



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, JANUARY 19, 2021 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Lower Level Conference Room

MINUTES

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning and Deborah Postl. Also present was City Administrator Anthony Brown and City Clerk Susan Westerbeke.
2. **Approve Minutes of Previous Meetings-** This item was tabled.
3. **Consideration and Possible Action on Amendment to the Fire Service Contract with the Town of Port Washington-** The City Administrator reported on the annual contract and calculations for 2021. The 2021 base charge is \$112,779.48, which represents a 4% decrease from 2020. Motion made by Ald. Postl, seconded by Ald. Benning to recommend approval of the 2021 Fire Service Contract with the Town of Port Washington for \$112,779.48 as presented. Motion carried unanimously.
4. **Consideration and Possible Action on Amending City Ordinance for Elimination of Summer Sewer Credit for 2021-** WWTP Superintendent Dan Buehler was present to report. This program is labor intensive in office and in the field along with not always being equitable for residents. Mequon and Cedarburg previously eliminated this program. If eliminated, residents could still choose to have a deduct meter installed at their expense. Along with this consideration a rate increase is being considered. If the summer sewer credit is eliminated a rate increase of 3% will be proposed. If the credit is not eliminated a 5.5% rate increase will be proposed. Motion was made by Ald. Benning, seconded by Ald. Postl recommend Council adopt the elimination of the Summer Sewer Credit and instruct the City to draft a change or ordinance. Motion carried unanimously.
5. **Consideration and Possible Action on 2020 Street Project Change Order No. 1-** City Engineer Rob Vanden Noven was present to report. This change order was due to repairs of leaking sanitary sewer lines and patching of liners. This also represents lower project costs than originally approved. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of Change Order No. 1 deducting \$48,158.50 in the Sewer and Water Utilities and a final project cost including this change order of \$1,994,850.65 as presented. Motion carried unanimously.
6. **Consideration and Possible Action on Short, Elliot, Hendrickson (SEH) Agreement to Provide a Risk and Resiliency Assessment (RR) and Emergency Response Plan (ERP) for the Water Filtration Plant-** The City Engineer reported on the agreement. The City must develop these plans and submit them by June 30th Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Agreement for Professional Services with Short Elliott Hendrickson Inc. at a cost for time and materials not to exceed \$25,600 and subject to review by the City Attorney. Motion carried unanimously.

- 7. Consideration and Possible Action on Proposal for Final Engineering on Spinnaker Pond-** The City Engineer reported on the Save Our Great Lakes \$400,000 grant that has been awarded for this work. The City has budgeted the \$200,000 match for this grant. The proposal from Stantec is for the final engineering on Spinnaker Pond to resolve the flooding issues in that area east of Spinnaker West and Larabee Street. Motion made by Ald. Pleitner, seconded by Ald. Postl to recommend approval of the proposal from Stantec including landscape and design and not to exceed \$189,228. Motion carried unanimously.
- 8. Chairman's Business-** Ald. Pleitner commented on the event permit process and the upcoming event season. Discussion was held on the various events that may be coming to the City this summer.
- 9. Member's Business-** Ald. Benning commented on Capital Projects, and future borrowings that may be needed. Ald. Postl requested that a new memo/report for meeting packets be created to clarify the agenda item, detail of the item and action being requested.
- 10. Public Comments/Appearances-** None.
- 11. Adjournment-** Motion made by Ald. Benning, seconded by Ald. Postl to adjourn the meeting at 7:25 p.m. Motion carried unanimously.