



## **POLICE & FIRE COMMISSION**

### **Meeting Minutes**

Meeting, Monday, April 12, 2021, 6:00 p.m.

*Port Washington Police Dept. Community Room, 365 N. Wisconsin Street*

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1. Roll call: Present Chair. Rick Nelson, Jennifer Clearwater, Jim Biever, Edward Johnson, Terry Tietzen. Also present Police Chief Kevin Hingiss, Fire Chief Mark Mitchell, Mayor Martin Becker, Alderperson Dan Benning. From the Ozaukee Press Kris Halbig-Ziehm.
2. Public Appearances, Comments, and Correspondence. Mayor M. Becker thanks the Commission members for their work and support. (Mayor Becker leaves office later this month and did not seek re-election.)
3. Review of Previous Meeting Minutes. Motion to approve the meeting minutes from the Special PFC meeting March 29, 2021 by J. Biever and a second J. Clearwater. Motion carried on voice vote.

### **AMBULANCE DEPARTMENT**

1. Review and discussion - March 2021 Ambulance Invoices.
2. Review and discussion - Ambulance Budget through 3/31/21. Chief Mitchell will request the City Treasurer to have current revenue data added to the budget report.
3. Review and discussion - March 2021 Ambulance Calls, both Transports and Non-Transports.
4. Review and discussion - March 2021 Paramedic Intercepts.
5. Update on Andres Medical Billing purchase of EMS Medical Billing. Chief Mitchell met with Patrick Mannix Andres Medical Billing LTD. representative. They reviewed the ambulance billing process and will present changes to the Finance Committee and later to the Common Council for approval. The new method simplifies the process and meets current Medicare guidelines. It may increase ambulance revenue. Chief Mitchell updated the commission on the hiring of two paramedic/firefighters.
6. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. None.

### **FIRE DEPARTMENT**

1. Review and discussion - March 2021 Fire Invoices.
2. Review and discussion - Fire Budget through 3/31/21.
3. Review and discussion - March 2021 Fire Calls.
4. Possible action on any item discussed in closed session. This item placed on agenda in error there was no action. And was passed.
5. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings.

### **POLICE DEPARTMENT**

1. Review of bills – March 2021. Bills reviewed and discussed.
2. Review of budget – March 2021 Discussed and reviewed.
3. Municipal Court statement – February 2021. Statement was reviewed.
4. Calls for Service – March 2021 Reviewed.
5. 2021 Bike Rodeo. Due to the pandemic the 2021 Bike Rodeo has been cancelled for this summer.
6. Discussion and possible action reference 2021 Assembly Bill 186 (WI State Assembly) pertaining to the elimination of Qualified Immunity. Chief Hingiss will disseminate information regarding Qualified Immunity to members and how it would affect police activity.
7. 2020 Annual Report. The preliminary annual report was distributed to members for review and discussion at the May 2021 PFC meeting.
8. AED Automated External Defibrillator. Six of the police departments AED's have been recalled by the manufacturer and were not repairable. The units cost approximately \$1,000 apiece. Chief Hingiss was

able to use funds from the sale of a used squad and drug seizure money to purchase replacement units. He was able to negotiate a much more advantageous per unit cost. The department received funds to purchase and maintain one additional Axion Body camera for five years from a person who wishes to be anonymous. The department and the commission **thanks** that person for the gracious gift.

9. Discussion & possible action on moving PFC meetings to City Hall and posting PFC agenda packet data on website. Discussion including Alderperson Benning on moving the meeting and the posting of the agenda. Pros and cons discussed including moving the PFC meeting to another day of the week and week of the month, cost of posting the meetings online, cost of posting agenda and conflict with other city commissions and committees meeting dates. Motion by T. Tietyen second by J. Clearwater to table the agenda item to the May 2021 meeting date. Motion carried on voice vote.
10. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Reminder that each May the commission elects Chair, Vice Chair, and Secretary and one member's term is up for renewal.

Adjournment: Motion by J. Bieber, second T. Tietyen to adjourn the meeting, motion carried on voice vote. Chair Nelson adjourns the meeting at 7:20 P.M.

Respectfully submitted,

Terry Tietyen, Secretary

***PFC Commissioners:*** Chair Richard Nelson, Terry Tietyen, Jennifer Clearwater, James Bieber, Edward Johnson