



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, DECEMBER 7, 2021 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074**

MINUTES

1. ROLL CALL – Mayor Neitzke convened the Common Council meeting at 6:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney, and John Sigwart. Also present were City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Anthony Brown, and City Clerk Susan Westerbeke.

2. PLEDGE OF ALLEGIANCE TO THE FLAG – The Pledge of Allegiance was recited.

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meeting – MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.

4. MAYOR'S BUSINESS

A. Mayor's Updates – Mayor Neitzke recognized and thanked the Police and Fire Commission and Department Staff, Street Department, Parks and Recreation Department, Chamber of Commerce, and Port Washington Main Street for providing a safe Christmas Parade and celebration. Mayor Neitzke thanked Ald. Benning for coordinating the parade and providing the fireworks show. Mayor Neitzke thanked the World War II Veterans for their service.

5. OFFICERS'/STAFF REPORT

- A.** City Engineer's Report
- B.** City Planner's Report
- C.** City Clerk's Report

Written reports were submitted to Council.

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.

Fred Schaefer spoke regarding improvements made years ago to Theis Street including sidewalks, which the homeowners were charged for at that time. He feels the city has an obligation to refund the residents of Theis Street who paid, with the change of policy for the latest sidewalks not being charged to homeowners.

Carol Juska asked the Council to be fair and equitable to residents when charging previous property owners for sidewalks and with not charging current residents who just received them.

Gloria Spudowski spoke regarding being previously assessed for sidewalks on Theis Street and wants to see fairness for all.

7. FROM STANDING COUNCIL COMMITTEES

A. TRAFFIC SAFETY COMMITTEE

1. Ordinance 2021-16: Establishing 15-Minute Parking Limits within a Portion of Municipal Lot C-4 (1st Reading) – City Engineer reported the Harbormaster previously told the Traffic and Safety Committee that charter fishing customers experienced issues loading and unloading their vehicles. The Traffic and Safety Committee recommended approval of the 15-minute parking limits. Staff also recommended approval. Discussion was held on the enforcement of this parking ordinance. Second reading of Ordinance will be held at the next meeting.

2. Ordinance 2021-17: Amending Parking Restrictions on Portions of East Main Street (1st Reading) –The City Engineer reported on the proposed ordinance to keep people from parking immediately west of the driveway for lot C4, which currently causes a vision problem for vehicles exiting that lot. Signage would be placed in front of Fork and Tap. Staff recommended approval. This ordinance would modify our Municipal Code to allow enforcement for parking in the cul de sac next to Harbor Lights. Second reading of the ordinance will be held at the next meeting.

3. Ordinance 2021-18: Prohibiting Parking on a Portion of East Norport Drive (1st Reading) – The City Engineer reported that large service vehicles currently park on E. Norport Drive and may obstruct the view of pedestrians and bikers on the Interurban Trail. The ordinance is intended to promote pedestrian safety in the proximity of the Interurban Trail on E. Norport Drive which was perceived to be dangerous by the Traffic and Safety Committee. Staff recommended approval. Second reading of the ordinance will be held at the next meeting.

4. Ordinance 2021-19: Amending Certain Municipal Code Provisions Relating to Decreased Speed Limits and Decreasing the Speed Limit within Coal Dock Park (1st Reading) – The City Engineer received a request from the Police Department to set a speed limit of 15 mph in Coal Dock Park. The Municipal Code currently specified 20 mph as the speed limit however, no speed limit was posted. The Traffic and Safety Committee and staff recommended approval. Second reading of the ordinance will be held at the next meeting.

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Public Hearing on Annexation of Land in the Town of Grafton for the Purpose of Developing an Approximately 82-lot Single-Family Subdivision to be Known as Highland Pointe (Neumann/Dommer Property E. Sauk Road) – Mayor Neitzke opened the Public Hearing. The City Planner reported on the application and that staff recommended approval. No public comments were made. The Public Hearing was closed.

2. Ordinance 2021-15 Annexation of Land in the Town of Grafton for the Purpose of Developing an Approximately 82-lot Single-Family Subdivision to be Known as Highland Pointe (Neumann/Dommer Property E. Sauk Road)-2nd Reading – MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE ORDINANCE 2021-15: ANNEXING TERRITORY TO THE CITY OF PORT WASHINGTON, WISCONSIN AS PRESENTED. Ald. Tearney inquired whether the street plans were reviewed. The City Planner confirmed they were reviewed by the Plan Commission. Motion carried unanimously.

3. Ordinance 2021- 20 Amendment to Section 20.29 of the City of Port Washington Sign Code Regulating Electronic Message Center Signs and Monument Signs-1st Reading – The City Planner reported on the purpose of amending current code to regulate electronic signs and monument signs in specific zoning districts. The focus on electronic signs would be addressed by type, size, and use. Monument sign size would be regulated in the B-4 central business zoning districts. Discussion was held on the design of the signs and number of sides visible. Clarifications will be made to the draft and the second reading of this ordinance will be held at the next meeting.

9. UNFINISHED BUSINESS – None.

10. NEW BUSINESS

A. Ordinance 2021- 20: Increasing Forfeitures for Parking Violations (1st Reading) – The City Administrator reported on Ordinance 2021-20, which was approved in the 2022 budget. This included changes in the fee schedule which had not been increased in many years. The second reading of this ordinance will be held at the next meeting.

B. Consideration and Possible Action on Appointment of Election Inspectors for the 2022-2023 Term – Mayor Neitzke reviewed the City Clerk's memo on the appointment of Election Inspectors for 2022-2023. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE APPOINTMENT OF ELECTION INSPECTORS FOR THE 2022-2023 TERM AS PRESENTED. Mayor Neitzke requested the City Clerk provide residents with important information on how the political parties can nominate appointees to serve as Election Inspectors and Observers. Motion carried unanimously.

C. Consideration and Possible Action to Adopt the 2022 City of Port Washington Capital Budget – The 2022 Capital Budget was not adopted with the rest of the 2022 budget on Tuesday, November 16th to allow more time to review and discuss this specific budget. There was a special meeting of council held earlier this evening to hold that discussion with the staff. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO ADOPT THE 2022 CITY OF PORT WASHINGTON CAPITAL BUDGET AS PRESENTED. Motion carried unanimously.

11. FORTHCOMING EVENTS – Various events were mentioned. City Administrator inquired whether Council would consider postponing the January 4th Common Council meeting due to lack of items. This will be discussed at the December 21st meeting.

12. PUBLIC COMMENTS/APPEARANCES – None.

13. ADJOURNMENT – MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 7:30 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk
