

**CITY OF PORT WASHINGTON
PARKS & RECREATION BOARD MEETING**

Thursday, January 14, 2021, **6:00** PM

Zoom: <https://us02web.zoom.us/j/89310616217?pwd=S0lqdnB3Y2pwKzEyUGhmUklWNmVWdz09>

Meeting ID: 893 1061 6217

Passcode: 151169

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MEETING MINUTES

- I. Roll Call 5:58pm Chairperson Lori MacRae called the meeting to order. PRESENT: JLamont, JKarrels, MGasper, SKinas, APaulin, JPleitner, TNeitzke, JVerheyen KSchulte, JCrain.
- II. Approve Minutes of December 10, 2020 Meeting JPleitner moved, JKarrels approved. Passed.
- III. Citizen Comments/Appearances (Your comments are welcome. Please limit your discussion to 3 minutes and state your name and address for the record. If you need more time, please contact the Parks & Recreation Director and request that your topic be placed on the Parks & Recreation Board Agenda)
- IV. Old Business
 - A. Recreation Director Updates-Kiley-Park rentals are now online. Working hard on events & programming plans for 2021. The ski & snowboard club has 147 registered. Still working on ice rink to open for public use. The scoreboard for the municipal diamond has been ordered. The position of Full Time Rec Coordinator has been approved.
 - B. Parks & Forestry Superintendent Updates -Jon-the last American Elm got taken down from its long time location on Foster. Hard at work at Birchwood Hills, doing some wetland restoration. The crew is also working at Coal Dock on some team mitigation.
- V. New Business
 - A. Review & Recommend Purchase of Wheel Loader-Jon Crain presented options for the new wheel loader. JLamont moved to approve purchase of a WL32 Wheel Loader Wacker Neuson, 2020 with snow blower and plow blade. Total cost is \$71,200. SKinas seconded. Passed.
 - B. Review & Recommend Park Area & Facility Rental Policies and Procedures - The 2021 Park Policy & Procedures was presented so the board could see what is on line. One final piece needed clarity: All fundraising activities in park requests need Park & Rec Board Approval. SKinas moves, TNeitzke seconded. Passed.
 - C. Review and Recommend Facility Use Requests-Donna Milbauer, May 22, 2021 Wedding, amplified music, Beer Garden area. TNeitzke moved to approve, SKinas seconded. Passed.
 - D. Review and Recommend Port Washington Youth Baseball/Softball Banner Sponsor Program-For 2021: The Recreation Department will charge a \$200 fee per banner displayed on the Municipal Softball Field fence in the 2021 season. TNeitzke moved to approve, JPleitner seconded. Passed.
 - E. Review & Recommend Fisherman's Park Historical Marker- Jackie Oleson, Nancy Holley from the Pt Washington Historical Society presented a marker for Fisherman's Park donated by the family of Dan Smith which commemorates fishing families and shanties. The actual sign isn't ready for approval yet but it will have information on both sides of it. The Historical Society wants to make sure the city is aware the city will have to maintain it.

The Historical Society has already approved it. SKinas moved to offer conditional approval for the plaque as long as Park & Rec can offer a final approval of verbiage. JLamont seconded. Passed.

F. Update on Comprehensive Outdoor Recreation Plan 2021-2025-Kiley & Jon are reviewing the draft book and will be presenting to the Common Council at an upcoming meeting. The Parks & Recreation Board will be invited to attend this meeting.

G. Discuss 2021 Programming, Special Events, & Pirates' Hollow Season – Dan Benning of the Port Washington City Council spoke and wanted to remind Parks & Rec that all social distancing and mask wearing protocols that are in place must be adhered to with whatever programming is done. Kiley talked about Pirates Hollow and the concerns about ensuring staffing is correct as keeping expenses under control this year will be very important. Income will be greatly reduced if several limits are placed on numbers of people in the pool at any given time.

VI. Any Other Business That May Properly Come Before the Board

Lori thanked Kiley & Annette for doing such a great job. Jeff and Jon wanted to speak about the Heart of the Harbor Project and fundraising efforts are going great. Port State Bank is an excellent supporter and very appreciated.

VII. Adjournment JLamont moved to adjourn, JPleitner seconded. Passed. 7:10pm.

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.

Notice is hereby given that Common Council members or members of other governmental bodies who are not members of this board, commission or committee may be present at this meeting to gather information about a subject over which they have decision-making authority. In that event this meeting may also constitute a simultaneous meeting of the Council or of such other governmental bodies. Whether a simultaneous meeting is occurring depends on whether the presence of one or more Council members or members of such other governmental bodies results in a quorum of the Council or of such other governmental bodies and, if there is a quorum, whether any agenda items listed above involve matters within the Council's or the other governmental bodies' jurisdiction. If a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting. [State ex rel. Badke vs. Greendale Village Board, 173 Wis. 2d 553 (1993).]

Committee Members:

Lori MacRae (Vice Chair)	(262) 388-8851	Aaron Paulin	(414) 467-8983
Sue Kinas (Secretary)	(262) 268-0632	Jeff Lamont	(262) 416-8528
Jonathan Pleitner (Alderman)	(219) 793-2260	Ted Neitzki	(262) 483-3997
Michael Gasper (Alderman)	(262) 261-0233	Jon Crain (Parks Supt)	(262) 689-2741
Jim Karrels	(262) 483-8923	Kiley Schulte (Rec Director)	(262) 284-5881
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