to state that on an annual basis, Port Washington Youth Baseball/Softball Association shall donate \$500.00 to the City's Baseball/Softball Field Improvement Fund, or similar fund as selected by the City in its sole discretion. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE REVISION OF SECTION 10 OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PORT WASHINGTON AND THE PORT WASHINGTON YOUTH BASEBALL/SOFTBALL ASSOCIATION RELATING TO THE CONCESSION STAND AS PRESENTED. Motion carried unanimously.

9. UNFINISHED BUSINESS

A. Presentation by Ascend Real Estate Group LLC regarding Cedar Vineyard Mixed Use Development-Presented by Nicholas Patera the consultant for Teska Associates on the status of Cedar Vineyard Mixed Use Development. This project will go before the Plan Commission on February 18th. It is 70 acres with 1/3 for vineyard, 1/3 common area/lakeshore/recreational, and 1/3 single family residential lots with an assumed value of \$750,000 - \$1 million per lot. Cedar Vineyard will be open to the general public. Ald. Gasper questioned the impact this development will have on the traffic speed on Hwy C.

10. NEW BUSINESS-None.

11. FORTHCOMING EVENTS-None.

12. PUBLIC COMMENTS/APPEARANCES-None.

13. MOTION TO GO INTO CLOSED SESSION ACCORDING TO WIS. STAT. § 19.85 (1)(C) TO CONSIDER AND DISCUSS EMPLOYMENT, PROMOTION, COMPENSATION OR EMPLOYEE EVALUATION OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY-Item canceled at the direction of the City Administrator, no need for closed session. None held.

14. RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF ANY, RELATING TO CLOSED SESSION CONSIDERATION AND DISCUSSIONS.- None.

15. ADJOURNMENT-MOTION MADE BY ALD. PLEINTER, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 9:35 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk
