



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
**COMMON COUNCIL MEETING**

**TUESDAY, JULY 6, 2021 AT 7:30 P.M.**

Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

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**MINUTES**

- 1. ROLL CALL-** Mayor Ted Neitzke IV convened the Common Council meeting at 7:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, and Pat Tearney and John Sigwart. Also, present was City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Anthony Brown, and City Clerk Susan Westerbeke.
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
- 3. CONSENT AGENDA**

*All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.*

  - A.** Approve Minutes of Previous Meetings- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
- 4. MAYOR'S BUSINESS**
  - A.** Mayor's Updates- Mayor Neitzke gave various updates including receipt of a letter from our Sister City in Sassnitz, Germany regarding the celebration of 4<sup>th</sup> of July; a tour of the Breakwater Lighthouse was completed, and a test confirmed there is lead paint present on the structure; the Mayor and City Administrator continue to visit businesses and manufacturing companies in the City.
  - B.** Appointment Of Members to the Library Board- MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. BENNING TO APPROVE APPOINTMENT OF NICOLE NELSON TO COMPLETE CURRENT TERM THROUGH JULY 1, 2023 AND HANNAH CASSIDY FOR THE FULL THREE YEAR TERM THROUGH JULY 1, 2024. Motion carried unanimously.
- 5. OFFICERS'/STAFF REPORT**
  - A.** City Engineer's Report- None.
  - B.** City Planner's Report by Bob Harris included an update on the Land Use Plan Survey that has been available on the City Website, and the issues with Survey Monkey have been resolved.
  - C.** City Clerk's Report by Susan Westerbeke included an update on the July and August events that have been applied for.
- 6. PUBLIC COMMENTS/APPEARANCES**

*Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.*

Marty Becker- Commented on LED signs being used in the City and the process for businesses to adhere to the regulations. How would the City enforce those requirements and Conditional Use Grant requirements.

Justin Myers- The President of the Friends of Park and Rec Board, reported on the first beer garden held on July 3<sup>rd</sup>. Regarding comments made by the public on Saturday and those posted on Facebook, some concerns were valid, and others were not constructive and just negatively targeting the series. The Board will consistently evaluate and improve the process throughout the series.

Dave Mueller- Commented on the Beer Garden held, felt it was not inviting with the fencing that was put up around the garden area. He requested that the Council review and reconsider the fencing requirements.

Kurt Elmauer- As a member of the organization who worked the first Beer Garden for 8 hours, he does not feel the fencing in the area worked and would like to see the Council reconsider the fencing requirements.

Susan Collins-Cira- A new resident to the City and expressed concerns over lack of parking for those visiting and locals shopping and dining in the downtown area.

## **7. FROM STANDING COUNCIL COMMITTEES**

### **A. FINANCE AND LICENSE COMMITTEE**

1. Presentation and Possible Action on Report on Financing 2021 Capital Improvement Projects- The City Administrator reviewed the current Capital Improvement Plan and what items will not be completed this year. Carol Wirth from Wisconsin Finance Professionals LLC was present to review the financing options available which include Short Term Note Anticipation Notes ("NANS"), delivery of funds to the City for deposit to the 2021 Capital Improvement Project account by August 30<sup>th</sup>. The NANS will be refinanced with Refunding Bonds. Refunding Bonds will be closed and delivery of funds to City for deposit to Debt Service by October 15<sup>th</sup>. Quarles and Brady will prepare the resolution for Council to adopt to lock in sale results and award the NANS to the successful bidder.

2. Approve Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC for Issuance of \$5,035,000 of Taxable Note Anticipation Notes and \$5,035,000 General Obligation Refunding Bonds- MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE MUNICIPAL ADVISORY AGREEMENT WITH WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC AT AN COST OF \$34,250 FOR THE \$5,035,000 TAXABLE NOTE ANTICIPATION NOTES AND \$5,035,000 GENERAL OBLIGATION REFUNDING BONDS AS PRESENTED. Motion carried unanimously.

## **8. FROM CITY BOARDS/COMMISSIONS**

### **A. PLAN COMMISSION**

1. Report and Discussion of the City of Port Washington Zoning Code Related to Changeable Copy Signs (Electronic Message Center Signs) and Signs in the B-4 Central Business District and CCM – Central City Mixed District- The City Planner reviewed the current business signage existing and the different types of signage that could be requested by businesses in the future. Our current sign code is separated by zoning districts in the city. The City Administrator requested direction from Council on electronic signage specifically. The City Attorney gave an opinion on the prohibition of signage and suggested that it be carefully considered and either restrict use of LED signs citywide or by districts only. Discussion was held and the City Planner will bring forward a draft ordinance for Council to review at a future meeting.

## **9. UNFINISHED BUSINESS**

A. Ordinance 2021-9: Amending Municipal Code for Approval of Temporary Class B Retailers Licenses- 2<sup>nd</sup> Reading- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE ORDINANCE 2021-9 AMENDING MUNICIPAL CODE FOR APPROVAL OF TEMPORARY CLASS B RETAILERS LICNESES AS PRESENTED. Motion carried unanimously.

**10. NEW BUSINESS**

**A.** Consideration and Possible Action on Resolution 2021-8 Authorizing Action by City Officials Relating to Partial Release of Mortgage Lien on Lands In and Adjacent to Prairie's Edge Subdivision (Black Cap Halcyon Developer)- The City Attorney reviewed the Resolution and updated Council on the change of closing date, which requires a language change stating closing will be held on or before July 21, 2021. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE RESOLUTION 2021-8 AUTHORIZING ACTION BY CITY OFFICIALS RELATING TO PARTIAL RELEASE OF MORTGAGE LIEN ON LANDS IN AND ADJACENT TO PRIARIE'S EDGE SUBIDIVISION (BLACK CAP HALCYON DEVELOPER WITH DATE CHANGE AS PRESENTED BY THE CITY ATTORNEY. Motion carried unanimously.

**B.** Presentation by Plunkett Raysich Architects Regarding W.J. Neiderkorn Library Study- Library Director Tom Carson was present along with representatives from Plunkett, Raysich Architects to present and review the study that was completed over the past 9 months on the current library building. This study outlined all required and suggested repairs, replacement or upgrades which would be included in a remodel with retaining wall replacement and could cost in the range of \$380,000 to \$1,500,000 depending upon the option chosen. The potential cost for an entirely new building could be in the range of 6.5 million. The recommendation from staff is for the Library Board to review all options and determine priorities and create a plan to move forward.

**C.** Request to Accept a Wisconsin Coastal Management Grant in the amount of \$36,000 for the Purpose of Developing a Downtown Port Washington Master Plan- MOTION MADE BY ALD. BENNING, SECONDED BY ALD. GASOER TO APPROVE THE WISCONSIN COASTAL MANAGEMENT GRANT IN THE AMOUNT OF \$36,000 FOR THE PURPOSE OF DEVELOPING A DOWNTOWN PORT WASHINGTON MASTER PLAN AS PRESENTED. Motion carried unanimously.

**11. FORTHCOMING EVENTS-** Various events were mentioned.

**12. PUBLIC COMMENTS/APPEARANCES-** None.

**13. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 9:45 P.M. Motion carried unanimously.

Respectfully submitted,  
Susan L. Westerbeke, City Clerk

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