

W. J. Niederkorn Library
Library Board Meeting
Minutes
Friday, May 21, 2021 8:30 a.m.
In the Community Room of the Library

1. Roll call: Kay Goodwin, Tom Hudson (virtual), Justin Ritter, Pat Tearney, and Karen Vollmar. Also attending Director Tom Carson, Assistant Director Rosalia Slawson, Public Services Librarian Katie Miles and John Sigwart, Alderman Ward 7. The meeting was called to order at 8:33 a.m. by President Justin Ritter.
 2. Correspondence – one email from a patron about the mask wearing policy.
 3. Public comment: John Sigwart , Alderman, commented on the library building report and suggestions for the committee makeup.
 4. Approval of minutes: Tearney made a motion to accept the April 2021 minutes and Vollmar seconded. Passed.
 5. Approval of schedule of invoices: Goodwin made a motion to accept the April 2021 schedule of invoices and Hudson seconded. Passed.
 6. Approval of revenue and expense report: Hudson made a motion to accept the April 2021 revenue and expense report and Vollmar seconded. Passed
 7. COVID update. The City Council will be meeting on June 1 and discussing the mask policy. Right now the staff are wearing a mask and asking patrons to wear one. Staff is still cleaning at the same level. Staff will wear masks as they choose. Carson plans to go to full time hours on June 7. The Library hours will be 9 a.m. to 8 p.m. Mondays through-Thursdays and Fridays 9 a.m. to 6 p.m. and Saturdays 9 a.m. to 1:00 p.m. Carson is talking to the city about the COVID relief monies.
 8. Discussion of the W.J. Niederkorn Library Building report. The meeting with the architects will be June 9th at 6:00 p.m. in the Library. It is open to the public.
 9. Educator Library card policy. Hudson made a motion to accept the Educator Library card policy as presented and Tearney seconded. Passed.
 10. Gifts and Donation Policy. Hudson made a motion to accept the Gifts and Donation policy and Tearney seconded. Passed.
 11. Usage statistics were shared.
 12. Director's Report. The new Library Assistant will start on June 1. She worked in the Library in the 1990's. The window company is waiting on the film before installing the new window. Vollmar complimented Jaimie on the summer reading program with the theme of Port Page Turners. The HVAC maintenance company will be doing the work that was delayed from last year. Over 400 free trees were given away. There is more activity in the Library now. The Mayor will need to approve the new Library Board members.
 13. Adjournment was at 9:29 with a motion by Tearney and seconded by Hudson. Passed.
- Minutes respectfully submitted by Kay J. Goodwin