



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, NOVEMBER 16, 2021 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL** – Mayor Neitzke convened the Common Council meeting at 6:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney, and John Sigwart. Also present were City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt and City Clerk Susan Westerbeke. City Administrator Tony Anthony Brown was in attendance by telephone.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG** - The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meetings – November 2, 2021 Common Council Meeting and November 2, 2021 Special Common Council Meeting

B. Approve October Financials

MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

A. Mayor's Updates – Mayor Neitzke thanked Assembly Speaker Robin Vos for his service on Statewide Racial Disparities Task Force. Mayor Neitzke thanked Bob Harris for attending last week's Downtown Plan Meeting. In January, there will be a meeting with legislators to discuss the impact the levy limits have on the city budget, services, and future growth. Mayor Neitzke would like to see a joint meeting with Police and Fire Commission and Common Council in January to discuss vision.

5. **OFFICERS'/STAFF REPORT**

A. City Engineer's Report

B. City Planner's Report

C. City Clerk's Report

Written reports were submitted to Council.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.

Rick Nelson asked the City to increase the paramedic services and consider this in the City budget.

Marty Becker stated the third paramedic position was not included in the budget, but it's important to include.

Jonathan Pleitner spoke of an emergency at his home and thanked Police, Fire, and Ambulance service for their response and assistance.

7. **FROM STANDING COUNCIL COMMITTEES**

A. **FINANCE AND LICENSE COMMITTEE**

1. Consideration and Possible Action on Agreement with Staab Construction to Serve as General Contractor for the UV Disinfection/Blower and Chemical Analyzer Projects – City Engineer Rob Vanden Noven and Wastewater Superintendent Dan Buehler were

present to report. Board of Public Works and the Finance Committee recommended approval as presented. This project was recommended by the 2020 Planning Document created by Strand. The blower and UV equipment being replaced is over 30 years old. The equipment will be delivered and installed between February and March. City Attorney stated that as the contract, bond, and certificate of insurance are received, they will need to be reviewed. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. GASPER TO APPROVE AGREEMENT WITH STAAB CONSTRUCTION TO SERVE AS GENERAL CONTRACTOR FOR THE UV DISINFECTION/BLOWER AND CHEMICAL ANALYZER PROJECTS SUBJECT TO REVIEW AND APPROVAL BY CITY ATTORNEY AS PRESENTED. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Ordinance 2021-15 Annexation of Land in the Town of Grafton for the Purpose of Developing an Approximately 82-lot Single-Family Subdivision to be Known as Highland Pointe (Neumann/Dommer Property E. Sauk Road)- 1st Reading – The City Planner reported on a request for a 30-acre parcel, south of Sauk Road and north of New Port Vista just east of interurban trail is being annexed into the City for an 82-lot single family subdivision. At the next meeting, a temporary zoning will be designated. Plan Commission recommended approval of the Concept Plan and the temporary zoning associated with the annexation being designated as RS-4 Single-family Residential. This item will be heard on December 7th for a second reading.

9. UNFINISHED BUSINESS

A. Ordinance 2021-14: Amending the Land Use Element of the City of Port Washington Comprehensive Plan 2035- 2nd Reading – City Planner reported that a public hearing as held at the previous meeting.

Ald. Gasper inquired how we would weigh a requested annexation in the future if the amended map does not include areas outside of the city limits. The Town of Port Washington and the Town of Grafton recently updated their land use plans. Mayor Neitzke inquired whether the term “prohibit” of certain types of homes on lots make it difficult for developers to utilize area. The City Attorney states the Comprehensive Plan is a guide and can be modified. Staff recommended approval. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. GASPER TO APPROVE AMENDING THE LAND USE ELEMENT OF THE CITY OF PORT WASHINGTON COMPREHENSIVE PLAN 2035 AS PRESENTED. Motion carried unanimously.

10. NEW BUSINESS

A. Public Hearing on Proposed 2021 Tax Levy and 2022 City Budgets – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO OPEN THE PUBLIC HEARING ON THE PROPOSED 2021 TAX LEVY AND 2022 CITY BUDGETS. Motion carried unanimously.

Chief Mitchell addressed council on the need for an additional (3rd) paramedic in the budget.

Marty Becker thanked Alderpersons Pleitner, Benning, and Postl for their hard work on the budget and as a previous member on the Police & Fire Commission, the revenue from the Fire Department goes to the city but does not get used for Fire Department budget needs. Mr. Becker asks Council not to vote for the budget. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO CLOSE THE PUBLIC HEARING. Motion carried unanimously.

B. Consideration and Possible Action of Resolution 2021-25: Approval of the 2021 Tax Levy and 2022 City Budgets – Ald. Pleitner stated this consideration is just to approve the General Operating Budget and Tax Levy not the Capital Expenditures for next year. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. SIGWART TO MOVE THE QUESTION OF THE CAPITAL BUDGET PORTION OF THE CITY’S 2022 BUDGET BE POSTPONED TO A DAY CERTAIN, TO WIT: DECEMBER 7, 2021, SO THE QUESTION MAY BE CONSIDERED INFORMALLY UNDER ROBERT’S RULE AT THIS TIME. Motion carried unanimously. Ald. Sigwart questioned the Village of Grafton considering their EMS position as a capital budget item. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO APPROVE THE 2021 TAX LEVY AND 2022 CITY OPERATING BUDGET AS PRESENTED. Motion carried unanimously.

C. Consideration and Possible Action on Storm Water Maintenance Agreement for the Harris Drive Condominiums – City Engineer reported on the Stormwater Maintenance Agreement for the Stormwater Management Plan for the 4–building development, which ensures the ongoing maintenance and gives the property owners a clear understanding of their obligations. Ian McCain from Ansay Development was present to answer questions. The City Attorney reviewed and approved this Agreement. Staff recommended approval. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE STORM WATER MAINTENANCE AGREEMENT FOR THE HARRIS DRIVE CONDOMINIUMS AS PRESENTED. Motion carried unanimously.

11. FORTHCOMING EVENTS – Various events were mentioned.

12. PUBLIC COMMENTS/APPEARANCES – Rick Nelson thanked the city for making this community a great place to live.

13. ADJOURNMENT – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 7:13 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk
