

CITY OF PORT WASHINGTON
HARBOR COMMISSION MEETING
Monday October 11, 2021 7:00 P.M.
PWPD Community Room

Members Present

Sue Knauer, Jerry Gruen, Mike Gasper, Jordan Schwanz, Bill Driscoll, and Tim Osowski

Others Present

Harbormaster Dennis Cherny

Secretary Lisa Rathke

Anthony Brown-City Administrator

Krystin Halbig-Ziehm-Ozaukee Press

Stacey Berg-Marina Tenants' Representative

Dan Benning-Alderman

1. Roll Call: (Absent: Dennis Brede)

2. Approve Minutes Of Previous Meeting

Sue Knauer mentioned that Dennis Brede was listed as both present and absent and it was noted that Bill Driscoll was listed as both present and absent as well. They should be listed as absent only. Secretary Rathke made note of the change. **Mike Gasper made a motion to approve the minutes with the correction made and Sue Knauer seconded. Motion Carried.**

3. Monthly Financial Report

Harbormaster Cherny mentioned that Season and Daily launches were above budget as well as Main Marina and North Slip rentals. Transient revenue is up as well. We will have at least one or two more fuel bills coming in before the end of the year. It was asked what is considered *Other Marina Revenue* and Harbormaster Cherny mentioned that anything that isn't listed on the financial statement such as dock boxes, steps, laundry, etcetera.

4. Approval Of 2022 Marina Budget

Harbormaster Cherny went over his Budget Narrative for the commission listing accomplishments from this last year and looking forward to 2022 goals where he is hoping to expand Pier 5 and upgrade marina management software in the office and the fuel pier, we had hoped to repave the marina parking lots, but are putting a hold on that due to the new Downtown Study that is taking place.

Member Gruen asked if we the marina budgeted for the new software and Harbormaster Cherny mentioned that it is Part of the Marina Capital Budget for next year. City Administrator Brown explained that the Capital fund is a separate fund from the Marina Fund for capital projects.

It was approved at the September meeting the 3% increase for slip and transient rentals. Other than that, there are no major changes in the budget requests. Harbormaster Cherny did point out that the Debt Service will be only \$204,800, which is lower than what we have been paying in the past.

Bill Driscoll made a motion to approve the budget as written and Sue Knauer seconded. Motion carried

5. Update On Pier 5 Expansion

Harbormaster Cherny informed the Commission that at this point the Army Corps. of Engineers has not approved a permit yet. He sent in soil to have a soil test done and it could take up to a month to get those results back. The DNR mentioned that once they get a report from the Corps, they will sign off on the project.

6. Harbormaster's Report

Harbormaster Cherny informed the Commission that there has been a large number of "Loopers" stopping at the marina on their way to Chicago. They have been responsible for a big part of our fall transient income. We just had five of them waiting out the rough weather for almost a week.

Boats are starting to get steadily hauled out for the season.

The Downtown Study group will be meeting this week to pick the company that will do the study.

A Newport Development subcontractor hit one of our power lines which caused issues with our power and WIFI. We did lose a surge protector which costs \$1000. Bill Lundgren will be checking the WIFI and Digi Corp is looking into damage to our firewall and possibly our computers.

The washing machines are no longer functioning properly. He is looking into replacing them for next year.

The Newport Construction is expanding due to underground work that needs to be done to manholes and sewer mains.

The water level has remained the same over the last several months. It is not predicted to go up at this time and could go down more over the winter based on weather conditions.

Member Gasper had inquired about the outdoor winter boat storage. Harbormaster Cherny mentioned that he has talked to the haulers and they are at this time, not willing to move boats in our parking lot. We would need additional staff to handle boat stands. You would need a travel lift in order to get the boats out of the water, which is a major expense, nor do we have the space at this time to store any of the equipment needed on site.

7. Marina Tenants' Comments

Marina tenant representative Stacey Berg mentioned that she had sent the marina a brief email awhile back and much of the items listed have been addressed. She did hear that the washers needed to be replaced. She also heard that it would be nice if the women's shower heads could be replaced. The tenants have been so excited about the WIFI upgrade. There have been a lot of compliments on the flowers. She mentioned that she would like to see the big map down by the picnic area updated.

8. Any Other Business That May Come Properly Before The Commissions

No comments.

9. Adjournment

Bill Driscoll made a motion to adjourn the meeting at 7:37 pm and Sue Knauer seconded. Motion Carried.

