



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, OCTOBER 19, 2021 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL** – Mayor Ted Neitzke convened the Common Council meeting at 6:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Dan Benning, Jonathan Pleitner, Pat Tearney, and John Sigwart. Also present was City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Anthony Brown, and City Clerk Susan Westerbeke.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG** - The Pledge of Allegiance was recited and lead by Anthony and Jennifer Ewing.

3. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meeting

B. Approve September Financials

MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

A. Mayor's Updates – Mayor Neitzke met with We Energies on future planning and addressing power outages that occur due to dead ash trees hitting lines along the interurban trail on the north side. Mayor Neitzke reported that the Port Washington-Saukville School District will be working with the City to display student artwork at City Hall. Also, the Park and Recreation Committee Board meeting went through training at their last meeting.

B. Commendation of First Responders Anthony Ewing and Jennifer Ewing – Mayor Neitzke thanked the Ewings for their selfless response to a pediatric emergency to due an accident. They helped the individual and other emergency services also responding.

C. Feedback Report on Joint Common Council and Port Washington-Saukville School Board Meeting – Mayor Neitzke reported on the Joint Common Council and Port Washington-Saukville School District meeting that was held.

5. **OFFICERS'/STAFF REPORT**

A. City Engineer's Report

B. City Planner's Report

C. City Clerk's Report

Written reports were submitted to Council.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda. - None

7. **FROM STANDING COUNCIL COMMITTEES**

A. **FINANCE AND LICENSE COMMITTEE**

1. Consideration and Possible Action on Group Health Trust (GHT) 2022 Health Insurance Renewal Proposal – The City Administrator reported that 70 employees are currently enrolled in the program.

Staff recommends approval of the health insurance renewal proposal from WCA Group Health Trust for 2022. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE GROUP HEALTH TRUST (GHT) 2022 HEALTH INSURANCE RENEWAL PROPOSAL AS PRESENTED. Motion carried unanimously.

2. Consideration and Possible Action on Award of Contract to Replace Roof on W.J. Niederkorn Library –The City Engineer reported that a section of roof on the north side of the Library is beyond its life expectancy and is experiencing leakage that is damaging the insulation and underlayment. There were 4 bids received and 2 met the criteria. Finance and License Committee recommended approval. MOTION MADE BY ALD. TEARNEY, SECONDED BY ALD. NEUMYER TO AWARD THE CONTRACT FOR ROOF REPLACEMENT TO PIONEER ROOFING, LLC AS PRESENTED. Motion carried unanimously.

3. Consideration and Possible Action on Recommended Consultant for Downtown and Lakefront Plan– The City Planner reported there was a clear consensus of Council and Staff on the need for a Downton Plan to address on-going and future development and redevelopment issues in and around downtown. The Planning Department was approved to budget \$50,000 in capital funds to hire a consulting team to assist the City to develop a downtown plan. Four finalists were interviewed. The consensus of the interview committee was to hire GRAEF. Finance and License Committee recommended approval. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. GASPER TO APPROVE HIRING OF GRAEF AND THE KUBALA WASHATKO ARCHITECTS (TKWA) AS PRESENTED. ALD. GASPER SUGGESTS A

FRIENDLY AMENDMENT THAT THIS WOULD NOT EXCEED \$88,000. ALD. GASPER'S AMENDMENT WAS ACCEPTED BY ALD. SIGWART, AND WITHOUT ANY OBJECTION INCLUDED IN THE MOTION. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Public Hearing for Consideration of Proposed Conditional Use Grant and Land Covenant for Maritime Holdings LLC, for Indoor Sale of Used Automobiles on Premises in I-2 Zoning District, located at 1112 Bywater Drive, Port Washington WI – Mayor Neitzke opened the Public Hearing. No comment. Public Hearing was closed.

2. Review and Possible Action regarding Proposed Conditional Use Grant and Land Covenant for Maritime Holdings LLC, for Indoor Sale of Used Automobiles on Premises in I-2 Zoning District, located at 1112 Bywater Drive, Port Washington WI – The City Planner reported that Maritime Holdings, LLC wishes to acquire a State of Wisconsin Motor Vehicle Dealer License to buy and sell automobiles stored within its facility. Earlier this year, the Council approved Ordinance 2021-5 which would allow for such activity in the I-2 District as an accessory use. Attorney David Turiciano, attorney for the business owner, was present. Ald. Postl inquired of owner housing any vehicles they anticipate on selling and whether 12 is enough. Attorney Turiciano stated it was. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE CONDITIONAL USE GRANT AND LAND COVENANT FOR MARITIME HOLDINGS, LLC, FOR INDOOR SALE OF USED AUTOMOBILES ON PREMISE IN I-2 ZONING DISTRICT, LOCATED AT 1112 BYWATER DRIVE, PORT WASHINGTON WI AS PRESENTED. Motion carried unanimously.

B. BOARD OF PUBLIC WORKS

1. Public Hearing on Special Assessments for Stormwater Laterals – Mayor Neitzke opened the Public Hearing. Gayle Wellenstein, Randy Circle resident, stated she paid \$1,6000 to a local contractor to dig the trench to connect her home to the street and was unaware the City was going to charge \$990 in addition to what she already paid. City Administrator states the City Engineer will respond to her. The Public Hearing was closed.

2. Consideration and Possible Action on Final Resolution 2021-22 for Special Assessments for Stormwater Laterals – The City Engineer reported on the process for notifying residents of a special assessment, how residents were notified, and the documentation obtained if the property owners wanted to participate in the upgrade. MOTION MADE BY ALD. GASPER, SECONDED BY ALD. POSTL TO TABLE THIS AGENDA ITEM UNTIL NEXT COUNCIL MEETING. Motion carried unanimously.

9. UNFINISHED BUSINESS – None.

10. NEW BUSINESS

A. Ordinance 2021-13 Amending Wards and Aldermanic Districts- 1st Reading – The City Clerk reported on the ordinance, confirming Aldermanic and Ward boundaries for voting purposes. This ordinance is required to complete the final step in the municipal redistricting process. The City Attorney provided updates. Ald. Benning requested a current map be provided. The City Administrator informed council that the current district maps are on the city website.

11. FORTHCOMING EVENTS – Various events were mentioned. The City Administrator mentioned the budget review meetings will be changed for the remainder of this week and into the beginning of next week.

12. PUBLIC COMMENTS/APPEARANCES – None.

13. ADJOURNMENT – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 7:18 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk
