

W. J. Niederkorn Library
Library Board Meeting
Minutes

Friday, April 16, 2021 8:30 a.m.
In the Community Room of the Library

1. Roll call: Kay Goodwin, Tom Hudson (virtual), Justin Ritter, Pat Tearney, Karen Vollmar and Mike Weber. Also attending Director Tom Carson, Assistant Director Rosalia Slawson, Public Services Librarian Katie Miles, Mayor Marty Becker, and Jonathan Pleitner, Fifth Ward Alderman. The meeting was called to order at 8:31 a.m. by President Justin Ritter.
 2. No correspondence.
 3. Public comment: Marty Becker thanked all the Library Board members for volunteering and showed appreciation and expressed thanks for the time spent. Jonathan Pleitner, Fifth Ward Alderman is attending to listen to the Building discussion.
 4. Approval of minutes: Tearney made a motion to accept the March 2021 minutes and Weber seconded with the following correction of 8:31 a.m. start time. Passed.
 5. Approval of schedule of invoices: Goodwin made a motion to accept the January and February 2021 schedule of invoices and revenue and expense report and Tearney seconded. Passed.
 6. COVID update. New guideline released with guidelines about quarantining materials. We are no longer holding materials. Check out is going back to some of the original processes. The quiet room is now open. The City of Port Washington Common Council voted to require mask wearing a mask in City buildings. Tom Carson and Dr. Weber commended the aldermen present for the unanimous vote. A lot of Ozaukee County residents have been vaccinated. After the new person is hired, evening hours will be extended. The Summer Reading program will be held with the larger events being held at the Band Shell with the Parks & Rec partnership. All staff have been vaccinated.
 7. Discussion of the W.J. Niederkorn Library Building report. A turkey flew into a second floor window a few weeks ago and broke it. A new window is on order. Pleitner asked if Carson would be sharing the Library Building Report with the Common Council. Carson will get input from the Library Board. The report was discussed and the plan is to have a special meeting with the PRA firm in June to do a presentation on the report.
 8. Discussion of Educator Library card policy. Carson will review the policy and bring back to the May meeting for a vote.
 9. Gifts and Donation Policy. Carson will review the policy, fix a few things and bring back to the May meeting for a vote.
 10. Carson shared an overview of some of the services that the Monarch Library System provides the Niederkorn Library.
 11. Rummage Sale will be held in June 4 and 5th.
 12. Usage statistics were shared.
 13. Director's Report. The plan is to be open evenings starting in June. This is Dr. Weber's last meeting after 20+ years on the Library Board. Dr. Weber commented that the Library has hired many qualified staff with an impressive offering based on the Director's Report.
 14. Adjournment was at 9:31 with a motion by Weber and seconded by Tearney. Passed.
- Minutes respectfully submitted by Kay J. Goodwin